

# *MINUTES*

## Regular Meeting of Council Municipal District of Lesser Slave River No. 124 May 8th, 2024 Council Chambers

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<b>MEMBERS PRESENT</b>	Murray Kerik	- Reeve
	Darren Fulmore	- Division 1
	Sandra Melzer	- Division 1
	Nancy Sand	- Division 1
	Brad Pearson	- Division 2
	Norm Seatter	- Division 2
	Lana Spencer	- Deputy Reeve, Division 2
<b>IN ATTENDANCE</b>	Barry Kolenosky	- CAO, MD LSR
	Rudolf Liebenberg	- Operational Director of P & D, Utilities & PS, MD LSR
	Holly Omelchuk	- Operational Director, Finance and Central Services, MD LSR
	Erik Loken	- Finance Intern, MD LSR
	Shari Spencer	- Assistant Director, Field Services & Document Conveyance Manager, MD LSR
	Cliff Peddle	- MD of Lesser Slave River Resident
	Sgt. Bruyns	- Slave Lake RCMP
	Jen Plamondon	- Associated Engineering
	Michael Paulsen	- Associated Engineering
	Kendra Kozdroski	- Manager, Agricultural & Environmental Services, MD LSR
	Cody Borris	- Facilities/Transportation Manager, MD LSR
	Sandra Rendle	- Associate Director, Legislative Services Manager, MD LSR
	Pearl Lorentzen	- Lakeside Leader
	Marilyn Gladue	- Recording Secretary, MD LSR

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:00 a.m.

**INTRODUCTION** Erik Loken – MD Finance Intern

**MOTION 225-24**

Moved by Councillor Melzer to accept the Introduction of Erik Loken as information.

**CARRIED**

**ADOPTION OF  
AGENDA**

**May 8<sup>th</sup>, 2024, Regular Meeting of Council Agenda**

**MOTION 226-24**

Moved by Councillor Seatter to adopt the May 8<sup>th</sup>, 2024, Regular Meeting of Council Agenda as amended:

Add:

- 11.1 Organizational Chart & Hiring Policy
- 11.2 Assessor Private Property Entry
- 11.3 RV Lots
- 11.4 Marten Beach Truck Fill
- 11.5 FRIAA Letters
- Closed Session
- 6.2 SRP discussion
- 6.3 Council Only Session
- 12.1 Additional Information for discussion
  - Benefit Comparison
  - CAO PA

**CARRIED**

**APPROVAL OF  
MINUTES**

**April 24<sup>th</sup>, 2024, Regular Council Meeting Minutes**

**MOTION 227-24**

Moved by Councillor Fulmore to approve the April 24<sup>th</sup>, 2024, Regular Council Meeting Minutes as amended.

Amend:

- Motion #214-24 Remove “CARRIED” – no recorded vote.

**CARRIED**

**DELEGATION**

**Cliff Peddle – MD of Lesser Slave River Resident**

**MOTION 228-24**

Moved by Deputy Reeve Spencer to accept Cliff Peddle’s discussion with Council as information.

**CARRIED**

**BYLAW**

**Bylaw 2024-11 Lawrence Lake Area Structure Plan**

**MOTION 229-24**

Moved by Councillor Pearson to give first reading to Bylaw 2024-11 Lawrence Lake Area Structure Plan.

**CARRIED**

Lorentzen, Lakeside Leader left meeting at 10:59 a.m.

**CLOSED SESSION**

**MOTION 230-24**

Moved by Deputy Reeve Spencer to go into Closed Session at 11:00 a.m. as per the following Sections of the FOIP Act with CAO Kolenosky, Assistant Director, Field Services & Document Conveyance Manager, Spencer, Finance Intern Loken and Recording Secretary Gladue in attendance.

**CARRIED**

Section 19 – Confidential Evaluations  
Section 24 – Advice from Officials

**DELEGATIONS**

**Jen Plamondon/Michael Paulsen – Associated Engineering**

- Smith Bridge Update
- Lake Levels Briefing

Councillor Pearson exited at 11:24 a.m.  
Councillor Pearson returned at 11:26 a.m.  
Councillor Melzer exited at 11:53 a.m.  
Councillor Melzer returned at 11:57 a.m.

**OPEN SESSION**

**MOTION 231-24**

Moved by Deputy Reeve Spencer to return to Open Session at 12:04 p.m.

**CARRIED**

**RECESS  
RECONVENE**

**12:04 p.m.  
1:00 P.M.**

**Smith Bridge Conceptual Design**

**MOTION 232-24**

Moved by Deputy Reeve Spencer to approve the Scope change #2 to Associated Engineering for project 2023-3750 for (additional engineering and geotechnical fees of \$184,200) from approved budgeted allocation for Smith Bridge project.

**CARRIED**

**MOTION 233-24**

Moved by Councillor Fulmore to accept the Conceptual Design Report for information and support the recommendation of alignment “A” as presented by Associated Engineering.

**CARRIED**

**MOTION 234-24**

Moved by Councillor Pearson to direct Administration to arrange a meeting with the regional director to discuss next steps of the project and possible funding requirements, and further arrange for a meeting with the Minister of Transportation and Economic Corridors to discuss the funding strategy, regarding the detailed design and construction requirements of the Smith Bridge Replacement Project.

**CARRIED**

**COMMUNITY  
ASSISTANCE BOARD**

**Community Assistance Board Meeting**

**MOTION 235-24**

Moved by Councillor Melzer to recess Regular Meeting of Council to hold the Community Assistance Board Meeting 1:01 p.m.

**CARRIED**

**MOTION 236-24**

Moved by Reeve Kerik to reconvene the Regular Meeting of Council at 2:05 p.m.

**CARRIED**

**REQUEST FOR  
DECISION**

**Rescinding of Motion #128-24**

**MOTION 237-24**

Moved by Deputy Reeve Spencer that Council rescind Motion #128-24.

**CARRIED**

**MOTION 238-24**

Moved by Councillor Sand that Council direct Administration to instruct Peace Officers to limit patrols and enforcement on primary and secondary highways and focus mainly on traffic patrol and control on MDLSR maintained roads and infrastructure.

**CARRIED**

**Nine Mile Recreation Society Request**

**MOTION 239-24**

Moved by Deputy Reeve Spencer that Council accepts the letter from Nine Mile Recreation Society as information and to provide monetary support of up to \$5,000, to the Society for trail maintenance from 2024 Trail Budget allocations.

**CARRIED**

**MOTION 240-24**

Moved by Deputy Reeve Spencer to direct Administration inspect and if condition warrants provide a one-time grading of road and parking lot at Nine Mile Recreation Trail Area.

**CARRIED**

**Appointment of Weed & Pest Inspectors 2024 Season**

**MOTION 241-24**

Moved by Councillor Fulmore to appoint Reanna Bensch, Morgan Cryderman, and Tanner Miller as municipal inspectors for the M.D. of Lesser Slave River, under the Weed Control Act W-5.1 and the Agricultural Pests Act A-8, Effective May 8<sup>th</sup>, 2024, until employment ceases.

**CARRIED**

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**Smith Bridge Truss Repairs**

**MOTION 242-24**

Moved by Councillor Pearson to award the Smith Bridge Truss Repairs to Ardy Rigging Ltd. for \$243,290.00 exclusive of GST.

**CARRIED**

**MOTION 243-24**

Moved by Councillor Pearson to direct Administration to bring back to Council with justification of the amended estimated total project budget of \$322,280.89 with the additional estimated budget of \$20,177.89 from the Transportation Capital Reserve Fund.

**CARRIED**

**2024 Motor Grader Asset Disposal**

**MOTION 244-24**

Moved by Councillor Fulmore to approve the disposal of GR 16 and GR 17 through a licensed auction mart, with sale proceeds to go back into Capital Transportation Reserve.

**CARRIED**

**REPORTS**

**Spring Hamlet Cleanup Pilot Project**

**MOTION 245-24**

Moved by Deputy Reeve Spencer to provide accessible free garbage disposal bins for rate payers with hamlets and subdivision on the May long weekend.

**CARRIED**

Councillor Pearson exited at 2:46 p.m.  
Councillor Pearson returned at 2:48 p.m.

**Board Reports**

**MOTION 246-24**

Moved by Councillor Sand to accept the verbal Board reports from Council as information.

**CARRIED**

**NEW BUSINESS**

**Organizational Chart/Hiring Policy**

**MOTION 247-24**

Moved by Councillor Pearson to have Administration bring back the current Organizational Chart and the Hiring Policy for review at next Council meeting.

**CARRIED**

**Assessor site visits process**

**MOTION 248-24**

Moved by Councillor Pearson to accept the Assessor site visit process as information.

**CARRIED**

**Recreational Vehicle Lots**

**MOTION 249-24**

Moved by Councillor Pearson to accept the Recreational Vehicle Lot discussion as information.

**CARRIED**

**Marten Beach Truck Fill**

**MOTION 250-24**

Moved by Councillor Seatter to accept the Marten Beach Truck Fill discussion as information.

**CARRIED**

**Forest Resource Improvement Association of Alberta (FRIAA) Letters**

**MOTION-251-24**

Moved by Councillor Fulmore to accept the FRIAA letters as information.

**CARRIED**

**DISCUSSION ITEM**

**Special Meeting of Council Date**

**MOTION 252-24**

Moved by Deputy Reeve Spencer to have a Special Meeting on May 29, 2024, to discuss the following:

- Benefit Comparison
- Auditors report

**CARRIED**

Finance Intern Loken left meeting at 3:41 p.m.  
Recording Secretary left meeting at 3:41 p.m.

**CLOSED SESSION**

**MOTION 253-24**

Moved by Councillor Sand to go into Closed Session at 3:41 p.m. as per the following Sections of the FOIP Act with CAO Kolenosky, in attendance.

**CARRIED**

Section 19 – Confidential Evaluations  
Section 24 – Advice from Officials

**OPEN SESSION**

**MOTION 254-24**

Moved by Councillor Melzer to return to Open Session at 4:25 p.m.

**CARRIED**

**MOTION 255-24**

Moved by Councillor Fulmore to have a Sub-committee formed comprised of Reeve Kerik, Deputy Reeve Spencer, and Councillor Seatter for the purpose of selecting an independent Contractor to complete a 360 performance appraisal for the Chief Administrative Officer.

**CARRIED**

**ADJOURNMENT**

**MOTION 256-24**

Moved by Councillor Fulmore to adjourn at 4:30 p.m.

**CARRIED**

\_\_\_ "Original Signed" \_\_\_\_\_  
Chief Administrative Officer

\_\_\_ "Original Signed" \_\_\_\_\_  
Reeve