

Policy

POLICY TITLE: RISK MANAGEMENT

POLICY NO.: ADM-12-19

RESOLUTION: 233-07

EFFECTIVE DATE: 2007-09-26

DEPARTMENT RESPONSIBLE: Administration

NEXT REVIEW DATE: N/A

PURPOSE:

The purpose of this policy is to address how the Municipal District manages risk as it strives:

- a. To provide good government
- b. To provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality, and
- c. To develop and maintain a safe and viable community (MGA S5)

RESPONSIBILITIES:

Council hereby delegates the Chief Administrative Officer the authority and responsibility to designate:

A Risk Management Coordinator to facilitate the MD's progress through the Risk Management Program and a Risk Management Committee, to develop and implement risk improvements within the community and achieve the following goals and objectives:

- To prevent interruption of important municipal operations and services
- To safeguard the public interest and ensure a safe and well-managed community
- To minimize the frequency and cost of Property, Liability, and Automobile claims incurred by the organization
- To minimize and reduce the long-term insurance costs for the organization
- To comply with legislated and insurance providers requirements
- To provide Council and Department Heads with incident, risk improvement and status reports on a regular basis and
- To exchange knowledge and information with other MD's and Counties that participate in a Risk Management and Safety Program
- The Risk Management Committee shall be comprised of the Chief Administrative Officer and Department Heads that represent all areas of the MD

_____"Original Signed"_____
Chief Administrative Officer

_____"September 26, 2007"_____
Date

_____"Original Signed"_____
Reeve

SPECIAL NOTES/CROSS-REFERENCE: ADM 12-19 Supersedes B23

AMENDMENT DATE: N/A

