

# MINUTES

## Regular Meeting of Council Municipal District of Lesser Slave River No. 124 June 7<sup>th</sup>, 2023 MD Council Chambers

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### MEMBERS PRESENT

Murray Kerik	- Reeve
Lana Spencer	- Deputy Reeve
Sandra Melzer	- Division 1
Brad Pearson	- Division 2
Norman Seatter	- Division 2
Darren Fulmore	- Division 1
Nancy Sand	- Division 1

### IN ATTENDANCE

Barry Kolenosky	- Chief Administrative Officer, MD LSR
Donna Cross	- Acting Manager of Utilities & Maintenance, MD LSR
Shari Spencer	- Transportation Coordinator, MD LSR
Leslie Bensch	- Human Resource Manager, MD LSR
Holly Omelchuk	- Interim Director of Finance, MD LSR
Jen Plamondon	- Associated Engineering
Michael Paulson	- Associated Engineering

Marilyn Gladue - Recording Secretary, MD LSR

### CALL TO ORDER

Reeve Kerik called the meeting to order at 1:05 p.m.

### ADOPTION OF AGENDA

#### June 7<sup>th</sup>, Regular Council Meeting Agenda

#### MOTION 198-23

Moved by Deputy Reeve Spencer to adopt the June 7<sup>th</sup>, 2023, Regular Meeting of Council agenda as amended:

Add: 8.7 Water Conservation Policy

CARRIED

### ADOPTION OF MINUTES

#### May 10<sup>th</sup>, 2023, Regular Meeting of Council Minutes

#### MOTION 199-23

Moved by Councillor Fulmore to adopt the May 10<sup>th</sup>, 2023, Regular Meeting of Council minutes as amended:

- Motion 183-23 – move Deputy Reeve Spencer pecuniary interest below CARRIED.
- CLOSED SESSION Motion should be 193-23 not 192-23.

CARRIED

### ACCEPTANCE OF MINUTES FOR INFORMATION

#### May 10<sup>th</sup>, 2023, DRAFT Community Assistance Board Meeting Minutes

#### MOTION 200-23

Moved by Councillor Seatter to accept the DRAFT Community Assistance Board Meeting Minutes as information.

CARRIED

### INTRODUCTION

Holly Omelchuk, Interim Director of Finance, MD LSR

Interim Director of Finance Holly Omelchuk exited @ 1:23PM

### CLOSED SESSION

#### MOTION 201-23

Moved by Councillor Fulmore to go into Closed Session at 1:24 p.m. as per the following Sections of the FOIP Act with CAO Kolenosky, Document Conveyance Coordinator Spencer and Recording Secretary, Gladue in attendance:

- Section 16 – Disclosure harmful to a business interest of a third party

- Section 19 – Confidential Evaluation
- Section 25 - Disclosure harmful to economic and other interests of a public body

CARRIED

**Associated Engineering**

Document Conveyance Coordinator Spencer exited at 2:07PM  
Recording Secretary Gladue exited at 2:07 PM

**Staffing Update**

Recording Secretary Gladue returned at 2:24 p.m.

**OPEN SESSION**

**MOTION 202-23**

Moved by Deputy Reeve Spencer to return to Open Session at 2:25 p.m.

CARRIED

**REQUESTS OF DECISION**

**Organization Appointments**

**MOTION 203-23**

Moved by Deputy Reeve Spencer to appoint Marilyn Gladue as Secretary to the Agriculture Acts Appeal Panel.

CARRIED

**MOTION 204-23**

Moved by Councillor Melzer to authorize Debbie Conrad, Mailyn Fornoles, and Jase Rockwell access to the Electronic Media Box held at the RBC Slave Lake Branch and that Barry Kolenosky and Jenny Tu be removed.

CARRIED

**MOTION 205-23**

Moved by Councillor Fulmore that Debbie Conrad, and Holly Omelchuk be designated RBC Express Services Administrators for the Municipal District of Lesser Slave River No.124 and that the designation of Jenny Tu be removed.

CARRIED

**MOTION 206-23**

Moved by Councillor Pearson to authorize Barry Kolenosky and Debbie Conrad access to the Corporate Paper Box held at the RBC Slave Lake Branch and access to Jenny Tu be removed.

CARRIED

**MOTION 207-23**

Moved by Councillor Sand that Murray Kerik (Reeve) or Lana Spencer (Deputy Reeve) and Barry Kolenosky (CAO) or Holly Omelchuk (Interim Director of Finance) be designated signing authorities of the Municipal District of Lesser Slave River No.124.

CARRIED

**MOTION 208-23**

Moved by Councillor Seatter to appoint Dawn Lynn Durocher as Returning Officer for the Municipal District of Lesser Slave River No.124 in accordance with the *Local Authorities Elections Act*, Chapter L-21, RSA 2000.

CARRIED

**MOTION 209-23**

Moved by Deputy Reeve Spencer to appoint Marilyn Gladue as Substitute Returning Officer for the Municipal District of Lesser Slave River No.124 in accordance with the Local Authorities Election Act.

CARRIED

**MOTION 210-23**

Moved by Councillor Melzer to appoint Barry Kolenosky, Chief Administrative Officer, Holly Omelchuk, Interim Director of Finance and Debbie Conrad, Finance Services Manager as authorized Director/Officer/Manager, Legal Representatives for Business ID 139737175 – Municipal District of Lesser Slave River No.124 in accordance with Canada Revenue Agency requirements.

CARRIED

**Master Engineering Services/Agreement/Smith Bridge Prelim Design**

**MOTION 211-23**

Moved by Councillor Pearson to direct Administration to sign the Standing Operating Agreement with Associated Engineering as per policy and procedure.

CARRIED

**MOTION 212-23**

Moved by Councillor Sand to approve Associated Engineering to move forward with the preliminary design Agreement in order to meet emergent projected timelines of a failing transportation structure.

CARRIED

**MOTION 213-23**

Moved by Deputy Reeve Spencer to approve the truss repair portion of the Smith Bridge Urgent Repair Project be awarded to Bridgeman Services LTD. in the amount of \$594,930.00 plus GST.

DEFEATED

**MOTION 214-23**

Moved by Councillor Melzer to retender the truss repair portion of the Smith Bridge Urgent Repair Project.

CARRIED

**Improvements to Employee Benefits**

**MOTION 215-23**

Moved by Deputy Reeve Spencer to table the Improvements to Employee Benefits till next Regular Council Meeting.

CARRIED

Councillor Seatter exited at 2:37 p.m.  
Councillor Seatter returned at 2:40 p.m.

**K37 COLA Policy**

**MOTION 216-23**

Moved by Councillor Pearson to approve the K37 COLA Policy as presented.

CARRIED

**K38 Employee Transitional Housing Policy**

**MOTION 217-23**

Moved by Deputy Reeve Spencer to approve the K38 Employee Transitional Housing Policy as presented.

CARRIED

**K39 Vehicle Use Policy**

**MOTION 218-23**

Moved by Councillor Sand to approve the K39 Vehicle Use Policy as presented.

CARRIED

**F9 Water Conservation Policy**

**MOTION 219-23**

Moved by Councillor Seatter to approve the F9 Water Conservation Policy as presented.

CARRIED

ITEMS FOR DISCUSSION

**Old Smith Fires Wrap Up**

**MOTION 220-23**

Moved by Councillor Melzer to accept the emails received from Slave Lake Regional Fire Services and the Canadian Armed Forces with Acknowledgment and Thank you messages to the Community.

**CARRIED**

Councillor Pearson exited at 3:02 p.m.  
Councillor Pearson returned at 3:04 p.m.

**Interim Community Assistance Board Meeting**

**MOTION 221-23**

Moved by Deputy Reeve Spencer to approve \$3,000.00 to the Slave Lake & District Chamber of Commerce for the River Boat Days July 5 – 9, 2023 funded by Community Assistance Board.

**CARRIED**

ADJOURNMENT

**MOTION 222-23**

Moved by Deputy Reeve Spencer to adjourn at 3:30 p.m.

**CARRIED**

  
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Chief Administrative Officer

  
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Reeve