

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 October 8, 2025 MD Council Chambers

MEMBERS PRESENT	Murray Kerik - Reeve Lana McCann - Division 2 Nancy Sand - Division 1 Norm Seatter - Division 2 Sandra Melzer - Division 1 Brad Pearson - Division 2
MEMBERS ABSENT	Darren Fulmore - Division 1
IN ATTENDANCE	Barry Kolenosky - Chief Administrative Officer, MDLSR Shari Spencer - Assistant Director of Field Services, MDLSR Paul Mulholland - Senior Peace Officer, MDLSR Ann Holden - Planning & Development Officer, MDLSR Kristen Schalin - Director of Finance, MDLSR Erik Loken - Interim Finance, MDLSR S/Sgt. Bruyns - Slave Lake RCMP Ken Kennedy - Canyon Creek Lester Vanhill - MD Resident Pearl Lorentzen - Lakeside Leader Marilyn Gladue - Recording Secretary, MDLSR
CALL TO ORDER	Reeve Kerik called the meeting to order at 9:04 a.m.
ADOPTION OF AGENDA	October 8, 2025, Regular Meeting of Council Agenda <u>MOTION 443-25</u> Moved by Councillor Pearson to adopt October 8, 2025, Regular Meeting of Council Agenda as amended: Add: - Closed Session – ACP Grant - Municipally Owned Community Hall Utilization CARRIED
ADOPTION OF MINUTES	September 24, 2025, Regular Meeting of Council Minutes <u>MOTION 444-25</u> Moved by Councillor Seatter to adopt September 24, 2025, Regular Meeting of Council Minutes as presented. CARRIED Mulholland entered at 9:23 a.m.
REQUEST FOR DECISION	Subdivision and Development Enforcement Policy and Procedures <u>MOTION 445-25</u> Moved by Councillor Melzer to approve Policy PD-61-07 Subdivision and Development Enforcement Policy as amended: Amendment – Add definitions for Access To Information Act (AITA) and Protection Of Privacy Act (POPA). CARRIED Holden/Mulholland exited at 9:43 a.m.

MOTION 446-25

Moved by Councillor Pearson to accept Procedure PD-61-07.01 Subdivision and Development Enforcement Procedure as amended:

Amendment:

Step 3 – add – Advise Compliant that file has been sent for Enforcement and is now Closed out.

CARRIED

Compassionate Care Leave Policy Update

MOTION 447-25

Moved by Councillor Seatter to approve Policy ADM-12-38 Compassionate Care Leave as presented and to rescind Policy K.25 Compassionate Care Leave.

CARRIED

MOTION 448-25

Moved by Councillor Melzer to accept the Procedure ADM-12-38.01 Compassionate Care Leave as information.

CARRIED

Local Authorities Pension Plan (LAPP) Policy Update

MOTION 449-25

Moved by Deputy Reeve McCann to approve Policy ADM-12-39 Local Authorities Pension Plan as presented and to rescind Policy K.29 Local Authorities Pension Plan.

CARRIED

MOTION 450-25

Moved by Councillor Sand to accept Procedure ADM-12-39.01 Local Authorities Pension Plan as information.

CARRIED

Acting Pay Policy Update

MOTION 451-25

Moved by Councillor Pearson to approve Policy ADM-12-36 Acting Pay as presented and to rescind Policy K.2 Acting Pay.

CARRIED

MOTION 452-25

Moved by Councillor Seatter to accept Procedure ADM-12-36.01 Acting Pay as information.

CARRIED

Cost of Living Adjustment (COLA) Salary Increase Policy Update

MOTION 453-25

Moved by Councillor Sand to approve Policy ADM-12-37 COLA Salary Increase as presented and to rescind Policy K.37 COLA Salary Increase.

CARRIED

MOTION 454-25

Moved by Deputy Reeve McCann to accept Procedure ADM-12-37.01 COLA Salary Increase as information.

CARRIED

Spencer entered at 9:47 a.m.

Overtime Payments to Management Personnel Policy Update

MOTION 455-25

Moved by Councillor Melzer to approve Policy ADM-12-40 Overtime Payments to Management Personnel as presented and to rescind Policy K.24 Overtime Payments to Management Personnel.

CARRIED

Northern Travel Allowance Policy Update

MOTION 456-25

Moved by Deputy Reeve McCann to rescind Policy K.16 Northern Travel Allowance.

CARRIED

2025 Grant Applications

MOTION 457-25

Moved by Councillor Seatter to direct Administration to apply for a Strategic Transportation & Infrastructure Grant in the amount of \$2,115,000 for the Girder Replacement on Bridge file 72768.

CARRIED

MOTION 458-25

Moved by Councillor Melzer to direct Administration to apply for a Strategic Transportation & Infrastructure Grant in the amount of \$1,309,000 for the Replacement of Bridge File 70060.

Recorded Vote:
For – 5
Against – 1 (Councillor Pearson)

CARRIED

MOTION 459-25

Moved by Councillor Sand to direct Administration to apply for a Strategic Transportation & Infrastructure Grant in the amount of \$2,763,000 for the Replacement of Bridge File 006603.

CARRIED

MOTION 460-25

Moved by Councillor Pearson to direct Administration to apply for a Strategic Transportation & Infrastructure Grant in the amount of \$4,221,875 for Mitsue Paving Project.

CARRIED

MOTION 461-25

Moved by Councillor Seatter to direct Administration to apply for an Alberta Municipal Water and Wastewater Partnership Grant in the amount of \$2,400,000 for the installation of a screw press at the Southshore Wastewater Treatment Plant.

CARRIED

MOTION 462-25

Moved by Deputy Reeve McCann to direct Administration to apply for an Alberta Municipal Water and Wastewater Partnership Grant in the amount of \$1,079,000 for the Filtration Conversion at the Canyon Creek Water Treatment Plant.

CARRIED

Spencer exited at 10:08 a.m.

Councillor Melzer exited at 10:25 a.m.
Councillor Melzer returned at 10:28 a.m.

DELEGATION

S/Sgt. Bruyns – Slave Lake RCMP

MOTION 463-25

Moved by Councillor Seatter to accept the presentation from the Slave Lake RCMP as information.

CARRIED

Lorentzen/Vanhill exited at 10:34 a.m.

CLOSED SESSION

MOTION 464-25

Moved by Councillor Pearson to go into Closed Session at 10:34 a.m. as per the following sections of the ATIA Act with CAO Kolenosky and Recording Secretary Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials
-
- Campground Operator Yearly Review - Delegate
- Land Sales

CARRIED

MOTION 465-25

Moved by Deputy Reeve McCann to return to Open Session at 11:57 a.m.

CARRIED

MOTION 466-25

Moved by Councillor Melzer to invite the Canyon Creek Recreation Association to review the Memorandum of Understanding and 2025 Operational review at a future Council meeting.

CARRIED

MOTION 467-25

Moved by Councillor Seatter to have Appraisals completed on the unsold 4 parcels of Land Sale properties and advertise for a Request for Proposal from Realtors, to carry out the Land Sales on the Municipal District of Lesser Slave River No 124 behalf.

CARRIED

**RECESS
RECONVENE**

**12:05 p.m.
12:38 P.M.**

Lorentzen/Vanhill entered at 12:40 p.m.

**REQUEST FOR
DECISION**

Safety & Use Bylaws of the Slave Lake Regional Library Board

MOTION 468-25

Moved by Councillor Pearson that Council accepts the Safety & Use Bylaws of the Slave Lake Regional Library Board as approved by the Board on September 3, 2025.

CARRIED

Gravel Crushing

MOTION 469-25

Moved by Deputy Reeve McCann to direct Administration to advertise an RFP (Request for Proposal) for Gravel Crushing in Smith, Flatbush and Mitsue Pits in early 2026.

CARRIED

2025 Roadside Brushing Results

MOTION 470-25

Moved by Councillor Seatter that Council award the contract for the roadside brushing program to Birch Tree Services for \$97,230 to be funded through the 2025 operational budget (GL#2-32-14-63-259, 2-32-14-66-259 AND 2-32-14-68-259).

CARRIED

Smith Complex Fencing Upgrades

MOTION 471-25

Moved by Councillor Sand to approve fencing construction at the Smith Complex to come out of the building maintenance operating budget GL 2-31-10-66-252.

CARRIED

Fire Services Agreement

MOTION 472-25

Moved by Councillor Pearson to table the Fire Services Agreement to a future Council Meeting.

CARRIED

REPORTS

Council Resolution Report

MOTION 473-25

Moved by Councillor Pearson to accept the Council Resolution Report as information.

CARRIED

Dubitz/Schalin/Mulholland/Vance/Holden entered at 12:50 p.m.
DeAlexandra entered at 1:25 p.m.
Councillor Pearson exited at 1:31 p.m.
Councillor Pearson returned at 1:35 p.m.
Holden/Mulholland exited at 2:08 p.m.

Direct Reports

MOTION 474-25

Moved by Deputy Reeve McCann to accept the Department 3rd Quarter Reports as information.

CARRIED

Spencer/DeAlexandra exited 2:15 p.m.
Vance exited at 2:21 p.m.

NEW BUSINESS

Local Government Fiscal Framework (LGFF) Operation Grant Allocation

MOTION 475-25

Moved by Councillor Pearson to allocate \$110,400 of 2025 Local Government Fiscal Framework (LGFF) Operating grant to fund the completion of the Municipal Development Plan (MDP) and the Land Use Bylaw (LUB) alignment.

CARRIED

Schalin exited at 2:29 p.m.

Municipal Affairs Mandate Letter

MOTION 476-25

Moved by Councillor Pearson to accept the discussion on the Municipal Affairs Mandate Letter as information.

CARRIED

Travelling Timbers

MOTION 477-25

Moved by Deputy Reeve McCann to provide Travelling Timbers with a Letter of Support to accompany their application for The Product Development Fund and schedule a date with new Council to tour the Timber Shores.

CARRIED

Community Facilities

MOTION 478-25

Moved by Councillor Melzer to recommend that effective January 1st, 2026, that a Damage Deposit of \$500.00 applies to Funeral Services rentals over one day event and the Municipally Owned Community Hall Utilization Process Policy REC-72-12 be brought back to Council to amend procedure.

CARRIED

Lorentzen/Vanhill exited at 2:51 p.m.

CLOSED SESSION

MOTION 479-25

Moved by Councillor Sand to go into Closed Session at 2:51 p.m. as per the following sections of the ATIA Act with CAO Kolenosky and Recording Secretary Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials
-
- Smith Water Break Agreement Status
- 2026 Draft Operational Budget Summary

CARRIED

MOTION 480-25

Moved by Deputy Reeve McCann to return to Open Session at 3:48 p.m.

CARRIED

ADJOURNMENT

MOTION 481-25

Moved by Councillor Seatter to adjourn at 3:48 p.m.

CARRIED

_"Original Signed" _____
Chief Administrative Officer

_"Original Signed" _____
Reeve