

# *MINUTES*

## Regular Meeting of Council Municipal District of Lesser Slave River No. 124 September 10, 2025 MD Council Chambers

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<b>MEMBERS PRESENT</b>	Murray Kerik	- Reeve
	Lana McCann	- Division 2
	Darren Fulmore	- Division 1
	Nancy Sand	- Division 1
	Norm Seatter	- Division 2
	Sandra Melzer	- Division 1
	Brad Pearson	- Division 2
<b>IN ATTENDANCE</b>	Barry Kolenosky	- Chief Administrative Officer, MDLSR
	Tony Janson	- RCMP Superintendent
	S/Sgt. Pike	- RCMP Eastern District
	S/Sgt. Sehn	- RCMP Westlock
	S/Sgt. Bruyns	- RCMP Slave Lake – via Teams
	Chris Schmelzle	- Associated Engineering
	Harmanan Dhamija	- Associated Engineering
	Shari Spencer	- Assistant Director of Field Services, MDLSR
	Janie Freckelton	- Document Conveyance & Program Coordinator, MDLSR
	Jeremy Dumaresque	- Assistant Director of Utilities, MDLSR
	Kristen Schalin	- Director of Finance, MDLSR
	Pearl Lorentzen	- Lakeside Leader
	Marilyn Gladue	- Recording Secretary, MDLSR

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:00 a.m.

### **ADOPTION OF AGENDA**

#### **September 10, 2025, Regular Meeting Council Agenda**

##### **MOTION 391-25**

Moved by Councillor Fulmore to adopt September 10, 2025, Regular Meeting Council Agenda as amended:

- Add:
- 9.1 Returning Officer
  - 9.2 Calcium - Marten Beach
  - 9.3 Playground – Marten Beach
  - 9.4 Signage – Marten Beach
  - Southshore Drive Maintenance
  - Otter Creek Water Supply
  - Closed Session – two delegates
  - Closed Session – Staffing – Section 29
  - Closed Session- Intergovernmental Relations – Section 26
  - Postpone Board Reports

**CARRIED**

### **ADOPTION OF MINUTES**

#### **August 20, 2025, Regular Meeting of Council Minutes**

##### **MOTION 392-25**

Moved by Councillor Pearson to adopt the August 20, 2025, Regular Meeting of Council Minutes as presented.

**CARRIED**

#### **August 28, 2025, Regular Meeting of Council Minutes**

##### **MOTION 393-25**

Moved by Councillor Sand to adopt August 28, 2025, Regular Meeting of Council Minutes as presented.

**CARRIED**

**ACCEPTANCE OF MINUTES  
FOR INFORMATION**

**August 20, 2025, Community Assistance Board Meeting Minutes**

**MOTION 394-25**

Moved by Councillor Melzer to accept August 20, 2025, Community Assistance Board Meeting Minutes as information.

**CARRIED**

Councillor Seatter exited at 10:43 a.m.  
Councillor Seatter returned at 10:45 a.m.  
Deputy Reeve McCann exited at 10:50 a.m.  
Deputy Reeve McCann returned at 10:52 a.m.

**DELEGATIONS**

**Superintendent Tony Hanson, S/Sgt. Pike, S/Sgt. Sehn, S/Sgt. Bruyns – RCMP**

**MOTION 395-25**

Moved by Councillor Melzer to accept the presentation and discussion from the RCMP as information.

**CARRIED**

RCMP Delegates exited at 10:54 a.m.  
Councillor Melzer exited at 10:55 a.m.  
Councillor Melzer returned at 10:58 a.m.

**RECESS  
RECONVENE**

**11:03 a.m.  
11:06 a.m.**

Spencer entered at 11:03 a.m.

**Associated Engineering – Chris Schmelzle & Harmanan Dhamija**

**MOTION 396-25**

Moved by Deputy Reeve McCann to accept the presentation from Associated Engineering as information.

**CARRIED**

Schmelzle/Dhamija/Spencer/Lorentzen exited at 11:52 a.m.

**CLOSED SESSION**

**MOTION 397-25**

Moved by Councillor Melzer to go into Closed Session at 11:52 a.m. as per the following sections of the ATIA Act with CAO Kolenosky, Assistant Director Dumaresque and Recording Secretary Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
  - o Smith Water line – Delegate
  - o Lawrence Lake Subdivision Agreement

**MOTION 398-25**

Moved by Deputy Reeve McCann to return to Open Session at 2:11 p.m.

**CARRIED**

**MOTION 399-25**

Moved by Councillor Seatter to direct Administration to contact and draft agreement to the Smith Waterline Resident:

- Suspend Utility Charges until the completion of the utility services and repairs
- Municipal District of Lesser Slave River to repair the utility servicing lines at with the costs borne by the MD
- Provide second restoration contract estimates for the said work on the property

Additional Direction:

- bring back total lump sum estimate for the said work and additional expenses
- bring back a written report from Associated Engineering of the incident and follow up on recommendations.

**CARRIED**

Freckleton/van Deventer/Lorentzen entered at 2:15 p.m.  
Gatwich entered at 2:18 p.m.

**REQUESTS FOR  
DECISION**

**Bylaw 2025-12 Retention and Disposal of Records**

**MOTION 400-25**

Moved by Deputy Reeve McCann to give first reading to Bylaw 2025-12 Retention and Disposal of Records.

**CARRIED**

**MOTION 401-25**

Moved by Councillor Seatter to give second reading to Bylaw 2025-12 Retention and Disposal of Records as amended.

- 1 b. change FOIP to AITA and POPA Acts

**CARRIED**

**MOTION 402-25**

Moved by Councillor Seatter that Council proceed with third reading of Bylaw 2025-12 Retention and Disposal of Records as presented.

**UNANIMOUSLY CARRIED**

**MOTION 403-25**

Moved by Councillor Melzer to give third and final reading to Bylaw 2025-12 Retention and Disposal of Records.

**CARRIED**

**Policy ADM-12-33 Compliant Systems for Record Storage**

**MOTION 404-25**

Moved by Deputy Reeve McCann to approve Policy ADM-12-33 Compliant Systems for Record Storage as amended.

- Change FOIP to AITA and POPA thru Policy ADM-12-33

**CARRIED**

**Policy ADM-12-34 Authorized Personnel for Municipal Record Destruction**

**MOTION 405-25**

Moved by Councillor Seatter to approve Policy ADM-12-34 Authorized Personnel for Municipal Record Destruction as presented.

**CARRIED**

**Policy ADM-12-35 Municipal Records Retention and Disposal and Supporting Procedures**

**MOTION 406-25**

Moved by Councillor Pearson to approve Policy ADM-12-35 Municipal Records Retention as presented.

**CARRIED**

**MOTION 407-25**

Moved by Councillor Sand to accept Procedures ADM-12-35.01, ADM-12-35.02, ADM-12-35.03, ADM-12-35.04, ADM-12-35.05, ADM-12-35.06, ADM-12-35.07, and ADM-12-35.08 as information.

**CARRIED**

**Returning Officer**

**MOTION 408-25**

Moved by Deputy Reeve McCann that Council appoints Nicky van Deventer as Returning Officer and the appointment of Marilyn Gladue as the Deputy Returning Officer for the 2025 Election and to rescind Motion #678-24.

**CARRIED**

van Deventer/Freckleton/Gatwich exited at 2:35 p.m.  
Spencer/Borris entered at 2:35 p.m.

**Mitsue Patching Contract**

**MOTION 409-25**

Moved by Councillor Pearson to award the patching contract for the West Mitsue Industrial Road to be awarded to Paveit Construction Inc. in the amount of \$147,258.92 to be funded from the Mitsue Paving Prep Project approved in the 2025 Capital Budget.

**Recorded Vote:**

**6 For**

**1 Against-Councillor Melzer**

**CARRIED**

**MOTION 410-25**

Moved by Councillor Sand to award the patching contract for the East Mitsue Road to awarded to Paveit Construction Inc. in the amount of \$86,081.21 to be funded from the Mitsue Paving Prep Project approved in the 2025 Capital Budget.

**Recorded Vote:**

**6 For**

**1 Against-Councillor Melzer**

**CARRIED**

**REPORTS**

**2025 Fall Social Update**

**MOTION 411-25**

Moved by Deputy Reeve McCann to accept the 2025 Fall Social Update as information.

**CARRIED**

**Advanced Voting Advertisement**

**MOTION 412-25**

Moved by Councillor Fulmore to accept the Advanced Voting Advertisement as information.

**CARRIED**

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**Council Board Reports**

**MOTION 413-25**

Moved by Councillor Pearson to postpone the verbal Board Reports to the next Council meeting.

**CARRIED**

**NEW BUSINESS**

**Calcium – Marten Beach**

**MOTION 414-25**

Moved by Councillor Melzer to accept the Calcium - Marten Beach discussion as information.

**CARRIED**

**Playground – Marten Beach**

**MOTION 415-25**

Moved by Councillor Melzer to accept the Playground - Marten Beach discussion as information.

**CARRIED**

**Signage - Marten Beach**

**MOTION 416-25**

Moved by Deputy Reeve McCann to accept the Signage - Marten Beach discussion as information.

**CARRIED**

**Southshore Drive Maintenance**

**MOTION 417-25**

Moved by Councillor Pearson that the Southshore Drive Maintenance discussion be brought back to the 2026 Budget Deliberations.

**CARRIED**

**Otter Creek Water Supply**

**MOTION 418-25**

Moved by Councillor Melzer to accept the Otter Creek Water Supply discussion as information.

**CARRIED**

Councillor Pearson exited at 2:58 p.m.  
Lorentzen/Spencer/Borris exited at 2:58 p.m.

**CLOSED SESSION**

**MOTION 419-25**

Moved by Deputy Reeve McCann to go into Closed Session at 2:58 p.m. as per the following sections of the ATIA Act with CAO Kolenosky, and Recording Secretary Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials

- Intergovernmental Relations
- Dust Control
- Old Smith Highway
- Staffing

Spencer/Borris returned at 3:05 p.m.  
Councillor Pearson returned at 3:12 p.m.  
Borris exited at 3:16 p.m.  
Spencer/Gladue exited 3:20 p.m.

**CARRIED**

**MOTION 420-25**

Moved by Deputy Reeve McCann to return to Open Session at 3:59 p.m.

**CARRIED**

**MOTION 421-25**

Moved by Councillor Melzer to move September 10, 2025, Committee of the Whole Meeting to September 24, 2025.

**CARRIED**

**MOTION 422-25**

Moved by Councillor Seatter to direct Administration to send a letter to Alberta Transportation regarding the safety issues with the Wilson Creek Construction.

**CARRIED**

**MOTION 423-25**

Moved by Councillor Seatter to direct Administration to proceed with the Calcium application, and water truck application and seek reimbursement from Industry stakeholders for the Old Smith Highway.

**CARRIED**

**MOTION 424-25**

Moved by Deputy Reeve McCann that Administration set up an Emergent meeting with the Ministers of Transportation, Municipal Affairs and Treasury and Finance prior to the 2025 Fall Rural Municipalities of Alberta conference.

**CARRIED**

**ADJOURNMENT**

**MOTION 425-25**

Moved by Councillor Fulmore to adjourn at 4:03 p.m.

**CARRIED**

\_"Original Signed"\_\_\_\_\_  
Chief Administrative Officer

\_"Original Signed"\_\_\_\_\_  
Reeve