

# MINUTES

## Council Meeting Municipal District of Lesser Slave River No. 124 May 23, 2018 MD Council Chambers, Slave Lake, Alberta

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### MEMBERS PRESENT

Murray Kerik - Reeve  
Becky Peiffer - Division 1  
Sandra Melzer - Division 1  
Jeff Commins - Division 2  
Robert Esau - Division 1  
Brian Rosche - Division 2

### MEMBERS ABSENT

Brad Pearson - Division 2

### IN ATTENDANCE

Allan Winarski - Chief Administrative Officer, MD LSR  
Lana Spencer - Recording Secretary, MD LSR  
Lyle Farris - Director of Utilities, MD LSR  
Russ Jassman - Director of Rural Services, MD LSR  
Jason Warawa - Director of Finance, MD LSR  
Joe McWilliams - Lakeside Leader

### CALL TO ORDER

Reeve Kerik called the meeting to order at 10:02 a.m.

### ADOPTION OF AGENDA

#### MOTION 166-18

Moved by Councillor Rosche to adopt the Agenda with the following additions:

- Waive of Tax Penalty Flatbush Store
- Canyon Creek RV Trailer Complaints
- Grading Request at the Canyon Creek Harbour/Campground
- Canyon Creek Harbour Washhouse Water/Sewer Funding

**CARRIED (6-0)**

### ADOPTION OF MINUTES

#### MOTION 167-18

Moved by Councillor Esau to adopt the *May 9, 2018 Council Minutes* as presented.

**CARRIED (6-0)**

#### MOTION 168-18

Moved by Councillor Commins to adopt the *May 9, 2018 Community Assistance Board Meeting Minutes* as presented.

**CARRIED (6-0)**

### ADMINISTRATION

#### CAO REPORT

The CAO provided an outline on strategic focus, legislative focus and progress on requirements of the Municipal Government Act amendments.

Directors provided updates on department activities.

Council discussed the option of moving the Flatbush Library downstairs to avoid extensive costs of renovating to accommodate the chairlift.

#### MOTION 169-18

Moved by Councillor Rosche to accept the *CAO Report* as information.

**CARRIED (6-0)**

**MEETING OF THE DISASTER SERVICES AGENCY**

As per bylaw 2004-08 Council has appointed itself as the Disaster Services Committee and as a part of the requirements in the bylaw, Council is to review its plans at least once a year. At this meeting:

- Council confirmed that they reviewed the Lesser Slave Regional Disaster Plan downloaded via OneDrive (updated February 2018)
- It was noted that Alberta Emergency Management Service Agency provided *Emergency Management for Elected Officials* training to Council in February 2018
- It was confirmed that all appointments for the ECC Personnel Call-down list are current
- Council reviewed procedures for declaring a State of Local Emergency

**MOTION 170-18**

Moved by Councillor Esau that the Disaster Services Committee met this day of May 23, 2018 to review the Lesser Slave Regional Emergency Plan.

**CARRIED (6-0)**

**GILWOOD GOLF & COUNTRY CLUB TAX RELIEF**

Administration provided Council positive and negative aspects on options of ways of providing tax relief to the Gilwood Golf & Country Club.

**MOTION 171-18**

Moved by Councillor Rosche that the MD of Lesser Slave River will exercise its authority under Section 347 of the Municipal Government Act to cancel the 2018 property tax levy of \$5,068.07 of the Gilwood Golf & Country Club to support its continued sustainability and encourage the Town of Slave Lake to fund a similar amount.

**CARRIED (6-0)**

**CROSS LAKE PROVINCIAL PARK EXPANSION**

Alberta Parks is commencing to explore the possibilities of expansion of Cross Lake Provincial Park to the southeast into Athabasca County to include Long and Narrow Lakes.

At this time, Alberta Parks is awaiting consultation approval from the Minister to go forward with public consultation.

**MOTION 172-18**

Moved by Councillor Melzer that the MD of Lesser Slave River No. 124 requests that Alberta Parks advise MD Council, on an ongoing basis, if any steps toward the formation of an expanded Cross Lake Provincial Park.

**CARRIED (6-0)**

**2017 SAFETY REPORT**

Council was presented with the 2017 Safety Annual Report which highlighted:

- Internal Audit Score 94%
- Total Incidents: 71 including 18 near misses
- Preventive Measures

**MOTION 173-18**

Moved by Councillor Commins to accept the 2017 Safety Report as information.

**CARRIED (6-0)**

**FINANCE**

**FINANCE REPORT**

Administration provided Council with a Financial Report (Budget Report, Capital Budget Report and Statement of Financial Position) with transactions up to and including April 30, 2018.

**MOTION 174-18**

Moved by Councillor Esau to accept the Finance Report as information.

**CARRIED (6-0)**

UTILITIES

**CHEQUE REGISTERS**

**MOTION 175-18**

Moved by Councillor Esau to accept the *Cheque Registers* as information.

**CARRIED (6-0)**

**WATER RATE INCREASE IMPACTED BYLAWS**

As a part of the 2018 budget approval process, Council approved a 2% increase to utility rate. Therefore, new bylaws must be enacted for the changes to take effect.

**BYLAW 2018-02 LEVY AND COLLECTION OF WATER AND SEWER IN HAMLETS**

This bylaw establishes water, sewer and related service charges to be levied and collected by the Municipal District from all landowners that are connected to or purchasing products or services for the Smith, Flatbush, or Canyon Creek/Widewater/Wagner water and/or sewer systems.

**MOTION 176-18**

Moved by Councillor Commins to give first reading to *Bylaw 2018-02 Levy and Collection of Water and Sewer and Related Charges in the Hamlets of Flatbush, Smith and Canyon Creek/Widewater/Wagner*.

**CARRIED (6-0)**

**MOTION 177-18**

Moved by Councillor Rosche to give second reading to *Bylaw 2018-02 Levy and Collection of Water and Sewer and Related Charges in the Hamlets of Flatbush, Smith and Canyon Creek/Widewater/Wagner*.

**CARRIED (6-0)**

**MOTION 178-18**

Moved by Councillor Esau to give unanimous consent to go to third reading of *Bylaw 2018-02 Levy and Collection of Water and Sewer and Related Charges in the Hamlets of Flatbush, Smith and Canyon Creek/Widewater/Wagner*.

**CARRIED (6-0)**

**MOTION 179-18**

Moved by Councillor Melzer to give third reading to *Bylaw 2018-02 Levy and Collection of Water and Sewer and Related Charges in the Hamlets of Flatbush, Smith and Canyon Creek/Widewater/Wagner*.

**CARRIED (6-0)**

**BYLAW 2018-03 LEVY AND COLLECTION OF WATER AND RELATED CHARGES IN MITSUE INDUSTRIAL PARK**

This bylaw establishes water and related service charges to be levied and collected by the Municipal District from all landowner/account holders that are connected to or purchasing products or services from the Mitsue Water System.

**MOTION 180-18**

Moved by Councillor Peiffer to give first reading to *Bylaw 2018-03 Levy and Collection of Water and Related Charges Mitsue Industrial Park*.

**CARRIED (6-0)**

**MOTION 181-18**

Moved by Councillor Rosche to give second reading to *Bylaw 2018-03 Levy and Collection of Water and Related Charges in Mitsue Industrial Park*.

**CARRIED (6-0)**

**MOTION 182-18**

Moved by Councillor Esau to give unanimous consent to go to third reading of *Bylaw 2018-03 Levy and Collection of Water and Related Charges in Mitsue Industrial Park*.

**CARRIED (6-0)**

**ADMINISTRATION**

**MOTION 183-18**

Moved by Councillor Commins to give third reading to *Bylaw 2018-03 Levy and Collection of Water and Related Charges in Mitsue Industrial Park.*

**CARRIED (6-0)**

**FLATBUSH STORE WAIVE OF TAX PENALTIES**

Due to a recent fire that has forced the closure of the Flatbush Store, a request was made from the owners to waive the upcoming tax penalties until an insurance claim is received.

**MOTION 184-18**

Moved by Councillor Melzer to direct Administration to research options to assist the owners of the Flatbush Store after a fire that damaged the building.

**CARRIED (6-0)**

**CANYON CREEK RECREATION VEHICLE (TRAILER) COMPLAINTS**

Councillor Rosche advised that he has received complaints from residents of numerous recreation vehicles residing on lots in the Canyon Creek area that are not in compliance with Municipal District bylaws.

Administration advised that the Planning and Utility departments and Peace Officer are aware of the situation and determining bylaw enforcement actioning.

**MOTION 185-18**

Moved by Councillor Rosche to accept the *Canyon Creek RV Trailer Complaints* as information.

**CARRIED (6-0)**

**CANYON CREEK HARBOUR/CAMPGROUND REQUEST FOR GRADING**

Councillor Rosche advised that he received a request from the operators of the Canyon Creek Harbour/Campground for the MD to grade the road(s) within the grounds.

**MOTION 186-18**

Moved by Councillor Rosche that Administration provide Council with a recommendation to assist the Canyon Creek Harbour/Campground for road grading.

**CARRIED (6-0)**

**CANYON CREEK HARBOUR WATER/SEWER WASH HOUSE**

Councillor Rosche advised that he received two requests from the Canyon Creek Harbour Association:

1. for the MD to assist in a washhouse with water/sewer disposal
2. for the MD to take over the campground and harbour

**MOTION 187-18**

Moved by Councillor Rosche to have Administration bring back to Council a recommendation on the Municipal District of Lesser Slave River taking assumption of the Canyon Creek Harbour and how the MD can assist in a wash house.

**CARRIED (6-0)**

**BOARD REPORTS**

**Athabasca Watershed Council**

- Drafting an Integrated Watershed Management Plan
- Hired a CAO

**Lesser Slave Watershed Council**

- Proposed bylaw to change the board composition to eliminate the position for commercial fisherman
- Water quality monitoring being completed
- Provided \$10,000 donation to the Lesser Slave Forest Education Society

**Community Education Committee**

- Wellness Workshop being held in October

**Economic Development Committee**

- EDC is applying for funding previously sought by Lesser Slave Lake Economic Alliance (LSLEA) prior to their disbandment

**Tourism Society**

- 5000 brochures printed
- Over 50 members

**MOTION 188-18**

Moved by Councillor Melzer to accept the *Board Reports* as information.

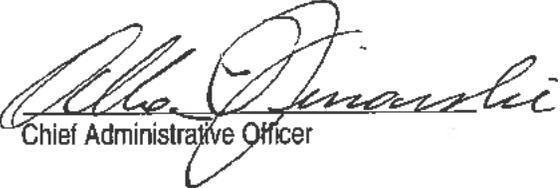
**CARRIED (6-0)**

**ADJOURN**

**MOTION 189-18**

Moved by Councillor Esau to adjourn the meeting at 1:00 p.m.

**CARRIED (6-0)**

  
Chief Administrative Officer

  
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Reeve