

Policy

Title: RUGGED & REAL POST-SECONDARY SCHOLARSHIP
Policy Number: POLICY CL – 11 – 03 (Supersedes A10 – Amended)
Effective Date: October 11, 2023
Resolution: 396-23
Department Responsible: Council
Supersedes Policy No: A10
Next Review Date: October 11, 2026

POLICY STATEMENT:

In keeping with our vision that the Municipal District of Lesser Slave River No. 124 is a municipality where prosperity is the norm, and where people are equipped to care for themselves, for the land, and one another, Council wishes to provide a scholarship to a worthy student from the Municipal District who reflects our values and who has been accepted at a post-secondary institution for a trade, diploma, or degree program to reflect that desired vision.

DEFINITIONS:

'Applicant' means any individual who has applied for the Rugged and Real Post-secondary Scholarship Program

'Council' means the duly elected Council of the Municipal District of Lesser Slave River No. 124

'Municipal District' means the Municipal District of Lesser Slave River No. 124

PRINCIPLE:

To establish an annual scholarship entitled the "Municipal District of Lesser Slave River No. 124 Rugged and Real Post-secondary Scholarship Program" and the criteria for awarding it. A secondary purpose is that of engaging residents who are pursuing further studies to better themselves.

1. Eligibility

- a) Applicants must be high school graduates and currently reside in the Municipal District of Lesser Slave River No. 124; applicants may also be seasonal/student staff of the MD, regardless of residence.
- b) Applicants must provide evidence of acceptance in a post-secondary program for a trade, diploma, or degree program.
- c) Applicants must complete the prescribed application form for the scholarship and provide a resume.
- d) For clarity, there is no requirement that the scholarship recipient is required to return to the Municipal District upon graduation, but it is hoped that they will be an informal future ambassador for it.

Procedure

**PROCEDURE TITLE: RUGGED & REAL POST
SECONDARY SCHOLARSHIP**

PROCEDURE NO.: CL-11-03.01

RESOLUTION: 397-23

EFFECTIVE DATE: 2023-10-11 NEXT REVIEW

DEPARTMENT RESPONSIBLE: Council

DATE: 2026-10-11

GENERAL GUIDELINES:

This procedure is to ensure that every application is reviewed in a consistent manner following the criteria for awarding it.

DEFINITIONS:

‘**Applicant**’ means any individual who has applied for the Rugged and Real Post-secondary Scholarship Program

‘**Council**’ means the duly elected Council of the Municipal District of Lesser Slave River No. 124

‘**Municipal District**’ means the Municipal District of Lesser Slave River No. 124

PROCEDURE:

Administration will manage all Rugged & Real Post-Secondary Scholarship Applications for the Municipal District, which includes the following:

- Advertising the scholarship on the Municipal District website and social media platforms;
- Respond to applicants’ questions in the timely manner;
- Receive and process all applications;
- Ensure no exceptions are made to late applications, the deadline for application is 4:30 p.m. on the last Friday of June;
- Maintain detailed records of applicants, including past scholarships received from the Municipal District; and
- All information contained within the application is kept **confidential and not a public record**.

Administration will follow the processes below when bringing grant funding applications forward:

- Ensure applications meet the following criteria:
 - Must be a high school graduate;
 - Currently resides in the Municipal District of Lesser Slave River No. 124 or is a seasonal/student of the MD regardless of residence; and
 - Has provided evidence of acceptance in a post-secondary program or trade diploma, or degree program.



- Prepare an RFD to be presented during a closed session next Regular Meeting of Council after the application deadline, including:
 - Application and supporting documentation;
 - Evidence of acceptance in a post-secondary program or trade diploma, or degree program;
 - Evaluate applications (speech/essay) using the following criteria and present recommendations with reasons.
 - 30 Points - Citizenship and community involvement (leadership capabilities/mentorship)
 - 30 Points - Delivery – (audience connection, flow of information, ease, and understandability)
 - 30 Points - Creativity and Originality
 - 10 Points - Length (appropriate length); and
 - List applications in order of highest to lowest scoring.
- Once awarded, prepare letter from the Municipal District, to be signed by the Reeve and prepare RFC for account payable in a timely manner;
- Send correspondence/cheques to the applicants indicating, successful or unsuccessful, and encourage unsuccessful recipients to resubmit an application the following year if they meet the eligibility criteria; and
- Ensure scholarship recipients are advertised on the MD Website and social media platforms.

Community Services will continuously monitor the policy and procedure for effectiveness and make necessary changes as required.

"Original Signed"
Chief Administrative Officer
Barry Kolenosky

October 23, 2023
Date

SPECIAL NOTES/CROSS-REFERENCE: A10 Rugged & Real Post Secondary Scholarship Policy
AMENDMENT DATE: October 11, 2023

