



Lesser Slave River

Public Works

INSTRUCTIONS FOR PRIVATE WATER & SEWER INSTALLATIONS

The following procedures shall be carried out by the property owner to ensure the integrity of the municipal treated water system. These procedures will reduce the risk of cross connections or other related construction issues that could contaminate the water treatment and distribution system:

WATER SERVICE

1) No connections to municipal water shall be carried out without:

- A completed **Request for Water/Wastewater Connection** (attached).
- A site inspection by a Municipal District Representative prior to backfilling the excavated service trench to ensure it meets Municipal Servicing Standards. **48 hours notice is required for this service.**
- The appropriate fees being paid in full. As per Bylaw 2007-02, the following fees apply:

\$500.00 to access the Municipal District's water system. This fee covers the connection to the curb stop (cc) which is located at the property line. In the event there is no cc, the property owner is responsible for the cost of installation of a line from the main to the property line.

\$100.00 connection fee for a Municipal District Representative to physically turn the water on.

\$360.00 + GST for a Water Meter and Dual Check Valve available at the Municipal District office. The property owner is responsible for arranging for a certified plumber to install the meter.

- Once all the above conditions are met, approval will be issued within seven (7) business days and water will be turned on. A representative of the household must be at the residence when this is done. **48 hours notice is required for this service.**
- 2) For services that are already installed and where a residence is under construction, upon inspection, the services shall be turned off until such a time that the residence is habitable. If the resident requests that the utilities remain in service during construction, billing will begin immediately.

WASTEWATER SERVICE

Wastewater servicing is unique throughout the Municipal District and will be reviewed on an individual application basis. Please contact the Municipal District for more information or an estimate.



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REQUEST FOR WATER/WASTEWATER CONNECTION

SECTION 2: MUNICIPAL DISTRICT DECISION

TAKE NOTE THIS APPLICATION HAS BEEN:

APPROVED with the attached conditions REFUSED for the attached reasons

INSPECTOR'S NAME

SIGNATURE

DATE

TERMS & CONDITIONS

- This application must be signed by the landowner.
- Ownership and location of the lot will be investigated by the office.
- Approval/refusal of the application will be forwarded to the applicant.
- The Municipality may prepare an estimate for all costs associated with the utility tie-in. This cost may include hook-up water meter, inspections, etc., and tie-ins if required to the main pipelines. All fees must be paid in full prior to the connection of the residential services lines to the Municipal curb valves.
- A deposit is required when the application is submitted.
- The applicant is responsible for ensuring that all the conditions are satisfied prior to the Municipal District turning the water on.
- Separate provincial plumbing permits, both water and service, must be obtained by the developer for the internal structure being serviced, if applicable.
- All water and wastewater services must be installed as per the Municipal Servicing Manual which outlines Municipal Design Guidelines and Construction Standards.
- If only a water service is installed, approval of the septic system by the local health board is required in writing prior to connection.
- The approved installer is permitted to turn the water on for testing purposes only. The water will be permanently turned on by an employee of the Municipal District. Any unauthorized connections could result in the refusal of future water service.
- When permission is granted, the approved installer may proceed after: a) Contacting the Municipal District office to arrange for the inspection prior to closing the trench (a minimum of 48 hours notice is required), and b) Completing Section 3 of this Form.
- There will be no hook-ups between November 1st and April 1st.

APPLICANT'S NAME

SIGNATURE

DATE

SECTION 3: TO BE COMPLETED BY INSTALLER (READ TERMS & CONDITIONS IN SECTION 2)

NAME OF INSTALLER

NAME OF FIRM/COMPANY

ADDRESS OF FIRM/COMPANY

POSTAL CODE

TELEPHONE NUMBER

I CERTIFY THAT THIS INSTALLATION WILL BE COMPLETED IN ACCORDANCE WITH THE MUNICIPAL SERVICING STANDARDS OF THE MUNICIPAL DISTRICT.

INSTALLER'S NAME

SIGNATURE

DATE



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PRIVATE WATER & SEWER INSTALLATIONS: SITE PLAN



PLEASE NOTE: The location sketch must be completed. Please indicate on the Site Plan the residence location that the residential water and/or wastewater tie-ins will be located in relationship to the main service line. Should the space provided be insufficient when answering any of the above questions, please attach a list of additional information.

LEGAL LAND DESCRIPTION							
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
1/4 Section	Township	Range	West of	Meridian	Lot	Block	Plan
APPLICANT'S NAME							
<input type="text"/>							