

MINUTES

Council Meeting Municipal District of Lesser Slave River No. 124 June 10, 2020 Zoom Video Meeting

MEMBERS PRESENT

Murray Kerik	- Reeve
Sandra Melzer	- Division 1
Becky Peiffer	- Division 1
Darcie Acton	- Division 2
Brian Rosche	- Division 2
Brad Pearson	- Division 2
Robert Esau	- Division 1

IN ATTENDANCE

Allan Winarski	- CAO, MD LSR
Lana Spencer	- Recording Secretary, MD LSR
Nicole Archer	- Human Resources, MD LSR
Marvin Schneider	- Transportation Foreman, MD LSR
Paul Mulholland	- Peace Officer, MD LSR
Trisha Green	- Operations Assistant, MD LSR
Joe McWilliams	- Lakeside Leader

Note: This Council meeting was a regularly scheduled meeting. All attendees participated electronically by way of Zoom with Reeve Kerik, Deputy Reeve Rosche, Councillor Esau, Councillor Acton and the CAO present in the Slave Lake Council Chambers and other MD Councillors attending from their homes. Staff and delegations participated through Zoom. Zoom access was provided to the press. The meeting was advertised on the MD website and Lakeside Leader that the public was invited to attend the meeting by contacting hq@mdlsr.ca for access via Zoom.

CALL TO ORDER

Reeve Kerik called the meeting to order at 10:06 a.m.

ADOPTION OF AGENDA

MOTION 231-20

Moved by Councillor Pearson to adopt the Agenda with the following additions:

- CAO Recruitment
- Road Maintenance
- Transportation Update
- Bayer Road

CARRIED (7-0)

ADOPTION OF MINUTES

MOTION 232-20

Moved by Councillor Esau to adopt the May 27, 2020, Council Meeting Minutes as presented.

CARRIED (7-0)

MOTION 233-20

Moved by Councillor Esau to adopt the May 27, 2020 Public Hearing Minutes as presented.

CARRIED (7-0)

MOTION 234-20

Moved by Councillor Rosche to adopt the May 27, 2020, Community Assistance Board Minutes as presented.

CARRIED (7-0)

ADMINISTRATION

CAO REPORT

The CAO provided a report on the following:

- Interview for Director of Transportation underway
- Director of Finance position closes July 2nd
- Administration developing COVID-19 guidelines for compliance with the directives of the Chief Medical Officer and the Government of Alberta (GOA)
- Land Use Bylaw workshop completed with Contractor, Administration and Council on June 9th
- Discussion on E-One pumps, repairs and proper function of the system

MOTION 235-20

Moved by Councillor Esau to accept the CAO Report as information.

CARRIED (7-0)

CAO RECRUITMENT

Council discussed the need to develop the process and determine a schedule for the transition on CAO recruitment as well as define the role of Council and Administration through the process.

The CAO confirmed that he would provide a letter of resignation to start the process with a notice of end date being September 30, 2020. A redraft of the Managers Bylaw will be coming forward at the next meeting.

MOTION 236-20

Moved by Councillor Acton that Council schedule a meeting with Nicole Archer, Human Resource Coordinator, for June 23, 2020, at 10:00 a.m. to discuss CAO Recruitment.

CARRIED (7-0)

MOTION 237-20

Moved by Councillor Rosche to direct Administration to proceed with drafting a Request for Proposal for securing an employment recruitment firm to assist in recruiting for a Chief Administrative Officer.

CARRIED (7-0)

**BYLAW
ENFORCEMENT**

MUNICIPAL TRAFFIC SAFETY STRATEGY

Council was presented with a 2020 Municipal Traffic Safety Strategy. The purpose of the strategy is to document analyzed data, prioritize initiatives and improve traffic safety in accordance with the requirements of the employers of Community Peace Officers, outlined in the *Public Security Peace Officer Program - Policy & Procedures Manual*.

MOTION 238-20

Moved by Councillor Rosche to adopt the 2020 Municipal Traffic Safety Strategy.

CARRIED (7-0)

ANIMAL CONTROL – INCLUDING CATS

Council was provided with a letter addressed from residents in the Canyon Creek area advising of issues and concerns regarding nuisances of uncontrolled cats.

The MD Peace Officer explained the process for handling cat complaints and the limitations on his ability to enforce MD Bylaws:

- the Slave Lake pound (contracted service with the MD) does not accept cats and the Animal Rescue Society does not accept feral cats
- challenging to prove that a cat owner complies with the four (4) cat limit per household as per bylaw
- traps would need to be purchased and checked regularly. It is the responsibility of the MD as to the safety of the cat while left in the trap

Council discussed options to enforce compliance; cat tags, public education, etc.

	<p><u>MOTION 239-20</u> Moved by Councillor Melzer to table the <i>Animal Control – Including Cats</i> and direct Administration to review enforcement and legislative options to handle cat control within the Municipal District, including economic and social perspectives. CARRIED (7-0)</p>
RECESS	12:54 p.m.
RECONVENE	1:18 p.m.
FINANCE	<p>CHEQUE REGISTERS</p> <p><u>MOTION 240-20</u> Moved by Councillor Esau to accept the <i>Cheque Registers</i> as information. CARRIED (7-0)</p>
TRANSPORTATION	<p>2020 GRAVEL HAUL CONTRACTOR</p> <p>Council awarded the contract for the 2020 Gravel Haul to Fortune Oilfield Construction for \$443,720.00. The company has since declined the 2020 Gravel Haul.</p> <p>Council reviewed the list of other bids received and the option of managing the haul in house using local contractors.</p> <p><u>MOTION 241-20</u> Moved by Councillor Rosche to allow Administration to manage the 2020 Gravel Haul Project using locally hired contractors registered on the 2020 Vendor and Equipment Registration. CARRIED (7-0)</p> <p>BAYER ROAD</p> <p>Reeve Kerik read out the letter received by email to all Council by Kelly Anderson, resident, regarding the conditions of Bayer Road.</p> <p>Administration advised that a decision paper was submitted at the 2020 budget deliberation on this issue and was not approved by Council.</p> <p>Administration advised that since the letter was written, a CAT is on-site, and gravel is being hauled and spread to provide a 2-inch cap.</p> <p><u>MOTION 242-20</u> Moved by Councillor Rosche to have Administration come back to Council with an estimate/revised cost on repairing Bayer Road to bring it up to appropriate standards. CARRIED (7-0)</p> <p>ROAD MAINTENANCE</p> <p>Council discussed the need to allocate more funding in the budget to repair the road to ensure quality and integrity is at a reasonable standard. They stated that the conditions of roads are the main complaints Council receives.</p> <p>Administration advised that the most significant issue to road damage is weights and haulers are hauling at the wrong time of year.</p> <p>Administration provided a listing of the most concerning roads in need of immediate attention.</p> <p><u>MOTION 243-20</u> Moved by Councillor Melzer that Administration brings back a four (4) year plan and cost estimate for aggressive road correction. CARRIED (7-0)</p> <p><u>MOTION 244-20</u> Moved by Councillor Esau to direct Administration to bring back the current gravel haul policy to the next meeting for discussion. CARRIED (7-0)</p>

RURAL SERVICES

Transportation Update:

- Alberta Environment – contaminate soil – Administration reviewing law from 1997 on if the Municipal District was in compliance to place the soil at that location at that time

PROVINCIAL PARKS UPDATE

Administration advised Council that they have been working with Alberta Environment & Park (AEP) regarding the closure and subsequent future of the Fawcett Lake, Lawrence Lake and Chain Lakes Provincial Recreation Areas. Administration sent correspondence to AEP, indicating Council's direction to explore the potential lease and operational framework for one or more of these recreation sites. Currently, the three recreation areas are open.

Administration confirmed they would keep in contact with AEP throughout the season for updates and move forward on engagement and strategy.

MOTION 245-20

Moved by Councillor Pearson to accept the *Provincial Parks Update* as information.

CARRIED (7-0)

PARADE BYLAW 2020-10

Council was presented the Parades Bylaw, which was created to regulate parades within the Municipal District boundaries.

Administration confirmed that the Bylaw would be advertised on the website and notice will be provided to community groups.

MOTION 246-20

Moved by Councillor Pearson to give first reading to *Parade Bylaw 2020-10*.

CARRIED (7-0)

MOTION 247-20

Moved by Councillor Rosche to give second reading to *Parade Bylaw 2020-10*.

CARRIED (7-0)

MOTION 248-20

Moved by Councillor Esau to proceed to third reading to *Parade Bylaw 2020-10*.

CARRIED (7-0)

MOTION 249-20

Moved by Councillor Pearson to give third reading to *Parade Bylaw 2020-10*.

CARRIED (7-0)

SPECIAL EVENTS BYLAW 2020-11

Council was presented with a Special Events Bylaw, which was designed to regulate special events within the Municipal District boundaries. The bylaw provides a process for risk mitigation, protecting people, infrastructure and property.

MOTION 250-20

Moved by Councillor Melzer to give first reading to *Special Events Bylaw 2020-11*.

CARRIED (7-0)

MOTION 251-20

Moved by Councillor Rosche to give second reading to *Special Events Bylaw 2020-11*.

CARRIED (7-0)

MOTION 252-20

Moved by Councillor Esau to proceed to third reading to *Special Events Bylaw 2020-11*.

CARRIED (7-0)

MOTION 253-20

Moved by Councillor Pearson to give third reading to *Special Events Bylaw 2020-11*.

CARRIED (7-0)

BOARD REPORTS

Community Futures – Tawatinaw

- Facilitating the loan process for the Federal Government Loan (\$40,000) to companies impacted by COVID-19 that were unable to secure the loan through a banking institution
- Kelly Harris-Marten, General Manager, offered to attend a Council meeting as a delegation via Zoom video

Regional Library Board

- Slave Lake Library – in the process of putting up physical barriers
- Two legacy scholarships awarded

Northern Alberta Elected Leaders

- \$17,000 in the account, no membership fees
- Discussion on Caribou Range Planning – the issue of regulation on 65% undisturbed and impact on oil/lumber industry unable to operate within those parameters

Homeland Housing

- \$152,000 in extra costs (PPE Equipment, labour, etc.)
- Residents are allowed out in the community, screened when returning to the facility

Genesis Insurance AGM

- Presented audited report
- Premiums are staying the same
- Roads were the most substantial portion of claims (3rd party liability)
- Last year - 7M in claims (most claims due to Ft. McMurray flooding)

MOTION 254-20

Moved by Councillor Esau to accept the *Board Reports* as information.

CARRIED (7-0)

CLOSED SESSION

MOTION 255-20

Moved by Councillor Acton to go into Closed Session at 2:59 p.m. as per Section 29 of the FOIP Act – Council Honoraria Policy with Allan Winarski in attendance.

CARRIED (7-0)

OPEN SESSION

MOTION 256-20

Moved by Councillor Rosche to return to Open Session at 4:09 p.m.

CARRIED (7-0)

MOTION 257-20

Moved by Councillor Pearson to accept Clarification on Council Honoraria Policy A.6 as information.

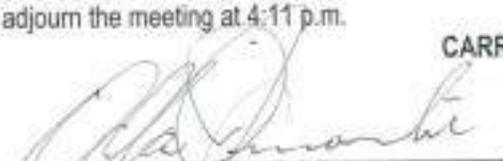
CARRIED (7-0)

ADJOURNMENT

MOTION 258-20

Moved by Councillor Esau to adjourn the meeting at 4:11 p.m.

CARRIED (7-0)



Chief Administrative Officer



Reeve