

MINUTES

Regular Meeting of Council Municipal District of Lesser Slave River No. 124 December 20th, 2023 Council Chambers

MEMBERS PRESENT

Murray Kerik - Reeve
Darren Fulmore - Division 1
Sandra Melzer - Division 1
Nancy Sand - Division 1 (Teams)
Brad Pearson - Division 2
Norm Seatter - Division 2
Lana Spencer - Deputy Reeve, Division 2

IN ATTENDANCE

Barry Kolenosky - CAO, MD LSR
Barry Massel - MD Resident
Josh Friesen - Community Futures Lesser Slave Lake Region
Jen Plamondon - Associated Engineering
Jessica Gagne - Associated Engineering
Holly Omelchuk - Director of Finance, MD LSR
Shari Spencer - Document Conveyance Coordinator, MD LSR
Donna Cross - Acting Director of Utilities, MD LSR
Dawn Lynn Durocher - Municipal Clerk, MD LSR

Marilyn Gladue - Recording Secretary, MD LSR

CALL TO ORDER

Reeve Kerik called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA

December 20th, 2023, Regular Meeting of Council Agenda

MOTION 595-23

Moved by Councillor Fulmore to adopt the December 20th, 2023, Regular Meeting of Council Agenda as amended:

Add – 6.3 Appointment Assessor

CARRIED

APPROVAL OF MINUTES

December 13th, 2023, Regular Meeting of Council Minutes

MOTION 596-23

Moved by Councillor Melzer to approve the December 13th, 2023, Regular Meeting of Council Minutes as amended:

Amend Motion 571-23 – Include Transportation Minister

Amend Motion 572-23 – to Moved by Councillor Seatter to direct Administration to apply for the Northern Regional Economic Development Grant to a maximum of \$400,000.00 with the Municipal District of Lesser Slave River No. 124 providing 50% of matching funds for the Mitsue Industrial area.

CARRIED

December 18th, 2023, Special Meeting of Council – Budget Deliberations

MOTION 597-23

Moved by Councillor Pearson to adopt the December 18th, 2023, Special Meeting of Council – Budget Deliberations as amended:

Motion 587-23 – add CARRIED

Motion 589-23 – add Councillor Pearson and Councillor Melzer as Against

CARRIED

DELEGATION

Barry Massel, MD Resident

MOTION 598-23

Moved by Councillor Melzer to accept the discussion with Barry Massel as information.

CARRIED

Councillor Seatter exited at 10:40 a.m.
Councillor Seatter returned at 10:43 a.m.

Josh Friesen, Community Futures Slave Lake Region

MOTION 599-23

Moved by Councillor Fulmore to accept the presentation from Josh Friesen as information.

CARRIED

**REQUEST FOR
DECISION**

2024 Interim Operational Budget

MOTION 600-23

Moved by Councillor Pearson to approve the 2024 Operational Budget in the amount of \$26,635,300.00 as attached and forming part of the minutes.

CARRIED

2024 Capital Projects

MOTION 601-23

Moved by Councillor Seatter to approve the 2024 Capital Projects as listed and the total estimated amount coming from Capital Reserves.

- Body Worn Cameras DP24-06 Estimated \$18,305.00
- Security Upgrades to Facilities DP24-07 Estimated \$160,000.00

CARRIED

Appointment of Assessor

MOTION 602-23

Moved by Deputy Reeve Spencer to extend the agreement between the Municipal District of Lesser Slave River and Accurate Assessment Group for an additional three (3) years being 2024 through 2026, as per Estimated Authorization dated December 20th, 2023.

CARRIED

Deputy Reeve Spencer exited at 11:13 a.m.
Deputy Reeve Spencer returned at 11:17 a.m.

BYLAWS

2023-12 Fees for the Provision of Services

MOTION 603-23

Moved by Deputy Reeve Spencer to give first reading to Bylaw 2023-12 Fees for the Provision of Services as presented.

CARRIED

MOTION 604-23

Moved by Councillor Melzer to give second reading to Bylaw 2023-12 Fees for the Provision of Services as presented.

CARRIED

POLICY

MOTION 605-23

Moved by Councillor Seatter to give unanimous consent to proceed to third and final reading of Bylaw 2023-12 Fees for the Provision of Services as presented.

CARRIED

MOTION 606-23

Moved by Councillor Pearson to give third and final reading of Bylaw 2023-12 Fees for the Provision of Services as presented.

CARRIED

Councillor Fulmore exited at 11:34 a.m.
Councillor Fulmore returned at 11:37 a.m.

Employee Policy & Procedures

MOTION 607-23

Moved by Councillor Melzer to approve the MD Employee Policy as presented.

CARRIED

MOTION 608-23

Moved by Councillor Seatter to rescind the following policies:

- K.3 Annual Vacation Leave
- K.4 Attendance
- K.5 Casual Illness/Medical Appointments/Illness at Work
- K.6 Court Leave
- K.10 Hours of Work
- K.11 Leave without Pay
- K.12 Maternity/Adoption/Parental Leave
- K.13 Nepotism (Employment of Relatives)
- K.14 Overtime Policy
- K.15 Statutory Holidays
- K.17 Probationary Period
- K.19 Special Leave
- K.23 Recognition of Councilors and Employees
- K.25 Compassionate Care Leave

CARRIED

MOTION 609-23

Moved by Councillor Fulmore to accept the following procedures as information.

- Nepotism (Employment of Relatives Procedures)
- Probationary Period Procedure
- Attendance Procedure
- Hours of Work Procedure
- Employee Recognition Procedure
- Statutory Procedure
- Annual Vacation Procedure
- Casual Illness Procedure
- Special Leave Procedure
- Leave without Pay Procedure
- Overtime Procedure
- Employee Transitional Housing Procedure

CARRIED

Peace Officer Policy & Procedures

MOTION 610-23

Moved by Deputy Reeve Spencer to adopt D13 Peace Officer Policy as presented.

CARRIED

MOTION 611 -23

Moved by Councillor Pearson to accept all related Peace Officer Procedures as information:

- Oleoresin Capsicum Spray Procedure
- Shotgun Use, Care, & Storage
- Baton Use, Care, & Storage
- Peace Officer Public Complaints
- Peace Officer Code of Conduct
- Exhibits
- CPIC Information
- Body Worn Cameras
- Communications System
- Notebook
- Known Risk Protocol
- Video Surveillance

CARRIED

MOTION 612-23

Moved by Councillor Seatter that the following Policies be rescinded:

- D3 Oleoresin Capsicum Spray
- D4 Shotgun Use, Care & Storage
- D5 Baton Use, Care, & Storage
- D6 Peace Officer Public Complaints
- D7 Peace Officer Code of Conduct
- D8 Exhibits
- D9 CPIC Information
- D10 Body Worn Cameras
- D11 Communications System Protocol
- D12 Notebook
- D14 Known Risk Protocol
- D15 Video Surveillance

CARRIED

REPORTS

Utilities Strategic Plan Report

MOTION 613-23

Moved by Councillor Pearson to accept the Utilities Strategic Plan Report as information.

CARRIED

**RECESS
RECONVEVE**

**12:05 Noon
12:53 p.m.**

CLOSED SESSION

MOTION 614-23

Moved by Councillor Melzer to go into Closed Session at 12:54 p.m. as per the following Sections of the FOIP Act with CAO Kolenosky, Director of Finance Omelchuk, Acting Director of Utilities Cross and Recording Secretary Gladue in attendance.

CARRIED

Section 19 – Confidential Evaluation

- Southshore

Councillor Fulmore exited at 12:58 p.m.
Councillor Fulmore returned at 1:05 p.m.

OPEN SESSION

MOTION 615-23

Moved by Councillor Melzer to return to Open Session at 1:28 p.m.

CARRIED

CLOSED SESSION

MOTION 616-23

Moved by Councillor Sand to accept the Southshore Non-compliant Sewer Services report as information and direct Administration to implement Bylaw 2003-08 Water and Wastewater Utility Bylaw, Section 6.2 – Installation & connection of Wastewater Facilities. Letter to non-compliant Southshore residents will be issued on December 22, 2023, advising that Legal action and/or service disconnection may commence on January 12th, 2024, for non-compliance.

CARRIED

MOTION 617-23

Moved by Deputy Reeve Spencer to go into Closed Session at 1:30 p.m. as per the following Section of the FOIP Act with CAO Kolenosky, Director of Finance Omelchuk, Document Conveyance Coordinator Spencer and Recording Secretary Gladue in attendance.

CARRIED

Section 16 - Disclosure harmful to business interests of a third party

- Associated Engineering

Councillor Pearson exited at 2:37 p.m.
Councillor Pearson returned at 2:39 p.m.

OPEN SESSION

MOTION 618-23

Moved by Deputy Reeve Spencer to return to Open Session at 3:32 p.m.

CARRIED

ADJOURNMENT

MOTION 619-23

Moved by Councillor Fulmore to adjourn at 3:33 p.m.

CARRIED

"Original Signed"

Chief Administrative Officer

"Original Signed"

Reeve