

MINUTES

Council Meeting

Municipal District of Lesser Slave River No. 124

September 26, 2018

Mitsue Fire Hall, Slave Lake, Alberta

MEMBERS PRESENT	Murray Kerik - Reeve Becky Peiffer - Division 1 Sandra Melzer - Division 1 Robert Esau - Division 1 Brian Rosche - Division 2 Brad Pearson - Division 2
MEMBERS ABSENT	Jeff Commins - Division 2
IN ATTENDANCE	Allan Winarski - Chief Administrative Officer, MD LSR Lana Spencer - Recording Secretary, MD LSR Russ Jassman - Director of Rural Services, MD LSR Bill Klassen - Director of Transportation and Infrastructure, MD LSR Joe McWilliams - Lakeside Leader
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:06 a.m.
ADOPTION OF AGENDA	MOTION 296-18 Moved by Councillor Pearson to adopt the Agenda with the following additions: <ul style="list-style-type: none">• Transportation: Flatbush Drainage Program• Transportation: Highway 2 – Bayer Road Access• Administration: Letter of Support – Gentle Ben Care Society• Administration: Intermunicipal Collaboration Framework Engagement CARRIED (6-0)
ADOPTION OF MINUTES	MOTION 297-18 Moved by Councillor Esau to adopt the <i>September 12, 2018 Council Minutes</i> as amended. CARRIED (6-0)
ADMINISTRATION	TRI-COUNCIL FOLLOW-UP Economic Development Committee Council discussed the future of the Economic Development Committee after the topic was brought forward at the September 17, 2018 Tri-Council meeting. Needs brought forward by Council at this meeting: <ul style="list-style-type: none">• More focus on more areas of the MD spanning larger than Mitsue to Canyon Creek - the MD is larger than the Lesser Slave Lake• Clear vision of strategic goals• See a return on investment/outcomes• The strength of the region through Tri-Council and municipal neighbours• Clear direction/decisions of municipal funding contributions• Separate goals for Economic Development and Tourism• Analyze the proposition of a new LSLEA presented by Govt of AB• Certain economic development & development initiatives to be handled by the MD; others with Tri-Council partners MOTION 298-18 Moved by Councillor Rosche that Council for the MD of Lesser Slave River No. 124 suggests that economic development and tourism be addressed and funded through Tri-Council as opposed to being addressed through the existing Economic Development Committee. CARRIED (6-0)

Wildfire Legacy Corporation

With respect to a position on cost sharing of Wildfire Legacy Corporation (WLC) deficits, Administration advised that the WLC has fixed costs associated with just being open. It also has variable costs tied to activity from the revenue streams (e.g. extra janitorial services, set-up and takedown activities, etc.) It is important that revenues, at the very least, exceed those variable costs so activities undertaken do not increase the deficit. Opportunities to find revenue streams for off-hours and for fixed costs reduction need to be considered. Present reporting does not facilitate these activities.

It was confirmed at the Tri-Council meeting that the endowment fund of \$1.5 million is being released to the corporation by the Province.

MOTION 299-18

Moved by Councillor Rosche that Council for MD of Lesser Slave River requests that the Wildfire Legacy Corporation provide variable and fixed costs on the operations of the Legacy Centre, so profitability can be assessed.

CARRIED (6-0)

LEGISLATIVE APPOINTMENTS

With the resignation of Jill Tapp, Development Officer, it was recommended to Council that legislative appointments need to be made.

MOTION 300-18

Moved by Councillor Melzer to appoint Barry Kolenosky as a Development Authority for the Municipal District and rescind the appointment of Jill Tapp as of October 5, 2018.

CARRIED (6-0)

MOTION 301-18

Moved by Councillor Pearson to appoint Lana Spencer as the Secretary to the Weed Control Act Appeal Panel and rescind the appointment of Jill Tapp.

CARRIED (6-0)

MOTION 302-18

Moved by Councillor Esau to appoint Lana Spencer as the Secretary to the Agricultural Pests Act Appeal Committee and rescind the appointment of Jill Tapp.

CARRIED (6-0)

COURSE BEING OFFERED – LOBBY THE GOVERNMENT EFFECTIVELY

Council was presented with an opportunity to attend the *Lobby the Government Effectively* course being offered at the Grant MacEwan college on October 19, 2018.

MOTION 303-18

Moved by Councillor Esau to approve Councillor Pearson, Councillor Melzer and Reeve Kerik to attend the *Lobby the Government Effectively* course on October 19, 2018 being held in Edmonton.

CARRIED (6-0)

AGING WELL IN COMMUNITY GRANT PROGRAM

Gentle Ben Care Society is submitting an *Aging Well in Community* application. Administration provided an overview of the grant.

The grant program was designed to help Alberta seniors live more safely and independently in their chosen community.

MOTION 304-18

Moved by Councillor Melzer that Council provide a letter of support for Gentle Ben Care Society's application for *Aging Well in Community Grant Program*.

CARRIED (6-0)

INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) ENGAGEMENT

Administration explained the legislative requirements for the Municipal District to enter into Intermunicipal Collaboration Framework (ICF) agreements and Intermunicipal Development Plans (IDP) with municipalities that share a common border. These municipalities include Woodlands County, Westlock County, County of Athabasca, MD of Opportunity, Big Lakes County, Northern Sunrise County and the Town of Slave Lake.

It was advised that municipalities whose boundaries consist solely of crown land can apply for an exemption from the Province from having to complete an IDP. For the Municipal District of Lesser Slave River, these would consist of Woodlands County, Northern Sunrise County and MD of Opportunity.

MOTION 305-18

Moved by Councillor Melzer to direct Administration to request exemptions from the Alberta Government for Intermunicipal Development Plans with the MD of Opportunity, Woodlands County, and Northern Sunrise County.

CARRIED (6-0)

MOTION 306-18

Moved by Councillor Esau that the Municipal District of Lesser Slave River offer to be the managing partner for provincial grants for the Intermunicipal Collaboration Framework and Intermunicipal Development Plan process for the municipalities of Westlock County and Athabasca County.

CARRIED (6-0)

MOTION 307-18

Moved by Councillor Pearson that the Intermunicipal Collaboration Framework process be addressed by the Town of Slave Lake and MD of Lesser Slave River at the Intermunicipal Committee.

CARRIED (6-0)

FINANCE

FINANCIAL REPORT

Administration provided Council with a Financial Report (Budget Report, Capital Budget Report and Statement of Financial Position) with transactions up to and including August 31, 2018.

MOTION 308-18

Moved by Councillor Rosche to accept the *Financial Report* as information.

CARRIED (6-0)

MUNICIPAL ASSET MANAGEMENT PROGRAM (MAMP)

Administration explained to Council that the MAMP was set up by FCM, with funding from the Government of Canada to advance municipal understanding of an asset management program and practices in developing and formalizing their own program.

The funding was set up as an 80:20 split with an initial maximum grant of \$50,000. The deadline for application was October 23, 2018 but emergent notification was provided at the meeting that the FCM has closed the call for MAMP applications for asset management grants to all municipalities outside Quebec. Due to the inappropriate process of the closure of applications, Council discussed going forward with the application.

MOTION 309-18

Moved by Councillor Pearson that Council directs staff to apply the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Plan, Policy and Strategy Development, Assessments, Data Collection and Reporting.

Be it therefore resolved that the Municipal District of Lesser Slave River commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Gap analysis – identify areas of strength and weakness of the Municipal District's current asset management capabilities and competencies.
- Asset Inventory Registry, Assessments and Mapping,
- Development of Asset Management Policies and Strategies, and
- Asset Management Plan - 10 Year Capital Funding and Financial Modelling

Be it further resolved that the Municipal District of Lesser Slave River commits \$47,578 from its 2018/2019 budget toward the costs of this initiative. The total project cost is \$ 97,578. It is our understanding that the contribution from Municipal Asset Management Program will be \$50,000 which is 51% of the total project cost.

CARRIED (6-0)

MOTION 310-18

Moved by Councillor Esau to forward the September 26th update on the closure to the call or applications for the FCM's Municipal Asset Management Program (MAMP) prior the deadline of October 23rd to MP, Arnold Viersen.

CARRIED (6-0)

CHEQUE REGISTERS

MOTION 311-18

Moved by Councillor Esau to accept the *Cheque Registers* as information.

CARRIED (6-0)

TRANSPORTATION

2018 ASSET DISPOSAL

As per Asset Disposal Policy B.16, Administration brought forward to Council a listing of eleven (11) trucks, one (1) grader and one (1) loader for their consideration to declare as surplus so they be sent to the next available Ritchie Brothers auction for disposal.

MOTION 312-18

Moved by Councillor Melzer to approve the Asset Disposal listing presented as surplus and send the units to the next available Ritchie Brothers auction for disposal.

CARRIED (6-0)

**PLANNING &
DEVELOPMENT**

2018-05 LAND USE BYLAW AMENDMENT NO. 52

First reading was given to 2018-05 Land Use Bylaw Amendment No. 52. The bylaw was created to amend the Land Use Bylaw to include "Extensive Agriculture" as a discretionary use under the Country Residential 1 zoning on parcels over 2.01 hectares. Adding this discretionary use to the CR1 District allows for future land uses and subdivisions to remain residential in nature, while providing flexibility to current landowners of large parcels for extensive agricultural activities such as grazing.

The Public Hearing for this amendment was held on August 15, 2018 at 1:00 p.m.

Further readings were tabled by Council on August 15, 2018.

MOTION 313-18

Moved by Councillor Rosche to give second reading to *Bylaw 2018-05 Land Use Bylaw Amendment No. 52*.

Councillor Pearson requested a recorded vote.

For: Reeve Kerik, Councillor Rosche, Pearson, Melzer, Esau and Peiffer

Opposed: Councilor Pearson

CARRIED (5-1)

MOTION 314-18

Moved by Councillor Melzer to give third reading to *Bylaw 2018-05 Land Use Bylaw Amendment No. 52*.

Councillor Pearson requested a recorded vote.

For: Reeve Kerik, Councillor Rosche, Pearson, Melzer, Esau and Peiffer

Opposed: Councilor Pearson

CARRIED (5-1)

RECESS

Council recessed for lunch and Risk-Pro Workshop at 12:08 p.m.

RECONVENE

Council reconvened at 4:14 p.m.

TRANSPORTATION

FLATBUSH DRAINAGE PROGRAM

Council and Administration discussed residents' concerns with ditching being completed in front of the Seniors Centre and the need for parking for handicapped access and for events.

Administration confirmed that they will complete an assessment and provide solutions for the residents to have adequate access to the facility.

MOTION 315-18

Moved by Councillor Esau to accept *Flatbush Drainage Program* as information.

CARRIED (6-0)

HIGHWAY 2 – BAYER ROAD

Council brought forward safety concerns at the Bayer Road access from Highway 2. The highway is marked as a passing lane, line painting is faded, there is no approach onto the highway, and the intersection is not lit.

MOTION 316-18

Moved by Councillor Pearson to direct Administration to send a letter to Alberta Transportation with a carbon copy sent to MLA, Danielle Larivee and the Alberta Transportation Area Manager, Gordon Wolters requesting a strategy for approaches into hamlets and subdivisions on primary and secondary highways within the Municipal District of Lesser Slave River No. 124.

CARRIED (6-0)

ADMINISTRATION

HERITAGE AWARDS PRESENTATION – SHEILA WILLIS

In June, Council nominated Sheila Willis for a Heritage Award through the Alberta Historical Resources Foundation.

Ms. Willis was selected by the foundation and is being presented the Outstanding Achievement Award in recognition of her exemplary contribution to the preservation and presentation of Alberta's heritage on October 25th at the Government House in Edmonton.

Reeve Kerik advised that he will be attending the ceremony and requested Council consider covering Ms. Willis' hotel room charges.

MOTION 317-18

Moved by Councillor Peiffer that Council approve hotel expenses for Reeve Kerik and Sheila Willis to attend the Heritage Awards Ceremony being held on the evening of October 25, 2018 at the Government House in Edmonton.

CARRIED (6-0)

BOARD REPORTS

MOTION 318-18

Moved by Councillor Pearson to table the *Board Reports*.

CARRIED (6-0)

ADJOURNMENT

MOTION 319-18

Moved by Councillor Peiffer to adjourn the meeting at 4:48 p.m.

CARRIED (6-0)



Chief Administrative Officer



Reeve