

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 August 20, 2025 MD Council Chambers

MEMBERS PRESENT	Murray Kerik	- Reeve
	Nancy Sand	- Division 1
	Darren Fulmore	- Division 1
	Sandra Melzer	- Division 1
	Brad Pearson	- Division 2
	Norm Seatter	- Division 2
MEMBER ABSENT	Lana McCann	- Division 2
IN ATTENDANCE	Barry Kolenosky	- Chief Administrative Officer, MDLSR
	Chris Valaire	- Assistant Chief Administrative Officer, MDLSR
	Paul Mulholland	- Senior Peace Officer, MDLSR
	S/Sgt. Bruyns	- Slave Lake RCMP
	Jeremy Dumaresque	- Assistant Director of Utilities, MDLSR
	Ann Holden	- Planning & Development Officer, MDLSR
	Nicky van Deventer	- Human Resources Manager, MDLSR
	Kristen Schalin	- Director of Finance, MDLSR
	Cristy Paly	- Community Services, Administrative Assistant, MDLSR
	Erik Loken	- Finance Intern, MDLSR
	Molly Fyten	- MD Contractor
	Joe McWilliams	- Lakeside Leader
	Marilyn Gladue	- Recording Secretary, MDLSR

CALL TO ORDER Reeve Kerik called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA

August 20, 2025, Regular Meeting Council Agenda

MOTION 341-25

Moved by Councillor Seatter to adopt August 20, 2025, Regular Meeting Council Agenda as amended:

- Add:
- 5.1 Revised Date
 - Smith Water Service Update
 - Closed Session Items x 4 items
 - MD Tour

CARRIED

ADOPTION OF MINUTES

August 14, 2025, Regular Meeting of Council Minutes

MOTION 342-25

Moved by Councillor Fulmore to adopt August 14, 2025, Regular Meeting of Council Minutes as amended:

- Motion #326-25 – add “final” to the motion.

CARRIED

REQUESTS FOR DECISION

Advance Vote Date

MOTION 343-25

Moved by Councillor Melzer that Council approve holding an Advance Vote for the 2025 Municipal Election on Saturday, October 4, 2025, from 8:00 a.m. to 4:30 p.m. at the Visitor Information Centre in Slave Lake and the Flatbush Community Hall.

CARRIED

Letter of Support – Gentle Ben Care Society

MOTION 344-25

Moved by Councillor Seatter that Council provide Gentle Ben Care Society with a Letter of Support to accompany their application for the New Horizons for Seniors Program Grant.

CARRIED

Reformatting Employee Benefits Plan Policy HR-17-04 and Procedure HR-17-04.01

MOTION 345-25

Moved by Councillor Seatter that Council approve the reformatting of Policy K.8 to HR-17-04 Employee Benefit Plan Policy with no changes to the policy's intent or content.

CARRIED

MOTION 346-25

Moved by Councillor Fulmore that Council accept HR-17-04.01 Employee Benefit Plan Procedure as information.

CARRIED

Reformatting Employee Benefits Plan Policy HR-17-05 and Procedure HR-17-05.01

MOTION 347-25

Moved by Councillor Sand that Council approve the reformatting of Policy K.22 to HR-17-05 Employee Performance Review Policy with no changes to the policy's intent or content.

CARRIED

MOTION 348-25

Moved by Councillor Pearson that Council accept HR-17-05.01 Employee Performance Review Procedure as information.

CARRIED

Reformatting Employee Benefits Plan Policy HR-17-06 and Procedure HR-17-06.01

MOTION 349-25

Moved by Councillor Melzer that Council approve the reformatting of Policy K.7 to HR-17-06 Disciplinary Policy with no changes to the policy's intent or content.

CARRIED

MOTION 350-25

Moved by Councillor Sand that Council accept HR-17-06.01 Disciplinary Procedure as information.

CARRIED

CLOSED SESSION

MOTION 351-25

Moved by Councillor Fulmore to go into Closed Session at 10:13 a.m. as per the following sections of the ATIA Act with CAO Kolenosky, Assistant CAO Valaire, Senior Peace Officer Mulholland and Recording Secretary Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations

CARRIED

- S/Sgt. Bruyns – Slave Lake RCMP

MOTION 352-25

Moved by Councillor Fulmore to return to Open Session at 10:39 a.m.

CARRIED

McWilliams entered at 10:35 a.m.
Dumaresque entered at 10:40 a.m.
Schalin entered at 11:05 a.m.

Smith Waterline Issue Update

MOTION 353-25

Moved by Councillor Pearson to accept the Smith Waterline Issue Update as information.

CARRIED

WAT-41-06 Water Supply Investigation Policy and Procedure

MOTION 354-25

Moved by Councillor Melzer that Council adopts the WAT-41-06 Water Supply Investigation Policy as presented.

CARRIED

MOTION 355-25

Moved by Councillor Fulmore that Council accept the Water Supply Investigation Procedure WAT-41-06.01 as amended.

CARRIED

Dumaresque exited at 11:19 a.m.
Loken entered at 11:26 a.m.

Reserve Allocation & Projected Reserve Balances

MOTION 356-25

Moved by Councillor Fulmore that Council accept the projected Reserve Balances Report as presented for information.

CARRIED

MOTION 357-25

Moved by Councillor Sand that the Unrestricted Surplus per the December 31, 2024, audited financial statements in the amount of \$2,476,111 be allocated to the following reserves:

- Reserves – equipment capital GL 6-31-00-00-760 \$250,000
- Reserves – vehicle capital GL 6-31-01-00-760 \$250,000
- Reserves – transportation capital GL6-32-00-00-760 \$500,000
- Reserves – culverts/bridges GL 6-32-01-00-760 \$1,000,000
- Reserves – water capital GL 5-41-00-00-76 \$476,111

CARRIED

MOTION 358-25

Moved by Councillor Pearson to update naming of reserves as they appear on the financial states to the following:

Operating reserves:

- Waterline Contingency to be Water Services Contingency
- Sewerline Contingency to be wastewater Services Contingency

Capital reserves:

- Water Construction to be Water Services construction
- Sewer Construction to be Wastewater Services Construction

CARRIED

REPORTS

Finance Monthly Report

MOTION 359-25

Moved by Councillor Sand to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of June 30, 2025, for information.

CARRIED

MOTION 360-25

Moved by Councillor Pearson to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of July 31, 2025, for information.

CARRIED

Holden entered at 11:32 a.m.
Loken/Schalin exited at 11:35 a.m.

Bylaw 2025-01 Report

MOTION 361-25

Moved by Councillor Melzer that Council accept the Bylaw 2025-01 report as information.

CARRIED

Holden exited at 11:38 a.m.

NEW BUSINESS

Municipal Affairs Fall RMA Meeting

MOTION 362-25

Moved by Councillor Pearson that Council accept the discussion for Municipal Affairs Fall RMA Meeting as information.

CARRIED

MD Road Tours Update

MOTION 363-25

Moved by Councillor Pearson that Council accept the discussion of the MD Road Tours as information.

CARRIED

Councillor Seatter exited at 11:52 a.m.
Councillor Seatter returned at 11:56 a.m.

**RECESS
RECONVENE**

**11:58 a.m.
12:30 p.m.**

Paly entered at 12:25 p.m.

**COMMUNITY ASSISTANCE
BOARD**

Community Assistance Board Meeting

MOTION 364-25

Moved by Councillor Melzer to recess Regular Meeting of Council to hold the Community Assistance Board Meeting at 12:30 p.m.

CARRIED

Paly exited at 1:04 p.m.

MOTION 365-25

Moved by Councillor Melzer to reconvene the Regular Meeting of Council at 1:05 p.m..

CARRIED

Fyten entered at 1:05 p.m.

**CONSIDERATION OF
BYLAWS & POLICIES**

Bylaw 2025-04 Animal Control Bylaw

MOTION 366-25

Moved by Councillor Fulmore that Council gives third and final reading to the Animal Control Bylaw 2025-04 as amended.

CARRIED

MOTION 367-25

Moved by Councillor Pearson that Council approve the Animal control Bylaw Informative Public Document, for public release following the final readings of the Animal Control Bylaw 2025-24.

Bylaw 2025-06 Municipal Development Plan

MOTION 368-25

Moved by Councillor Melzer that Council give third and final reading to the Municipal Development Plan Bylaw 2025-06.

CARRIED

Bylaw 2025-07 Land Use Bylaw

MOTION 369-25

Moved by Councillor Sand that Council give third and final reading to the Land Use Bylaw 2025-07 as amended.

Amendments:

Clause added to the top of each page for Table 21: PERMITTED AND DISCRETIONARY USES BY DISTRICT (under Schedule B: Land Use Summary Table) : *"For all USES listed in the table below, please refer to the Land Use District for additional requirements and regulations"*

-Revisions made to Table 21 : PERMITTED AND DISCRETIONARY USES BY DISTRICT:

-Addition of Discretionary (D) to Residential Serviced (RS) District for Heavy Equipment Storage (up to one (1) unit)

-Removal of Heavy Equipment Storage (up to three (3) units)

-Addition of Discretionary (D) to Residential Serviced (RS) District for Heavy Equipment Storage (more than one (1) unit and up to three (3) units)

-Change from Permitted (P) to Discretionary (D) for Commercial (C) District, and addition of Permitted (P) to Light Industrial (LI) District for Heavy Equipment Storage, Commercial

-Addition of Recreational Vehicle Storage (up to two (2) units), being Permitted (P) in the following districts: Residential Serviced (RS), Residential Unserviced (RUS), **Commercial (C), and Light Industrial (LI) Districts; and Discretionary (D) in the Agricultural (A) District.**

CARRIED

PD-61-06 Development Agreement Policy

MOTION 370-25

Moved by Councillor Pearson that Council approves the Development Agreement Policy PD-61-06 as presented

CARRIED

MOTION 371-25

Moved by Councillor Melzer that Council accept the Development Agreement Procedure PD-61-06.01 as information.

CARRIED

McWilliams/Fyten/Valaire/Gladue exited at 2:17 p.m.

CLOSED SESSION

MOTION 372-25

Moved by Councillor Fulmore to go into Closed Session at 2:17 p.m. as per the following sections of the ATIA Act with CAO Kolenosky attendance.

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- Section 19 – Disclosure harmful to a business interest of a third party
 - Section 20 – Disclosure harmful to personal privacy
 - Section 21 – Disclosure harmful to individual or public safety
 - Section 22 – Confidential Evaluations
 - Section 23 – Disclosure harmful to law enforcement
 - Section 25 – Disclosure and complaints
 - Section 29 – Advice from Officials
 - Section 30 – Disclosure harmful to economic & other interests

 - Bylaw
 - Personnel

CARRIED

MOTION 373-25

Moved by Councillor Sand to return to Open Session at 3:40 p.m.

CARRIED

ADJOURNMENT

MOTION 374-25

Moved by Councillor Fulmore to adjourn at 3:44 p.m.

CARRIED

_"Original Signed"_____
Chief Administrative Officer

_"Original Signed"_____
Reeve