

Policy

Title:	PRIVATE DRIVEWAY MAINTENANCE GRADING
Policy Number:	TR-32-15
Effective Date:	March 13, 2024
Resolution:	112-24
Department Responsible:	Transportation
Supersedes Policy No:	E16
Next Review Date:	March 13, 2027

POLICY STATEMENT:

To provide for a reasonable level of private driveway maintenance services for ratepayers, the Municipal District will offer, on a cost recovery basis, to grade private driveways, to residences, as municipal operations permit.

DEFINITIONS:

“**Municipality**” means the Municipal District of Lesser Slave River No. 124

“**Council Policy**” means the written commitment of Council establishing service delivery, programs, and governance matters. Policy is approved, amended, or rescinded by Council and reflect Council’s values, established service levels and strategic goals.

PRINCIPLE:

1. All residents requesting motor grader services must sign a Driveway Maintenance Agreement (attached as Schedule “A”), available from any Municipal District 124 office, prior to any motor grading being authorized. This agreement gives consent from the owner and allows the Municipal District to complete the work without liability for any damages that may occur.
2. All residents requesting motor grading services will be invoiced at the rate established by council resolution.
3. The Municipal District will only provide this service as municipal operations permit. Only that portion of a private driveway from the residence/garage to the road allowance will be maintained (graded) by the Municipal District. Roadways not leading to a residence will not be services unless preapproved by the Foreman or Director of Field Services. A minimum one-week notice must be given.
4. In the event the grader operator feels a private driveway is too narrow or otherwise obstructed, he will not enter into the driveway and will call the foreman or Director of Field Services who will then decide whether the driveway will be graded (maintained). The Foreman or Director of Field Services will be responsible to advise the resident the Municipal District will not be grading (maintaining) the driveway and the reasons for such decision.

5. The Municipal District reserves the right to refuse to enter into/onto any private property for any reason.
 6. The roadway system throughout the Municipal District will receive priority. With the exception of an emergency, when it is considered the road system is satisfactorily maintained, private driveways will be complete.
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_____ "Original Signed" _____
Barry Kolenosky - Chief Administrative Officer

Date

_____ "Original Signed" _____
Murray Kerik - Reeve

Date

SPECIAL NOTES/CROSS REFERENCE: ADM-12-25 Policy & Procedure Development
TR-32-15.01 Private Driveway Maintenance Grading Procedure

AMENDMENT DATE: March 13, 2024

