

MINUTES

Council Meeting

Municipal District of Lesser Slave River No. 124

February 26, 2020

MD Administration Building, Slave Lake, AB

MEMBERS PRESENT	Murray Kerik Sandra Melzer Becky Peiffer Darcie Acton	- Reeve - Division 1 - Division 1 - Division 2
MEMBERS ABSENT	Brian Rosche Brad Pearson Robert Esau	- Division 2 - Division 2 - Division 1
IN ATTENDANCE	Allan Winarski Lana Spencer Ann Holden Barry Kolenosky Russ Jassman Paul Mulholland Pam Porter Charolotte Measor Fred Laughy H&H Bartlett Joe McWilliams	- Chief Administrative Officer, MD LSR - Recording Secretary, MD LSR - Development Authority, MD LSR - Director of Special Projects, MD LSR - Director of Rural Services, MD LSR - Peace Officer, MD LSR - Canyon Creek Recreation Association - Canyon Creek Recreation Association - Smith Hondo & Area Community Association (SHARA) - Widewater Athletic Association - Lakeside Leader
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:00 a.m.	
ADOPTION OF AGENDA	MOTION 064-20 Moved by Councillor Peiffer to adopt the Agenda with the following additions: <ul style="list-style-type: none">• Supplemental: Canyon Creek Recreation Association 10-Year Campground and Sani-Dump Proposal• Community Assistance Board Application – 44 North Hockey• Closed Session as per Section 16 of the FOIP Act – Banking Arrangements CARRIED (4-0)	
DELEGATIONS	CANYON CREEK RECREATION ASSOCIATION (CCRA) – CAMPGROUND LEASE PROPOSAL Charlotte Measor and Pam Porter were in attendance to provide Council with the Canyon Creek Recreation Associations 10 Year Lease Proposal for the Canyon Creek Campground. The proposal includes; leasing the campground from the MD for ten years, power to sites, working with the MD to build a Sani-dump station, as well as seeking funds, grants and other ways to construct permanent toilet structures. Ms Measor advised that the CCRA is seeking support from local companies to donate equipment and time to help with the proposed projects. To get things started, she requested permission from the MD to clear trees and mulch paths. Administration advised that due to slow disposition processing time, the Alberta Environment and Parks confirmed the Municipal District still holds the lease though the lease has expired. Until the lease is finalized, the CCRA will have to work with AEP on any modifications to the site. Administration encouraged the CCRA to provide a business case, a site plan for camping stalls, traffic plan and ensure that residents in the area and users of the campground are all in agreement with the plan.	

Administration advised Council that before considering the lease, to ensure a review of all prospects and intents of the area.

MOTION 065-20

Moved by Councillor Melzer to accept the *Canyon Creek Recreation Association Lease Proposal* as information.

CARRIED (4-0)

FRED LAUGHY - SMITH ARENA

Mr Laughy was in attendance to question Councils direction from the last meeting regarding the *Lesser Slave River Community and Recreation Facilities* report provided by Stantec Architecture Ltd.

It was explained to Mr Laughy that Stantec was directed to provide a staged cost estimate to maintain existing equestrian arena, maintain existing equestrian/ice support and enclosure around existing curling slab.

Administration advised that both engineering firms that reviewed the arena advised that renovations would be cost prohibitive and liability risks therefore Council is looking at an outdoor structure that would be feasible and provide multi-purpose uses for the community.

Mr Laughy expressed that the cost for an exterior facility going to be in the million dollar range and will not allow utilization of the existing facility.

Council confirmed that they would include Mr Laughy on all progress and discussions on this topic.

MOTION 066-20

Moved by Councillor Melzer to accept the *Fred Laughy – Smith Arena* delegation as information.

CARRIED (4-0)

**ADOPTION OF
MINUTES**

MOTION 067-20

Moved by Councillor Melzer to adopt the *February 12, 2020, Council Meeting Minutes* as amended.

CARRIED (4-0)

MOTION 068-20

Moved by Councillor Acton to adopt the *February 12, 2020, Community Assistance Board Meeting Minutes* as amended.

CARRIED (4-0)

ADMINISTRATION

BANKING AUTHORIZATIONS

Council is required to provide RBC Royal Bank of Canada with updated resolutions regarding banking arrangements.

MOTION 069-20

Moved by Councillor Melzer to authorize Allan Winarski (Chief Administrative Officer), Barry Kolenosky (Director of Special Projects), and Russ Jassman (Director of Rural Services) for access to the Corporate Paper Box held at the RBC Slave Lake Branch.

CARRIED (4-0)

MOTION 070-20

Moved by Councillor Acton to authorize Allan Winarski (Chief Administrative Officer), Lana Spencer (Executive Assistant), Brian MacPherson (Information Systems Coordinator), and Joly-Ann Walters (Operations Assistant) access to the Electronic Media Box held at the RBC Slave Lake Branch.

CARRIED (4-0)

**BYLAW
ENFORCEMENT**

MOTION 071-20

Moved by Councillor Peiffer that one of Murray Kerik (Reeve) or Brian Rosche (Deputy Reeve) AND one of Allan Winarski (Chief Administrative Officer), Barry Kolenosky (Director of Special Projects) or Russ Jassman (Director of Rural Services) are designated as the signing authorities of the Municipal District of Lesser Slave River No. 124.

CARRIED (4-0)

MOTION 072-20

Moved by Councillor Melzer that Allan Winarski (Chief Administrative Officer) and Debbie Conrad (Taxation/Payroll Administrator) are designated RBC Express Services Administrators for the Municipal District of Lesser Slave River No. 124.

CARRIED (4-0)

PEACE OFFICER 2019 ANNUAL REPORT

Paul Mulholland provided to Council the 2019 Peace Officer Annual Report highlighting on:

- Operational Practices following the Public Security Peace Officer Program
- Enforcement Activities: public/bylaw complaints, patrols, joint force operations, violations, court appearances, and training

Council questioned who was responsible for abandoned vehicles on highway and ditches. The Peace Officer advised that it is the RCMP's responsibility to ensure vehicles are removed.

MOTION 073-20

Moved by Councillor Peiffer to accept the *Peace Officer 2019 Annual Report* as information.

CARRIED (4-0)

ADMINISTRATION

PUBLIC MEMBER BOARD APPLICATIONS

Administration provided Council with a listing of applications received for public member vacancies on the Lesser Slave Lake Regional Housing Authority, Slave Lake Regional Library Board and the Agricultural Acts Appeal Panel.

CLOSED SESSION

MOTION 074-20

Moved by Councillor Melzer to go into Closed Session at 11:30 a.m. as per Section 17 of the FOIP Act with Allan Winarski and Lana Spencer in attendance.

CARRIED (4-0)

OPEN SESSION

MOTION 075-20

Moved by Councillor Acton to return to Open Session at 11:48 a.m.

CARRIED (4-0)

MOTION 076-20

Moved by Councillor Melzer to appoint Angela Wright to the Slave Lake Regional Library Board for a three (3) year term.

CARRIED (4-0)

MOTION 077-20

Moved by Councillor Acton that the Municipal District continues advertising for the public member vacancies for the Lesser Slave Lake Regional Housing Authority and the Agricultural Pest Act Appeal Committee.

CARRIED (4-0)

RURAL SERVICES

COMMUNITY ASSISTANCE BOARD (CAB) APPLICATION

Administration explained that the MD did not receive a Community Assistance Board funding application due to it being submitted on an expired email (md124@md124.ca) account for inclusion at the last CAB meeting and requested that Council consider the application at today's meeting.

The application was received from 44 North Hockey Club requesting CAB funding of \$576.00 for referee fees.

MOTION 078-20

Moved by Councillor Melzer to approve Community Assistance Board funding of \$576.00 to the 44 North Hockey Club for referee fees.

CARRIED (4-0)

FINANCE

CHEQUE REGISTERS

MOTION 079-20

Moved by Councillor Peiffer to accept the *Cheque Registers* as information.

CARRIED (4-0)

**PLANNING &
DEVELOPMENT**

MUNICIPAL ADDRESSING BYLAW 2020-03

Bylaw 2020-03 includes methodology, offences, enforcement, and is based on the Alberta Municipal Affairs Addressing Guidelines, with three schedules included. Schedule one is the Alberta Municipal Affairs Addressing Guidelines, Schedule 2 is the rural addressing sign placement location and sign specification, and Schedule 3 is the addressing areas in the MD that are not using the Rural Addressing methodology, but instead are using civic addressing.

The first reading was given at the February 12, 2020, Council meeting.

MOTION 080-20

Moved by Councillor Melzer to give second reading to *Bylaw 2020-03 Municipal Addressing*.

CARRIED (4-0)

MOTION 081-20

Moved by Councillor Acton to give third reading to *Bylaw 2020-03 Municipal Addressing*.

CARRIED (4-0)

RECESS

12:01 p.m.

RECONVENE

12:38 p.m.

**PLANNING &
DEVELOPMENT**

LAND USE BYLAW – REQUEST FOR PROPOSAL UPDATE

Administration reported that they received ten (10) proposals received for the Land Use Bylaw review and advised that they will continue with reviewing, checking references etc.

A final report for Council will be provided at the next meeting.

MOTION 082-20

Moved by Councillor Melzer to accept the *Land Use Bylaw – Request for Proposal update* as information.

CARRIED (4-0)

BOARD REPORTS

Agricultural Service Board

- Reported on ASB Conference
- Five-year agreement with the Province for funding
- Discussed process for weed control and notices
- Reported that the Province will not be providing weed control along provincial highways in 2020
- Upcoming Large Animal Emergency Training at Slave Lake Firehall

Athabasca Regional Waste Management Services Commission

- Pamphlet on recycling information coming in March 2020
- Approved 2020 Budget
- Resolution on communication between Regional Landfills
- Requisition fee increase

Slave Lake and Area Chamber of Commerce (Annual General Meeting)

- Financial Statements presented
- Business Excellence Awards in March
- Trade Show in May
- Riverboat Daze in July
- Business Solutions/Career Fair in March

Lesser Slave Regional Housing Authority

- Policy review
- Two subcommittees are being formed (1 for requisition, 1 for recognition)
- Shuttle Bus Scheduling
- Capital project cancelled

Fair Deal Meeting

- The panel has concluded meetings and awaiting the results from the consultation
- Online survey comments can still be made

MOTION 083-20

Moved by Councillor Peiffer to accept the *Board Reports* as information.

CARRIED (4-0)

CLOSED SESSION

MOTION 084-20

Moved by Councillor Melzer to go into Closed Session at 1:15 p.m. as per Section 16 of the FOIP Act with Allan Winarski in attendance.

CARRIED (4-0)

OPEN SESSION

MOTION 085-20

Moved by Councillor Acton to return to Open Session at 1:52 p.m.

CARRIED (4-0)

FINANCE

MOTION 086-20

Moved by Councillor Acton to approve the *Royal Bank Negotiated Deposit Interest Rates and Services Agreement* dated December 10, 2019.

CARRIED (4-0)

ADJOURNMENT

MOTION 087-20

Moved by Councillor Acton to adjourn the meeting at 1:53 p.m.

CARRIED (4-0)



Chief Administrative Officer



Reeve