

# MINUTES

## Committee of the Whole Council Meeting Municipal District of Lesser Slave River No. 124 July 19, 2022 MD Council Chambers

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<b>MEMBERS PRESENT</b>	Murray Kerik - Reeve Darren Fulmore - Division 1 Sandra Melzer - Division 1 Brad Pearson - Division 2 (via Zoom) Norm Seatter - Division 2 (via Zoom – joined at 11:29 a.m.) Lana Spencer - Deputy Reeve, Division 2
<b>REGRETS</b>	Nancy Sand - Division 1
<b>IN ATTENDANCE</b>	Barry Kolenosky - CAO, MD LSR  Saidi Assumani - Municipal Engineering Technologist Jeremy Dumaresque - Acting Manager, Utilities, MD LSR John McDermott - Manager of Special Projects, MD LSR Jenny Tu - Director of Finance Brian Vance - Contract Engineer  Brandy Bolianatz - Recording Secretary, MD LSR
<b>CALL TO ORDER</b>	Reeve Kerik called the meeting to order at 10:00 a.m.
<b>ADOPTION OF THE AGENDA</b>	<b>JULY 19, 2022, COMMITTEE OF THE WHOLE AGENDA</b>  <b><u>MOTION COW 063-22</u></b> Moved by Deputy Reeve Spencer to adopt the July 19, 2022, Committee of the Whole Meeting Agenda as amended: <ul style="list-style-type: none"><li>• Addition of 5.6 Letter from Municipal Affairs regarding Marten Beach</li></ul> <b>CARRIED</b>
<b>ADOPTION OF THE MINUTES</b>	<b>MAY 24, 2022, COMMITTEE OF THE WHOLE MEETING MINUTES</b>  <b><u>MOTION COW 064-22</u></b> Moved by Deputy Reeve Spencer to adopt the May 24, 2022, Committee of the Whole Meeting Minutes as presented. <b>CARRIED</b>
<b>REPORTS AND PRESENTATIONS</b>	<b>CAO REPORT</b>  Highlights of the CAO Report include: <ul style="list-style-type: none"><li>• August 31 budget kick-off and staff BBQ.</li><li>• Staffing update –<ul style="list-style-type: none"><li>○ IT Coordinator started on July 18, 2022.</li><li>○ HR Coordinator and Safety Coordinator starting in August.</li><li>○ Second mechanic to start this week.</li></ul></li><li>• Smith remote office on July 6 and July 27.</li><li>• Transportation update –<ul style="list-style-type: none"><li>○ Gravel haul complete in Flatbush and Slave Lake</li><li>○ Gravel crushing at the Moose Portage pit is 50% complete.</li><li>○ Culvert installations starting in Southshore area.</li><li>○ Dust control complete.</li><li>○ Line painting complete.</li></ul></li><li>• Utilities update –<ul style="list-style-type: none"><li>○ All projects proceeding as planned.</li><li>○ Completed 4 main valve repairs.</li></ul></li></ul>

- Planning & Development update –
  - 37 development permits received between January and July.
  - 35 development applications were received between January and July.
- Agriculture/Rural Services update –
  - Roadside weed control program complete for 2022.
  - Tentative Agriculture Service Board meeting scheduled for August 11.
- Protective Services update –
  - Will be increasing patrols of MD boat launches, hamlets and local roads during the months of July and August.

**MOTION COW 065-22**

Moved by Councillor Fulmore to accept the CAO Report as information.

**CARRIED**

**OPERATING BUDGET UPDATE TO JULY 15, 2022**

Councillor Fulmore exited at 10:25 a.m.  
Councillor Fulmore entered at 10:31 a.m.

**MOTION COW 066-22**

Moved by Councillor Melzer to accept the Operating Budget Update to July 15, 2022, as information.

**CARRIED**

**CAPITAL PROJECTS UPDATE**

**MOTION COW 067-22**

Moved by Deputy Reeve Spencer to accept the Capital Projects Update as information.

**CARRIED**

**ENGINEERING ACTIVITIES UPDATE**

Deputy Reeve Spencer exited at 10:56 a.m.  
Deputy Reeve Spencer entered at 10:57 a.m.

**MOTION COW 068-22**

Moved by Deputy Reeve Spencer to accept the Engineering Activities Update as information.

**CARRIED**

**SMITH LAGOON PROJECT PROGRESS REPORT**

**MOTION COW 069-22**

Moved by Councillor Melzer to accept the Smith Lagoon Project Progress Report as information.

**CARRIED**

**LETTER FROM MUNICIPAL AFFAIRS REGARDING MARTEN BEACH**

Councillor Seatter joined the meeting at 11:29 a.m.

**MOTION COW 070-22**

Moved by Deputy Reeve Spencer to accept the Letter from Municipal Affairs regarding Marten Beach as information.

**CARRIED**

**CONSIDERATION OF  
BYLAWS & POLICIES**

**NEW POLICY – DUST CONTROL (CALCIUM-BASED PRODUCTS)**

Deputy Reeve Spencer exited at 12:07 p.m.  
Deputy Reeve Spencer entered at 12:09 p.m.

**RECESS**

Council recessed at 12:28 p.m.

**RECONVENE**

Council reconvened at 1:04 p.m.

**MOTION COW 071-22**

Moved by Councillor Pearson to direct Administration to bring forward new Dust Control (Calcium-Based Products) Policy to a Regular Meeting of Council for consideration and approval

**CARRIED**

**NEW POLICY – POLICY AND PROCEDURE DEVELOPMENT**

Councillor Seatter re-joined the meeting at 1:14 p.m.

**MOTION COW 072-22**

Moved by Deputy Reeve Spencer to direct Administration to bring forward Policy B.31 Policy and Procedure Development to the next Regular Meeting of Council for further review and approval.

**CARRIED**

**AGRICULTURAL SERVICE BOARD REVIEW OF AGRICULTURAL POLICIES**

**MOTION COW 073-22**

Moved by Councillor Melzer to direct Administration to bring the agricultural policies to the next Regular Meeting of Council for consideration and approval.

**CARRIED**

**CLOSED SESSION**

**MOTION COW 074-22**

Moved by Deputy Reeve Spencer to go into Closed Session at 1:49 p.m. as per the following sections of the FOIP Act with CAO Kolenosky, Contract Engineer Vance, Planning and Development Officer Holden and Recording Secretary Bolianatz in attendance:

- Section 16 – Disclosure harmful to a business interest of a third party – Zoning Change
- Section 24 – Advice from officials – Attendance at RMA 2022 Fall Convention.
- Section 24 – Advice from officials – Smith Bridge
- Section 24 – Advice from officials – Smith Ice Surface
- Section 17 – Disclosure harmful to personal privacy - Staffing

**CARRIED**

Councillor Pearson left the meeting at 2:36 p.m. during Zoning Change discussion.

**OPEN SESSION**

**MOTION COW 075-22**

Moved by Councillor Melzer to return to Open Session at 4:01 p.m.

**CARRIED**

**MOTION COW 076-22**

Moved by Deputy Reeve Spencer that Administration draft a Land Use Bylaw amendment to add general discretionary use of General Commercial Services under Agriculture Services District.

**CARRIED**

**MOTION COW 077-22**

Moved by Reeve Kerik that Administration investigate retaining Alberta Counsel for lobbying efforts for a period of one year at \$5,000.00 per month as proposed.

**CARRIED**

**ADJOURNMENT**

**MOTION COW 078-22**

Moved by Deputy Reeve Spencer to adjourn at 4:05 p.m.

**CARRIED**

  
Chief Administrative Officer

  
Reeve