

MINUTES

Council Meeting

Municipal District of Lesser Slave River No. 124

September 23, 2020

MD Council Chambers and Zoom Video Meeting

MEMBERS PRESENT

Murray Kerik	- Reeve
Sandra Melzer	- Division 1
Becky Peiffer	- Division 1
Darcie Acton	- Division 2
Brad Pearson	- Division 2
Robert Esau	- Division 1
Vacant	- Division 2

IN ATTENDANCE

Allan Winarski	- CAO, MD LSR
Lana Spencer	- Recording Secretary, MD LSR
Nicole Archer	- Human Resources, MD LSR
Russ Jassman	- Director of Rural Services, MD LSR
Barry Kolenosky	- Director of Rural Services, MD LSR
Ryan Tufts	- Director of Transportation, MD LSR
Josh Friessen	- Community Futures, Slave Lake Region
Robin Lee Vance	- Community Futures, Slave Lake Region
Joe McWilliams	- Lakeside Leader

Note: This Council meeting was a regularly scheduled meeting. All attendees participated electronically by way of Zoom with Council and the CAO present in the Slave Lake Council Chambers. Staff, press, and delegations participated through Zoom. The meeting was advertised on the MD website and Lakeside Leader that the public was invited to attend the meeting by contacting hq@mdlsr.ca for access via Zoom.

CALL TO ORDER

Reeve Kerik called the meeting to order at 10:02 a.m.

ADOPTION OF AGENDA

MOTION 370-20

Moved by Councillor Esau adopt the Agenda with the following additions:

- Transportation Update (Verbal)
- Closed Session: Human Resource Matter under Section 19 of the FOIP Act
- Designated Industrial Property Contract

CARRIED (6-0)

DELEGATION

COMMUNITY FUTURES SLAVE LAKE REGION

Josh Freissen and Robin Lee Vance were in attendance via Zoom to touch base with Council and provide updates on projects that they are working on and programs that they are partnering with Whitecourt, Chamber of Commerce, etc. Some included:

- Customer Service Post Covid-19
- Leadership in the New Normal
- Helping Your Community Move Ahead in a post-COVID-19 world
- Leadercast Women
- Post-COVID Survey
- Financial Statements Course

It was advised that Community Futures has been contracted to support the applications for the Canada Emergency Business Account (CEBA) loans.

MOTION 371-20

Moved by Councillor Melzer to accept the *Community Futures Slave Lake Region Delegation* as information.

CARRIED (6-0)

ADOPTION OF MINUTES

MOTION 372-20

Moved by Councillor Pearson to adopt the *September 9, 2020 Council Meeting Minutes* as amended.

CARRIED (6-0)

TRANSPORTATION

TRANSPORTATION UPDATE

Administration provided an update on the following:

- Ditching on Southshore Drive Complete
- Commenced Ditching on Bayer Road
- Looking to acquire a new pit close to the Chisholm gravel pit
- Upcoming Virtual Road Tour with Council
- Retendering Bridge Work
- Researching project/information/implantation management software

Council requested that Administration contact the Sawridge First Nation regarding their resources to complete road work on Bayer Road.

MOTION 373-20

Moved by Councillor Esau to accept the *Transportation Update* as information.

CARRIED (6-0)

ADMINISTRATION

POLICING COSTS RESOLUTION FOR RMA'S PEMBINA ZONE

Council was provided with a draft resolution to be submitted to RMA's Pembina Zone meeting being held on September 28th regarding Police Funding Regulation.

The Resolution resolves that:

- the Rural Municipalities of Alberta advocate the Government of Alberta to freeze the Police Funding Model at no more than a 10% level until such time that a corporate review of the RCMP Provincial Police Service Agreement and the overall organizational structure, efficiency and effectiveness of the RCMP policing service has been completed and the review made available to all municipalities in Alberta.
- the Rural Municipalities of Alberta advocate to the Government of Alberta that all monies collected from the Police Funding Model remain in the Rural Municipality of Alberta District from where it was collected.

Amendment by Council:

- from "at no more than a 10% level" to "no greater than the 10% level"

MOTION 374-20

Moved by Councillor Esau to take forward the *Policing Costs Resolution* as amended to the Pembina Zone as an addition to the September 28, 2020 meeting agenda.

CARRIED (6-0)

VACANCY IN POSITION OF COUNCILLOR 2 DIVISION

At the last meeting, Council tabled the Municipal Districts' obligation regarding the filling of the Councillor vacancy. It was advised that in accordance with the Municipal Government Act, the vacancy could be left vacant as it is 18 months before a general election. A by-election would have to occur prior to December 14, 2020 (within 120 days after the vacancy).

At this meeting, Council was provided with the option to leave the seat vacant or to hold a by-election. The procedures and recommended dates to hold a by-election were provided.

MOTION 375-20

Moved by Councillor Melzer that Council of the Municipal District of Lesser Slave River No. 124, in accordance with Section 162 of the Municipal Government Act, hereby declares that the Division Two Councillor seat remain vacant for the remainder of the 2017-2021 term.

Councillor Pearson requested a recorded vote:

For: Reeve Kerik, Councillors Melzer, Esau, Peiffer and Acton

Opposed: Councillor Pearson

CARRIED (5-1)

INTERIM CAO APPOINTMENT AND OTHER APPOINTMENTS

To ensure a formal and practical transition until MD Council secures a new permanent Chief Administrative Officer (CAO), Allan Winarski has made arrangements for Barry Kolenosky to assume the position on an interim basis. Barry will assume CAO duties on October 1, 2020, provided Council appoints him.

A listing of organizational appointments was provided to Council to reflect transition for the retirement of the CAO and staff changes (i.e., Corporate and media box access, RBC Express, and appointments designated in bylaws).

MOTION 376-20

Moved by Councillor Pearson that Council appoint Barry Kolenosky as Interim Chief Administrative Officer (CAO) to take on the duties, powers and functions of that position in accordance with Bylaw 2020-12 for the Municipal District of Lesser Slave River No. 124 effective September 30, 2020, at 4:30 p.m. until a permanent CAO is appointed by Council.

CARRIED (6-0)

MOTION 377 -20

Moved by Councillor Melzer to authorize Barry Kolenosky (Interim Chief Administrative Officer) and Russ Jassman (Director of Rural Services) access to the Corporate Paper Box held at the RBC Branch as of October 1, 2020.

CARRIED (6-0)

MOTION 378-20

Moved by Councillor Esau to authorize Barry Kolenosky (Interim Chief Administrative Officer) , Lana Spencer (Executive Assistant), Brian MacPherson (Information Systems Coordinator), and Taylor Mackie (Administrative Receptionist) access to the Electronic Media Box held at the RBC Slave Lake Branch as of October 1, 2020.

CARRIED (6-0)

MOTION 379-20

Moved by Councillor Acton that Debbie Conrad (Taxation/Payroll Administrator) and Lana Spencer (Executive Assistant) are designated RBC Express Services Administrators for the Municipal District of Lesser Slave River No 124 as of October 1, 2020.

CARRIED (6-0)

MOTION 380-20

Moved by Councillor Peiffer that Barry Kolenosky be appointed Subdivision Officer for the Municipal District of Lesser Slave River No. 124 effective October 1, 2020.

CARRIED (6-0)

TAXATION

DESIGNATED ASSESSOR

Administration advised Council that the Municipal District needs to extend assessment services to obtain the \$85,301.25 it receives from Municipal Affairs for the preparation of the designated industrial property assessments.

The Government of Alberta entered into a hybrid contract (2018,2019 and 2020) with the Municipal District to undertake this assessment and, in turn, provided a grant to cover costs.

MOTION 381-20

Moved by Councillor Melzer to amend Contract Number LGS01807-001 between the Province (Municipal Affairs) and the Municipal District of Lesser Slave River No. 124 by replacing Schedule D and replacing January 1, 2018, to December 31, 2020, with January 1, 2018, to December 31, 2021, in Clause 2 "Term of Contract" effective January 1, 2021.

CARRIED (6-0)

	<p><u>MOTION 382-20</u> Moved by Councillor Pearson to designate Troy Birtles of the Accurate Assessment Group for purposes of contract No LGS01807-001 between the Municipal Affairs and the Municipal District of Lesser Slave River No. 124 Designated Industrial Property. CARRIED (6-0)</p>
RURAL SERVICES	<p>REVIEW OF SPECIAL PROJECTS</p> <p>Administration provided Council with an update on the various summer programs, maintenance tasks and projects. They advised that most of these programs, tasks, and projects have been complicated by Covid-19 implications and long-reaching secondary economic effects, such as staffing shortage, contractor cost escalations and material shortages and pricing increases. However, Administration has and is continuing to provide the necessary core services for area residents while keeping costs within overall budgets.</p> <p>Administration advised Council of the initial advice they received by legal on why not to proceed with a request to use the fridge/freezer, etc. to store perishables at the Smith Complex. Administration will look at alternatives.</p> <p><u>MOTION 383-20</u> Moved by Councillor Melzer to accept the <i>Review of Special Projects</i> as information. CARRIED (6-0)</p>
RECESS	<p>12:27 p.m.</p>
RECONVENE	<p>1:06 p.m.</p>
CLOSED SESSION	<p><u>MOTION 384-20</u> Moved by Councillor Esau to go into Closed Session at 1:06 p.m. as per:</p> <ul style="list-style-type: none">• Section 19 of the FOIP Act – CAO Recruitment with Ken Glover, Nicole Archer and Lana Spencer in attendance.• Section 19 of the FOIP Act – Human Resource Matters with Allan Winarski, Nicole Archer, Barry Kolenosky and Lana Spencer in attendance. <p>CARRIED (6-0)</p>
OPEN SESSION	<p><u>MOTION 385-20</u> Moved by Councillor Esau to return to Open Session at 3:32 p.m. CARRIED (6-0)</p> <p><u>MOTION 386-20</u> Moved by Councillor Melzer to create a new position of <i>Transportation Superintendent</i> salary band level 3 in the Municipal District Salary Grid. CARRIED (6-0)</p> <p><u>MOTION 387-20</u> Moved by Councillor Peiffer to accept the <i>Closed Session - CAO Recruitment</i> as information. CARRIED (6-0)</p>
FINANCE	<p>FINANCE REPORT</p> <p>Administration provided Council with a budget summary for the period ending September 23, 2020, including a Statement of Operating and Capital funds revenue and expenses.</p> <p><u>MOTION 388-20</u> Moved by Councillor Pearson to accept the <i>Finance Report</i> as information. CARRIED (6-0)</p>
BOARD REPORTS	<p>Agriculture Services Board</p> <ul style="list-style-type: none">• Planning Northwest Regional ASB Conference• Weed Inspection Report• Rural Roots publication update

Lesser Slave Regional Housing Authority

- Wabasca Long-term Care Facility open
- Holding requisition same
- Sold old Shuttle Bus

Peace Library System

- Looking at opportunities to use Indigenous grant \$218,000
- Revised Budget to accommodate Covid-19
- Louisa Robison, new CEO

Northern Alberta Elected Leaders

- Proposed Assessment Model

Municipal Planning Commission

- 2 extension granted
- 1 subdivision granted

Meeting with Marten Beach Residents

- Reeve Kerik and Councillor Pearson met with residents of Marten Beach concerned with other landowners building up lot grade and future mitigation planning

Ministers Meetings

- No changes this year in regard to the proposed assessment model
- Industrial unpaid taxes
- Alberta Government reporting a \$ 24 billion deficit this year

Homeland Housing

- Strategic Planning Session scheduled October 15 & 16
- COVID grant received \$375,000

MOTION 389-20

Moved by Councillor Melzer to accept the *Board Reports* as information.

CARRIED (6-0)

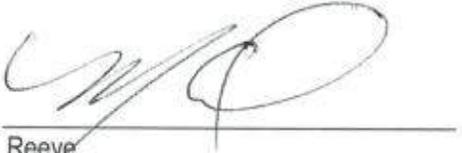
ADJOURNMENT

MOTION 390-20

Moved by Councillor Esau to adjourn the meeting at 4:59 p.m.

CARRIED (6-0)


Chief Administrative Officer


Reeve