

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 December 18, 2025 Council Chambers

MEMBERS PRESENT

Murray Kerik	- Reeve
Sandra Melzer	- Division 1
Brad Pearson	- Division 2
Norm Seatter	- Division 2
Lester Vanhill	- Division 1
Richard Colborne	- Division 1
Thomas Snowden	- Division 2

IN ATTENDANCE

Barry Kolenosky	- CAO, MD LSR
Shari Spencer	- Director of Field Services, MDLSR
Cody Borris	- Manager of Transportation, MDLSR
Nicky van Deventer	- Director of Human Resources, MDLSR
Kristen Schalin	- Director of Finance, MDLSR
Ann Holden	- Planning & Development Officer, MDLSR
Kierstin Dubitz	- Agricultural Fieldman, MDLSR (via Teams)
Paul Mulholland	- Senior Peace Officer, MDLSR
Jeremy Dumaresque	- Assistance Director/Utilities Manager, MDLSR
Glenda Farnden	- STARS
S/Sgt. Sehn	- Westlock RCMP (via Teams)
Dale Giroux	- Canyon Creek Recreation Association
S/Sgt. Bruyns	- Slave Lake RCMP
Pearl Lorentzen	- Lakeside Leader
Marilyn Gladue	- Recording Secretary, MD LSR

CALL TO ORDER Reeve Kerik called the meeting to order at 10:07 a.m.

ADOPTION OF AGENDA

December 18, 2025, Regular Meeting Agenda

MOTION 564-25

Moved by Councillor Pearson to accept December 18, 2025, Regular Meeting Agenda as amended:

Add:

- Planning & Development Direct Report
- GIC Investment Report
- 11.1 Slave Lake Regional Tourism

CARRIED

ADOPTION OF MINUTES

December 3, 2025, Regular Meeting of Council Minutes

MOTION 565-25

Moved by Councillor Melzer to adopt December 3, 2025, Regular Meeting of Council Minutes as amended:

- Correct Motion #554-25 to Deputy Reeve Seatter

CARRIED

December 11, 2025, Committee of the Whole Meeting Minutes

MOTION 566-25

Moved by Deputy Reeve Seatter to adopt December 11, 2025, Committee of the Whole Meeting Minutes as presented.

CARRIED

December 12, 2025, Special Meeting of Council Minutes

MOTION 567-25

Moved by Councillor Pearson to accept the December 12, 2025, Special Meeting of Council Minutes as presented.

CARRIED

DELEGATION

STARS – Glenda Farnden

MOTION 568-25

Moved by Councillor Melzer to accept the presentation from STARS as information.

CARRIED

Farnden exited at 10:25 a.m.

Westlock RCMP -S/Sgt. Sehn

MOTION 569-25

Moved by Councillor Pearson to accept the presentation from Westlock RCMP as information.

CARRIED

S/Sgt. Sehn exited at 10:50 a.m.

Lorentzen exited at 10:53 a.m.

CLOSED SESSION

MOTION 570-25

Moved by Deputy Reeve Seatter to go into Closed Session at 10:59 a.m. as per the following sections of the Access To Information Act (ATIA) with CAO Kolenosky, Senior Peace Officer, Mulholland, and Recording Secretary, Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials
- Section 30 Disclosure harmful to economic and other interests of a public body
- Section 32 Privileged Information

- Canyon Creek Recreation Association

MOTION 571-25

Moved by Councillor Pearson to return to Open Session at 11:43 a.m.

CARRIED

Lorentzen/Holden entered at 11:45 a.m.

BYLAWS

2025-13 Land Use Bylaw Amendment #1 (Poplar Lane)

MOTION 572-25

Moved by Councillor Melzer that Council gives 1st Reading to 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane) to redesignate a portion of the parcel legally described as 1125738:1:1 from Residential Un-serviced (RUS) to Commercial (C).

CARRIED

Holden exited at 11:55 a.m.

RECESS
RECONVENE

12:00 p.m.
1:00 p.m.

DELEGATION

Slave Lake RCMP – S/Sgt. Bruyns

MOTION 573-25

Moved by Councillor Melzer to accept the presentation from Slave Lake RCMP as information.

CARRIED

Dumaresque/Spencer/Schalin entered at 1:10 p.m.

REQUEST FOR
DECISION

Smith Subdivision Concept Plan

MOTION 574-25

Moved by Councillor Colborne that Council give Administration authority to proceed with the Smith Subdivision Concept Plan as presented in the Attachment (2025-12-03 – smith Subdivision & Lot Concept)

CARRIED

Smith & Canyon Creek Water Treatment Plan Upgrade Plans

MOTION 575-25

Moved by Councillor Vanhill that Council directs administration to proceed with the Smith Water Treatment Plant Pre-treatment Upgrade project. Engineering to continue as scheduled and proceed with procurement of the long lead equipment immediately and then tendering of the construction scope of work in early 2026, for a total revised estimated project cost from \$4,293,000 to \$6,293,000. The source of the additional funds will be determined once the outcome of the AMWWP Grant Application is known.

CARRIED

MOTION 576-25

Moved by Councillor Pearson that Council directs administration to proceed with the Canyon Creek Water Treatment Plant project upgrade and continue with the source of the funds will be determined once the outcome of the AMWWP Grant Application is known.

CARRIED

Borris/Mulholland/van Deventer entered at 1:25 p.m.
Holden entered at 1:30 p.m.
Councillor Seatter exited at 1:31 p.m.
Borris/Spencer exited at 1:39 p.m.
Van Deventer exited at 1:50 p.m.
Holden exited at 2:10 p.m.
Dumaresque exited at 2:28 p.m.

REPORTS

Direct Reports

MOTION 577-25

Moved by Councillor Pearson to accept the Direct Reports as information.

CARRIED

FINANCIAL

Financial Monthly Reports

MOTION 578-25

Moved by Councillor Pearson to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of October 31, 2025.

CARRIED

MOTION 579-25

Moved by Councillor Pearson to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of November 30, 2025.

CARRIED

NEW BUSINESS

Slave Lake Region Tourism Support Request

MOTION 580-25

Moved by Councillor Melzer that Council approves the Support for the Slave Lake Region Tourism to attend the 2026 Tourism Advocacy Summit and to provide a contribution of \$400.00 Regional Cost Sharing.

CARRIED

CLOSED SESSION

MOTION 581-25

Moved by Councillor Melzer to go into Closed Session at 2:46 p.m. as per the following sections of the Access To Information Act (ATIA) with CAO Kolenosky, and Recording Secretary, Gladue in attendance.

CARRIED

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 25 Disclosure and Complaints
- Section 26 Disclosure harmful to intergovernmental relations
- Section 29 Advice from Officials
- Section 30 Disclosure harmful to economic and other interests of a public body
- Section 32 Privileged Information
- Section 34 Information that is or will be available to the public

- Canyon Creek Recreation Association – Memo of Understanding & Contract Review
- Visitor Information Centre
- MD Land Sales
- MD 2025 Write Offs
- Smith Waterline Break Update
- Landfill Financial Sustainability Status

OPEN SESSION

MOTION 582-25

Moved by Councillor Melzer to return to Open Session at 3:43 p.m.

CARRIED

Canyon Creek Recreation Association Agreement

MOTION 583-25

Moved by Councillor Melzer to direct Administration to bring the Canyon Creek Recreation Association Agreements to a future Committee of the Whole Meeting for review and further direction.

CARRIED

Visitor Information Centre

MOTION 584-25

Moved by Councillor Melzer to accept as information and to bring forward to the next Inter-Municipal Meeting for review and direction.

CARRIED

Land Sales

MOTION 585-25

Moved by Councillor Colborne that Council approve the offer to purchase Plan 4867NY, Block 10, Lot 5 in Smith as per offer presented for \$10,000.

CARRIED

Finance Write Off

MOTION 586-25

Moved by Councillor Melzer that Council approve the write off of the remaining 2025 property tax balance of \$33,797.65 for oil and gas properties and an application be submitted to Alberta Municipal Affairs for \$5,725.00 – comprised of \$5,585.80 under PERC Program and \$139.20 under DIRC Program.

CARRIED

MOTION 587-25

Moved by Councillor Pearson that Council approve the January 1, 2026, penalty imposed in the amount of \$2,601.30 be reversed as a result of the write off of the 2025 property tax balances for oil and gas properties as part of the PERC and DIRC programs.

CARRIED

MOTION 588-25

Moved by Councillor Vanhill that Council approve the write-off of inactive tax accounts in the amount of \$9,631.02, consisting of \$3,303.17 in penalties and \$6,600.85 in levy.

CARRIED

MOTION 589-25

Moved by Councillor Pearson that Council approve the write off to utilities inactive accounts as per the listing totaling \$14,636.67

CARRIED

MOTION 590-25

Moved by Councillor Melzer that Council approve the write off of accounts receivables uncollectable accounts as per the listing totaling \$17,912.86.

CARRIED

Disposal of Lands

MOTION 591-25

Moved by Councillor Melzer that Council approve the disposal of a portion of SE-23-71-1 W5M as described as Lot 2 in Smith Sketch (0.5 Acres or 21,780 sq. ft more or less.) for \$1 to the Resident.

CARRIED

MOTION 592-25

Moved by Councillor Pearson that Council direct Administration to enter into a Licence to Occupy with the Resident commencing February 1, 2026, until June 30, 2026.

CARRIED

MOTION 593-25

Moved by Councillor Vanhill that Council direct Administration to have Lot 2 Smith Sketch surveyed by contracted license surveyor.

CARRIED

MOTION 594-25

Moved by Councillor Pearson that Council direct Administration to execute Settlement Agreement and Release with the Resident of 5221HW, Blk 2 Lot 7.

CARRIED

MOTION 595-25

Moved by Councillor Melzer that Council direct Administration complete advertisement of "Proposed Sale of Municipal Land" for two consecutive weeks (January 7, 2026, and January 14, 2026) as per Bylaw 2020-06 – Lakeside Leader, MD Official Website, posting on bulletin board at the SL Administration Building.

CARRIED

Lesser Slave Lake Waste Management Service Sustainability Status

MOTION 596-25

Moved by Councillor Pearson that Council approves the LSLWMS Sustainability Status briefing as information and supports Option B draft funding agreement as presented.

CARRIED

ADJOURNMENT

MOTION 597-25

Moved by Councillor Melzer to adjourn at 3:48 p.m.

CARRIED

"Original Signed" _____
Chief Administrative Officer

"Original Signed" _____
Reeve