

MINUTES

Committee of the Whole Council Meeting Municipal District of Lesser Slave River No. 124 April 17, 2024 MD Council Chambers

- MEMBERS PRESENT**
- | | |
|----------------|----------------|
| Murray Kerik | - Reeve |
| Lana Spencer | - Deputy Reeve |
| Darren Fulmore | - Division 1 |
| Sandra Melzer | - Division 1 |
| Nancy Sand | - Division 1 |
| Brad Pearson | - Division 2 |
| Norm Seatter | - Division 2 |
- IN ATTENDANCE**
- | | |
|--------------------|---|
| Barry Kolenosky | - CAO, MD LSR |
| Kendra Kozdroski | - AG Fieldman/ AG Environmental Manager, MDLSR |
| Molly Fyten | - BSc, Contractor |
| Rudolf Liebenberg | - Operational Director, P&D, Protective Services, & Utilities |
| Paul Mulholland | - Senior Peace Officer, MD LSR |
| Dawn Lynn Durocher | - Municipal Clerk, MD LSR |
| Joe McWilliams | - Reporter, Lakeside Leader |
| Marilyn Gladue | - Recording Secretary, MD LSR |
- CALL TO ORDER**
- Reeve Kerik called the meeting to order at 10:00 a.m.
- INTRODUCTIONS**
- Administrative Assistants
- Cindy Irvine
 - Mercede Mohler
 - Janine Frickelton
 - Elizabeth Krumes
 - Marguerite Chalifoux
- ACCEPTANCE OF AGENDA**
- April 17th, 2024, Committee of the Whole Meeting Agenda**
- MOTION COW 022-24**
- Moved by Councillor Pearson to accept the April 17, 2024, Committee of the Whole Meeting Agenda as amended:
- Add:
- Administrative Assistants Introduction
 - 360 Review
 - "Notice of Motion" to be added back Agendas
 - CN Rail Letter
 - Street Sweeping
 - Notice of Motion
 - o LUB Amendments
 - o Development permit process on Rural lot
 - Spark the North
 - Marten Beach Truck Fill Opening
 - Spring Kick off
- Closed Session
- Nuisance properties
 - Audit update
 - Staffing update
 - 360 Performance Appraisal
 - Procedural Bylaw
- Remove:
- 4.1 Communication Policy
 - 4.2 Social Media Policy

CARRIED

REPORTS & PRESENTATIONS

Land Use Bylaw Strategic Plan – Animal Units

MOTION COW 023-24

Moved by Councillor Melzer to request that Administration bring back a Land Use Amendment and a Grandfather recommendation for discussion on the Land Use Bylaw Animal Units to the upcoming Council Meeting for further deliberation and consideration.

CARRIED

Riparian Setback Matrix Model (RSMM) – MDP/LUB Discussion

MOTION COW 024-24

Moved by Deputy Reeve Spencer to accept the Riparian Setback Matrix Model (RSMM) as information.

CARRIED

**CONSIDERATION OF BYLAWS
& POLICIES**

J23 Soil Conservation Policy & Procedure

MOTION COW 025-24

Moved by Councillor Pearson that Administration adds J23 Soil Conservation Policy & Procedure to the April 24, 2024, Regular Council meeting agenda as presented.

CARRIED

Councillor Melzer exited at 11:21 a.m.
Councillor Melzer returned at 11:24 a.m.
Councillor Pearson exited at 11:22 a.m.
Councillor Pearson returned at 11:24 a.m.

Community Peace Officer Policy & Procedures

MOTION COW 026-24

Moved by Deputy Reeve Spencer that Administration add Policy PS-26-01 Community Peace Officer & the related procedures to the April 24, 2024, Regular Council meeting as presented.

CARRIED

MOTION COW 027-24

Moved by Councillor Melzer to recommend Administration to have Legal clarification on the Highway jurisdiction and brought back for Council's review.

CARRIED

**ITEMS FOR
DISCUSSION**

Canyon Creek Harbour Reclamation Presentation event

MOTION COW 028-24

Moved by Deputy Reeve Spencer to have Administration to send a letter of invitation to MLA Sinclair and Minister Schulz to the Canyon Creek Harbour Reclamation presentation at the end of May 2024.

CARRIED

360 Performance Appraisal

MOTION COW 029-24

Moved by Councillor Pearson to table the 360 Performance Appraisal to the Closed Session.

CARRIED

Councillor Seatter exited at 11:32 a.m.
Councillor Seatter returned at 11:43 a.m.

CN Rail Correspondence

MOTION COW 030-24

Moved by Councillor Pearson to have Administration follow up on the status of the CN Rail Correspondence.

CARRIED

Street Sweeping

MOTION COW 031-24

Moved by Councillor Pearson to accept the discussion on Street Sweeping as information and further bring back a briefing on alternatives, policy and procedure.

CARRIED

Spark the North Event Update

MOTION COW 032-24

Moved by Councillor Pearson to accept the discussion on Spark the North event update as information.

CARRIED

Marten Beach Truck Fill Grand Opening

MOTION COW 033-24

Moved by Councillor Pearson to accept the discussion on the Marten Beach Truck Fill Grand Opening, tentatively set for May 16, 2024, as information.

CARRIED

MD Staff Spring Kick Off

MOTION COW 034-24

Moved by Councillor Melzer to accept the discussion on the MD Staff Spring Kick Off as information, set for May 2, 2024 in Widewater.

CARRIED

NOTICE OF MOTION

Potential Land Use Bylaw Amendments

- # of RV/Campers – residential Lakeshore lots
- Development permit process, Development permit process including caveats, municipal services, vacant lots

CLOSED SESSION

MOTION COW 035-24

Moved by Councillor Fulmore to go into Closed Session at 12:45 p.m. as per the following sections of the FOIP Act with CAO Kolenosky, Operational Director of Planning & Development, Protective Services & Utilities Liebenberg, Senior Peace Officer Mulholland, and Recording Secretary Gladue in attendance.

- Section 17 – Disclosure harmful to personal privacy
- Section 18 – Disclosure harmful to individual or public safety
- Section 19 – Confidential Evaluations
- Section 21 – Disclosure Harmful to Intergovernmental Relations
- Section 24 – Advise from Officials
- Section 27 - Privileged information

CARRIED

- Nuisance properties
- Audit update
- Staffing update
- 360 Performance Appraisal

- Procedural Bylaw

Operation Director of P & D, Utilities & Protective Services Liebenberg exited at 2:05 p.m.
Recording Secretary Gladue exited at 2:11 p.m.

OPEN SESSION

MOTION COW 036-24

Moved by Councillor Melzer to return to Open Session at 2:59 p.m.

CARRIED

Audit Update

MOTION COW 037-24

Moved by Councillor Pearson to recommend Administration request a one-month extension for the Audit report from Municipal Affairs.

CARRIED

A Council Briefing will be brought forward to next regular council meeting to ratify the above motion.

Nuisance Properties (2024)

MOTION COW 038-24

Moved by Councillor Pearson that Council accepts as information the DRAFT Enforcement Action Strategy as presented by Protective Services and brings back to the next regular council meeting.

CARRIED

ADJOURNMENT

MOTION COW 039-24

Moved by Councillor Melzer to adjourn at 3:02 p.m.

CARRIED

__ORIGINAL SIGNED_____
Chief Administrative Officer

__ORIGINAL SIGNED_____
Reeve