

# MINUTES

## Council Meeting Municipal District of Lesser Slave River No. 124 January 13, 2021 Zoom Video Meeting

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<b>MEMBERS PRESENT</b>	Murray Kerik - Reeve Darcie Acton - Deputy Reeve Robert Esau - Division 1 Sandra Melzer - Division 1 Brad Pearson - Division 2 Becky Peiffer - Division 1 Vacant - Division 2
<b>IN ATTENDANCE</b>	Barbara Miller - CAO, MD LSR Ann Holden - Planning & Development Officer, MD LSR Russ Jassman - Director of Rural Services, MD LSR Barry Kolenosky - Director of Rural Services – Special Projects, MD LSR Paul Mulholland - Peace Officer, MD LSR Wanda Sinclair - Finance Coordinator, MD LSR Lana Spencer - Recording Secretary, MD LSR Ryan Tufts - Director of Field Services, MD LSR Joe McWilliams - Lakeside Leader

**Note:** This Council meeting was a regularly scheduled meeting. All attendees participated electronically by way of Zoom. The meeting was advertised on the MD website, and Lakeside Leader that the public was invited to attend the meeting by contacting [lane.spencer@mldsr.ca](mailto:lane.spencer@mldsr.ca) for access via Zoom.

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:05 a.m.

### ADOPTION OF AGENDA

#### MOTION 005-21

Moved by Councillor Esau to adopt the Agenda with the following addition:

- Closed Session Flatbush Transfer Station

CARRIED (6-0)

### DELEGATIONS

#### V3 Companies of Canada Ltd. – Nick Pryce

N. Pryce with V3 Companies of Canada Ltd. was in attendance to provide Council with a recommendation session on Municipal Development Plan (amendments) and Area Structure Plans (repeals, amendments and redevelopment). Moving forward on the rewrite of the Land Use Bylaw (four (4) steps).

#### MOTION 006-21

Moved by Councillor Pearson to accept the *Delegation V3 Companies of Canada Ltd.* as information.

CARRIED (6-0)

### ADOPTION OF MINUTES

#### MOTION 007-21

Moved by Councillor Melzer to adopt *December 9, 2020 Council Meeting Minutes* as presented.

CARRIED (6-0)

#### MOTION 008-21

Moved by Councillor Pearson to adopt *Community Assistance Board Meeting Minutes* as amended.

CARRIED (6-0)

#### MOTION 009-21

Moved by Councillor Pearson to adopt *Special Council Meeting Minutes* as amended.

CARRIED (6-0)

*B*

**BYLAW  
ENFORCEMENT**

**DOMESTIC ANIMAL CONTROL BYLAW & ANIMAL RESCUE COMMITTEE  
AGREEMENT UPDATE**

P. Mulholland provided an update on enforcement measures taken since Bylaw 2020-16 Animal Control was adopted and gave a status update regarding pending Animal Rescue Committee agreement.

**MOTION 010-21**

Moved by Councillor Esau to accept the *Animal Control Bylaw and Animal Rescue Committee Agreement* update as information.

**CARRIED (6-0)**

**FINANCE**

**ACCOUNTS WRITE-OFFS**

W. Sinclair presented a request for decision seeking approval for bad debt write-off to clear outstanding accounts receivable and unsecured tax balances.

**MOTION 011-21**

Moved by Councillor Pearson that Council approve the write-off of the outstanding balances as per Appendix "A" and attached hereto, in the amount of \$5,622.09 against the allowance for bad debt.

**CARRIED (6-0)**

**BAD DEBT WRITE-OFF (PERC PROGRAM)**

W. Sinclair presented a request for decision seeking approval for bad debt write-off of outstanding taxes eligible for the Provincial Education Requisition Credit Program (PERC). Doing so allows MD LSR to collect a portion of the debt through the PERC Program.

**MOTION 012-21**

Moved by Councillor Pearson that Council approve the write-off of the December 31, 2020, total property tax balance for oil and gas properties in the amount of \$340,149.42 and an application be made to Alberta Municipal Affairs for the Provincial Education Requisition Program and the Designated Industrial Requisition Program totaling \$60,682.45.

**CARRIED (6-0)**

**MOTION 013-21**

Moved by Councillor Melzer that the January 1, 2021 penalty imposed in the amount of \$40,817.89 be cancelled as a result of the write-off of the December 31, 2020 property tax balances for oil and gas properties.

**CARRIED (6-0)**

**TAXATION**

**2021 TAX SALE RESERVE BIDS AND CONDITIONS**

W. Sinclair presented a request for decision to establish reserve bid amounts and terms and conditions of the 2021 property tax sale. Fourteen (14) properties were identified.

**MOTION 014-21**

Moved by Councillor Esau to approve the reserve bid amounts and terms and conditions of the Property Tax Sale of March 23<sup>rd</sup>, 2021 as stated in Schedules "A" and "B," and attached hereto.

**CARRIED (6-0)**

**UTILITIES**

**SMITH LAGOON RELINING**

R. Tufts presented a request for decision seeking capital project and funding approval for Smith Lagoon Realining. Failure of the existing liner has permitted untreated waste to infiltrate groundwater. ICIP grant funding has been approved for the project that includes replacing existing clay liner with synthetic materials.

RECESS

12:17 p.m.

RECONVENE

1:31 p.m.

PLANNING &  
DEVELOPMENT

**MOTION 015-21**

Moved by Councillor Melzer that Council approve the Smith Lagoon Relining Project No. 42 53 56 in the amount of \$2,425,000 to be funded in part by grant and the balance of \$920,338 from reserves.

**CARRIED (6-0)**

**MOTION 016-21**

Moved by Councillor Esau that Council authorize the CAO to execute ICIP-G1-169-041 Grant Agreement for the purpose of funding the Smith Lagoon Re-lining Project.

**CARRIED (6-0)**

**AREA STRUCTURE PLAN AND AREA REDEVELOPMENT PLAN REPEAL BYLAWS**

R. Jassman presented a request for decision for the rescinding of seven (7) Area Structure Plans and one (1) Area Redevelopment Plan following the recommendation made by V3 Companies of Canada Ltd.

**MOTION 017-21**

Moved by Councillor Acton to give first reading to the *Mitsue Lake Industrial Park Area Structure Plan Repeal Bylaw 2021-01* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 018-21**

Moved by Councillor Pearson to give first reading to the *Lesser Slave River Area Structure Plan Repeal Bylaw 2021-02* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 019-21**

Moved by Councillor Melzer to give first reading to the *McDonald Area Structure Plan Repeal Bylaw 2021-03* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 020-21**

Moved by Councillor Peiffer to give first reading to the *Smith Area Structure Plan Repeal Bylaw 2021-04* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 021-21**

Moved by Councillor Esau to give first reading to the *Marten Beach Area Structure Plan Repeal Bylaw 2021-05* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 022-21**

Moved by Councillor Acton to give first reading to the *Lesser Slave River Area Redevelopment Plan Repeal Bylaw 2021-06* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 023-21**

Moved by Councillor Pearson to give first reading to the *Southshore Area Structure Plan Repeal Bylaw 2021-07* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

**MOTION 024-21**

Moved by Councillor Melzer to give first reading to the *Poplar Lane Area Structure Plan Repeal Bylaw 2021-08* and set Public Hearing date for February 10, 2021.

**CARRIED (6-0)**

*B*

**ROAD CLOSURE BYLAW 2020-13**

The Public Hearing took place at 1:00 p.m. this 13<sup>th</sup> day of January 2021 for the closure of road allowance between SE-34-65-2-W5 and SW-35-65-2-W5 .

**MOTION 025-21**

Moved by Councillor Melzer to approve the road closure between SE-34-65-2-W5 and SW-35-65-2-W5 and send the file to the Minister of Transportation for Ministerial approval.

Councillor Pearson requested a Recorded Vote:

Opposed: Councillor Pearson

In Favour: Reeve Kerik, Deputy Reeve Acton, Councillors Peiffer, Esau, Melzer

**CARRIED (5-1)**

**BOARD REPORTS**

**BOARD REPORTS**

**Agriculture Service Board**

- Presentation - Lesser Slave Watershed Council, Megan Payne
- Upcoming ASB Conference
- Large Animal Emergency Disaster Response

**Lesser Slave Lake Housing Authority**

- No reported COVID-19 cases in facilities

**Homeland Housing**

- Presentation from Eco-housing – partnerships
- RFP - new office in Morrinville
- Grand Opening – Morinville early February
- Vaccine roll-out update

**Slave Lake Airport Commission**

- Appointed Sirini Jayaraman to Director at Large Position
- Awarded contract to Phenix Fencing to complete perimeter fencing

**Tri-Council Health**

- Update on COVID-19 vaccine roll-out
- 800 patients through Emergency in December
- Clinic – challenges with the public with PPE - Johannes Van Der Nest – requested members to have municipalities advertise protocols for hospital visits
- Family Care Clinic Hours Update

**Slave Lake Watershed Council**

- New draft Strategic Plan

Deputy Reeve Acton recently attended the Marten Beach Cottagers Association meeting. Members expressed the need for regular communication between Association members and the MD, inquired on recent grant approval and future grant applications and progress of any discussions had with Deputy Minister of Env & Parks and Osman Hamid, Approvals Manager.

Reeve Kerik received a request from the MLA Pat Rehn to attend a meeting with Council on January 20<sup>th</sup> or January 27<sup>th</sup>. Council agreed to meet with Mr. Rehn on January 27<sup>th</sup> at 3:00 p.m.

Reeve Kerik advised of a tele-conference meeting scheduled with Minister McIver for January 22, 2021, with Marten Beach and Highway Conditions to be discussed.

Councillor Pearson advised of a webinar, *Proposed Regulation Changes for Northwest Alberta*. The webinar is to join AEP Fisheries Management staff to learn more about the sportfishing regulation changes in Northwest Alberta, including North and South Wabasca Lakes.

A request was received by Reeve Kerik from Geoff Bowlby, Director General, Census Management Office Statistics Canada / Government of Canada, seeking MD support to increase awareness of the census among residents of the community. The next census will take place in May 2021.

**MOTION 026-21**

Moved by Councillor Melzer to schedule Committee of the Whole meeting for Tuesday, January 19, 2021, at 10:00 a.m. to discuss upcoming meetings with MLA Rehn and Minister McIver.

**CARRIED (6-0)**

**MOTION 027-21**

Moved by Councillor Esau to accept *Board Reports* as information.

**CARRIED (6-0)**

**BOARD AND COMMITTEE APPOINTMENT**

**MOTION 028-21**

Moved by Councillor Peiffer that Council extends Charlotte Measor's appointment to the Regional Library Board until the 2021 Organizational meeting.

**CARRIED (6-0)**

**CLOSED SESSION**

**MOTION 029-21**

Moved by Councillor Acton to go into Closed Session at 2:32 p.m. as per Section 24-Marten Beach of the FOIP Act with CAO Barbara Miller in attendance.

**CARRIED (6-0)**

**OPEN SESSION**

**MOTION 030-21**

Moved by Councillor Pearson to return to Open Session at 4:15 p.m.

**CARRIED (6-0)**

**MOTION 031-21**

Moved by Councillor Acton to direct Administration to schedule full day workshop to discuss Marten Beach flood issues and explore all viable options.

**CARRIED (6-0)**

**ADJOURNMENT**

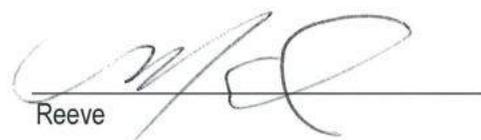
**MOTION 032-21**

Moved by Councillor Melzer to adjourn the meeting at 4:15 p.m.

**CARRIED (6-0)**



Chief Administrative Officer



Reeve

## APPENDIX 'A'

### MD RECEIVABLE BAD DEBT WRITE-OFF 2021

DATE	ACCOUNT TYPE	CUST ID	TOTAL OWING
July 26/18	AR	105214	180.00
Jan 22/19	AR	104009	1,009.23
Oct 15/19	AR	102997	1,089.76
Sept 18/19	AR	103627	1,441.13
May 31/19	AR	100270	120.22
July 9/19	AR	100270	51.56
July 16/19	AR	100270	700.00
July 16/19	AR	100270	84.90
July 23/19	AR	100270	39.59
Sept 12/19	AR	100270	206.58
Sept 30/19	AR	100270	40.07
<b>TOTAL</b>			<b>4,963.04</b>
Dec 31/20	TX	100264	59.24
Dec 31/20	TX	104265	209.12
Dec 31/20	TX	105083	390.69
<b>TOTAL</b>			<b>659.05</b>

UT = Utilities

AR - Accounts Receivable

TX - Tax

**SCHEDULE "A"**

<b>Legal Description</b>	<b>Location</b>	<b>Recommended Reserve Bid</b>	<b>2020 Assessment</b>
1. <b>Plan 5626NY, Block 6, Lot 12</b> <b>Smith</b> <i>The outstanding taxes are \$1,134.09.</i>		<b>\$ 42,500</b>	<b>\$ 50,280</b>
2. <b>Plan 2862ET, Lot 14A</b> <b>Southshore</b> <i>The outstanding taxes are \$26,729.36</i>		<b>\$ 325,000</b>	<b>\$ 340,270</b>
3. <b>Plan 982 3043, Block 4, Lot 9</b> <b>Southshore</b> <i>The outstanding taxes are \$373.79</i> <i>Note: Reserve less than assessment due to significant land reduction in area (not everywhere)</i>		<b>\$ 88,000</b>	<b>\$ 143,110</b>
4. <b>Plan 4867NY, Block 10, Lot 3</b> <b>Smith</b> <i>The outstanding taxes are \$926.23</i>		<b>\$ 78,000</b>	<b>\$ 81,550</b>
5. <b>NW-02-69-1-5</b> <b>Chisholm Area</b> <i>The outstanding taxes are \$ 11,805.55</i>		<b>\$ 400,000</b>	<b>\$ 336,340</b>
6. <b>SW-21-66-1-5</b> <b>Flatbush</b> <i>The outstanding taxes are \$ 361.37</i> <i>Note: Current assessment is farmland, no relationship to market value</i>		<b>\$ 120,000</b>	<b>\$ 4,970</b>
7. <b>NW-16-66-1-5</b> <b>Flatbush</b> <i>The outstanding taxes are \$ 377.64</i> <i>Note: Current assessment is farmland, no relationship to market value</i>		<b>\$ 120,000</b>	<b>\$ 5,900</b>
8. <b>Plan 932 2156, Lot 2</b> <b>Southshore</b> <i>The outstanding taxes are \$ 8,902.35</i>		<b>\$ 300,000</b>	<b>\$ 308,070</b>
9. <b>Plan 2723ET, Block 2, Lot 15</b> <b>Southshore</b> <i>The outstanding taxes are \$ 2,238.57</i>		<b>\$ 115,000</b>	<b>\$ 121,040</b>
10. <b>Plan 852AY, Block 12, Lot 21A</b> <b>Old Town</b> <i>The outstanding taxes are \$ 1,312.58</i>		<b>\$ 50,000</b>	<b>\$ 53,590</b>
11. <b>Plan 082 8671, Block 1, Lot 4</b> <b>Lawrence Lake</b> <i>The outstanding taxes are \$ 2,813.19</i>		<b>\$ 75,000</b>	<b>\$ 81,900</b>



## **SCHEDULE "B"**

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**TERMS:**

- (a) Cash or certified cheque*
- (b) 10% deposit at time of sale and balance within 30 days of Public Auction date*
- (c) GST and Land Title Registration Fees will apply on lands sold at the Public Auction.*

**CONDITIONS:**

- (a) Each parcel will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.*
  - (b) No bid will be accepted, where the bidder attempts to attach conditions precedent to the sale of any parcel. The land is being offered for sale on an "as is, where is" basis, and the MD makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser.*
  - (c) MD 124 may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.*
  - (d) Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.*
  - (e) No terms and conditions will be considered other than those specified by MD 124.*
  - (f) Failure to pay the deposit on the day of sale will result in disqualification*
-