

MINUTES

Council Meeting

Municipal District of Lesser Slave River No. 124

June 13, 2018

MD Council Chambers, Slave Lake, Alberta

MEMBERS PRESENT	Murray Kerik - Reeve Becky Peiffer - Division 1 Sandra Melzer - Division 1 Jeff Commins - Division 2 Robert Esau - Division 1 Brian Rosche - Division 2 Brad Pearson - Division 2
IN ATTENDANCE	Allan Winarski - Chief Administrative Officer, MD LSR Lana Spencer - Recording Secretary, MD LSR Bill Klassen - Director of Infrastructure and Transportation, MD LSR Russ Jassman - Director of Rural Services, MD LSR Jason Warawa - Director of Finance, MD LSR Joe McWilliams - Lakeside Leader
CALL TO ORDER	Reeve Kerik called the meeting to order at 10:25 a.m.
ADOPTION OF AGENDA	MOTION 190-18 Moved by Councillor Pearson to adopt the Agenda with the following additions: <ul style="list-style-type: none">• Highway 2A Speed Limit Outside Hamlet of Smith• Appointment of Development Authority• Local State of Emergency Update <p style="text-align: right;">CARRIED (7-0)</p>
ADOPTION OF MINUTES	MOTION 191-18 Moved by Councillor Commins to adopt the <i>May 23, 2018 Council Minutes</i> as presented. <p style="text-align: right;">CARRIED (7-0)</p>
ADMINISTRATION	NORTHWEST ALBERTA EMERGENCY RESOURCE AGREEMENT Administration provided the draft Northwest Alberta Emergency Resource Agreement which was designed to act as a mutual aid agreement between Towns, Counties, Municipal Districts in Northern Alberta. MOTION 192-18 Moved by Councillor Esau that the Municipal District of Lesser Slave River No. 124 endorse the Northwest Alberta Emergency Resource Agreement and that Administration process the affirmation letter and related information with the Town of High Level. <p style="text-align: right;">CARRIED (7-0)</p> 2018 LEADERCAST LIVE CONFERENCE Councillor Melzer provided an update on the 2018 Leadercast Live Conference. Nine motivational speakers were broadcast live at the Legacy Centre in Slave Lake. MOTION 193-18 Moved by Councillor Rosche that Council approves Councillor Melzer's registration and mileage expenses to attend the 2018 Leadercast Live Conference. <p style="text-align: right;">CARRIED (7-0)</p>

LETTER OF SUPPORT – SMITH HALF CENTURY PLUS ASSOCIATION

A request was made to the Municipal District from Smith Half Century to provide a letter of support for their application to the New Horizons Seniors Program Government of Canada Grant.

The application is for the repair of the flooring in the Smith Half Century Plus facility, new tables, chairs and sound system.

MOTION 194-18

Moved by Councillor Peiffer that a letter of support be provided to the Smith Half Century Plus Association for their New Horizons Seniors Program Grant application.

CARRIED (7-0)

TAXATION

REQUEST TO WAIVE PENALTY ON OUTSTANDING PROPERTY TAXES

Administration provided Council with tax assistance options related to Flatbush Store's fire that impacted their business and damaged the property.

MOTION 195-18

Moved by Councillor Pearson that Tax Roll #047894 is eligible to enter into the Municipal District's tax repayment plan beginning July 2018.

ADMINISTRATION

COUNCILLOR CODE OF CONDUCT BYLAW

Administration provided Council with a draft Councillor Code of Conduct bylaw.

The MGA directs that the Municipal District establishing a code of conduct governing the Councillors by bylaw. This bylaw includes Members-at-Large appointed by Council.

This bylaw is to be reviewed annually at the Organizational meeting.

MOTION 196-18

Moved by Councillor Melzer to give first reading to *Bylaw 2018-04 Councillor Code of Conduct*.

CARRIED (7-0)

MOTION 197-18

Moved by Councillor Rosche to give second reading to *Bylaw 2018-04 Councillor Code of Conduct*.

CARRIED (7-0)

MOTION 198-18

Moved by Councillor Esau to give unanimous consent to go to third reading of *Bylaw 2018-04 Councillor Code of Conduct*.

CARRIED (7-0)

MOTION 199-18

Moved by Councillor Pearson to give third reading to *Bylaw 2018-04 Councillor Code of Conduct*.

CARRIED (7-0)

PUBLIC PARTICIPATION POLICY

Council was presented with a draft Public Participation Policy which was created to provide direction to Administration on how to involve stakeholders in providing input into decisions that affect the community by identifying the circumstances in which the Municipal District will engage municipal stakeholders and the categories of approaches the Municipal District will use to engage municipal stakeholders.

This policy is to be updated every four years.

MOTION 200-18

Moved by Councillor Pearson to adopt the *Public Participation Policy A.11*.

CARRIED (7-0)

**PLANNING &
DEVELOPMENT**

DEVELOPMENT AUTHORITIES

Administration advised that Allan Winarski, Russ Jassman and Jill Tapp are appointed as Development Authorities for the Municipal District.

Administration requested an additional appointment of Ann Holden as a Development Authority and advised Council of her credentials.

MOTION 201-18

Moved by Councillor Esau to appoint Ann Holden as a Development Authority for the Municipal District of Lesser Slave River No. 124.

CARRIED (7-0)

ADMINISTRATION

STATE OF LOCAL EMERGENCY UPDATE

Reeve Kerik and Administration described the widespread flooding events the Municipal District experienced leading up to the Declaration of Local State of Emergency.

MOTION 202-18

Moved by Councillor Pearson that Council request the Government of Alberta to provide Disaster Recovery Funding to the Municipal District of Lesser Slave River No. 124 for the June 2018 flooding event.

CARRIED (7-0)

MOTION 203-18

Moved by Councillor Commins to advocate the Alberta Government to expedite assistance to the Alberta Transportation department for highway repairs.

CARRIED (7-0)

MOTION 204-18

Moved by Councillor Esau to accept the *State of Local Emergency Update* as information.

CARRIED (7-0)

RECESS

12:01 p.m.

RECONVENE

1:19 p.m.

Reeve Kerik left the meeting at 1:19 p.m.

FINANCE

CHEQUE REGISTERS

MOTION 205-18

Moved by Councillor Esau to accept the *Cheque Registers* as information.

CARRIED (6-0)

**PLANNING &
DEVELOPMENT**

SMITH HONDO AGRICULTURAL ASSOCIATION (SHARA) DEVELOPMENT PERMIT APPLICATIONS UPDATE

Administration provided Council with an update on development permits regarding the sea can, storage etc. applied for by SHARA.

MOTION 206-18

Moved by Councillor Pearson to accept the *SHARA Development Permit Applications Update* as information.

CARRIED (6-0)

RURAL SERVICES

FLATBUSH PLATFORM LIFT

Administration advised that the platform lift can be installed with minimal/no changes required in the stairwell of the Flatbush Complex. Power supply and lighting system will need to be installed.

MOTION 207-18

Moved by Councillor Melzer to accept the *Flatbush Platform Lift* as information.

CARRIED (6-0)

TRANSPORTATION

WIDEWATER COMPLEX REVITALIZATION TENDER RESULTS

The tender for the Widewater Community Complex Interior Rehabilitation Project was advertised on the Alberta Purchasing Connection website with a closing date of June 7, 2018.

Two tenders were received with the following results:

AK Exteriors Plus Inc.	\$464,244.30
Atkinson Construction Ltd.	\$470,411.00

MOTION 208-18

Moved by Councillor Pearson that AK Exteriors Plus Inc. be awarded the contract for the Widewater Complex Interior Revitalization project in the amount of \$464,244.30 plus GST and that Council approves a 10% contingency for the project.

CARRIED (6-0)

BF #78628 – BRIDGE PIPE REPLACEMENT

In the 2018 budget, Council tentatively approved the replacement of bridge culvert BF 78628 on Flattop road. A Strategic Transportation Infrastructure Program (STIP) grant was applied for and approved on May 31, 2018 by the Minister of Transportation with eligible funding of \$270,750 for this project.

The STIP grant is based on a funding split of 75% from the Alberta Government and 25% from the municipality. This project can be funded from the Municipal Transportation Reserves.

MOTION 209-18

Moved by Councillor Commins that Administration proceed with the Bridge Culvert Replacement BF 78628 project.

CARRIED (6-0)

OLD SMITH HIGHWAY RE-ROUTE

In the 2018 budget, Council approved engineering and design funding to reroute a portion of the Old Smith Highway that is sliding into the Lesser Slave River. The full project consists of realigning an approximate 2.4-kilometre section of the Old Smith Highway. The scope of work includes preliminary engineering design, environmental permitting, detailed design, survey, geotechnical assessment, land acquisition, tender, two bridge pipe creek crossings, construction and post closure. The preliminary engineering estimate is currently \$2,689,996 (excluding land purchase and 10% contingency). Resource Road Program grant was approved by the Minister of Transportation with eligible funding of \$1,310,970 on May 31st, 2018 for this project.

The Resource Road Program grant is based on a funding split of 50% from the Alberta Government, 25% from industry, and 25% plus the cost of land purchase from the municipal transportation reserves. The Alberta Government excludes land purchase in the grant funding, as this cost will be backstopped by the municipality. Also excluded is contingency of 10% which will be required on the project once the final estimate is derived.

Industry participants will be notified once the total cost of the project is clearer.

MOTION 210-18

Moved by Councillor Pearson that Administration proceed with the Old Smith Highway Re-Route Project and that Council approves a 10% contingency for the project.

CARRIED (6-0)

SMITH SPEED LIMIT - ALBERTA TRANSPORTATION LETTER

Council was presented with a draft letter to Alberta Transportation requesting that the current speed limit of 100 km/hr on Highway 2A outside the hamlet of Smith (Ranch Road intersection) be reduced.

MOTION 211-18

Moved by Councillor Commins to put forward a letter of request to Alberta Transportation to reduce the speed limit in Smith around the Ranch Road intersection from 100 km/hr to 70 km/hr.

CARRIED (6-0)

Reeve Kerik returned to the meeting at 2:20 p.m.

BOARD REPORTS

Regional Library Board

- The board is setting up a Plan of Service Committee

Slave Lake Airport

- Resurfacing of taxi-way approved

Homeland Housing

- RFP advertised for Morinville Project (42 Unit)
- Redwater – Diamond Spring – Construction starting this summer
- Rental increase and service charge increases approved
- Satisfaction survey reviewed

Wetland Policy

- Administration attended this meeting and provided Council with an update on wetland definitions and policy highlights
- Administration provided an update on the water markers adjacent to the Jean Luc Deba memorial beach area and confirmed that they are still waiting for the results of the survey
- Administration updated Council on legislative requirements regarding water flows and ditching (Flatbush issues)

FCM

- Caribou meeting – Species at Risk – resolution put forward at FCM and passed
- CN Representation

Health Committee

- New staffing (i.e.: managers)
- Update provided on FCC patient's stats
- Advised that Doctors and Nurse Practitioners are down – other staffing at capacity

Geothermal Meeting

- Update provided on geothermal meeting advising that there is an ideal formation of geothermal energy in the region and a strong potential for power generation exists

Other Updates

- Gov request to set up an Economic Development Alliance
- June 28th Emergency Management Regulation Meeting

MOTION 212-18

Moved by Councillor Esau to accept the *Board Reports* as information.

CARRIED (7-0)

**CONFIDENTIAL
ITEMS**

MOTION 213-18

Moved by Councillor Melzer that Council move to closed session with Allan Winarski in attendance at 2:56 p.m. to discuss:

- Clean-up Orders – Under Section 29 of the FOIP Act
- Items for Discussion – MLA Hon. Danielle Larivee Meeting – Under Section 24 of the FOIP Act
- Human Resource Issues – Under Section 17 of the FOIP Act
- Marina - Business Interest – Under Section 16 of the FOIP Act
- Regional Water – Under Section 24 of the FOIP Act

CARRIED (7-0)

MOTION 214-18

Moved by Councillor Commins that Council return to open meeting at 5:04 p.m.

CARRIED (7-0)

ADJOURN

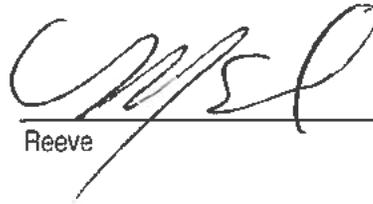
MOTION 215-18

Moved by Councillor Esau to adjourn the meeting at 5:05 p.m.

CARRIED (7-0)



Chief Administrative Officer



Reeve