

MINUTES

**Council Meeting
Municipal District of Lesser Slave River No. 124
February 12, 2020
MD Administration Building, Slave Lake, AB**

MEMBERS PRESENT	Murray Kerik - Reeve Robert Esau - Division 1 Sandra Melzer - Division 1 Brad Pearson - Division 2 Becky Peiffer - Division 1 Darcie Acton - Division 2
MEMBERS ABSENT	Brian Rosche - Division 2
IN ATTENDANCE	Allan Winarski - Chief Administrative Officer, MD LSR Lana Spencer - Recording Secretary, MD LSR Pat Sibilleau - Director of Finance, MD LSR Ann Holden - Development Authority, MD LSR Alex Pavcek - Regional Fire Chief, Slave Lake Brian Vance - CAO, Town of Slave Lake H & H Bartlett - Widewater Athletic Association Brian Bengert - Stantec Architecture Joe McWilliams - Lakeside Leader
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:00 a.m.
ADOPTION OF AGENDA	<u>MOTION 043-20</u> Moved by Councillor Pearson to adopt the Agenda with the following additions: <ul style="list-style-type: none">• 5.4 Alberta Seniors Communities & Housing Convention• 6.2 2020 Budget Decision Papers• 9.2 RMA – Minister Meeting(s) Topics• 9.3 Fair Deal Session• 10.1 Closed Session – HR Issues under Section 19 of the FOIP Act• 7.3 Smith Arena Water & Sewage Pipes Freezing – Status Update CARRIED (6-0)
ADOPTION OF MINUTES	<u>MOTION 044-20</u> Moved by Councillor Melzer to adopt the <i>January 22, 2020, Council Meeting Minutes</i> as amended. CARRIED (6-0)
ADMINISTRATION	FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY BYLAW 2020-02 Bylaw 2020-02 was created to establish an administrative structure in relation to the <i>Freedom of Information and Protection of Privacy Act</i> and to set fees thereunder. <u>MOTION 045-20</u> Moved by Councillor Melzer to give first reading to <i>Bylaw 2020-02 Freedom of Information and Protection of Privacy</i> . CARRIED (6-0) <u>MOTION 046-20</u> Moved by Councillor Pearson to give second reading to <i>Bylaw 2020-02 Freedom of Information and Protection of Privacy</i> . CARRIED (6-0) <u>MOTION 047-20</u> Moved by Councillor Esau to proceed to third reading to <i>Bylaw 2020-02 Freedom of Information and Protection of Privacy</i> . CARRIED (6-0)

MOTION 048-20

Moved by Councillor Acton to give third reading to *Bylaw 2020-02 Freedom of Information and Protection of Privacy*.

CARRIED (6-0)

RECESS

Council recessed at 10:19 a.m. to hold the Community Assistance Board Meeting.

RECONVENE

11:08 a.m.

SLAVE LAKE & AREA CHAMBER OF COMMERCE REQUEST FOR FUNDING

Administration received a letter from the Slave Lake and Area Chamber of Commerce (the Chamber) requesting funding from the Municipal District for \$5000 to be used to support the Chambers efforts for economic growth within the region.

Council discussed the insufficiency of information and transparency in the funding request and that more information is required before a decision can be made to fund the Chamber.

MOTION 049-20

Moved by Councillor Melzer to accept the *Chamber of Commerce Request for Funding* as information.

CARRIED (6-0)

CANYON CREEK CAMPGROUND LEASE UPDATE

Administration provided Council with the process/status of the lease for the Canyon Creek Campground.

Alberta Environment and Parks (AEP) confirmed that the approvals and disposition department is backlogged as only one person is assigned to the administration of lease renewals.

AEP confirmed that the MD continues to hold the lease even though the lease has expired. Administration confirmed to Council that they hold the documentation to confirm this. Administration stated that the local AEP staff have been helpful.

Canyon Creek Recreation Association is scheduled as a delegation at the next Council meeting.

MOTION 050-20

Moved by Councillor Esau to accept the *Canyon Creek Campground Lease Update* as information.

CARRIED (6-0)

ALBERTA SENIORS COMMUNITIES AND HOUSING CONVENTION & TRADESHOW

Councillor Melzer requested Council approve her to attend the Alberta Seniors Communities and Housing Convention and Tradeshow on April 6-8, 2020 in Red Deer.

She advised Council that Homeland Housing will cover the charges for lodging and registration fees.

MOTION 051-20

Moved by Councillor Pearson to approve Councillor Melzer to attend the Alberta Seniors Communities and Housing Convention and Tradeshow in Red Deer on April 6th-8th, 2020.

CARRIED (6-0)

FINANCE

CHEQUE REGISTERS

Administration provided a response to outstanding cheque register queries from January 22, 2020.

MOTION 052-20

Moved by Councillor Esau to accept the *Cheque Registers* as information.

CARRIED (6-0)

Harry Bartlett advised that the Fire Department is taking down the shack on the Widewater Complex grounds on Monday, February 17th at 7:00 p.m.

RECESS

11:57 a.m.

RECONVENE

1:01 p.m.

DELEGATIONS

2019 REGIONAL FIRE SERVICES REPORT

Regional Fire Chief, Alex Pavcek was in attendance to present the 2019 Fire Service Report highlighting on:

- Emergency Calls 451 (Structure/Outdoor/Vehicle Fires, Alarms, Medical, Hazards, Mutual Aid, Callouts, etc.)
- Service Calls 71 (Inspections, Permits, Complaints)
- Fire & Life Safety Prevention 153 (Inspections, Tours, Events, Planning etc.)
- Emergency Services Training Centre
- Fire Service Groups: Special Teams, Search & Rescue, Mitsue Mill Managers, Protective Services, Regional Fire Chiefs, Area D Spill Co-op Member, Regional Advisory Group
- Firefighter Society: Fishing Tournament, Smile Cookie, Golf Tournament
- Fleet: Trucks, Trailers, Boats, Trailers, etc.
- LSRFS Response Area

MOTION 053-20

Moved by Councillor Pearson to accept the *2019 Fire Service Report* as information.

CARRIED (6-0)

STANTEC REPORT

Brian Bengert with Stantec Architecture was in attendance to answer any questions to the independent review of the Smith Community Arena. In the report, Mr Bengert provided options to deliver an ice surface to meet the community requests that would be both economical as well as meet current safety code standards.

Administration advised Council they also have had Mr Bengert look at other recreation facilities to provide insight into community and recreation facilities as a whole and offer some possible suggestions and opportunities and/or deficiencies that should be addressed soon.

Council discussed their philosophy of needed vs recreation projects.

MOTION 054-20

Moved by Councillor Pearson that Council request Mr Bengert with Stantec Architecture provide a staged cost estimate on Fig. 5 Option A (maintain existing equestrian arena, maintain existing equestrian/ice support and enclosure around existing curling slab) defined in the *Lesser Slave River Community and Recreation Facilities – January 28, 2020 report*.

CARRIED (6-0)

SMITH ARENA WATER & SEWER PIPES FREEZING UPDATE

Administration advised Council that on January 16-17, 2020 the water and sewage pipes froze up within the front lobby area of the arena, which in-turn resulted in the facility shutting down for public access until further notice. Upon investigation, several contributing factors had occurred. These were as follows, the low temperature (-40°C+) at the time with west prevailing winds, inferior air circulation, and temperature control within the mechanical room and kitchen area and interior doors left open between the

lobby area and the arena area. The main piping and floor area within the maintenance room was reported at -14° C and main water supply were frozen inside and outside of the facility.

Facility maintenance staff diligently warmed the facility up gradually to ensure that less damage of the pipes bursting would occur. No pipes were damaged during the thawing process. Measures will be completed within the next ten days.

MOTION 055-20

Moved by Councillor Melzer to accept *the Smith Arena Water & Sewer Pipes Freezing Update* as information.

CARRIED (6-0)

FINANCE

2020 BUDGET DECISION PAPERS

On February 11, 2020, Council met to review the 2020 presented Decision Papers and determine which projects and equipment would be approved or disapproved.

The final spreadsheet listing of the decision papers with total funding requirements were presented at this meeting.

MOTION 056-20

Moved by Councillor Esau to approve 2020 Budget Decision Papers presented totaling \$3,210,775.

CARRIED (6-0)

**PLANNING &
DEVELOPMENT**

MUNICIPAL ADDRESSING BYLAW 2019-04

On June 12, 2019, Council gave first reading to Bylaw 2019-04. Upon review of Bylaw 2019-04 administration decided to revise it substantially.

Administration recommended that Council give second reading to Rural Addressing System Bylaw 2019-04 and vote to defeat it.

MOTION 057-20

Moved by Councillor Pearson to give second reading to *Bylaw 2019-04 Municipal Addressing*.

DEFEATED (0-6)

MUNICIPAL ADDRESSING BYLAW 2020-03

Bylaw 2020-03 includes methodology, offences, enforcement, and is based on the Alberta Municipal Affairs Addressing Guidelines, with three schedules included. Schedule one is the Alberta Municipal Affairs Addressing Guidelines, Schedule 2 is the rural addressing sign placement location and sign specification, and Schedule 3 is the addressing areas in the MD that are not using the Rural Addressing methodology, but instead are using civic addressing.

MOTION 058-20

Moved by Councillor Melzer to give first reading to *Bylaw 2020-03 Municipal Addressing*.

CARRIED (6-0)

2019 PLANNING & DEVELOPMENT REPORT

Administration presented Council with the planning statistics for 2019:

- In 2019, 58 development permits were received, and 56 permits were processed. Of the two development permits not issued, one proposed development was for a manufactured home to be placed in Canyon Creek. The home was manufactured more than ten years before the date of application, and it was not in the best shape. As this development would detract from the appearance and character of the surrounding area, this permit is on hold so that the developer can propose a different dwelling. The other open 2019 development permit is for a tax recovery lot in the MD, and legal advice is needed before we can proceed with the removal of the building.

- Of the refusals, two were for workcamps. One workcamp was refused as it was not listed as a discretionary or permitted use in the land use bylaw, and one was refused as the information/fee submitted was incomplete. The developer was given time to complete the application but chose to remove the development instead. The last refusal was for a large single family dwelling in an area that flooded in 2018 and 2019.
- Compared to 2018, the recreational developments have doubled, we have the same number of residential development permits, industrial permits are going down, and commercial and other types are about the same for 2019 and 2018.
- As 2019 drew to a close, the MD had 12 ongoing subdivision files. Two subdivision files were completed in 2019, one file was endorsed, but is currently held up at the surveyor's office. With the three new applications for 2019, we have the same number of files open in 2019 as in 2018.
- Work has been done on the most extensive subdivision file as constructed drawings were recently submitted.
- Several developers make inquiries before applying. The number of applications would be higher if all the queries were submitted as a development permit application. This process helps developers to alter plans that are outside of what would be

MOTION 059-20

Moved by Councillor Pearson to accept the *2019 Planning & Development Report* as information.

CARRIED (6-0)

BOARD REPORTS

CF-Tawatinaw

- A pending name change to CF- North Central Alverta
- Loans update
- Training Session Goals
- Upcoming Courses

Slave Lake and Area Chamber of Commerce

- Partnering with Community Futures – Job Fair & Women in Trade Panel
- High Prairie School Division raising funds – Robo Rumble 2020
- Investing in digital member to member App which offers discounts to members
- Developing Business Directory

Regional Library Board

- Reviewed Programming Statistics
- Recruiting for two public members
- Cameras mounted for the capture of indecent activities within the Slave Lake Library

Northern Alberta Elected Leaders

- Update from Dan Williams, MLA for Peace River
- EMS Provincial Air Ambulance – Helicopter EMS Review
- Alberta Municipal Affairs – Municipal Assessment and Grants
- Municipal Legislation Update
- RCMP Update

Homeland Housing

- Budget Update
- Presented option for Corporate Office at the old school building
- AHS contract pending for Brain Injury Unit in Gibbons

MLA Wildfire Roundtable Discussion

- The necessity of tanker base in Slave Lake
- Need for a review of Large Animal Disaster Relocation – Temporary pastures, an exit plan

Upcoming Meetings

- MLA Pat Rehn meeting at the Town of Slave Lake, February 20th at 9:00 a.m.
- Fair Deal Workshop – February 19th at 7:00 p.m.

Council discussed making a request to cancel the Tri-Council meeting on February 20th at 4:00 p.m. and cancel the Lesser Slave Regional Waste Management Services Commission meeting on February 18th at 1:30 p.m.

MOTION 060-20

Moved by Councillor Pearson to accept the *Board Reports* as information.

CARRIED (6-0)

REQUEST FOR MEETINGS WITH MINISTERS DURING THE RMA CONVENTION

Council requested the Administration set meetings and provided topics to discuss with the following Ministers during the RMA Convention:

Shandro, Tyler, Honourable

Minister of Health, Office of the Minister Health

- Alberta Health Services Performance Review – Final Report
- AHS staffing levels and qualifications
- An amalgamation of Air Ambulance

Mclver, Ric, Honourable

Minister of Transportation, Deputy House Leader

- Response to letter sent regarding Stream Crossings and Environmental Constraints dated January 22, 2020
- Plan for a traffic light on Highway 2 and 88 intersection
- Deterioration of major northern highways (ie: Highway 2 and Highway 88)

Hunter, Grant, Hon., MLA

Associate Minister of Red Tape

- Land Disposition and Lease Renewal process

Pon, Josephine, Honourable

Minister of Seniors and Housing

- Homecare grant funding
- Need for seniors support – Long term strategy need due to ageing demographics
- Requisition boundaries and potential loss of requisitioning partners

CLOSED SESSION

MOTION 061-20

Moved by Councillor Melzer to go into Closed Session at 4:47 p.m. as per Section 19 of the FOIP Act.

CARRIED (6-0)

OPEN SESSION

MOTION 062-20

Moved by Councillor Peiffer to return to Open Session at 5:25 p.m.

CARRIED (6-0)

ADJOURNMENT

MOTION 063-20

Moved by Councillor Esau to adjourn the meeting at 5:26 p.m.

CARRIED (6-0)


Chief Administrative Officer


Reeve