



Lesser Slave River

TITLE: AGRICULTURAL SERVICES ADMINISTRATION

EFFECTIVE DATE: JUNE 9, 2021

POLICY NUMBER: AG-63-01 (Supersedes J.1)

STATEMENT

The Municipal District of Lesser Slave River No. 124 has established an Agricultural Service Board as per the Agricultural Service Board Establishment Bylaw 2020-19. This policy defines the structure and responsibilities of the Agricultural Service Board and the role of Agricultural Fieldman with respect to the administration of agricultural programs within the Municipal District.

1.0 AGRICULTURAL SERVICE BOARD STRUCTURE

- 1.1 The Agricultural Service Board (Board) has been established via the Agricultural Service Board Establishment Bylaw 2020-19.
- 1.2 The Board will consist of five members as follows:
 - 1.2.1 two members from Council; and
 - 1.2.2 three members from the public at large.
- 1.3 Board members will be appointed annually by resolution of Council at the annual Organizational Meeting of Council.
- 1.4 Board members should include persons who are familiar with agricultural concerns and issues and who are qualified to develop policies consistent with the Agricultural Service Board Act.
- 1.5 Any vacancy on the Board may be filled by resolution of Council.
- 1.6 Council may remove a member from the Board by resolution at any time.
- 1.7 A Chair and Vice-Chair will be elected at the first Board meeting or hearing after the annual Organizational Meeting of Council.
- 1.8 The Chair and/or Vice-Chair may be re-elected for two or more standings.
- 1.9 Quorum of the Board will be four members.



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- 1.10 Voting on Board resolutions is by simple majority.
- 1.11 In the event of a tie vote, the resolution will be deemed to be lost.
- 1.12 The Board will develop a schedule of meetings for the calendar year including dates, times and locations.
- 1.13 Scheduled Board meeting can be cancelled, changed or postponed at the discretion and consensus of the Chair and the Agricultural Fieldman.
- 1.14 Special meetings can be called at the discretion and consensus of the Chair and the Agricultural Fieldman.
- 1.15 Board members will be entitled to such remuneration, travelling, living and other expenses as established by Council from time to time.

2.0 AGRICULTURAL SERVICE BOARD RESPONSIBILITIES

- 2.1 The Board is responsible for the following duties:
 - 2.1.1 act as an advisory body and to assist the Council and the Minister of Agriculture, in matters of mutual concern;
 - 2.1.2 advise on and to help organize and direct weed and pest control and water conservation programs;
 - 2.1.3 assist in the control of animal disease under the Animal Health Act;
 - 2.1.4 promote, enhance, and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer;
 - 2.1.5 promote and develop agricultural policies to meet the needs of the municipality;
 - 2.1.6 exercise on behalf of a Council all the duties and powers that are conferred on it by the Council, under this or any other enactment, with respect to agricultural matters; and
 - 2.1.7 present a summary of its activities for the preceding year to the Council in a form acceptable to the Council containing the information required by the Council.

3.0 AGRICULTURAL FIELDMAN

- 3.1 The Agricultural Fieldman will be appointed by resolution of Council pursuant to the Agriculture Service Board Act.



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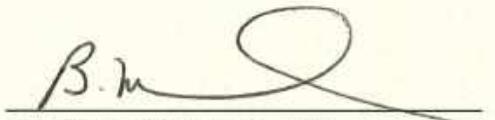
- 3.2 The Agricultural Fieldman will act as a designated officer of the municipality:
- 3.2.1 in carrying out the functions, duties and powers of the municipality under any Act relating to agriculture; and
 - 3.2.2 in implementing projects, respecting agriculture agreed on between the Council and the Minister.
- 3.3 The Agricultural Fieldman is:
- 3.3.1 a Municipal Inspector under the Weed Control Act;
 - 3.3.2 an Inspector of the Municipality under the Agricultural Pests Act;
 - 3.3.3 a Soil Conservation Officer of the Municipality under the Soil Conservation Act;
 - 3.3.4 an Expenditure Officer as set by the Chief Administrative Officer and Council.
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POLICY HISTORY

Supersedes: June 26, 2019

MOTION #:

DATE ADOPTED:


Chief Administrative Officer


Reeve