

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 July 9, 2025 MD Council Chambers

MEMBERS PRESENT	Murray Kerik	- Reeve
	Lana McCann	- Division 2
	Nancy Sand	- Division 1
	Darren Fulmore	- Division 1
	Sandra Melzer	- Division 1
	Brad Pearson	- Division 2
MEMBER ABSENT	Norm Seatter	- Division 2
IN ATTENDANCE	Barry Kolenosky	- Chief Administrative Officer, MDLSR
	Chris Valaire	- Assistant Chief Administrative Officer, MDLSR (via Teams)
	Shari Spencer	- Assistant Director of Field Services, MDLSR
	Jima Gatwich	- IT Services Coordinator
	Sandra Rendle	- Associate Director, Legislative Services, MDLSR
	S/Sgt. Shen	- Westlock RCMP
	Nicky van Deventer	- Human Resources Manager, MDLSR
	Cody Borris	- Transportation Manager, MDLSR
	Debbie Conrad	- Finance Manager, MDLSR
	Janie Freckleton	- Document Conveyance & Program Coordinator, MDLSR
	Ann Holden	- Planning & Development Officer, MDLSR
	Paul Mulholland	- Protective Services, MDLSR
	Jeremy Dumaresque	- Utility Manager, MDLSR
	Joe McWilliams	- Lakeside Leader
	Ken Cassie	- MD Resident
	Marilyn Gladue	- Recording Secretary, MDLSR

CALL TO ORDER Reeve Kerik called the meeting to order at 10:00 a.m.

INTRODUCTIONS Kristen Schalin - Director of Finance (Absent)
Jima Gatwich - IT Services Coordinator

van Deventer/Gatwich exited at 10:02 a.m.

ADOPTION OF AGENDA

July 9, 2025, Regular Meeting Council Agenda

MOTION 294-25

Moved by Councillor Fulmore to adopt July 9, 2025, Regular Meeting Council Agenda as amended:

Add: - Mitsue Update
- Road Tour Dates

CARRIED

ADOPTION OF MINUTES

June 25, 2025, Regular Meeting of Council Minutes

MOTION 295-25

Moved by Councillor Pearson to adopt June 25, 2025, Regular Meeting of Council Minutes as amended:

- Motion #282-25 – correct motion to “WAIVE” the development fee.

CARRIED

CLOSED SESSION

MOTION 296-25

Moved by Councillor Melzer to go into Closed Session at 10:04 a.m. as per the following sections of the ATIA Act with CAO Kolenosky, Assistant CAO Valaire, Legislative Services Rendle, S/Sgt. Shen and Recording Secretary Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 23 Disclosure harmful to law enforcement

CARRIED

- MD resident

MOTION 297-25

Moved by Councillor Pearson to return to Open Session at 11:00 a.m.

CARRIED

McWilliams/Cassie entered at 11:00 a.m.
Valaire/Councillor Pearson exited at 11:03 a.m.
Councillor Pearson returned at 11:04 a.m.
Valaire returned at 11:07 a.m.
Fyten entered at 11:10 a.m.
Councillor Melzer exited at 11:18 a.m.
Councillor Melzer returned at 11:21 a.m.

DELEGATION

Westlock RCMP – S/Sgt. Shen

MOTION 298-25

Moved by Councillor Fulmore to accept the presentation from Westlock RCMP as information.

CARRIED

Councillor Sand exited at 11:21 a.m.
S/Sgt. Shen exited at 11:25 a.m.
Councillor Sand returned at 11:26 a.m.
Rendle exited at 11:26 a.m.
Rendle returned at 11:35 a.m.

BYLAW

Bylaw 2025-04 Animal Control

MOTION 299-25

Moved by Deputy McCann that Council approve to give 2nd reading of Bylaw 2025-04 Animal Control as amended:

7.4 Offence under this Bylaw for which a penalty is not otherwise specified

Maximum of \$500.00 and in default of payment, liable to imprisonment for a term not exceeding six months.

CARRIED

Valaire exited at 11:56 a.m.
Valaire returned at 11:58 a.m.

**RECESS
RECONVENE**

**12:15 p.m.
12:45 p.m.**

Bylaw 2025-07 Land Use

MOTION 300-25

Moved by Councillor Pearson that Council approve the 2nd reading of Bylaw 2025-07 Land Use as amended:

8.94 No ACCESSORY BUILDING shall be built on a LOT before a Principal DWELLING UNIT is developed on the LOT in any Residential District unless otherwise noted in this Bylaw. No ACCESSORY BUILDING shall be built on a LOT before a Principal BUILDING is developed on the LOT, except where:

- (a) *The Principal BUILDING exits on an s LOT where the LANDOWNER holds titles for both lots (to be specified in a CAVEAT). If there is a title change for either LOT, then the LANDOWNER of the LOT with the ACCESSORY BUILDING must remove the ACCESSORY BUILDING or develop a Principal BUILDING on the LOT within one (1) year from the date of title change of either LOT. The DEVELOPMENT AUTHORITY must register against the title this requirement when these circumstances arise.*

7.4.3 Development Regulations

- Updated 1. From 10 ha to 10 acres

CARRIED

Bylaw 2025-06 Municipal Development Plan

MOTION 301-25

Moved by Councillor Sand that Council approve the 2nd reading of Bylaw 2025-06 Municipal Development Plan as amended. (No additional amendments)

CARRIED

Land Use Bylaw Workbook and Comment Tracker

MOTION 302-25

Moved by Councillor Melzer to accept the Land Use Bylaw Workbook and Comment Tracker for Public Information.

CARRIED

Cassie/Fyten exited at 1:04 p.m.

**REQUESTS FOR
DECISION**

Councillor Renumerations – Service Commissions

MOTION 303-25

Moved by Councillor Melzer that Council adopt the Councillor Remuneration Policy – Service Commissions No. CL-11-08 as amended.

- Both parties to pay their own members renumerations

CARRIED

Spencer/Borris entered at 1:05 p.m.

Spencer/Borris exited at 1:13 p.m.

Back Sloping Program Applications

MOTION 304-25

Moved by Councillor Fulmore that Council approve the Back Sloping application 1, for completion as per policy TR-32-20, estimated cost of \$4,000 with funds coming from GL 2-32-15-63-259.

CARRIED

Land Sales

MOTION 305-25

Moved by Deputy Reeve McCann that Council direct Administration to proceed with the sale of the following properties through Allen B. Olson Auction Services Ltd. By September 30, 2025.

Plan 4867NY, Block 10, Lot 5 (7.775 Sq Ft) LINC 17255218 – Hamlet of Smith, Reserve Bid \$15,290.

Plan 4867NY, Block 11, Lot 9, (8,250 Sq Ft) LINC 17261793 – Hamlet of Smith, Reserve Bid \$18,210.

Plan 2158RS, Block 7, Lot 1, (12,207 Sq Ft) LINC 13264890 – Hamlet of Smith, Reserve Bid \$21,570.

Plan 0828671, Block 1, Lot 4 (9.69 acres) LINC 33544645 – Lawrence Lake, Reserve Bid \$87,650.

Plan 8822254, Block 2, Log 5, (6.97 acres) LINC 10855741- Old Smith Highway, Reserve Bid \$145,040.

Plan 8822254, Block 2, Log 6, (6.15 acres) LINC 10855759- Old Smith Highway, Reserve Bid \$72,860.

PT SW-32-72-4-W5 (78.96 acres) LINC 20611786 – Mitsue Industrial Park, Reserve Bid \$1,029,640.

And further, that the following disclosure be included in the sale terms:

“All parcels are being offered for sale on an “as is, where is” basis. The Municipal District of Lesser Slave River No. 124 makes no representations and provides no warranty as to the adequacy of services, soil conditions, land use zoning, building or development conditions, environmental contamination (if any), vacant possession, or the suitability of the land for any specific purpose or intended use by the purchaser.”

CARRIED

van Deventer entered at 1:27 p.m.

CLOSED SESSION

MOTION 306-25

Moved by Councillor Sand to go into Closed Session at 1:28 p.m. as per the following sections of the ATIA Act with CAO Kolenosky, Assistant CAO Valaire, Legislative Services Rendle, Human Resources van Deventer and Recording Secretary Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 34 Information that is or will be available to the public

- 2025/2026 Rugged & Real Applications

CARRIED

MOTION 307-25

Moved by Councillor Fulmore to return to Open Session at 1:31 p.m.

CARRIED

2025/2026 Rugged and Real Scholarship

MOTION 308-25

Moved by Councillor Melzer Council award the 2025/2026 Rugged & Real Post-Secondary Scholarship in the amount of \$1000 each to Avery Schiller, Ali Salman, Etan Chomokovski, and Brooklyn White.

CARRIED

van Deventer exited at 1:35 p.m.

Municipally Owned Community Hall Utilization Process Policy

MOTION 309-25

Moved by Deputy Reeve McCann that Council adopt Policy REC-72-12 Municipally Owned Community Hall Utilization Policy as presented.

CARRIED

MOTION 310-25

Moved by Councillor Melzer that Council accept Procedure REC-72-12.01 Municipally Owned Community Hall Utilization Procedure as presented.

CARRIED

Spencer/Borris/van Deventer/Gatwich/Freckleton and Dumaresque entered at 1:35 p.m.
Holden entered at 1:46 p.m.
Mulholland entered at 1:48 p.m.
Freckleton exited at 2:02 p.m.
Borris/Spencer exited at 2:26 p.m.
van Deventer exited at 2:37 p.m.
Holden/Gitwich exited at 2:48 p.m.
Mulholland exited at 3:00 p.m.

REPORTS

Department Reports

MOTION 311-25

Moved by Councillor Melzer to accept the Department Reports as information.

CARRIED

Dumaresque exited at 3:58 p.m.

Bill 50 Municipal Affairs Statutes Amendment Act

MOTION 312-25

Moved by Councillor Pearson that Council accept the Bill 50: Municipal Affairs Statutes Amendment Act report for information.

CARRIED

NEW BUSINESS

2025 MD Road Tours

MOTION 313-25

Moved by Deputy Reeve McCann to reschedule August 27, 2025, Regular Council meeting to August 20, 2025, to coincide with the 2025 MD Road Tours.

CARRIED

McWilliams exited at 4:00 p.m.

CLOSED SESSION

MOTION 314-25

Moved by Deputy Reeve McCann to go into Closed Session at 4:01 p.m. as per the following sections of the ATIA Act with CAO Kolenosky, Assistant CAO Valaire, and Recording Secretary Gladue in attendance.

- Section 22 Confidential Evaluations
- Section 26 Disclosure harmful to intergovernmental relations
- Section 29 Advice from Officials
- Section 30 Disclosure harmful to economic and other interests of a public body
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- Municipal Lands Liquidation

CARRIED

MOTION 315-25

Moved by Councillor Sand to return to Open Session at 4:30 p.m.

CARRIED

MOTION 316-25

Moved by Councillor Pearson to direct Administration to uphold the Stop Order and conditions as stated within. Then further provide the MD Resident with an additional letter stating the direction as reviewed by Council.

CARRIED

ADJOURNMENT

MOTION 317-25

Moved by Councillor Fulmore to adjourn at 4:34 p.m.

CARRIED

_"Original Signed" _____
Chief Administrative Officer

_"Original Signed" _____
Reeve