

MINUTES

Council Meeting Municipal District of Lesser Slave River No. 124 April 25, 2018 MD Council Chambers, Slave Lake, Alberta

MEMBERS PRESENT

Murray Kerik - Reeve
Becky Peiffer - Division 1
Brad Pearson - Division 2
Sandra Melzer - Division 1
Jeff Commins - Division 2
Robert Esau - Division 1

MEMBERS ABSENT

Brian Rosche - Division 2

IN ATTENDANCE

Allan Winarski - Chief Administrative Officer, MD LSR
Lana Spencer - Recording Secretary, MD LSR
Bill Klassen - Director of Transportation & Infrastructure, MD LSR
Russ Jassman - Director of Rural Services, MD LSR
Jason Warawa - Director of Finance, MD LSR
Alanis Marleau - Human Resources/HR Coordinator, MD LSR
Peggy Laing - FCSS Coordinator, MD LSR
Public Attendees - Listing of attendees attached to these Minutes
Joe McWilliams - Lakeside Leader

CALL TO ORDER

Reeve Kerik called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA

MOTION 132-18

Moved by Councillor Esau to adopt the Agenda with the following addition/deletion:

- Addition: Appointment of Agricultural Fieldman
- Deletion: Municipal Working Group

CARRIED (6-0)

DELEGATIONS

EDIE KLASSEN - CARDINAL ENERGY LOC

Eddie Klassen along with other residents of the Eating Creek area came to speak on their concerns regarding the closing of the private road leased by Cardinal Energy north of Poplar Lane to Eating Creek Way (located inside the west boundary of SE ¼ 22-72-5-W5). The road is an oilfield lease road that was developed in 1967 to access a well site.

Residents raised the following concerns:

- Area is in a flood zone and has a high risk of wildfires; if Eating Creek road is washed out or in event of a fire, residents are trapped
- There are two live gas wells in the area
- There are school kids that live in the area
- Emergency service(s) may need a second access
- Eating Creek road does not get graded
- Residents are willing to help construct and maintain road

Ms. Klassen provided a non-statutory petition signed by residents of Eating Creek an Eating Creekway.

Council expressed that they agreed that a secondary access is an important safeguard for residents in the area.

MOTION 133-18

Moved by Councillor Esau to accept the *Eddie Klassen – Cardinal Energy LOC Delegation* as information.

CARRIED (6-0)

TRANSPORTATION**SUPPLEMENTAL INFORMATION – CARDINAL ENERGY LOC**

Administration advised that they continue to have discussions with Cardinal Energy regarding the closure of the roadway (which has now been reopened and blockades removed by Cardinal Energy) and costing sharing estimates to bring the road up to MD Class 5 Standards.

Administration advised that the surface lease has an annual cost of \$2100/year and estimates that costs to bring up to standard would range around \$50,000. Another issue raised was that the quarter is titled to multiple owners and there are currently estate issues with the land. The road is not on a grid road allowance.

MOTION 134-18

Moved by Councillor Esau to direct Administration to negotiate in good faith with Cardinal Energy the potential of the Municipal District to assume the assignment of the road allowance lease held by Cardinal Energy located inside the west boundary of SE ¼ 22-72-5 W5M.

CARRIED (6-0)**ADOPTION OF MINUTES****MOTION 135-18**

Moved by Councillor Pearson to adopt the *April 11, 2018 Council Minutes* as presented.

CARRIED (6-0)**ADMINISTRATION****NORTHERN LAKES COLLEGE – COMMUNITY EDUCATION COMMITTEE (CEC)**

Northern Lakes College has requested the MD to appoint a Council member to the Slake Lake Community Education Committee.

The CEC is comprised of local individuals from municipalities, organizations and businesses that meet on a monthly basis to discuss education and training needs and to ensure residents have access to local educational opportunities.

MOTION 136-18

Moved by Councillor Commins to appoint Becky Peiffer to the Northern Lakes College Community Education Committee.

CARRIED (6-0)**PROPOSED EXPANSION – CROSS LAKE PARK**

Reeve Kerik advised that the Alberta Government may be considering expanding the boundaries of the Cross Lake Provincial Park. He advised that there are trap lines and leases in the area that may be affected by a park expansion.

MOTION 137-18

Moved by Councillor Pearson to direct Administration to explore the validity of a Cross Lake Provincial Park boundary expansion.

CARRIED (6-0)**AGRICULTURE****APPOINTMENT OF WEED/PEST INSPECTORS**

As per the Weed Control Act and the Agricultural Pests Act, the local authority (Council) shall appoint sufficient inspectors to enforce and monitor compliance with these Acts within the municipality. The Agricultural Services Department has hired on two seasonal employees to carry out work under both of these acts. They are:

- Leslie Kochan – Weed & Pest Inspector
- Imogen Luke Millar – Weed & Pest Inspector

MOTION 138-18

Moved by Councillor Esau to appoint Leslie Kochan and Imogen Luke Millar as the Municipal District of Lesser Slave River No. 124 Pest Inspectors under the Agricultural Pests Act effective immediately to the time of termination of employment.

CARRIED (6-0)

MOTION 139-18

Moved by Councillor Melzer to appoint Leslie Kochan and Imogen Luke Millar as the Municipal District of Lesser Slave River No. 124 Weed Inspectors under the Weed Control Act effective immediately to the time of termination of employment.

CARRIED (6-0)

APPOINTMENT OF AGRICULTURAL FIELDMAN

The Agricultural Fieldman is responsible for the administration and enforcement of several Alberta Acts and their respective regulations.

With Dawnia McCann's resignation from the position and a recruitment being anticipated to take some time, it was advised that Council appoint an Agricultural Fieldman in the interim.

MOTION 140-18

Moved by Councillor Pearson to appoint Russ Jassman as Agricultural Fieldman for the Municipal District of Lesser Slave River No. 124 and rescind the Agricultural Fieldman appointment of Dawnia McCann.

CARRIED (6-0)

FINANCE

FINANCIAL REPORT

Administration provided Council with a Financial Report (Operational and Capital Summaries and Statement of Financial Position) with transactions up to and including March 31, 2018.

MOTION 141-18

Moved by Councillor Pearson to accept the *Financial Report* as information.

CARRIED (6-0)

SIGNING AUTHORITY POLICY B. 29

The purpose of this policy is to provide an effective internal control system for entering into agreements, making purchase commitments and authorizing expenditures while ensuring that employees have the appropriate authorities to carry out the roles and duties of their position.

MOTION 142-18

Moved by Councillor Commins to adopt the *Signing Authority Policy B.29*.

CARRIED (6-0)

CREDIT CARD POLICY B.14

The purpose of this policy is to establish an alternative purchasing method for the procurement of goods and services that is convenient, efficient and to provide controls and guidelines regarding use of credit cards.

MOTION 143-18

Moved by Councillor Esau to adopt the *Credit Card Policy B.14*.

CARRIED (6-0)

FINANCE

CHEQUE REGISTERS

MOTION 144-18

Moved by Councillor Esau to accept the *Cheque Registers* as information.

CARRIED (6-0)

RECESS

12:09 p.m.

RECONVENE

1:12 p.m.

RURAL SERVICES**FCSS GRANTS TO GROUPS APPLICATIONS**

Council was provided an FCSS Financial Report to date.

A request of \$7000 was made from the Boys and Girls Club of Slave Lake for administration and operating costs for out-of-school care programs.

MOTION 145-18

Moved by Councillor Melzer to approve FCSS funding of \$7000 to the Boys and Girls Club of Slave Lake.

CARRIED (6-0)

BOARD REPORTS**Agricultural Service Board**

- Finalized ASB Business Plan
- Hired Weed Inspectors
- Roadside Spraying tender awarded
- ASB Tour being held on July 10-13

Athabasca Regional Waste Management Services Commission

- Reviewed audited Financial Statements
- Update on government recycle programs
- Upcoming Events: FireSmart Week, Spring Roundup, Alberta Care Conference

MOTION 146-18

Moved by Councillor Esau to approve Councillor Melzer to attend the *Alberta Care Conference* being held in Ft. McMurray on September 5th, 6th and 7th.

CARRIED (6-0)

Lesser Slave Lake Regional Housing Authority

- The need more designated assisted living rooms was expressed
- No direction to date on recovery trailers (Lynwood Trailer Park)

Municipal Planning Commission

- Subdivision Extension approved
- Subdivision in Smith was denied

Pembina Zone

- Panel Discussion - Cannabis Regulation
- Presentation from Aspen View School Division in inequities in rural school funding
- CIBC Wood Gundy Economy Update

Alberta Rural Development Network

- Rural community's challenges in access to services (community sustainability, transportation, health, etc.)

MOTION 147-18

Moved by Councillor Melzer to direct Administration to invite the Alberta Rural Development Network to meet with MD Council and invite neighboring communities to participate to discuss rural challenges in our region.

CARRIED (6-0)

Slave Lake Watershed Session

- Invasive species
- Agricultural impact on the Lesser Slave Lake
- Weir/Dredging

MOTION 148-18

Moved by Councillor Pearson to direct Administration provide a strategy to sustain adequate water flows through the Lesser Slave River from the Lesser Slave Lake.

CARRIED (6-0)

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CONFIDENTIAL
ITEMS

MOTION 149-18

Moved by Councillor Commins to accept the *Board Reports* as information.

CARRIED (6-0)

CAO PERFORMANCE REVIEW

MOTION 150-18

Moved by Councillor Melzer to move to closed session to discuss privileged information at 2:21 p.m. as per Section 29 of the FOIP Act with Alanis Marleau attending.

CARRIED (6-0)

MOTION 151-18

Moved by Councillor Esau to return to open meeting at 5:00 p.m.

CARRIED (6-0)

MOTION 152-18

Moved by Councillor Esau to approve an incremental raise for Allan Winarski, Chief Administrative Officer.

CARRIED (6-0)

ADJOURNMENT

MOTION 153-18

Moved by Councillor Peiffer to adjourn the meeting at 5:01 p.m.

CARRIED (6-0)



Chief Administrative Officer



Reeve

Cheryl Reason - Eating Creek Way

Lucy Blood 204 " " "

Edie Klassen 176 "

Peter Klassen 176 "

Gaylene Haynes 271 Eating Creek

Katie O'Farrell 28 Eating Creek

Anita Beaudoin 52248 TUNSHIRO 724

Bob Reason 180 Eating Creek way