

Policy

POLICY TITLE: FLEET REPLACEMENT

POLICY NO.: ADM-12-32

RESOLUTION: 124-25

EFFECTIVE DATE: 2025-03-26

DEPARTMENT RESPONSIBLE: Transportation

NEXT REVIEW DATE: 2028-03-26

POLICY STATEMENT:

The purpose of this policy is to establish an evaluation process to determine when equipment should be replaced. This process will consider Municipal District of Lesser Slave River policies, expected useful life, fleet reliability and optimizing resale value.

DEFINITIONS:

“**Council Policy**” means the written commitment of Council establishing service delivery, programs, and governance matters. Policy is approved, amended, or rescinded by Council and reflect Council’s values, established service levels and strategic goals.

“**Council**” means the elected council of the Municipal District of Lesser Slave River No. 124

“**CAO**” means the Chief Administrative Officer of the Municipal District of Lesser Slave River as appointed by MD Council

“**Fleet**” means and light duty or heavy-duty industrial equipment required for services within the MD.

“**Municipality**” means the Municipal District of Lesser Slave River

PRINCIPLES:

1. The CAO or designate will produce an annual report in November of each calendar year detailing which assets should be considered for replacement in the following budget according to the parameters detailed in the Fleet Replacement Procedure. This report will be reviewed by MDLSR Council ahead of budget deliberations each year.
2. The report will be developed using the fleet rating tools set out in the Fleet Replacement Procedure.
3. During budget deliberations council will approve equipment for replacement.

4. New equipment will be procured as per policy ADM-12-09 - Procurement of Goods and Services.
5. The old fleet shall be retained until replacement units have been delivered, then they will be disposed of in accordance with policy ADM-12-15 - Asset Disposal.
6. If in the opinion of the CAO or designate, a unit is costing the Municipality more than its replacement value, or that the reliability is not meeting expectations they may appeal to council to replace the problematic (lemon) unit prior to its replacement date.
7. If in the opinion of the CAO or designate, a unit still has a reliable useful life and that it would be more prudent to keep the unit longer than to replace it, it may make a report to council in these cases.

“Original Signed” _____

Chief Administrative Officer

May 6, 2025 _____

Date

“Original Signed” _____

Reeve

May 6, 2025 _____

Date

RELATED DOCUMENTS:

ADM-12-09 - Procurement of Goods and Services.

ADM-12-15 - Asset Disposal.

SPECIAL NOTES/CROSS-REFERENCE: Click or tap here to enter text.

AMENDMENT DATE: Click or tap to enter a date.

