

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 January 14, 2025 Council Chambers

MEMBERS PRESENT	Murray Kerik - Reeve Lana McCann - Division 2 Darren Fulmore - Division 1 (via Teams) Norm Seatter - Division 2 Brad Pearson - Division 2 Nancy Sand - Division 1 Sandra Melzer - Division 1
IN ATTENDANCE	Barry Kolenosky - Chief Administrative Officer, MDLSR Shari Spencer - Assistant Director, Field Services & Document Conveyance Manager, MDLSR Heather DeAlexandra - Administrative Assistant for Utilities, MDLSR Debbie Conrad - Finance Service Manager, MDLSR Mercedes Mohler - Grant, Budget/Taxation Administrator, MDLSR Sandra Rendle - Associate Director, Legislative Services, MDLSR David Truckey - Pembina Hills School Division Sherry Allen - Pembina Hills School Division Joe McWilliams - Lakeside Leader Marilyn Gladue - Recording Secretary, MDLSR
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:00 a.m. Spencer/DeAlexandra entered at 10:00 a.m. Spencer/DeAlexandra exited at 10:04 a.m.
INTRODUCTION	Heather DeAlexandra – Administrative Assistant for Utilities
ADOPTION OF AGENDA	January 14, 2025, Regular Meeting of Council Agenda <u>MOTION 001-25</u> Moved by Councillor Pearson to adopt the January 14, 2025, Regular Meeting of Council Agenda as amended: Add: Library Signs - 2 Closed Session items ○ Travelling Timbers Lease Agreement ○ CAO Assistance Position CARRIED
ADOPTION OF MINUTES	December 18, 2024, Regular Meeting of Council <u>MOTION 002-25</u> Moved by Deputy Reeve Spencer to adopt the December 18, 2024, Regular Meeting of Council Minutes as amended: - MOTION 705-24 – Add Amendment details CARRIED
DELEGATION	Pembina Hills School Division – David Truckey and Sherry Allen <u>MOTION 003-25</u> Moved by Councillor Pearson to accept the presentation from the Pembina Hills School Division as information. CARRIED

Councillor Seatter exited at 10:45 a.m.
Councillor Seatter returned at 10:47 a.m.
Conrad/Mohler entered at 10:46 a.m.
Conrad/Mohler exited at 11:02 a.m.

**REQUEST FOR
DECISION**

**Provincial Education Requisition Credit – PERC Program & Designated Industrial
Requisition Credit – DIRC Program**

MOTION 004-25

Moved by Councillor Pearson that Council approves the cancellation of the 2023 and 2024, total property tax balance for oil and gas properties in the amount of \$84,845.69 and an application be made to Alberta Municipal Affairs for \$15,434.50, of which \$15,112.91 under PERC Program and \$321.59 under DIRC Program. Furthermore, that the January 1, 2025, penalty imposed in the amount of \$10,181.48 be cancelled as a result of the cancellation of the 2023 and 2024, property tax balances for oil and gas properties.

CARRIED

2025 Tax Sale Date

MOTION 005-25

Moved by Councillor Seatter that Council accepts the Tax Recovery Date of March 27, 2025, at 10:00 a.m. at the Municipal District of Lesser Slave River No.124 Council Chambers.

CARRIED

Spencer entered at 10:55 a.m.

2025 Tax Sale Reserve Bids and Conditions

MOTION 006-25

Moved by Deputy Reeve McCann that Council approves the reserve bid amounts and terms and conditions of the Property Tax Sale of March 27, 2025, as stated in Schedules "A" and "B" and attached hereto.

CARRIED

Assineau Bridge

MOTION 007-25

Moved by Councillor Pearson that Council direct Administration to re-open the Assineau Bridge (BF74107) with a reduced inspection cycle.

CARRIED

Spencer exited at 11:05 a.m.
Rendle entered at 11:05 a.m.

**Appointment of Member to the Slave Lake Regional Subdivision and
Development Appeal Board**

MOTION 008-25

Moved by Deputy Reeve McCann that Council appoints Scott Weinrich as member to the Slave Lake Regional Subdivision and Development Appeal Board for a three-year term expiring December 31, 2027.

CARRIED

Councillor Seatter exited at 11:17 a.m.
Councillor Seatter returned at 11:20 a.m.
Rendle exited at 11:20 a.m.

Designated Signing Authorities

MOTION 009-25

Moved by Councillor Sand that Council designate Sandra Rendle (Legislative Services) as interim signing authority for the Municipal District of Lesser Slave River No.124.

CARRIED

2025 Subsistence and Travel Expense Rates

MOTION 010-25

Moved by Councillor Pearson to approve the 2025 Subsistence & Travel Expense Rates as per Canada Revenue and in accordance with Policy K20 Subsistence & Travel Expense as presented.

CARRIED

Council and Board Member Remuneration

MOTION 011-25

Moved by Councillor Seatter to amend CL-11-06 Council Remuneration as presented.

CARRIED

MOTION 012-25

Moved by Councillor Sand to amend CL-11-07 Council Appointed Board Member at Large Remuneration as presented.

CARRIED

Deputy Reeve McCann exited at 11:28 a.m.
Deputy Reeve McCann returned at 11:30 a.m.

**ITEMS FOR
DISCUSSION**

Canyon Creek Potable Water Fill Station

MOTION 013-25

Moved by Councillor Pearson to accept the discussion on the Canyon Creek Potable Water Fill Station as information.

CARRIED

Federation of Canadian Municipalities (FCM)

MOTION 014-25

Moved by Councillor Melzer to accept the discussion on the Federation of Canadian Municipalities as information.

CARRIED

Big Lakes County Board Appointment

MOTION 015-25

Moved by Deputy Reeve McCann to accept the discussion for the Big Lakes County Board Appointment as information.

CARRIED

Regional Economic Development

MOTION 016-25

Moved by Councillor Sand to accept the discussion on the Regional Economic Development as information and have an Administration staff attend the group session.

CARRIED

Report a Concern

MOTION 017-25

Moved by Councillor Pearson to accept the discussion on Report a Concern as information.

CARRIED

Flatbush Library Signs

MOTION 018-25

Moved by Councillor Melzer to direct Administration to have an additional sign attached to the Flatbush Library existing signage.

CARRIED

**RECESS
RECONVENE**

12:00 p.m.

12:30 p.m.

REPORTS

Board Reports

MOTION 019-25

Moved by Councillor Melzer to accept the verbal Board Reports from Council as information.

CARRIED

Chief Administrative Officer

MOTION 020-25

Moved by Deputy Reeve McCann to accept the Chief Administrative Officer report as information.

CARRIED

CLOSED SESSION

MOTION 021-25

Moved by Deputy Reeve McCann to go into Closed Session at 1:06 p.m. as per the following sections of the FOIP Act with CAO Kolenosky, Associate Director Rendle and Recording Secretary Gladue in attendance.

Section 16 – Disclosure harmful to a business interest of a third party

Section 17 – Disclosure harmful to personal privacy

Section 18 – Disclosure harmful to individual or public safety

Section 19 – Confidential Evaluations

Section 24 – Advice from Officials

Section 27 – Privileged information

Rendle entered at 1:10 p.m.

- Planning & Development document and process review
- Inter-Municipal Subdivision & Appeal Board Appointed Members
- Travelling Timbers Lease Agreement

Rendle exited at 2:10 p.m.

- Council Code of Conduct Review
- CAO Assistant Position

CARRIED

MOTION 022-25

Moved by Councillor Melzer to return to Open Session at 2:40 p.m.

CARRIED

MOTION 023-25

Moved by Deputy Reeve McCann to enter and approve the Travelling Timbers Lease Agreement as amended.

CARRIED

MOTION 024-25

Moved by Councillor Seatter to have Council form a Committee to investigate the validity and the Code of Conduct Complaint. Committee will consist of 5 Council members, excluding Councillor Pearson and Councillor Fulmore.

CARRIED

MOTION 025-25

Moved by Councillor Sand to direct Administration to review and create a New Council Code of Conduct Bylaw and Process.

CARRIED

ADJOURNMENT

MOTION 026-25

Moved by Councillor Fulmore to adjourn at 2:46 p.m.

CARRIED

_____"Original Signed"_____
Chief Administrative Officer

_____"Original Signed"_____
Reeve