

MINUTES

Council Meeting

Municipal District of Lesser Slave River No. 124

January 8, 2020

MD Administration Building, Slave Lake, AB

MEMBERS PRESENT	Murray Kerik - Reeve Robert Esau - Division 1 Sandra Melzer - Division 1 Brian Rosche - Division 2 Brad Pearson - Division 2 Becky Peiffer - Division 1
IN ATTENDANCE	Allan Winarski - Chief Administrative Officer, MD LSR Lana Spencer - Recording Secretary, MD LSR Pat Sibilleau - Director of Finance, MD LSR Ann Holden - Planning & Development Officer, MD LSR Joe McWilliams - Lakeside Leader
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:05 a.m.
ADOPTION OF AGENDA	<u>MOTION 001-20</u> Moved by Councillor Pearson to adopt the Agenda with the following additions: <ul style="list-style-type: none">• Lakeside Leader Subscription Update• Housing Authority Requisition – Partial Closed Session• Athabasca Recreational Trails Request for Letter of Support CARRIED (6-0)
ADOPTION OF MINUTES	<u>MOTION 002-20</u> Moved by Councillor Esau to adopt the <i>December 11, 2019 Council Meeting Minutes</i> as presented. CARRIED (6-0)
ADMINISTRATION	SUBDIVISION AND DEVELOPMENT APPEAL BOARD CLERK APPOINTMENT On December 13, 2019, Trisha Green completed the Subdivision and Development Appeal Board Clerk training in accordance with the requirements of the Municipal Government Act and the Subdivision and Development Appeal Board Regulation. Council appointed Lana Spencer as Subdivision and Development Appeal Board Clerk in 2018. <u>MOTION 003-20</u> Moved by Councillor Pearson to appoint Trisha Green as a Subdivision and Development Board Appeal Board Clerk for the Municipal District of Lesser Slave River No. 124. CARRIED (6-0) LAKESIDE LEADER SUBSCRIPTION Administration explained negotiations efforts between the Lakeside Leader and the Municipal District; ways to rationalize costing, advertising requirements as per the Municipal Government Act and reporting on Council meetings. Additionally stated, the Lakeside Leader is a great source for economic development reporting (sports, job opportunities, etc.) that aids in making our community a special place. <u>MOTION 004-20</u> Moved by Councillor Pearson to allow Administration to continue negotiations with the Lakeside Leader within budgetary allotment to provide for access to weekly newspapers to Municipal District residents. CARRIED (6-0)

LESSER SLAVE LAKE REGIONAL HOUSING AUTHORITY REQUISITION

Councillor Pearson explained that the Lesser Slave Lake Housing Authority requisitions are funded from the MD of Lesser Slave River, the MD of Opportunity and the Town of Slave Lake for the provision of providing lodging accommodations as per the Alberta Housing Act.

Councillor Pearson advised that the elderly assisted living facility in Wabasca is in its final stages of completion and there may be a potential for the Lesser Slave Lake Housing Authority requisition funding from the MD of Opportunity to be diminished.

CLOSED SESSION

MOTION 005-20

Moved by Councillor Pearson to go into Closed Session at 10:27 a.m. as per Section 29 of the FOIP Act.

CARRIED (6-0)

OPEN SESSION

MOTION 006-20

Moved by Councillor Esau to return to Open Session at 10:50 a.m.

CARRIED (6-0)

ATHABASCA RECREATIONAL TRAIL ASSOCIATION REQUEST FOR LETTER OF SUPPORT

Administration advised Council that the Athabasca Recreational Trail Association provided a request to the MD for a letter of support for an application for a Community Facility Enhancement Program (CFEP) Grant.

MOTION 007-20

Moved by Councillor Melzer to provide a letter of support to the Athabasca Recreational Trail Association for their application for a Community Facility Enhancement Program (CFEP) Grant.

CARRIED (6-0)

AGRICULTURE

AGRICULTURAL SERVICE BOARD RENTAL EQUIPMENT POLICY J.3

The Agricultural Service Board (ASB) reviewed all the agricultural policies at the Strategic Review Sessions on February 4 and 5 of 2019. As a result of those strategic review sessions, the Agricultural Service Board Rental Equipment Policy J.3 was amended to reflect the direction given from the Board to Administration. Amendments include:

The overall intent of the Policy remains intact with the policy statement, rental procedures, purchasing and disposal of equipment defined.

- Addition of 1.2.1 Equipment will not be rented out if renter refuses to sign the Rental Agreement form and adhere to the conditions as stated within the agreement
- Clerical error in numbering corrected

MOTION 008-20

Moved by Councillor Pearson to adopt the *Agricultural Service Board Rental Equipment Policy J.3* as amended.

CARRIED (6-0)

FINANCE

FINANCE REPORT

Council was presented with the Monthly Financial Report for the period ending November 30, 2019 including Municipal Operating Revenues and Expenses, Capital Fund and Statement of Financial Position.

MOTION 009-20

Moved by Councillor Rosche to accept the *Finance Report* for the period ending November 30, 2019 as information.

CARRIED (6-0)

CHEQUE REGISTERS

MOTION 010-20

Moved by Councillor Esau to accept the *Cheque Registers* as information.

CARRIED (6-0)

TAXATION

BYLAW 2020-01 TAX ON DRILL OF WELL

The purpose of this bylaw is "providing for the imposition of a tax on persons engaged in the drilling of a well for which a permit is required pursuant to the Oil and Gas Conservation Act and/or engaged in the servicing of an existing well."

MOTION 011-20

Moved by Councillor Rosche to give first reading to *Bylaw 2020-01 Tax on Drilling of Well*.

CARRIED (6-0)

MOTION 012-20

Moved by Councillor Pearson to give second reading to *Bylaw 2020-01 Tax on Drilling of Well*.

CARRIED (6-0)

MOTION 013-20

Moved by Councillor Esau to proceed to third reading to *Bylaw 2020-01 Tax on Drilling of Well*.

CARRIED (6-0)

MOTION 014-20

Moved by Councillor Melzer to give third reading to *Bylaw 2020-01 Tax on Drilling of Well*.

CARRIED (6-0)

PERC PROGRAM

The Province has initiated a Provincial Education Requisition Program (PERC) to offset the hardship caused by the uncollectable education-based property taxes related to oil and gas properties. This program provides the affected municipalities with a credit that is equal to the education requisition associated with the taxable properties that are delinquent in their payment of education-based property taxes.

Council was presented with a summary of the 2019 oil and gas taxes owing.

Administration advised Council that writing off a bad debt does not mean that it is forgiven so if there is an opportunity to collect on back taxes, the MD will take the necessary steps to collect. Similar to this is a condition of the PERC program that states that if we collect on the back taxes, we are required to submit payment back to the Province to avoid "double dipping".

MOTION 015-20

Moved by Councillor Pearson that the 2019 property taxes in arrears as well as the January 1, 2020 penalty of \$566,500.60 be cancelled from the properties listed in the appendix provided to Council and an application be made for these properties to the Provincial Education Refund Credit for Uncollected Property Taxes on Oil and Gas Properties program.

CARRIED (6-0)

**PLANNING &
DEVELOPMENT**

NEIGHBOURHOOD WATCH SIGN

A letter was received on December 10, 2019 requesting the approval for the installation of a Neighbourhood Watch sign in the hamlet of Marten Beach.

Signs on municipal property must conform to Policy E.7 and get Council approval.

MOTION 016-20

Moved by Councillor Pearson to allow the Marten Beach Cottagers' Association to approve the location of the neighbourhood watch sign with the following conditions:

- The developer is responsible for ensuring that all relevant onsite utilities are secure before commencing excavation and construction.
- The sign must be maintained in proper repair
- The sign must conform to Policy E.7
- The developer is responsible for all costs associated with the sign installation and maintenance

CARRIED (6-0)

SUBDIVISION TIME EXTENSION POLICY H.7

Administration brought back to Council an amended Subdivision Time Extension Policy H.7 which provided that approval for a time extension is not guaranteed and that the Subdivision Authority must ensure that by providing an extension, the subdivision will still conform with all regulatory requirements.

MOTION 017-20

Moved by Councillor Pearson to adopt the *Subdivision Time Extension Policy H.7*.

CARRIED (6-0)

BOARD REPORTS

Agriculture Service Board

- Agriculture Plastics Program
- Websites Update
- Weed Notices going forward in 2020
- ASB members attended various workshops

Lesser Slave Lake Regional Housing Authority

- Re-opened rental units

Homeland Housing

- Discussion on brain injury support unit – Gibbons
- Low income housing in St. Albert
- Morinville build - lowering the scope
- Head office options – Morinville

MOTION 018-20

Moved by Councillor Pearson to approve Allan Winarski to attend the Travel Alberta Stakeholder Engagement Session in Edmonton on January 15, 2020.

CARRIED (6-0)

MOTION 019-20

Moved by Councillor Melzer to approve Reeve Kerik and Councillors Pearson, Rosche and Esau to attend the MLA Wildfire Roundtable on January 25, 2020 in Slave Lake.

CARRIED (6-0)

MOTION 020-20

Moved by Councillor Esau to approve Councillor Pearson to attend the Crime Reduction Strategy Engagement Session on January 13, 2020 in Slave Lake.

CARRIED (6-0)

MOTION 021-20

Moved by Councillor Melzer to accept the *Board Reports* as information.

CARRIED (6-0)

RECESS

12:16 p.m.

RECONVENE

1:18 p.m.

PLANNING &
DEVELOPMENT

LAND USE BYLAW TENDER PROPOSAL

Council reviewed with Administration the draft Request for Proposal to undertake a comprehensive review and rewrite of its Land Use Bylaw.

Administration confirmed that once the proposal is awarded, the contracted provider will meet with Council and perform public consultations out in the communities of Lesser Slave River.

MOTION 022-20

Moved by Councillor Melzer to approve Administration to proceed with the Land Use Bylaw Request for Proposal as amended.

CARRIED (6-0)

ADJOURNMENT

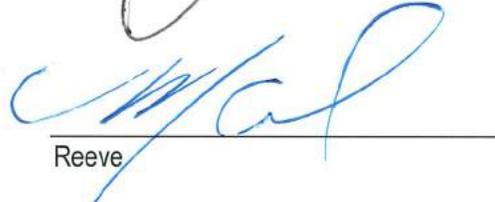
MOTION 023-20

Moved by Councillor Rosche to adjourn the meeting at 2:44 p.m.

CARRIED (6-0)



Chief Administrative Officer



Reeve