

# MINUTES

## Council Meeting Municipal District of Lesser Slave River No. 124 August 15, 2018 MD Council Chambers, Slave Lake, Alberta

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### MEMBERS PRESENT

Murray Kerik	- Reeve
Becky Peiffer	- Division 1
Brad Pearson	- Division 2
Sandra Melzer	- Division 1
Jeff Commins	- Division 2
Robert Esau	- Division 1
Brian Rosche	- Division 2

### IN ATTENDANCE

Allan Winarski	- Chief Administrative Officer, MD LSR
Lana Spencer	- Recording Secretary, MD LSR
Bill Klassen	- Director of Transportation & Infrastructure, MD LSR
Jason Warawa	- Director of Finance, MD LSR
Jill Tapp	- Planning & Development Officer, MD LSR
Russ Jassman	- Director of Rural Services, MD LSR
Linda Duplessis	- Peace Library System
Devin Atfield	- Resident
Con Dermott	- Vanderwell Contractors Ltd.
Randy Ross	- Marten Beach Cottagers Association
Randy Elm	- Marten Beach Cottagers Association
Hon. Danielle Larivee	- MLA, Slave Lake Region
Public Attendees	- Listing of attendees attached to these Minutes
Joe McWilliams	- Lakeside Leader

Council presented the 2018 Rugged and Real Scholarship to Eric Boswell and Luke Miller. Zoey Pearson was unable to attend and was presented with the scholarship prior to this meeting.

### CALL TO ORDER

Reeve Kerik called the meeting to order at 10:01 a.m.

### ADOPTION OF AGENDA

#### **MOTION 259-18**

Moved by Councillor Esau to adopt the Agenda with the following deletion:

- Speed Limit on 9 Mile Point

**CARRIED (7-0)**

### DELEGATION

#### **PEACE LIBRARY SYSTEM (PLS)**

Linda Duplessis was in attendance to provide an overview and an update on the Peace Library System.

- Members: 38 Municipalities and 1 Metis Settlement
- Serving: 25 Public Libraries
- Contracts: 50 Schools
- Sources of Revenue: Municipal Levies, Library Boards, Province and School Contracts

Ms. Duplessis thanked Lesser Slave River for their support of the PLS.

#### **MOTION 260-18**

Moved by Councillor Esau to accept the *Peace Library System Delegation* as information.

**CARRIED (7-0)**

#### **DEVIN ATTFIELD – RODEO GROUNDS**

Mr. Atfield was in attendance with the following questions:

- Who has the lease for the rodeo grounds?  
Answer: The Municipal District
- Who oversees the grounds?  
Answer: The Municipal District

MINUTES

Municipal District of Lesser Slave River No. 124 - Council Meeting  
August 15, 2018

Page 2

- Who do you contract to use the grounds? How do you get use of the grounds?  
Answer: Not clear
- Who can do upgrades to the grounds?  
Answer: Work must be authorized by the MD.
- Who can supply upgrade materials for the grounds?  
Answer: Council encouraged community groups to volunteer/donate materials or to apply for funding through the Community Assistance Board program

Virginia Wasieczko was in attendance from Trail Dusters to explain their activities and role on the rodeo grounds and requested a letter stating the Trail Dusters are the managing body of the grounds.

Until things are straightened out, Lilly with Trail Dusters will be the point of contact for grounds use with proper representation from SHARA and Trail Dusters available to resolve conflict.

**MOTION 261-18**

Moved by Councillor Pearson to direct Administration to bring back to Council a recommendation for Smith Complex/Arena/Rodeo Grounds management.

**CARRIED (7-0)**

**FOREST MANAGEMENT AGREEMENT**

Con Dermott was in attendance to advise Council that a joint Forest Management Agreement has been in place between Vanderwell, West Fraser, and Tolko since 2005 and is in need of renewal.

The three entities requested support from Council for the renewal of the agreement.

Mr. Dermott provided highlights of the benefits that the agreement provides to the community.

**MOTION 262-18**

Moved by Councillor Melzer that the Municipal District of Lesser Slave River No. 124 provide a letter of support for the renewal of the Joint Forest Management Agreement-FMA0600043 between Vanderwell, West Fraser and Tolko.

**CARRIED (7-0)**

**ADOPTION OF MINUTES**

**MOTION 263-18**

Moved by Councillor Pearson to adopt the *July 18, 2018 Council Minutes* as presented.

**CARRIED (7-0)**

**ADMINISTRATION**

**CAO REPORT**

Council was provided with a CAO report which included a scope of activities that Administration is involved in on Council's behalf.

**MOTION 264-18**

Moved by Councillor Pearson to accept the *CAO Report* as information.

**CARRIED (7-0)**

**FINANCE**

**FINANCE REPORT**

Administration provided Council with a Financial Report (Budget Report, Capital Budget Report and Statement of Financial Position) with transactions up to and including July 31, 2018.

**MOTION 265-18**

Moved by Councillor Rosche to accept the *Finance Report* as information.

**CARRIED (7-0)**

**MARTEN BEACH RESIDENTS**

Randy Ross and Randy Elm were in attendance to speak on behalf of Marten Beach Cottagers Association and residents of Marten Beach. Items brought forward included:

- Due to the significant degree of debris left after the flooding the association requested the MD to advocate on behalf of the Marten Beach residents to the province for clean up
- They requested that a flood mitigation strategy be completed (ie: overflow channels, diversion of flow, proper drainage, etc.). They received a quote to complete a three-phase strategy with an estimated cost of \$21,000 from Diamond North
- They requested a drainage plan including ditching and culverts
- They offered assistance to the MD in disaster planning for Marten Beach (i.e.: monitor river height, moving sand bagging equipment from waste management facility to another location, water pumps)

**MOTION 266-18**

Moved by Councillor Pearson to accept the *Marten Beach Residents Delegation* as information.

**CARRIED (7-0)**

**RECESS**

12:03 p.m.

**RECONVENE**

12:52 p.m.

**FINANCE**

**CHEQUE REGISTERS**

**MOTION 267-18**

Moved by Councillor Pearson to accept the *Cheque Registers* as information.

**CARRIED (7-0)**

**RECESS**

12:57 p.m.

**RECONVENE**

1:40 p.m.

**PLANNING &  
DEVELOPMENT**

**2018-05 LAND USE BYLAW AMENDMENT NO. 52**

First reading was given to 2018-05 Land Use Bylaw Amendment No. 52. The bylaw was created to amend the Land Use Bylaw to include "Extensive Agriculture" as a discretionary use under the *Country Residential 1* zoning on parcels over 2.01 hectares. Adding this discretionary use to the CR1 District allows for future land uses and subdivisions to remain residential in nature, while providing flexibility to current landowners of large parcels for extensive agricultural activities such as grazing.

The Public Hearing for this amendment was held this day at 1:00 p.m.

**MOTION 268-18**

Moved by Councillor Melzer to table Bylaw 2018-05 Land Use Bylaw Amendment No. 52.

**CARRIED (7-0)**

**CONSTRUCTION OF CUL DE SAC – HUNT**

As follow up to a concern from Councillor Melzer, the following situation addresses a concern at the Hunt property (NW 22-65-2 W5 off Range Road 23) that occurred upon application for a development permit. The circumstance are as follows:

- MD standard calls for a cul de sac at the end of an MD road in the default case.
- This is not the case in multiple cases throughout the MD.
- They have no school age children catching a bus (e.g. main need for a cul de sac besides emergency equipment)
- The residence for the development permit replaces a residence previously present.

- Policy E11-Access Roads allows citizens to apply for access costs up to \$20,000

Councillor Esau requested a recorded vote.

**MOTION 269-18**

Moved by Councillor Rosche to allow for the deferral of cul de sac on Range Road 23 adjacent to NW 22-65-2-W5 (at the Hunt residence) until either traffic or school bus concerns emerge and to encourage an application under Policy E11-Access Roads for cul de sac construction at that future time, if it ever occurs.

For: Reeve Kerik, Councillors Rosche, Peiffer, Melzer, Commins, Pearson  
Against: Councillor Esau

**CARRIED (6-1)**

**DELEGATION**

**DANIELLE LARIVEE, MLA FOR LESSER SLAVE LAKE**

Danielle Larivee was in attendance to discuss with Council items of concern for the Municipal District.

**CONFIDENTIAL  
ITEMS**

**MOTION 270 -18**

Moved by Councillor Esau that Council move to closed meeting at 1:53 p.m. as per Section 23 of the FOIP Act with Allan Winarski attending.

**CARRIED (7-0)**

**MOTION 271-18**

Moved by Councilor Pearson that Council return to open meeting at 3:20 p.m.

**CARRIED (7-0)**

**RECESS**

3:20 p.m.

**RECONVENE**

5:01 p.m.

**MOTION 272-18**

Moved by Councilor Peiffer to approve continuing the Council meeting past 5:00 p.m.

**CARRIED (7-0)**

**TRANSPORTATION**

**RE-SHINGLE VARIOUS MUNICIPAL BUILDINGS TENDER RESULTS**

In the 2018 budget, Council approved additional funding for infrastructure repairs and upkeep. Two buildings in Smith required reshingling: one Forestry house and the Forestry shop. Both buildings' shingles are in poor condition while the remainder of the buildings are in reasonable condition. Replacing the shingles will ensure structural longevity. The tender was advertised locally and on the Alberta Purchasing Connection (APC) website July 13, 2018 with a closing date of August 2, 2018.

One tender was received by ABNT Eaves-troughing in the amount of \$19,097. The tender was within the Procurement Policy allowing for endorsement by Administration.

**MOTION 273-18**

Moved by Councillor Rosche to accept the *Re-Shingle Various Municipal Building Tender Results* as information.

**CARRIED (7-0)**

**COMMERCIAL CHAIN LINK GATES & FENCE REPAIRS TENDER RESULTS**

In the 2017 budget, Council approved the repair of several chain link gates and fences in the Municipal District. On October 11, 2017, Phoenix Fence was awarded the replacement of two gates as the only tender (Motion 386-17) for \$16,755.35 which was not the full scope of the work to be done. Phoenix was contacted on multiple occasions without response. The scope was revised and re-tendered with advertising locally and on the Alberta Purchasing Connection (APC) website July 13, 2018 with a closing date of August 7th, 2018.

Upon closing, two tenders were received and the results are as follows:

Canadian Fence Contracting	\$31,301.80
Strike Contracting	\$48,144.00

**MOTION 274-18**

Moved by Councillor Pearson that the contract for *Commercial Chain Link Gates & Fence Repairs* be awarded to Canadian Fence Contracting for \$ 31,301.80.

**CARRIED (7-0)**

**ASPHALT PAD FOR SALT SHED TENDER RESULTS**

In the 2018 budget, Council approved the replacement of the current wooden floor mats in the Slave Lake Salt Shed with asphalt. The tender was advertised locally and on the Alberta Purchasing Connection (APC) website July 13, 2018 with a closing date of August 7th, 2018. The opportunity was also advertised on the Municipal District's website.

Upon closing, three tenders were received and the results are as follows:

Knelsen Sand & Gravel	\$45,000.00
Pave-it Construction Inc.	\$66,899.50
E-Construction	\$75,000.00

**MOTION 275-18**

Moved by Councillor Rosche to award the *Asphalt Pad for Salt Shed* project to Knelsen Sand & Gravel for \$ 45,000 with a contingency of 10%.

**CARRIED (7-0)**

**RURAL SERVICES**

**2018 FCSS FINANCIAL REPORT**

Administration provided Council with a Report of FCSS Revenue and Expenditures to date.

**MOTION 276-18**

Moved by Councillor Esau to accept the *2018 FCSS Financial Report* as information.

**CARRIED (7-0)**

**SENIORS SEMINAR**

A request was made by the Municipal District FCSS Coordinator to hold a Seniors Informational Afternoon on September 18th at the Smith Complex. The funding request was for \$2500.

**MOTION 277-18**

Moved by Councillor Pearson to grant FCSS Funding for the Seniors Seminar being held on September 18<sup>th</sup> in the amount of \$2,500.

**CARRIED (7-0)**

**BOARD REPORTS**

**MOTION 278-18**

Moved by Councillor Pearson to table the *Board Reports* as information.

**CARRIED (7-0)**

**ADJOURNMENT**

**MOTION 279-18**

Moved by Councillor Commins to adjourn the meeting at 5:19 p.m.

**CARRIED (7-0)**

  
Acting Chief Administrative Officer

  
Reeve

August 15, 2018  
Council Meeting.

Attendance List

Devin Attfield  
 Virginia Wasieczko  
 Heather Bartlett  
 Harry Bartlett  
 EDW DERMOT  
 Allan Bell  
 Joe McWilliams  
 MIKE LAIRE  
 Bert Larocque  
 Lyrene Haynes  
 Angelal Dought  
 KENDRA MCFEE  
 Roger Pringle  
 Claire Prince  
 Janet Ross  
 Randy Ross  
 Patsy Hartman  
 RUTHCA LACROX  
 Eric Key  
 Randy Elm  
 Haylene Pankratz  
 Danielle Caffaro  
 PAUL CAFFARO  
 Dan Tarney  
 CAROLINE WAGENAAR

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 WJG  
 H. Bartlett  
 J. Smith  
 Vandenberg  
 Tulko  
 Lakeside Hooley,  
 Vandenberg  
 West Fraser - APC  
 Traildusters Horse Club Smith  
 Chair. S.L.R. Library  
 MANAGER - SLAVE LAKE, SMITH - FLATBUSH  
 LIBRARIES  
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