



AGENDA

Municipal District No.124 Regular Council
Wednesday, January 28, 2026 - 10:00 AM - MD Council Chambers

Page

CALL TO ORDER

ANNOUNCEMENTS / OPENING REMARKS

ADOPTION OF THE AGENDA

- 3.1 January 28, 2026, Regular Meeting of Council Agenda

Proposed Motion: Move to adopt the January 28, 2026, Regular Meeting of Council Agenda as presented.

ADOPTION OF MINUTES

- 4.1 January 14, 2026, Regular Meeting of Council Minutes

5 - 11

Proposed Motion: Move to adopt the January 14, 2026, Regular Meeting of Council Minutes as presented.

[01142026 - DRAFT MINUTES - Regular Meeting amended
2026 Tax Sale Reserve Bids & Conditions Schedule A & B](#)

REQUESTS FOR DECISION

- 5.1 2026 Subsistence and Travel Expense Rates

12 - 18

Proposed Motion: Move to approve the 2026 Subsistence and Travel Expense rates as per Canada Revenue Agency and in accordance with Policy ADM-12-41 Subsistence & Travel Expenses as presented.

[RFD 2026 Subsistence & Travel expense rates](#)
[ADM-12-41 SUB Travel Policy - PC - TO BE APPROVED](#)
[ADM-12-41 SUB Travel Policy - PC](#)

- 5.2 Finance Monthly Report

19 - 24

Proposed Motion: Move to accept the Municipal District of Lesser Slave River No. 124 - Statement of Operations as of December 31, 2025, for information.

[RFD - Motion as of December 31, 2025 - Statement of Operations](#)
[MDLSR as of December 31, 2025](#)

- 5.3 Agricultural Services Business Plan 2025-2029

25 - 33

Proposed Motion: Move to accept the Agricultural Services Business Plan 2025-2029 as presented until the next Agricultural Services Board grant intake cycle.

[RFD Council 2025-2029 ASB Business Plan](#)

[Council Agriculture Business Plan 2025-2029](#)

- 5.4 Heartland Training & Support Hub (Formerly: Farm Safety Centre) 34 - 37

Proposed Motion: Move to approve the funding amount of \$800.00 to assist with Safety Smarts programming for 2026.

[RFD Heartland Training and Support Hub Donation 2026](#)

[Heartland Training and Support Hub MDLSR Donation Request Letter](#)

- 5.5 Maintenance and Access along Southshore Drainage Ditch 38 - 40

Proposed Motion: Move that Council direct Administration to place speed limit signage along the Southshore Estates Drainage Ditch and incorporate mowing into their 2026 landscape program.

[01282026 Request for Decision - Maintenance and Access on Southshore Drainage Ditch](#)

- 5.6 Sand Bagging Attachment 41 - 46

Proposed Motion: That Council direct Administration to purchase a sandbagging attachment as per the attached proposal up to a maximum of \$25,000 to be funded out of the Marten Beach Flood Mitigation Project.

[01282026 Request for Decision - Sandbagging Attachment](#)

[Estimate 90 SM206k Bags from Barrier Systems LLC](#)

[Canada BARRIER SYSTEMS LLC Specifications SM20 and SM26](#)

[LINE CARD](#)

- 5.7 Letter of Support - Athabasca Recreational Trails Association 47 - 48

Proposed Motion: That Council provides the Athabasca Recreational Trails Association with a Letter of Support for its grant and volunteer funding applications.

[20260128 - RFD Athabasca Recreational Trails Association](#)

[20260123-Letter of Support - Athabasca Recreational Trails Association](#)

- 5.8 Minister Dreeshen, Transportation and Economic Corridors meeting invite 49

Proposed Motion: Accept Minister Dreeshen meeting invite for the 2026 Spring Rural Municipalities of Alberta Conference as information and to provide the Minister's Office with the following topics for discussion. _____,

_____, _____.

[Minister Dreeshen Meeting Request](#)

PUBLIC HEARING AT 1:00 P.M.

- 6.1 Public Hearing for:

- Bylaw 2025-13

Proposed Motion: Move to recess Regular Meeting of Council to hold the Public Hearing for the above noted at 1:00 p.m.

Proposed Motion: Move to reconvene the Regular Meeting of Council at _____ p.m.

BYLAWS

- 7.1 Bylaw 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane) 50 - 64

Proposed Motion: That Council gives Second Reading to Bylaw 2025-13 being a Land Use Bylaw Amendment #1 to redesignate a portion of the parcel legally described as 1125738; 1; 1 from Residential Un-Serviced (RUS) to Commercial (C).

[1. Bylaw 2025-13 RFD second reading](#)

[2. A BYLAW 2025-13 OF MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO](#)

[3. Land Use Amendment Application Redacted](#)

[4. Bylaw 2025-13 General Location](#)

[5. Bylaw 2025-13](#)

BRIEFING

- 8.1 2026 Spring Rural Municipalities of Alberta (RMA) Convention March 16 - 18, 2026 65 - 78

Proposed Motion: Move to accept the 2026 Spring RMA briefing as information and approve the following Council members

_____ to attend the 2026 Convention on March 16 - 18, 2026, in Edmonton, Ab.

[2026 Spring RMA Briefing](#)

[RMA Info](#)

[EOEP Land-Use-Planning-Info-Sheet](#)

[EOEP Service-Delivery-Info-Sheet](#)

[EOEP Strategic-Planning-Info-Sheet](#)

- 8.2 Federation of Canadian Municipalities (FCM) 2026 79 - 82

Proposed Motion: Move that Council accepts the FCM briefing as information and approves the following Council members

_____ to attend the 2026 Conference and Tradeshow on June 4 - 7, 2026, in Edmonton, Ab.

[FCM Briefing](#)

[FCM Info](#)

NEW BUSINESS

- 9.1 Business on the Lake Conference - February 12, 2026 at Northern Lakes College 83 - 84

Proposed Motion: Move to accept the discussion on Business on the Lake as information.

[Business on the Lake](#)

9.2

9.3

CONFIDENTIAL ITEMS - CLOSED SESSION

- 10.1 Closed Session as per the following Sections 20, 21, 22, and 29 of the Access To Information Act (AITA)

Section 20 - Disclosure harmful to business interest of a third party

Section 21 - Disclosure harmful to individual or public safety

Section 22 - Confidential Evaluations

Section 29 - Advice from Officials

- Library
- IT Systems Audit
- Land Sales - Tentative
- Mitsue Industrial Outline Plan

Proposed Motion: Move to go into Closed Session at _____ a.m./p.m.

Proposed Motion: Move to return to Open Session at _____ a.m./p.m.

NOTICE OF MOTION

ADJOURNMENT

MINUTES

**Regular Meeting of Council
Municipal District of Lesser Slave River No. 124
January 14, 2026
Council Chambers**

MEMBERS PRESENT Murray Kerik - Reeve
Sandra Melzer - Division 1
Brad Pearson - Division 2
Norm Seatter - Division 2
Lester Vanhill - Division 1
Richard Colborne - Division 1
Thomas Snowden - Division 2

IN ATTENDANCE Doug Baird - Interim CAO, MDLSR
Nicky van Deventer - Director of Human Resources, MDLSR
Kristen Schalin - Director of Finance, MDLSR
Ann Holden - Planning & Development Officer, MDLSR
Jeremy Dumaresque - Assistance Director/Utilities Manager, MDLSR
Shari Spencer - Director of Field Services, MDLSR
Lana McCann - Municipal Clerk, MDLSR
Ronald Potts - MD Resident
Pearl Lorentzen - Lakeside Leader
Marilyn Gladue - Recording Secretary, MD LSR

CALL TO ORDER Reeve Kerik called the meeting to order at 10:00 a.m.

ADOPTION OF AGENDA January 14, 2026, Regular Meeting Agenda

MOTION 001-26

Moved by Councillor Pearson to accept January 14, 2026, Regular Meeting Agenda as amended:

- Add:
- Canyon Creek Recreation Association – CLOSED SESSION
 - Library 2026 Budget – CLOSED SESSION
 - Muskeg Creek Bridge

CARRIED

ADOPTION OF MINUTES December 18, 2025, Regular Meeting of Council Minutes

MOTION 002-26

Moved by Councillor Melzer to adopt December 18, 2025, Regular Meeting of Council Minutes as presented.

CARRIED

DELEGATION MD Resident – Ronald Potts

MOTION 003-26

Moved by Councillor Pearson to accept the delegate Ronald Potts – discussion on Utility (Water/Sewer) line extension as information.

CARRIED

Potts/Lorentzen exited at 10:19 a.m.

CLOSED SESSION

MOTION 004-26

Moved by Councillor Pearson to go into Closed Session at 10:20 a.m. as per the following sections of the Access To Information Act (ATIA) with Interim CAO Baird, Assistant Director of Field Services Dumaresque, Planning & Development Officer Holden, Director of Field Services Spencer, Municipal Clerk McCann and Recording Secretary, Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials

- Utility Line Extension

MOTION 005-26

Moved by Deputy Reeve Seatter to return to Open Session at 11:14 a.m.

CARRIED

van Deventer/Schalin entered at 11:14 a.m.

MOTION 006-26

Moved by Deputy Reeve Seatter to direct Administration to bring back at budget deliberation a proposal on the cost to install water and sewer line extension with curb stop(s) within the 2026 Looping Project.

CARRIED

Holden/Dumaresque/Spencer exited at 11:16 a.m.

**REQUEST FOR
DECISION**

Interim Chief Administrative Officer Appointment

MOTION 007-26

Moved by Councillor Vanhill that Council appoint Doug Baird as Interim Chief Administrative Officer (CAO) to assume the duties, powers, and functions of the position in accordance with Bylaw 2020-12 for the Municipal District of Lesser Slave River No. 124 effective January 5, 2026, to March 6, 2026.

CARRIED

van Deventer exited at 11:22 a.m.

Designated Signing Authorities

MOTION 008-26

Moved by Councillor Pearson that Council remove Barry Kolenosky as an authorized signing authority for the Municipal District of Lesser Slave River No. 124 upon his retirement, effective January 5, 2026.

CARRIED

2026 Tax Sale Date

MOTION 009-26

Moved by Council Melzer that Council schedule the Tax Recovery Sale for March 27, 2026, at 10:00 a.m. at the Municipal District of Lesser Slave River No. 124 Council Chambers.

CARRIED

2026 Tax Sale Reserve Bids and Conditions

MOTION 010-26

Moved by Councillor Melzer that Council approve the reserve bid amounts and terms and conditions of the Property Tax sale of March 27, 2026, as stated in Schedules 'A' and 'B' and attached here to.

CARRIED

Council and Board Member Remuneration

MOTION 011-26

Moved by Councillor Vanhill that Council reviewed CL-11-06 Council Remuneration and approved as amended with:

- Correct amount on Schedule B to \$353.00

CARRIED

MOTION 012-26

Moved by Deputy Reeve Seatter that Council reviewed CL-11-07 Council Appointed Board Member at Large Remuneration and approved as presented.

CARRIED

Membership for Community Planning Association of Alberta (CPAA)

MOTION 013-26

Moved by Councillor Melzer to approve the purchase a group membership for the Community Planning Association of Alberta (CPAA) for \$350.00.

CARRIED

MOTION 014-26

Moved by Deputy Reeve Seatter that Council approves Councillor Pearson and Councillor Snowden to attend the Community Planning Association (CPAA) Conference for April 27 – 29, 2026, in Red Deer, Alberta.

CARRIED

Dubitiz entered at 11:41 a.m.

BYLAWS

Bylaw 2026-01 Land Use Bylaw Amendment #2 to Bylaw 2025 -07

MOTION 015-26

Moved by Deputy Reeve Seatter that Council gives First Reading to Bylaw 2026-01 to amend Land Use Bylaw 2025-07 Amendment #2.

CARRIED

Spencer entered at 11:50 a.m.

Muskeg Creek Bridge (BF06603) Engineering Proposal

MOTION 016-26

Moved by Councillor Pearson to approve True North Engineering Ltd.'s proposal for engineering oversight of the procurement and installation of a temporary bridge at the Muskeg Creek (BF06603) site for \$19,845.00 to be funded from the 2026 Capital Budget.

CARRIED

Spencer exited at 11:58 a.m.

RECESS 12:00 p.m.
RECONVENE 12:30 p.m.

REPORTS

Smith Subdivision

MOTION 017-26

Moved by Councillor Melzer to accept the Smith Subdivision report as information.

CARRIED

Holden/Dubitz exited at 12:52 p.m.

Council Board Reports

MOTION 018-26

Moved by Councillor Melzer to accept the verbal Council Board reports as information.

CARRIED

NEW BUSINESS

Meeting Request with Minister Williams Spring RMA March 2026

MOTION 019-26

Moved by Councillor Colborne to accept the Honorable Minister Williams meeting request for the 2026 Spring Rural Municipalities of Alberta Conference as information and to provide the Minister's Office the following topics for discussion:

- Surface Material Levy
- Temporary funding for bridges
- Marten Beach Flooding

CARRIED

Lorentzen exited at 1:50 p.m.

CLOSED SESSION

MOTION 020-26

Moved by Councillor Pearson to go into Closed Session at 1:50 p.m. as per the following sections of the Access To Information Act (ATIA) with Interim CAO Baird, Municipal Clerk McCann and Recording Secretary, Gladue in attendance.

- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 29 Advice from Officials

- Slave Lake Regional Library
- Canyon Creek Recreation Association

MOTION 021-26

Moved by Councillor Snowden to return to Open Session at 2:20 p.m.

CARRIED

Slave Lake Regional Library

MOTION 022-26

Moved by Councillor Snowden to direct Administration to add under Closed Session to the January 28, 2026, Council meeting regarding Library budget requests.

CARRIED

Canyon Creek Recreation Association

MOTION 023-26

Moved by Councillor Colborne that Council has reviewed the Memo of Understanding for Canyon Creek Recreation Association and that the Municipal District to continue with the Memo of Understanding with no amendments.

CARRIED

New Chief Administrative Officer for the Municipal District of Lesser Slave River No. 124

MOTION 024-26

Moved by Councillor Vanhill to accept for information the revised commencement date of the Chief Administrative Officer to mid-February 2026.

CARRIED

ADJOURNMENT

MOTION 025-26

Moved by Councillor Vanhill to adjourn at 2:22 p.m.

CARRIED

Chief Administrative Officer

Reeve

Reserve Bids

<i>Legal Description</i>	<i>Location</i>	<i>Recommended Reserve Bid</i>	<i>2025 Assessment</i>
<i>1. Plan 4867NY, Block 11, Lot 10 The outstanding taxes are \$ 739.67</i>	<i>SMITH</i>	<i>\$ 65,000</i>	<i>\$ 67,760</i>

Conditions of Sale

SCHEDULE "B"

TERMS:

date

- (a) Cash or certified cheque*
- (b) 10% deposit at time of sale and balance within 30 days of Public Auction*
- (c) GST and Land Title Registration Fees will apply on lands sold at the Public Auction.*

CONDITIONS:

- (a) Each parcel will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title.*
- (b) No bid will be accepted, where the bidder attempts to attach conditions precedent to the sale of any parcel. The land is being offered for sale on an "as is, where is" basis and the MD makes no representation and gives no warranty whatsoever, as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser.*
- (c) MD 124 may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.*
- (d) Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.*
- (e) No terms and conditions will be considered, other than those specified by MD 124.*
- (f) Failure to pay deposit on day of sale will result in disqualification*



Lesser Slave River

Request for Decision

Title	2026 Subsistence and Travel Expense Rates
Date	1/28/2026
Presented By:	Kristen Schalin, Director of Finance
Attachments	ADM-12-41 Subsistence & Travel Expenses

Proposed Motions	<i>Move to approve the 2026 Subsistence and Travel Expense rates as per Canada Revenue Agency and in accordance with Policy ADM-12-41 Subsistence & Travel Expenses as presented.</i>
Administrations Recommendation(s)	As proposed

Background

The Municipal District of Lesser Slave River No. 124 (MDLSR) shall reimburse business expenses incurred by employees including Council members in the performance of their duties. Where employees incur such expenses, it is expected that logic and good business sense prevail.

Subsistence and travel expenses are based on annual rates prescribed by Canada Revenue Agency (CRA) and in accordance with Policy ADM-12-41.

Current prescribed CRA rates for 2026 are as follows:

- Mileage:
 - \$0.73 per km for the first 5,000km
 - \$0.67 per km thereafter
- [Automobile or motor vehicle benefits – Allowances or reimbursements provided to an employee for the use of their own vehicle - Canada.ca](#)
- Meal allowances are reviewed by CRA every 6 months (effective April 1 and October 1 annually), 2026 effective rates will be based on the most recent prescribed CRA rates effective October 1 2025:
 - Meals: (Based on \$119.00 per day)
 - Breakfast \$29.00
 - Lunch \$29.00
 - Dinner \$61.00
 - Incidental expense allowance: \$17.50 (travel expenses without a receipt i.e taxi, transit, parking)
 - Private Accommodation Rate: \$50.00/night

[Directive on Travel: Appendix B – Allowances within Canada and the Continental USA - Canada.ca](#)

Prepared by: Kristen Schalin, Director of Finance
 Reviewed by: Lana McCann, Municipal Clerk
 Approved by: Doug Baird, Interim Chief Administrative Officer



MD of LESSER SLAVE RIVER

Policy

POLICY TITLE: SUBSISTENCE & TRAVEL EXPENSES	POLICY NO.: ADM-12-41
RESOLUTION:	EFFECTIVE DATE: 2026-01-01
DEPARTMENT RESPONSIBLE: Finance	NEXT REVIEW DATE: 2027-01-01

POLICY STATEMENT:

The Municipal District of Lesser Slave River No. 124 (MDLSR) shall reimburse business expenses incurred by employees in the performance of their duties. Where employees incur such expenses, it is expected that logic and good business sense prevail.

DEFINITIONS:

“**Employee**” means Salaried and Wage Employees, Reeve, Councilors, and any Board or Committee Member that incurs costs associated with the performance of their regular duties.

“**MDSLRLR**” means the Municipal District of Lesser Slave River No. 124.

Principle:

Subsistence and travel expenses are based on annual rates prescribed by Canada Revenue Agency (CRA) and provided to Council in January of every year for review and approval.

1. Mileage will be paid as outlined in Appendix A.
2. Commercial travel will be paid at economy rates.
3. Staff who attend any approved business event away from the work site, but not requiring an overnight stay, and where meals are not provided or special dietary requirements are warranted, will receive meal allowances (inclusive of GST) as outlined in Appendix A. (* Alcoholic beverages will not be paid for).



MD of LESSER SLAVE RIVER Policy

4. Hotel accommodations and other travel expenses (parking, taxis, etc.) will require a receipt in order to be reimbursed. Staff may utilize private accommodations and will be paid as outlined in Appendix A for overnight accommodation only.
5. An incidental allowance per day as outlined in Appendix A will be provided to cover incidental and miscellaneous expenses.
6. Spouses' registration fees, banquet tickets, meal allowances and travel expenses will **NOT** be paid.
7. Expenses for staff will be paid at the discretion of the Chief Administrative Officer, Director, or Manager.
8. Reimbursement claims should be submitted for processing within 30 days of the end of the current budget year. No reimbursement shall be made after the budget year to which they should be allocated has expired.
9. In the event that a staff member shall receive any remuneration from another board, commission or committee for the staff member's duly authorized attendance, on behalf of the MDLSR at a meeting of the said board, commission or committee, the staff member shall pay to the MDLSR the said remuneration before accepting any remuneration, allowance or expenses from the MDLSR for the staff member's attendance to the external meeting of the board, committee or commission.

"_____
Chief Administrative Officer

Date

"_____
Reeve

Date



Lesser Slave River



Appendix A
Policy ADM-12-41 – Subsistence and Travel Expense

Current prescribed Canada Revenue Agency Rates for 2026

Mileage: \$0.73 per km for the first 5000 km
 \$0.67 per km thereafter
 \$0.73 per km for more than 5000 km if an election is made by an individual to include the increased reimbursement for mileage, (that is then subject to income taxation as ta taxable benefit)

[Automobile or motor vehicle benefits – Allowances or reimbursements provided to an employee for the use of their own vehicle - Canada.ca](#)

Meals: (based on \$119.00 per day)

Breakfast: \$29.00

Lunch: \$29.00

Supper \$61.00

Private Accommodation Rate: \$50.00 per night

Incidental Allowance Rate: \$17.50 (Travel Expenses Without a Receipt i.e taxi, transit, parking, etc)

[Directive on Travel: Appendix B – Allowances within Canada and the Continental USA - Canada.ca](#)

SPECIAL NOTES/CROSS-REFERENCE:

AMENDMENT DATE: n/a





MD of LESSER SLAVE RIVER

Policy

POLICY TITLE: SUBSISTENCE & TRAVEL EXPENSES	POLICY NO.: ADM-12-41
RESOLUTION: 010-25	EFFECTIVE DATE: 2025-01-01
DEPARTMENT RESPONSIBLE: Finance	NEXT REVIEW DATE: 2026-01-01

POLICY STATEMENT:

The Municipal District of Lesser Slave River No. 124 (MDLSR) shall reimburse business expenses incurred by employees in the performance of their duties. Where employees incur such expenses, it is expected that logic and good business sense prevail.

DEFINITIONS:

“Employee” means Salaried and Wage Employees, Reeve and Councillors, and any Board or Committee Member that incurs costs associated with the performance of their regular duties.

“MDSLRLR” means the Municipal District of Lesser Slave River No. 124.

Principle:

1. Mileage will be paid at the following rate:
 - .72 cents per kilometer for the first 5000 Kms,
 - .66 cents per kilometer thereafter,
 - .72 cents per kilometer for more than 5000 Kms if an election is made by an individual to include the increased reimbursement for mileage (that is then subject to income taxation as a taxable benefit) or a municipal vehicle will be provided.
2. Commercial travel will be paid at economy rates.
3. Staff who attend any business approved event away from the work site, but not requiring an overnight stay, and where meals are not provided or special dietary requirements are warranted, will receive meal allowances (inclusive of GST) at the following rates:

Meals: Breakfast	\$24.00
Lunch	\$24.00
Supper	\$50.00

Total \$98.00 per day (*Alcoholic beverages will not be paid for.)



MD of LESSER SLAVE RIVER Policy

- 4. Hotel accommodations and other travel expenses (parking, taxis, etc.) will require a receipt in order to be reimbursed. Staff may utilize private accommodations and will be paid \$50.00 for overnight accommodation only.
- 5. An incidental allowance of \$15.00 per day will be provided to cover incidental and miscellaneous expenses.
- 6. Spouses' registration fees, banquet tickets, meal allowances and travel expenses will **NOT** be paid.
- 7. Expenses for staff will be paid at the discretion of the Chief Administrative Officer, Director, or Manager.
- 8. Reimbursement claims should be submitted for processing within 30 days of the end of the current budget year. No reimbursement shall be made after the budget year to which they should be allocated has expired.
- 9. In the event that a staff member shall receive any remuneration from another board, commission or committee for the staff member's duly authorized attendance, on behalf of the MDLSR at a meeting of the said board, commission or committee, the staff member shall pay to the MDLSR the said remuneration before accepting any remuneration, allowance or expenses from the MDLSR for the staff member's attendance to the external meeting of the board, committee or commission.

_"Original Signed" _____
Chief Administrative Officer

_08/28/2025 _____
Date

_"Original Signed" _____
Reeve

_08/28/2025 _____
Date



Lesser Slave River



Lesser Slave River

Request for Decision

Title:	Finance Monthly Report
Date:	January 28, 2026
Presented By:	Kristen Schalin, Director of Finance
Attachments:	Municipal District of Lesser Slave River No. 124 – Statement of Operations as of December 31, 2025

Proposed Motions:	<i>Move to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of December 31, 2025, for information.</i>
Administration’s Recommendation(s)	As Proposed

BACKGROUND:

As per Municipal Government Act Section 268.1

A municipality must ensure that:

- (b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs.

ALTERNATIVE OPTIONS:

Council can request more information from Administration.

BENEFIT/RISKS:

Financial reporting to Council represents transparency and promotes financial accountability of the Municipal District of Lesser Slave River No.124 (MDLSR).

OTHER CONSIDERATIONS:

Expenses:

As of December 31, 2025, the MDLSR has incurred 74.99% of expenses compared to budget.

It is worth noting that the amounts in this report do not include year end entries such as depreciation, and accordingly should not be considered the “final” amounts for 2025.

1. Reserve Contributions:
 - a. Motion 153-25, \$4,279,730 from Operating Surplus
 - b. Motion 154-25 Close \$39,897 EDP Equipment Reserve and transfer to Equipment reserve

2. Requisitions:

- a. Homeland Housing. \$124,928.
- b. Lesser Slave Lake Regional Housing Authority Q1-Q4. \$534,783.
- c. Slave Lake Regional Library Board. \$183,825.
- d. Government of Alberta Front Line Policing Costs. \$316,313.
- e. Alberta School Foundation Fund Q1-Q4. \$4,523,209.
- f. Living Water Catholic Regional Q1-Q4. \$60,767.
- g. Town of Slave Lake Intermunicipal Agreement Q1-Q4 \$458,792.
- h. Regional Fire Services Q1-Q4. \$543,944.
- i. Athabasca Regional Waste Payments. \$31,561.
- j. Lesser Slave Lake Regional Waste Management Services Commission. \$73,672.
- k. Slave Lake Airport. \$180,000.
- l. AMA. \$118,233.
- m. Wildfire Legacy Corporation. \$31,605.
- n. Intermunicipal Firesmart. \$100,000.

3. Unspent Grant Funds Returned:

- a. FRIAA. \$23,606.

Revenues:

4. Reserve Transfers:

5. Government Transfers:

- a. FCSS Grant, Quarters 1-4. \$85,802.
- b. TOSL VIC Payments. \$15,474.
- c. Alberta Day 2025. \$5,000.
- d. Canadian Red Cross Grant. \$74,962.
- e. ASB Grant. \$188,697.
- f. Provincial Park Maintenance. \$90,000.

6. Other:

- a. Tax Penalties January, July, and October. \$297,425.
- b. Taxes Levied April 25th. \$29,489,627.
- c. Sale of #772G Grader. \$195,000.

COMMUNICATION STRATEGY:

As Per the Municipal Government Act Section 207(c)

The Chief Administrative Officer advises and informs the Council on the operation and affairs of the municipality.

Continue reporting monthly to comply with the above.

Prepared By: Erik Loken, Financial Analyst
Reviewed By: Kristen Schalin, Director of Finance
Approved By: Doug Baird, Interim Chief Administrative Officer

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending December 31, 2025

		2024 Budget	31-Dec-24 Actual	2025 Budget	31-Dec-25 Actual	Actual VS Budget %	Notes
REVENUES							
As of December 31, 2025 the MD has incurred 74.99% of expenses compared to budget. December 31, 2024 was 114.15% of final budgeted expenses. December 31 represents approximately 100% through the year.							
1	Net Municipal Taxes	23,722,573	23,738,794	29,363,251	29,601,463	100.8%	Tax Levy Generated April 25th. "Actual" represents the total taxes levied, not the taxes paid. Outstanding tax balance on 2025 taxes levied as at Dec 31 = \$482K outstanding & large portion owing on commercial account
2	Penalties and costs of Taxes	85,498	82,770	81,000	297,435	367.2%	Tax Penalty Generated January, July, and October. The large budget variance is caused by unpaid taxes of a highly assessed property.
3	Investment Income	601,947	959,130	409,786	786,668	192.0%	Combination of operating account & investment accounts & interest from SS connection repayment
4	Reserve Transfers	775,487	797,347	553,669	-	0.0%	No Transfers Done yet - will be completed as part of year end procedures
5	Government Transfers	934,235	742,526	714,434	466,328	65.3%	FCSS Q1-Q4 Payments, TOSL VIC Payments, CRCS Grant, ASB, Provincial Parks Maintenance.
6	User fees & Sales of Goods	2,060,274	1,873,600	2,383,073	1,824,348	76.6%	
7	Licenses and Permits	95,000	58,254	80,000	69,775	87.2%	
8	Bylaw Tickets	52,523	21,249	20,000	18,352	91.8%	
9	Other	10,650	171,257	10,950	215,437	1967.5%	Gain on Sale of Asset (grader), Land Sales Tax Recovery
10	Total Revenues	28,338,187	28,444,927	33,616,163	33,279,807	99.0%	

EXPENSES

Legislative

11	Council	535,205	456,996	579,411	465,107	80.3%	
12	Total Legislative	535,205	456,996	579,411	465,107	80.3%	

Administration

13	General Administration	2,773,986	3,898,019	3,038,901	2,471,625	81.3%	
14	Safety	183,410	86,088	-	3,132		
15	Information Technology	539,382	471,553	599,094	452,727	75.6%	
16	Communications	160,641	207,079	242,154	197,320	81.5%	
17	Human Resources	272,616	240,261	360,202	266,960	74.1%	
18	Succession Planning	50,000	22,340	60,000	53,133	88.6%	
19	Elections	-	-	39,000	5,184	13.3%	
20	Asset Project Management	556,238	191,405	291,157	203,074	69.7%	
21	Total Administration	4,536,273	5,116,746	4,630,508	3,653,155	78.9%	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending December 31, 2025

	2024 Budget	31-Dec-24 Actual	2025 Budget	31-Dec-25 Actual	Actual VS Budget %	Notes
Protective Services						
22	1,027,301	1,098,622	345,531	271,374	78.5%	
23	409,102	330,286	390,951	376,473	96.3%	
24	156,630	55,442	722,763	78,711	10.9%	
25	1,593,033	1,484,349	1,459,245	726,558	49.8%	
Facilities						
26	788,742	598,497	659,638	533,033	80.8%	
27	788,742	598,497	659,638	533,033	80.8%	
Field Services/Transportation						
28	372,514	5,108,521	299,269	210,164	70.2%	
29	143,253	163,051	100,781	68,502	68.0%	
30	413,219	86,486	472,993	197,177	41.7%	
31	349,338	267,263	344,246	110,521	32.1%	
32	112,991	24,862	64,967	15,244	23.5%	
33	-	-	283,961	185,077	65.2%	
34	1,658,342	1,348,990	1,616,549	846,679	52.4%	
35	196,386	95,424	139,331	40,657	29.2%	
36	608,495	516,689	607,353	495,582	81.6%	
37	67,800	55,615	69,156	51,233	74.1%	
38	676,922	437,976	553,036	270,978	49.0%	
39	28,044	31,325	56,910	40,343	70.9%	Line painting completed for the year
40	103,044	64,735	126,910	55,106	43.4%	
41	287,838	276,981	314,152	279,625	89.0%	Calcium has been purchased for the year.
42	151,632	92,034	161,005	21,314	13.2%	
43	75,000	63,576	75,000	13,356	17.8%	
44	5,244,818	8,633,527	5,285,619	2,901,560	54.9%	
Fleet						
45	1,822,994	2,143,323	1,929,148	1,221,446	63.3%	
46	1,822,994	2,143,323	1,929,148	1,221,446	63.3%	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending December 31, 2025

	2024 Budget	31-Dec-24 Actual	2025 Budget	31-Dec-25 Actual	Actual VS Budget %	Notes	
Utilities & Operational Services							
47	Water	2,279,905	3,297,289	2,843,248	2,103,898	74.0%	
48	Waste Water	1,648,151	1,786,909	1,247,819	889,178	71.3%	
49	Solid Waste Management	427,116	414,918	580,838	388,309	66.9%	
50	Total Utilities & Operational Services	4,355,172	5,499,116	4,671,905	3,381,385	72.4%	
Community Services							
51	FCSS	110,704	116,457	110,894	114,853	103.6%	
52	Community Assistance Board	40,000	20,004	40,000	22,806	57.0%	
53	Regional Development - VIC	51,499	7,089	56,624	28,591	50.5%	
54	Library	202,661	181,448	210,727	212,836	101.0%	Includes \$183,825 Slave Lake Library Board Payment, and \$18,801.99 of Peace Library System Local Appropriation Rate.
55	Canyon Creek Campground	37,620	19,271	38,369	18,286	47.7%	
56	Recreation - General Administration	287,637	719,802	273,650	288,549	105.4%	
57	Recreation	128,470	80,691	80,826	60,589	75.0%	
58	Recreation - Arena	38,866	32,949	48,156	44,579	92.6%	
59	Trail Development	-	50	15,000	58	0.4%	
60	Regional Development	15,000	36,318	-	14,813		
61	Boat Launches	15,300	-	15,000	14,551	97.0%	
62	Cemetaries	10,000	3,833	10,000	3,542	35.4%	\$3,541.55 of CAB funding.
63	Total Community Services	937,757	1,217,913	899,246	824,052	91.6%	
Planning and Development							
64	Municipal Planning	238,185	117,923	390,224	299,298	76.7%	
65	SDAB	6,291	1,257	8,150	2,666	32.7%	
66	Development Authority	279,150	404,112	280,414	249,851	89.1%	
67	Total Planning and Development	523,626	523,293	678,788	551,815	81.29%	
Agriculture							
68	Provincial Parks Maintenance	131,679	79,582	90,000	52,621	58.5%	
69	ASB, Plant Ind-Weed Control Livestock	363,371	302,351	385,953	305,893	79.3%	
70	Rural Road Allowance	173,519	117,064	156,153	125,711	80.5%	
71	Parks & Open Spaces	207,080	181,947	200,089	159,845	79.9%	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending December 31, 2025

		2024 Budget	31-Dec-24 Actual	2025 Budget	31-Dec-25 Actual	Actual VS Budget %	Notes
72	Total Landscape	875,649	680,945	832,195	644,070	77.4%	
Other							
73	Requisitions - Senior Foundation	627,947	626,765	660,683	659,711	99.9%	Homeland Housing 2025 Requisition - \$124,928.27, Lesser Slave Lake Regional Housing Authority Q1-Q4 - \$534,783.21
74	Requisitions - School Foundation	4,051,841	4,053,667	4,539,779	4,583,975	101.0%	Alberta School Foundation Fund Q1-Q3 - \$4,523,208.92, Living Water Catholic Regional Q1-Q4 - \$60,766.57
75	Requisitions - AMA	99,546	99,178	128,893	118,233	91.7%	
76	Requisitions - Policing	311,702	311,702	311,702	316,313	101.5%	Government of Alberta policing costs. Slight increase from 2024. Moved from Police Protection Line.
77	Requisitions - Airport	-	114,750	180,000	180,000	100.0%	Slave Lake Airport Requisition - \$180,000.
78	Regional Program Requests	563,129	587,073	1,160,454	1,239,574	106.8%	Town of Slave Lake Intermunicipal Payment Q1-Q4 - \$458,792. Regional Fire Services Q1-Q4 - \$543,944. Lesser Slave Lake Regional Waste Management Services Commission - \$73,672. Athabasca Regional Waste Payments - \$31,561. Wildfire Legacy Corporation - \$31,605. Firesmart - \$100,000.
79	Contingencies	297	-	237,300	-	0.0%	
80	Fund Capital Projects	53,488	-	-	-		
81	Reserve Contributions	1,416,968	200,000	491,919	-	0.0%	
82	Total Other	7,124,918	5,993,135	7,710,730	7,097,807	92.1%	
83	Total Expenses	28,338,187	32,347,839	29,336,433	21,999,988	74.99%	
84	Surplus (Deficit)	-	(3,902,911.94)	4,279,730.00	11,279,818.50		\$4,279,730 Reserve Allocation per Motion 153-25.



Lesser Slave River

Request for Decision

Title:	Agricultural Services Business Plan 2025-2029
Date:	1/28/2026
Presented By:	Kierstin Dubitz, Agricultural Fieldman
Attachments:	Agriculture Business Plan 2025-2029

Proposed Motion	<i>Move to accept the Agricultural Services Business Plan 2025-2029 as presented until the next Agricultural Service Board grant intake cycle.</i>
Administration's Recommendation(s)	As proposed.

BACKGROUND:

Agricultural Service Boards are entering into a new grant period for 2025-2029. Since there is a new grant period, it gives the department an opportunity to align the Business Plan with the grant application. An agricultural business plan provides strategic direction, ensuring efficient resource allocation and clear goal setting for impactful agricultural programs. It supports transparency, accountability, and performance tracking, while also enhancing opportunities for funding and partnerships. Overall, it helps manage risks and promotes sustainable growth, benefiting both the local economy and community engagement.

Key Goals:

1. Ensure Sustainable and Effective Weed Control on Municipal and Private Lands.
2. Promote Effective Pest Control to Minimize Agricultural Losses.
3. Educate Landowners on Water, Land, and Air Stewardship.
4. Increase Awareness of Agricultural Issues and Promote Healthy Rural Living.
5. Promote the Health, Welfare, and Biosecurity of All Livestock, thereby Safeguarding Public Health and Enhancing Productivity and Sustainability within Agricultural Business.

ALTERNATIVE OPTIONS:

- Option 1: Move to accept the Agricultural Services Business Plan 2025-2029 as presented until the next Agricultural Service Board grant intake cycle.
- Option 2: Council may alter or deny the recommended motion.

BENEFIT/RISKS:

Benefit: Used to help guide the decision-making process for the department.
Risk: No perceived risks.

STRATEGIC ALIGNMENT:

Agricultural Service Board Act, Soil Conservation Act, Weed Control Act, Pest Control Act, Animal Health Act.

FINANCIAL IMPLICATION:

Agricultural Services Grant, Agricultural Service Board Operational Budget

OTHER CONSIDERATIONS:

Broad in nature to accommodate the diverse needs and priorities of the community and address a wide range of agricultural issues. This allows flexibility in adapting to changing circumstances, such as shifts in economic conditions, environmental challenges, or policy updates. A broad plan ensures that the municipality can strategically align various programs and initiatives, fostering comprehensive growth and resilience across the agricultural sector.

COMMUNICATION STRATEGY:

The Business Plan will be advertised on the website to ensure transparency in the department.

Prepared By: Kierstin Dubitz, Agricultural Fieldman
Reviewed By: Shari Spencer, Director of Field Services
Approved By: Doug Baird, Interim CAO



**AGRICULTURAL
SERVICES**

Business Plan
Municipal District of Lesser Slave River
No.124



Our Vision and Mission

Our Vision: We will be a catalyst to prosperous agriculture communities.

Our Mission: The M.D of Lesser Slave River No.124 shall encourage good stewardship of the environment, while providing leadership and direction towards building a better agriculture community for present and future generations to come.

Agricultural Services

Business Plan

EXECUTIVE SUMMARY

Situation Statement

The M.D of Lesser Slave River No.124 is located approximately 160 km north of Edmonton, Alberta. Our northern boundary is located along Lesser Slave River, where the municipality gets its name. The M.D of Lesser Slave No.124 is part of the northwest region.

The municipality contains seven hamlets: Canyon Creek, Chisholm, Flatbush, Marten Beach, Smith, Wagner, and Widewater. The region is economically strong with opportunities in forestry, mining, agriculture, petroleum, and tourism. The municipality covers an area of 10 041 km².

Farming practices in the M.D of Lesser Slave River include cereal, oilseed, hay, beef, horses, bison, and sheep. The municipality is home to numerous mixed farm operations and acreages.

ASB Program History & Continuity

The M.D of Lesser Slave River Agricultural Service Board (ASB) was established in 1993. The Agricultural Service Board (ASB) operates under the authority of the *Agricultural Service Board Act* and as such has powers delegated to it by the Provincial Government by enforcement of the following acts; *Weed Control Act*, *Agricultural Pest Act*, *Soil Conservation Act*, and the *Animal Health Act*. Our ASB is composed of two Councilors and three Members-at-Large.

The M.D of Lesser Slave River No.124 has established many programs and partnerships;

- Weed Inspection Program
- Pest Control Program
- Roadside Vegetation Management Program
- Rental Program
- Fall Social
- Extension
- Rental Program
- V.S.I Services
- Weed Control Partnership Program

Agricultural Services

Business Plan

LOOKING AHEAD: GOALS AND STRATEGIES

Goals:

1. Ensure Sustainable and Effective Weed Control on Municipal and Private Lands
2. Promote Effective Pest Control to Minimize Agricultural Losses
3. Educate Landowners on Water, Land, and Air Stewardship
4. Increase Awareness of Agricultural Issues and Promote Healthy Rural Living
5. Promote the Health, Welfare, and Biosecurity of All Livestock, thereby Safeguarding Public Health and Enhancing Productivity and Sustainability within Agricultural Business.

Goal 1: Ensure Sustainable and Effective Weed Control on Municipal and Private Lands

Strategies:

- Implement comprehensive weed control measures on municipal lands and roadside areas.
- Encourage private landowners to adopt effective weed control practices.

Key Activities:

- Advertise for seasonal staff through various channels.
- Engage contracted spraying services to cover designated areas.
- Use integrated weed management practices for sensitive zones.
- Conduct staff training on weed identification and management techniques annually.
- Raise awareness of invasive species through local media, online resources, and workshops.
- Develop and implement an equipment replacement schedule.

Measurable Outcomes:

- Spray 33% of the municipality's land each year.
- Provide timely responses to all weed-related referrals on municipal lands.
- Increase public awareness and requests for weed control information.
- Rotate spraying and mowing schedules for MD-owned properties.

Agricultural Services

Business Plan

Goal 2: Promote Effective Pest Control to Minimize Agricultural Losses

Strategies:

- Provide residents and stakeholders with relevant information on managing agricultural pests.

Key Activities:

- Distribute informational pamphlets on pests like clubroot and monitor canola fields for infestation.
- Participate in provincial pest surveys and share the findings.
- Host workshops and share pest management resources on the municipality's website.
- Continue to review and develop pest control policies.

Measurable Outcomes:

- Increase the number of residents requesting pest management information.
- Improve attendance at informational sessions and workshops.
- Receive positive feedback on pest-related mail-outs and initiatives.

Goal 3: Educate Landowners on Water, Land, and Air Stewardship

Strategies:

- Provide educational programs on soil and water conservation in partnership with local and regional entities.

Key Activities:

- Collaborate with partners to offer workshops on topics like riparian health, weed control, and manure management.
- Promote conservation efforts through news releases and events.

Measurable Outcomes:

- High participation in workshops and extension events.
- Strong working relationships between partners and MD staff.

Goal 4: Increase Awareness of Agricultural Issues and Promote Healthy Rural Living

Strategies:

Agricultural Services

Business Plan

- Offer learning opportunities for board members, staff, and landowners.
- Provide resources to support the economic sustainability of local producers.
- Foster community pride and retention by encouraging safe rural living.

Key Activities:

- Attend provincial and regional ASB meetings for continued learning.
- Host extension events and workshops on topics like farm transitioning and innovative technology.
- Keep residents informed through social media and the MD website.
- Promote student bursary programs and maintain up-to-date agricultural resources.

Measurable Outcomes:

- Well-trained staff capable of meeting work requirements.
- High resident engagement in programs and events.
- Operational MD equipment that meets community needs.

Goal 5: Promote the Health, Welfare, and Biosecurity of All Livestock, thereby Safeguarding Public Health and Enhancing Productivity and Sustainability within Agricultural Business.

Strategies:

- Organize quarterly workshops led by animal health experts to train staff and educate local farmers on disease prevention, animal welfare, and biosecurity measures.
- Create and distribute comprehensive guides, brochures, and digital resources outlining best practices for animal health management and compliance with existing legislation.

Key Activities:

- Organize quarterly workshops led by animal health experts to train staff and educate local farmers on disease prevention, animal welfare, and biosecurity measures.
- Create and distribute comprehensive guides, brochures, and digital resources outlining best practices for animal health management and compliance with the *Animal Health Act*.

Measurable Outcomes:

- See a significant rise in the overall awareness and use of PID numbers within the agricultural community, including 80% of local producers are registered.
- Strengthen the region's ability to respond to animal health emergencies, with measurable improvements in data accuracy and response times

Agricultural Services

Business Plan

IN CLOSING

The MD of Lesser Slave River No.124's Agricultural Services Department is an integral part of the municipality. It serves as a resource for agricultural and environmental needs for residents and producers. These crucial services encourage good stewardship of the land and environment, while providing leadership and direction towards building a better agriculture community for present and future generations to come.



Lesser Slave River

Request for Decision

Title	Heartland Training & Support Hub (Formerly: Farm Safety Centre)
Date	1/28/2026
Presented By:	Kierstin Dubitz, Agricultural Fieldman
Attachments	Heartland Training & Support Hub Donation Request Letter

Proposed Motion	<i>Move to approve the funding amount of \$800.00 to assist with Safety Smarts programming for 2026.</i>
Administrations Recommendation(s)	As proposed.

BACKGROUND

Heartland Training & Support Hub (formerly the Farm Safety Centre) delivers farm safety education and the *Sustainable Farm Families* program to rural and remote schools across Alberta. The farm safety education program teaches youth the importance of safe practices on the farm and helps reduce preventable injuries.

In the 2024 calendar year, the MD of Lesser Slave River contributed \$800.00 toward the program after Heartland Training & Support Hub requested \$805.50. Their request is calculated at a rate of \$4.50 per student, supporting program delivery to 179 students within the MD and the Town of Slave Lake. For the 2024-2025 school year they have delivered 23 farm safety presentations to students within the MD.

M.D. of Lesser Slave River	Smith School	4	37	2025-05-05
	C.J. Schurter Elementary School	9	205	2025-05-06
	C.J. Schurter Elementary School	10	218	2025-05-07
Subtotal	Sum	23	460	

For the current year, Heartland Training & Support Hub has requested \$2,070.00 to support delivery to 460 students in Smith and the Town of Slave Lake. This request is based on the same per-student rate of \$4.50.

ALTERNATIVE OPTIONS

- Option 1: Move to approve the funding amount of \$800.00 to assist with Safety Smarts programming for 2026.
- Option 2: Council may alter or deny the recommended motion.

BENEFIT/RISKS

Benefit: Ensures that rural students continue to receive high-quality farm safety education. This contributes to reducing on-farm accidents and improving long-term safety outcomes for youth living in agricultural communities.
 Risk: Lack of funding may result in a reduced number of presentations given to youth within the MD.

STRATEGIC ALIGNMENT

This initiative aligns with the MD's commitment to supporting youth education and promoting safe agricultural practices for the next generation of producers.

FINANCIAL IMPLICATION

Grants to Individuals & Organizations GL-2-63-13-00-735

OTHER CONSIDERATIONS COMMUNICATION STRATEGY

Prepared by:	Kierstin Dubitz, Agricultural Fieldman
Reviewed By:	Shari Spencer, Director of Field Services
Approved By:	Doug Baird, Interim CAO



265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | www.heartlandsupport.ca

September 9, 2025

[REDACTED]
M.D. of Lesser Slave River
[REDACTED]
[REDACTED]

On behalf of Heartland Training & Support Hub (*formerly Farm Safety Centre*), I am pleased to provide your County/MD with this annual update on the Safety Smarts program, along with our donation request for 2025.

Thanks to the generosity of many Counties, MDs, Agricultural Societies, Hutterite colonies, rural communities, and private donors, we successfully raised the matching funds required to qualify for the Sustainable Canadian Agricultural Partnership (SCAP) grant. This allowed us to resume Safety Smarts delivery in October 2024 after a temporary pause.

From October 2024 through June 2025, our team hired and trained new instructors, updated our curriculum, purchased new teaching aids and models, and most importantly, delivered 1,754 farm safety presentations to 37,118 rural elementary students at 405 schools across Alberta.

Every one of our instructors comes from a farm background and understands both the challenges and blessings of farm life. School teachers consistently tell us the program is valuable: 98% reported the presentations engaged their students, 99% said the content was relevant and informative, and 98% want the program again next year.

Safety Smarts delivery during the 2024–2025 school year within M.D. of Lesser Slave River included:

- 23 Safety Smarts presentations
- 460 students reached
- 2 schools visited

For a more detailed list of each school visit, please see the attached 2024 – 2025 School Visits Report.

Historical delivery & donation history for M.D. of Lesser Slave River:

- Our records indicate that your most recent donation was \$ 500.00 which we received on March 18, 2024.
- Since 2016, we have delivered 93 Safety Smarts to 1975 rural elementary students at schools within M.D. of Lesser Slave River.

This year, we are inviting each County/MD to contribute \$4.50 per student reached within their boundaries in the past school year. For M.D. of Lesser Slave River, this amounts to **\$2,070.00**

As a registered charity, all donations are eligible for a charitable tax receipt. We will also recognize your support on our website and social media so communities across Alberta can see which counties are sustaining this life-saving program.

How to Donate:

- [REDACTED]
- [REDACTED]

Mailing address: PO Box 291, Raymond, Alberta T0K 2S0.

Frequently Asked Questions:

1. Why only rural schools? – We focus on small rural schools outside larger cities, where children are more likely to live or spend time on farms, ride ATVs or horses, or swim in natural bodies of water. With limited funds, we must prioritize the highest-risk communities.
2. Are you government funded? – We are a non-profit and registered charity founded in 1991 by a group of farmers in Southern Alberta. While we occasionally receive government grants, we are not affiliated with government or regulatory bodies.
3. How are presentations scheduled? – We currently have 7 Safety Smarts instructors across the province, each responsible for their own region. They contact schools directly and book classroom presentations.
4. Do students get repeat content? – No. There are 7 unique presentations, one for each grade K–6. Children receive new, age-appropriate content each year. Presentations are delivered in small classroom settings, not in large gymnasiums.
5. How do donations affect delivery? – Limited funds require us to prioritize counties and MDs that support the program annually. Schools in supportive regions are booked first.

Thank you for presenting this request to your Agricultural Service Board. Please reach out directly if you have any questions about the program or the data in this letter. I am also happy to attend ASB meetings, in person or virtually, if invited.

With sincere appreciation,



[REDACTED] Executive Director
Heartland Training & Support Hub
Office: 403-752-4585

[REDACTED]
www.heartlandsupport.ca



Lesser Slave River

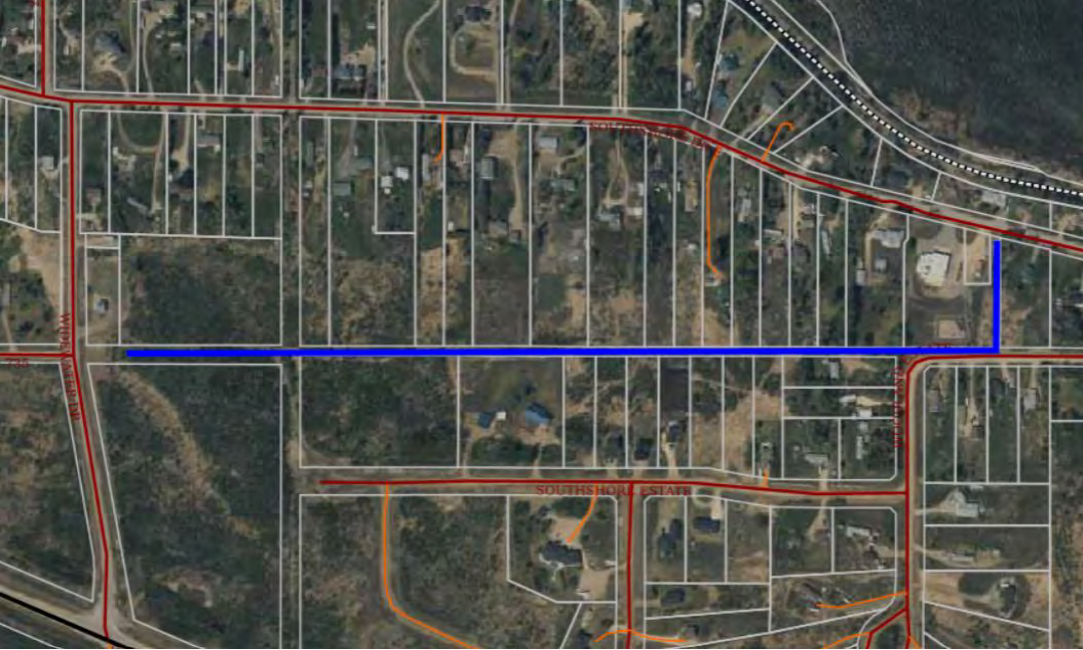
Request for Decision

Title:	Maintenance and Access along Southshore Drainage Ditch
Date:	January 28, 2026
Presented By:	Shari Spencer, Director of Field Services
Attachments:	

Proposed Motion(s)	<i>That council direct administration to place speed limit signage along the Southshore Estates Drainage Ditch and incorporate mowing into their 2026 vegetation management program.</i>
Administration's Recommendation(s)	As proposed

BACKGROUND:

In 2024, the MD constructed a drainage ditch along the backside of the Woodlands Estates/Southshore Estates subdivisions. This was done to rectify a deficiency in the subdivision, that resulted in water running down through several resident properties creating problems in rain and runoff events.



(Blue line depicts drainage ditch)

There have been conflicting opinions on how the ditch should be maintained and who/what should be allowed to access it. There is a gas line running on the Northern edge of the ditch under a berm and the ditch is on the southern edge. Some residents feel that it is used as a highway by ATV's and that trucks damage the ditch and trails when

they use it. They feel it should be closed to all but foot traffic. They also have concerns about theft and privacy. Other residents feel that they have been using it for ATV travel for decades, and don't understand why they cannot continue this practice. Some feel that ATV's will then use the gravel roads and create dust issues, they would prefer they use the trail along the ditch. Some residents depend on being able to use the path to access the back of their property to store things like campers etc.

In the summer of 2025, the landscape department was instructed not to cut the grass to discourage the public from travelling through it. Signs were also placed at each end stating that ATV's were prohibited. This was not heeded and the signs have frequently been vandalized or stolen. In the fall of 2025, several residents were concerned that the tall grass was presenting a fire hazard and the landscape department was instructed to mow it. The grass was far too high for a traditional mower and was cut with a flail mower, which some residents did not feel provided the best end product.

Administration is seeking direction from council as to how we should approach this area in the upcoming spring/summer season.

ALTERNATIVE OPTIONS:

Any of these options or combination of these options may be considered:

1. Restrict access and enforce with peace officer patrols.
2. Permit access but with reduced speeds, signage and enforced by peace officers.
3. Permit access, and encourage impacted residents to install fences for privacy and security
4. Do not maintain the area in hopes it discourages use.
5. Maintain the area periodically with a rough cut mower to ensure safety and reduce the fire hazard.

BENEFIT/RISKS:

While Administration understands that some residents may have concerns with ATV traffic, it is far more likely that through education, signage and enforcement that traffic can be slowed down to a respectful speed than eliminated entirely. Fencing and privacy trees are much more likely to solve these issues, than to change behavior that has been ingrained for years. The alternative routes for ATV traffic pose other challenges that would then need to be addressed by the MD.

By not maintaining the area, the MD potentially becomes liable for accidents or fires. This is especially risky considering that in the past year, we have seen that lack of maintenance did not decrease the use. It is safer for users and residents if the grass is maintained. It is also much easier to maintain the grass if it is done several times throughout the year as opposed to once when it is already out of control.

Whatever the direction given is, education and communication will be a critical part. Administration plans to communicate the approach on social media, at community kiosks and an insert in utility bills.

STRATEGIC ALIGNMENT:

Aligns with the MD's responsibility to provide safe, open public spaces.

FINANCIAL IMPLICATION:

Maintenance and signage costs will be absorbed into the existing transportation and landscape budgets.

OTHER CONSIDERATIONS:

N/A

COMMUNICATION STRATEGY:

A communication piece will be compiled and distributed in area utility bills, on the MD website and community kiosks.

AGENDA ITEM #5.5

Prepared By: Shari Spencer, Director of Field Services
Reviewed By: Cody Borris, Transportation Manager
Kiersten Dubitz, Agricultural Fieldman
Approved By: Doug Baird, Interim Chief Administrative Officer



Lesser Slave River

Request for Decision

Title:	Sand Bagging Attachment
Date:	January 28, 2026
Presented By:	Shari Spencer, Director of Field Services
Attachments:	Quotation (in USD)

Proposed Motion(s)	<i>That Council direct Administration to purchase a sandbagging attachment as per the attached proposal up to a maximum of \$25,000 to be funded out of the Marten Beach Flood Mitigation Project .</i>
Administration's Recommendation(s)	As proposed

BACKGROUND:

In the 2025 Capital Budget \$90,000 were allocated to flood prevention and mitigation efforts. Currently there is \$78,730 left in the project. During the 2026 Capital Budget deliberations, council instructed administration to source sandbagging implements or attachments that could improve operational efficiency when preparing or responding to overland flooding.

Administration has obtained a quote for a skid steer bucket attachment that fills twenty-six sandbags at once, or four thousand, eight hundred in an eight hour period. This is dramatically faster than what can be done by hand, and would use two staff members as compared to four or five typically used to fill bags manually. Manually, the MD can fill between five and eight hundred bags per day depending on how many staff members are available. The quote includes six thousand bags, however the shipping for up to twelve thousand bags does not change, so administration is recommending that twelve thousand bags be purchased to maximize value for shipping and brokerage fees. The sandbags ship from the United States but the company does distribute the attachment through a company based in Manitoba, that would be sourced domestically.

ALTERNATIVE OPTIONS:

1. Approve the purchase of the attachment from the project.
2. Approve the purchase of the attachment from the operating budget
3. Not approve the the purchase of the attachment

BENEFIT/RISKS:

Benefits:

- Faster response time when responding to flood events
- Less staff time tied up during a flood event

Risks:

- There is the chance that this attachment may not be used some years, when flooding is not an issue.

STRATEGIC ALIGNMENT:

- Faster response and greater ability to proactively prepare for flood events

FINANCIAL IMPLICATION:

The quote is for \$12,885(USD), however this includes 6000 sandbags but shipping does not increase for up to twelve thousand sandbags. We have calculated that the full twelve thousand sandbags would result in a final price of \$15,225(USD). This sand bags ship from the United States, so there would also be some customs, brokerage fees and GST applied at the border on this portion. We estimate the total cost to be under \$25,000.

OTHER CONSIDERATIONS:

This piece of equipment will greatly improve the MD's ability to respond and prepare for overland flood situations. The cost is nominal when compared to other equipment in our fleet.

COMMUNICATION STRATEGY:

N/A

Prepared By: Shari Spencer, Director of Field Services
Reviewed By: Cody Borris, Transportation Manager
Approved By: Doug Baird, Interim Chief Administrative Officer



**BARRIER SYSTEMS LLC
PRODUCT SPECIFICATIONS, CANADA**

Model	Description	Weight Empty	L x W x H	Material	Capability	Approx. Weight with Filled Bags
SM20 (In stock)	Skid Steer Attachment with Universal Mount Fills 20 Sandbags Per Cycle	1,150 LBS	80"x46"x32"	3/8" Plate Steel	4,800 bags in eight-hour period	1,800 LBS Through 2,100 LBS
SM26 (Made to order)	Loader Attachment Fills 26 Sandbags Per Cycle For 76"-99" Bucket Widths	1,200 LBS	103"x48"x24"	3/8" Plate Steel	6,200 bags in eight-hour period	2,260 LBS Through 2,650 LBS

Mounting hooks, support arms and/or complete hydraulic hookup included with each SandMaster26-unit purchase.

Complete hydraulic hookup included with each SM20- unit purchase.

One Speed Loader Kit included with each SandMaster unit purchase.

SANDMASTER SANDBAGS SPECIFICATIONS

Part #	Description	Denier	Size	Weave	UVI
SB01 (In stock)	SandMaster Polypropylene Sandbag	850	23"x14"	10x10	High (1600 Hours)

¼" poly twine draw string sewn in top of bag for closing purposes as well as a handle to drag or carry the bags

Freight For Canada Purchases Only: SandMaster 20 Units are FCA Edwin, MB, Canada R0H 0G0

Freight: SandMaster 26 Units are FCA Napoleonville, Louisiana 70390

Freight: SandMaster Sandbags are FCA Moody, Alabama 35004 or Fort Worth, Texas 76140
 PO Box 854 Kula, Hawaii, 96790 (509) 899-7584
 Jess Hartley / jess@barriersystemsllc.com

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Hydraulic Technology replaces hand labor for fast and efficient on-site filling and placement of sandbags.

Benefits of the SandMaster Sandbagging System:

- Easily attaches to skid steers and loaders
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- Drastically reduces the labor force required
- Dramatically increases productivity
- Works well with other materials such as dirt, rocky soils and gravels in the event sand is unavailable
- Pays for itself quickly
- Durable with very few moving parts

The **SandMaster 20** attaches to skid steers and can produce 4,800 sandbags in 8 hours.

The **SandMaster 26** attaches to front end loaders with buckets 7'-8'+ in width and can produce 6,200 sandbags in 8 hours.



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LINE CARD

INDUSTRIES

GOVERNMENT

Department of Defense
Emergency Management Agencies
Homeland Security Agencies
Public Works & Road Departments
Department of Transportation



SM20
For Skidsteers



SM26
For Backhoe Sized Buckets



COMMERCIAL

Pipelines
Construction
Agricultural
Healthcare
Landscape
Mining
Rail Transportation

APPLICATIONS

Flood Protection
Troop Protection
Firing Ranges
Demolition Protection
Pipeline Construction
Shoreline Protection
Spill Containment
Erosion Control
Sediment Control
Water Diversion





Lesser Slave River

Request for Decision

Title:	Letter of Support – Athabasca Recreational Trails Association
Date:	1/28/2026
Presented By:	Doug Baird, CAO
Attachments:	Email Request Letter of Support

Proposed Motion	<i>That Council provides the Athabasca Recreational Trails Association with a Letter of Support for its grant and volunteer funding applications.</i>
Administration's Recommendation(s)	As proposed.

BACKGROUND:

On January 18, 2026, Administration received a request from the Athabasca Recreational Trails Association seeking a Letter of Support from the Municipal District to assist the Association in funding opportunities.

In previous years, the Municipal District has provided a Letter of Support.

FINANCIAL IMPLICATION:

Providing a letter of support does not tie the Municipal District in any monetary obligation.

COMMUNICATION STRATEGY

A letter of Support will be provided to the Athabasca Recreational Trails Association via email.

Prepared By: Lana McCann, Municipal Clerk
Reviewed By: Marilyn Gladue, Executive Assistant
Approved By: Doug Baird, Chief Administrative Officer



Lesser Slave River

January 28, 2026

Attention: Lyne Jewell
President, Athabasca Recreational Trail Association
Lyne.jewell53@gmail.com

**Re: Community Facility Enhancement Program
Letter of Support – Athabasca Recreational Trails Association Application**

On behalf of the Council for the Municipal District of Lesser Slave River No. 124, we are pleased to support the Athabasca Recreational Trails Association's on their efforts to seek grant funding opportunities and volunteering initiatives.

The Association plays a vital role in the maintenance and repair of the Peace River Trail, ensuring it remains accessible and enjoyable for residents and visitors. Their work enhances recreational opportunities throughout our region, and we commend their ongoing commitment to improving this important community asset.

We are confident that the Association's continued efforts will provide meaningful benefits to the community and strengthen outdoor recreation in our district.

Sincerely,

Murray Kerik,
Reeve

cc: MD Council

From: TEC Municipal Engagement <TEC.MunicipalEngagement@gov.ab.ca>
Sent: Thursday, January 22, 2026 9:37 AM
Cc: TEC Municipal Engagement <TEC.MunicipalEngagement@gov.ab.ca>
Subject: Spring 2026 Rural Municipalities of Alberta Convention

Good morning,

I am pleased to advise there may be an opportunity to meet with the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors, during the upcoming Spring 2026 Rural Municipalities of Alberta Convention in Edmonton, from March 16-18, 2026.

Please **REPLY to this email by Monday, February 2, 2026**, to express your interest for a meeting. We request that you include your top three priority items for discussion along with a list of potential meeting attendees.

A response will be provided once availability and a meeting schedule are confirmed.

Kind regards,

Jessica Kalmar (she/her)

Issues Manager, Office of the Assistant Deputy Minister

Construction and Maintenance Division

Transportation and Economic Corridors

Government of Alberta

Tel 780-644-3230

Cell 587-334-3664

Jessica.Kalmar@gov.ab.ca





Lesser Slave River

Request for Decision

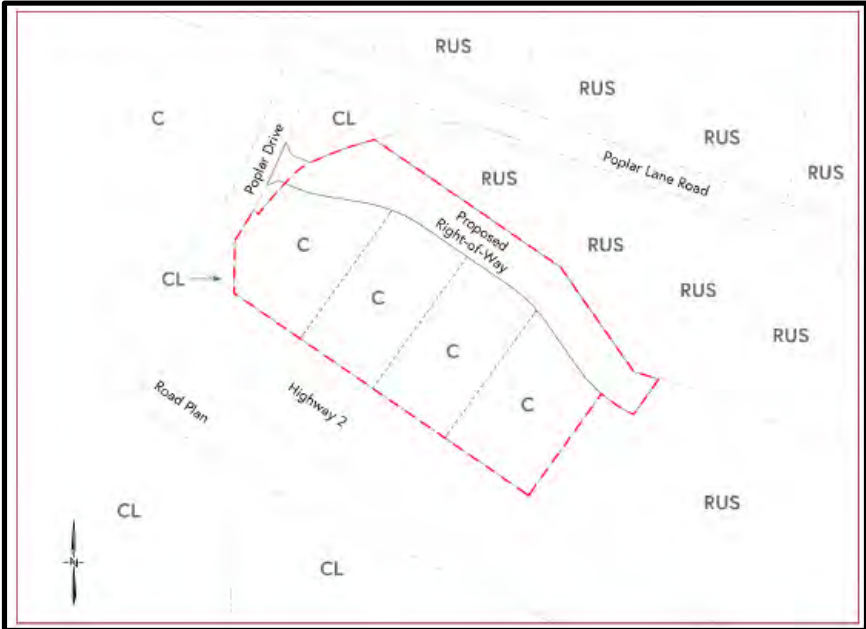
Title:	Bylaw 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane)
Date:	January 28, 2026
Presented By:	Ann Ásfrid Holden
Attachments:	Bylaw, Application, Maps

Proposed Motion	<i>That Council gives Second Reading to Bylaw 2025-13 being a Land Use Bylaw Amendment #1 to redesignate a portion of the parcel legally described as 1125738; 1; 1 from Residential Un-Serviced (RUS) to Commercial (C).</i>
Administration's Recommendation(s)	As proposed

BACKGROUND:

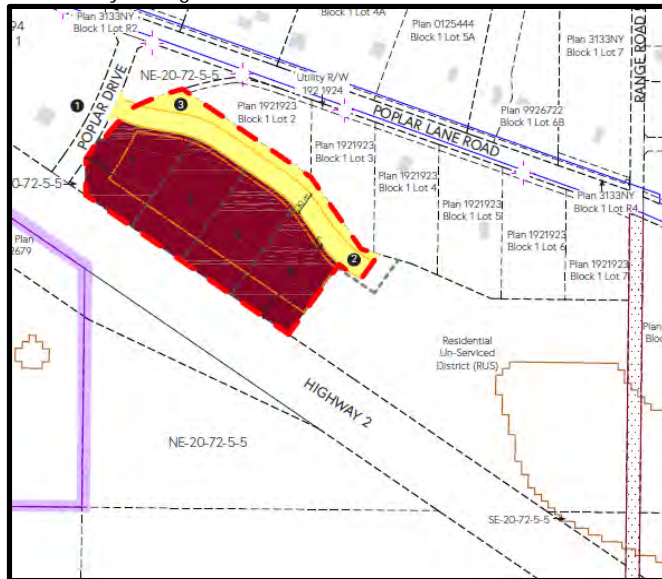
An application has been received to amend land use district of 1125738; 1; 1 from Residential Un-Serviced (RUS) to Commercial (C) in the Land Use Bylaw 2025-07.

The intent of redistricting is to develop commercial development within a portion of 1125738; 1; 1. The proposed redistricting will include a portion of the existing Residential Un-Serviced (RUS) District to Commercial (C) District in the western portion of the subject site.



Picture 1: The portion of 1125738; 1; 1 that is proposed to be redistricted in red. The remainder (more than half) of the lot will remain Residential Un-Serviced.

The owner is looking to develop the lots along the edge of HWY 2 for commercial use. A subdivision approval has conditionally been granted for the lot as seen below:



Picture 2: The only portions of the lot that is proposed to be redistricted is highlighted in red. The yellow is a road and a stormwater management area.

The proposed commercial development is consistent with the MDP's objectives to integrate commercial development in the appropriate locations within Community Areas. The main purpose of a Community Area is to encourage the growth in an effective and orderly manner, discouraging premature expansion of lands and the negative impact of municipal resources or resource-based industrial on surrounding lands. By integrating commercial within this Community Area, the proposed redistricting enables efficient utilization of land that adjoins a major highway. Being adjacent to the major highway is less desirable for residential in comparison to the proposed commercial uses. The proposed access management also reduces impacts on existing residential community within Poplar Lane. Because these lands are in close proximity to Highway 2 that has heavy traffic movement, these lands are considered more suitable for commercial uses. At the same time, the proposed change in land use will also provide a greater tax return to the M.D. that will contribute to supporting the existing infrastructure in comparison to the traditional residential tax base.

The developer's wish was originally to rezone lot 1 to commercial and lots 2, 3, and 4 to light industrial district. This concept was brought to an open house for public input on April 24, 2025. Based on the feedback from the open house, the developer amended the application to commercial use only for the proposed lots.

Unlike most land use bylaw amendment applications where the uses are decreasing (from agriculture to residential), this is an application that would allow a larger number of uses and must therefore be considered with care. Additional uses that will be allowed is listed in the strategic alignment section.

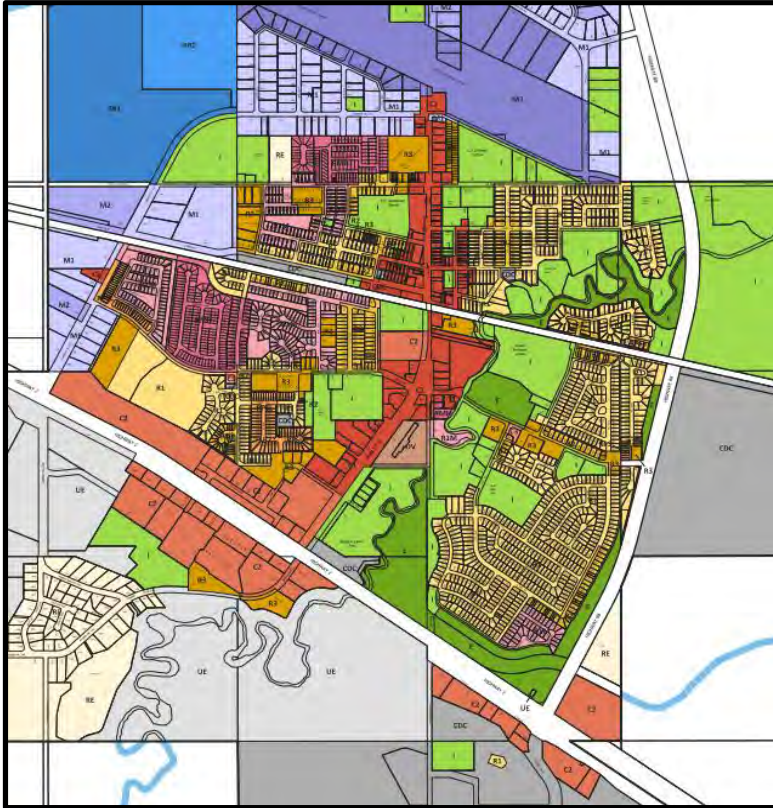
ALTERNATIVE OPTIONS:

Not proceed with second reading.

BENEFIT/RISKS:

The risks with redistricting a lot to commercial is noise pollution, heavy traffic, light pollution, municipal infrastructure, safety, and compatibility to adjacent land uses. Commercial uses have more impact on the land and surrounding land than residential uses.

The benefit of rezoning is to increase the inventory of Commercial land in the MD of Lesser Slave River. As seen below from the Town of Slave Lake, it is common to have commercial districts along highways and Main Street. For comparison, the edge of Wal-Mart is 199 m from the nearest dwelling in Gloryland (building, not lot line), while the nearest dwelling to the proposed area to be rezoned commercial for this application is 160 m.



Picture 3: Commercial areas in the Town of Slave Lake in red along Highway 2 and Main Street

STRATEGIC ALIGNMENT:

Municipal Development Plan

2.1 COMMUNITY AREAS

2.1.1 The Community Areas are illustrated on Map 1 and include:

(h) Poplar Lane

Development in the Community Areas shall be predominantly residential in nature, with commercial, institutional and light industrial uses permitted only where they are compatible with surrounding residential development and located in areas that minimize land use conflict, traffic impacts, or nuisances.

The MDP allows for commercial uses within a community area where they are compatible with residential uses.

Highway Commercial

3.1.2 Highway commercial development—including uses such as hotels, gas stations, automotive services, and restaurants—may be permitted along designated highways shown on the Policy Area Maps, where appropriate.

Such developments shall be evaluated based on:

- **Compatibility with surrounding land uses**, The MD owned land across the road is designated commercial in the land use bylaw. The residential zoned lots that would be closest to the commercial lots are owned by the developer. Other lots in the area are too large for typical residential use and some of the owners therefore use them for home-based

businesses. Landscaping is also proposed for the north side of the access roadway in the stormwater management area (see Picture 2, the portion highlighted in yellow) to mitigate visual and noise impacts on the neighbourhood.

- **Protection of environmentally sensitive features,** The wetland on the lot has been purchased and the soil is in the process of being replaced by clay/sand.
- **Availability and capacity of municipal or private servicing,** municipal water can be extended (at the developer's cost) to the commercial lots.
- **Safe and efficient site access.** A traffic impact assessment was undertaken by the developer. After concerns were raised at the open house, one option for the MD is to add traffic calming measures to make it less conducive to support through traffic, restricting right out turning from the site access onto Poplar Drive.

Site accesses must be approved by both the MD and the Provincial regulatory body responsible for highways, in accordance with applicable highway access standards and development regulations. The application has been referred to Alberta Transportation and Economic Corridors.

Hamlets

2.1.4 The MD shall encourage new development within its existing hamlets where it can be supported by existing infrastructure, community services, and location advantages. Each hamlet shall be considered a potential growth node capable of accommodating an appropriate mix of residential, commercial, recreational, and institutional land uses, provided such development is compatible with the scale and character of the community.

The MD also supports efforts to improve the long-term viability and vibrancy of its hamlets, including:

- Development of group homes, seniors housing, and community programs (such as youth initiatives),
- Enhancement of local recreation facilities, and
- Policies and investments that attract and retain residents and services.

Although the proposed amendment is not happening in a hamlet, the area has the population that far exceeds most of the hamlets in the MD. Future developments should fit with the scale and character of the community.

Land Use Bylaw No. 2025-07

Section 3.1 Amendment Procedure

Section 3.1.1

All amendments to this Bylaw shall be made by COUNCIL by Bylaw and in accordance with the MGA.

Section 3.1.2

All proposals for a Land Use Bylaw amendment for lands located within 3.2 km of a rural municipality shall be circulated to that municipality, and the Town of Slave Lake, for comment and input before a decision on the proposal is made.

The proposed amendment has been distributed to the Town of Slave Lake.

Section 3.1.7

The DEVELOPMENT AUTHORITY shall assess a proposed redistricting by considering the potential IMPACT any of the permitted uses may have on the existing community and prepare a recommendation to COUNCIL in accordance with its assessment. If there is a potential of significant impacts arising from one of the uses and/or the redistricting does not align with the MDP and/or other STATUTORY PLANS, the recommendation from the DEVELOPMENT AUTHORITY shall be to decline the application. The permitted uses are listed below under headline *Section 7.5.2 Permitted Uses* with the definition to each use.

Section 7.5 Commercial District:

Purpose: To accommodate a range of retail and service commercial opportunities throughout the Municipality.

The Land Use Bylaw 2025-07 requires a minimum size of 0.05 ha (0.124 ac) for a parcel in the Commercial District.

The parcel sizes proposed in the subdivision are 1.50 -1.51 ha (3.7 - 3.73 ac) and is more than adequate to accommodate a number of the uses listed in the commercial district.

Section 7.5.2 Permitted Uses:

The application to redistrict 0627855; 1; 4 from Residential Un-Serviced to Commercial District proposes to add a few uses to that were not allowed under the Residential Un-Serviced (RUS) land use district. The permitted uses that the

municipality must approve as long as all other regulations are met. The comments below are for the permitted uses in the commercial district and is not what the applicant is proposing to use the lot for. Since redistricting allows all the uses, they must be considered during the land use bylaw amendment process. The permitted uses in the Commercial (C) district includes the following:

AMUSEMENT FACILITY: means a development for spectator or participant uses, both indoor and outdoor, including, but not limited to movie theatres, bowling alleys, theatres, fair grounds, arcades, miniature golf and billiards.

The lot size of the proposed commercial lots is 1.51 hectares (acres). This size is large enough for an amusement facility. The impact is traffic/access and municipal infrastructure.

BREWERIES, WINERIES AND DISTILLERIES: means the manufacturing, packaging, bottling, canning of beer, wine, spirits or other alcoholic beverages for on-site or off-site consumption. These developments may include the preparation and sale of food for on-site or off-site consumption.

An example of a brewery is Dog Island Brewery in Slave Lake. The brewery in the town sits on approximately 1 acre lot. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

BUSINESS SERVICES: means a development that provides support services to businesses. This includes, but is not limited to: print services; janitorial services; and office equipment repairs and sales.

The proposed lots could easily accommodate this type of use without interfering much with the residential neighbourhood. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

CARETAKER/SECURITY RESIDENCE: means an accessory development that provides accommodation for the sole purpose of security personnel and/or the accommodation for required on-site employees.

The size of the parcel allows the owner to have two dwelling units on the lot, therefore the security residence is not going to have an impact above and beyond what the lot could be approved for as a Residential Un-Serviced lot. The impact is traffic/access, municipal infrastructure, safety, compatibility with adjacent land uses.

COMMERCIAL AGRICULTURAL OPERATIONS: means the on-site commercial sale of agricultural and agricultural related products to the general public, including, but not limited to: seed cleaning and/or treating plant for commercial use; pesticide sales' retail facility for commercial sales of products from tertiary agricultural operations; and abattoir for commercial sales.

The impact of this use is increased traffic for workers and/or customers, visual, dust, odour, light, vibration, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. The impact is visual appearance, noise, odour, light, dust, traffic/access, vibration, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses.

COMMERCIAL GREENHOUSE: means a development where vegetables, flowers and other plants are grown for sale as plants or seeds. This includes, but is not limited to: plant nurseries; garden centres; and market gardens.

Traffic, nutrient runoff and water use are the main impacts on the neighbourhood. Few chemicals are permitted in greenhouse vegetable production for pest control. (Source Agri-Facts Practical Information for Alberta's Agriculture Industry). Additional requirements for Commercial Greenhouse is found in section 10.2.

CONVENIENCE RETAIL STORES: means a development used for the retail sale of goods and services. This includes, but is not limited to: small grocery stores, drug stores, and convenience stores.

A convenience store was specifically mentioned by one of the attendees for the open house about a desired use for the area. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

DAY CARE SERVICES: means a development licensed by the province to provide care, education and supervision to children or elderly persons, but does not include overnight accommodation. This includes but is not limited to: day care centres; elder care centres; kindergartens; play schools; and nursery schools.

This is not a highly intense land use; however, it brings life into a community. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses. Additional requirements for Day Care Services is found in section 10.3.

DOMESTIC ANIMAL CARE SERVICES: means a development that provides for the care and/or training of domestic animals, but does not include overnight care of the animal. This includes, but is not limited to: dog and cat day care services and grooming services.

This is not a highly intense land use.

DWELLING, LIVE WORK UNIT: means a building that contains a dwelling unit that is secondary to a floor space dedicated for the purpose of conducting work or providing a service with an internal connection between the two uses. For example, a dwelling unit is located above a convenience store; the convenience store is the primary land use and the owner of the convenience store lives in the attached dwelling unit. This is different than home occupations, where the dwelling unit is the primary use, and the occupation is the secondary use.

In newer urban areas, this type of building is becoming popular. Municipalities who only focus on increasing residential neighbourhoods end up with unsold lots, because nobody will move to a place that cannot offer jobs. The impact is traffic/access, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. Additional requirements for Dwelling, Live Work Units is found in section 7.5.7.

DWELLING, MULTI UNIT: means a BUILDING that contains five (5) or more DWELLING UNITS.



Typically multi units are found along roads that are suited to handle a larger number of cars. The impact is visual appearance, traffic/access, light, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. Additional requirements for Dwelling, Multi-Unit is found in section 7.5.5.

EATING AND DRINKING ESTABLISHMENTS: means a development used for the sale of prepared food and beverages to the public for on-site or off-site consumption. This includes, but is not limited to: fast food establishments, restaurants, neighborhood bars and pubs, and breweries.

In an ideal neighbourhood, you will find a place for people to gather. Place-making is important in planning literature. A place that promote sociability where you can easily meet others is important for place making. The social gathering spaces are mostly private businesses, and the municipality should enable places where such entities are allowed to operate. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

FARMER'S MARKET: means a development used for the sale of new or used goods by multiple vendors renting tables or space either in an enclosed building or outdoors, this includes, but is not limited to: farmer's markets, flea markets, and swap meets. This does not include grocery stores, retail stores, or supermarkets.

Farmers' markets are important because they support local economies by providing direct income to farmers, increase access to fresh and nutritious food, and promote community health through education and social interaction. They also benefit the environment by reducing food miles and supporting sustainable farming practices, while fostering a stronger, more resilient local food system. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

GENERAL COMMERCIAL SERVICES: means a development where products or services are made available to consumers. This includes but is not limited to: automotive and equipment repair shops; automotive and minor recreation vehicle sales and rentals; equipment rentals; fleet services; and household repair services.

This use includes vehicle sales and repair shops. Having this use close to a highway is beneficial. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

GENERAL RETAIL STORES: means a development used for the rental, sale and repair of household and office goods.

This use is the general stores found in any downtown.

GOVERNMENT SERVICES: means a development providing municipal, provincial or federal government services directly to the public or the community at large. This includes, but is not limited to: municipal, provincial or federal buildings; fire stations, police stations; post offices and distributions centres; and social services offices.

Government services may offer a place for steady employment.

HEALTH AND MEDICAL SERVICES: means a development where physical or mental health services are provided on an out-patient basis. Such services may be of a preventative, diagnostic, treatment, therapeutic, rehabilitative, or counseling nature. This includes, but is not limited to: medical, chiropractic, and dental offices, health clinics, physiotherapy and counseling services. An accessory use to this development includes drugs stores, medical supply stores, and pharmacies.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

MARINA: means a development where boats and boat accessories are berthed, stored, serviced, repaired or kept for sale or rent, and where facilities for the sale of marine fuels and lubricants may be provided. This use may include convenience retail stores, recreational uses, and passive recreation as an accessory use.

Not a likely use for this lot.

PERSONAL SERVICE SHOPS: means a development that provides personal services to an individual. This includes, but is not limited to: barbershops, hairdressers, beauty salons, tailors, dry cleaning establishments and laundromats.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

PROFESSIONAL, FINANCIAL, AND OFFICE SUPPORT SERVICES: means a development that provides professional, management, administrative, consulting and financial services to consumers. This includes, but is not limited to: accountants, architects, engineers, lawyers, banks, insurance companies, and real estate firms.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

PUBLIC UTILITIES: means a system or works used to provide one or more of the following for public consumption, benefit, convenience or use: water or steam; sewage disposal; public transportation operated by or on behalf of the municipality; irrigation; drainage; fuel; electric power; heat; waste management; residential and commercial street lighting; telecommunications infrastructure, including internet infrastructure, fibre optics, etc.; and includes the thing that is provided for public consumption, benefit, convenience or use. This includes buildings and structures associated with public utilities.

RECREATIONAL VEHICLE (UP TO 2 UNITS): The following definition is taken from the Term Definition list as the use is not included in the use definition list. Recreational vehicle means a vehicle that is designed for temporary accommodation and for recreational uses, such as camping. This includes, but is not limited to: holiday trailers, tent trailers, travel trailers, 5th wheel trailers, motorhomes, and camper vans that do not meet the Alberta building code for permanent dwellings. A recreational vehicle shall not, in any circumstance, be considered or used as a permanent dwelling. Additional requirements for Recreational Vehicle are found in section 10.10.

RECREATIONAL VEHICLE STORAGE: means a development where recreational vehicles as well as boats and all off-highway vehicles are stored outdoors on a lot on a commercial basis when they are not in use.



This use is not beautiful; however, landscaping and buffering can be incorporated into the subdivision design as per section 2.3.2 of the Municipal Development Plan. Additional requirements for Recreational Vehicle are found in section 10.11.

TOURIST ACCOMMODATIONS: means establishments that are primarily focused on accommodating visitors to the MD. This includes, but is not limited to: hotels, motels, rental cabins, and hostels. Developments may include accessory uses such as convenience retail stores, passive recreation, or other recreational uses.

The location along a highway is suitable for tourist accommodations. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

VETERINARY SERVICES: means a development such as a hospital or shelter used for the temporary accommodation, care, treatment or impoundment of animals. This includes, but is not limited to animal veterinary clinics, animal hospitals, shelters, and veterinary offices. This use does not include kennels.

The impact of veterinary services is traffic, parking, noise, light, dust environmental, municipal infrastructure, cumulative and safety.

WAREHOUSE SALES: means a development used for the wholesale and retail sale of bulky goods, typically within an enclosed building, although there may be some instances where products are located outside. This includes, but is not limited to: furniture, appliance, and building material sales.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

Reminder to Council of how the Land Use Amendment process works:

When redistricting is required, MDLSR needs a land use amendment (Three readings are required with a Public Hearing after the First Reading). The Second Reading happens after the Public Hearing. Third Reading can follow either when the subdivision is nearing completion or after the Second Reading.

FINANCIAL IMPLICATION:

Standard costs to process a change in land use application (Planning & Development staff time, advertising) can be anticipated.

Taxation: Use trumps zoning. A non-residential tax rate would be applied to assessment and result in a higher tax bill when development is happening.

Transportation: has no concerns with the proposed redistricting.

Utilities: has no concerns with the proposed amendment.

Protective Services: has no concerns with the proposed rezoning.

OTHER CONSIDERATIONS:

The lot is not within the IDP area; however, the lot is designated Rural Residential on the Intermunicipal Development Plan.

Section 692 of the *Municipal Government Act (MGA)* requires a municipality to hold a public hearing with respect to

amending a statutory plan or land use bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

COMMUNICATION STRATEGY:

The application has been distributed to other MD departments (bylaw, transportation, and utilities for comments). There are no concerns from Transportation, Utilities and Bylaw Enforcement. A submission has been made to Alberta Transportation and Economic Corridors, Town of Slave Lake and Sawridge First Nation. The referral list to adjacent landowners was extended to areas where many of the residents came to the Open House. Landowners were notified via letter. The public hearing was also advertised as per the *MGA* (Lakeside Leader, MD Website, and a Notice posted at MD Office).

Prepared By: Ann Åsfrid Holden, Planning & Development Officer
Reviewed By: Elizabeth Krumes, Planning & Development & Protective Services
Approved By: Doug Baird, Chief Administrative Officer



BYLAW 2025-13

A BYLAW OF MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124 IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW 2025-07 LAND USE BYLAW AMENDMENT #1

WHEREAS Sections 640 (1) of the *Municipal Government Act*, RSA 2000, and amendments thereto, empowers a Council to adopt a Land Use Bylaw within the Municipal District of Lesser Slave River No. 124;

WHEREAS the Municipal District of Lesser Slave River No. 124 Council has adopted Bylaw 2025-07 Land Use Bylaw;

WHEREAS Section 191 (1) of the *Municipal Government Act*, and amendments thereto, provides the power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw;

WHEREAS the amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise;

WHEREAS the Council for the Municipal District of Lesser Slave River No. 124 deems it appropriate and expedient to amend Bylaw 2025-07 Land Use Bylaw; and

NOW THEREFORE the Council of Municipal District of Lesser Slave River No. 124 in the Province of Alberta, duly assembled, hereby amends Bylaw 2025-07 Land Use Bylaw as follows:

1. The land use district of part of 1125738; 1; 1 changes from Residential Un-Serviced (RUS) to Commercial District (C), as shown on Schedule "A" which is attached hereto and forms part of this Bylaw.
2. The location of 1125738; 1; 1 is in Poplar Lane as shown on Schedule "B" which is attached hereto and forms part of this Bylaw.
3. Bylaw 2025-07 Land Use Bylaw is hereby amended.
4. Bylaw 2025-13 Amendment #1 forms part of Bylaw 2025-07 Land Use Bylaw.
5. This Bylaw 2025-13 Amendment #1 becomes effective upon the date of the final passing thereof.

This Bylaw takes effect immediately after third reading and upon being signed.

READ for a first time this _____ day of _____, 2025

ADVERTISED the first time this _____ day of _____, 2026

ADVERTISED a second time this _____ day of _____, 2026

PUBLIC HEARING held on _____ day of _____, 2026

READ for a second time this _____ day of _____, 2026

READ for a third and final time this _____ day of _____, 2026

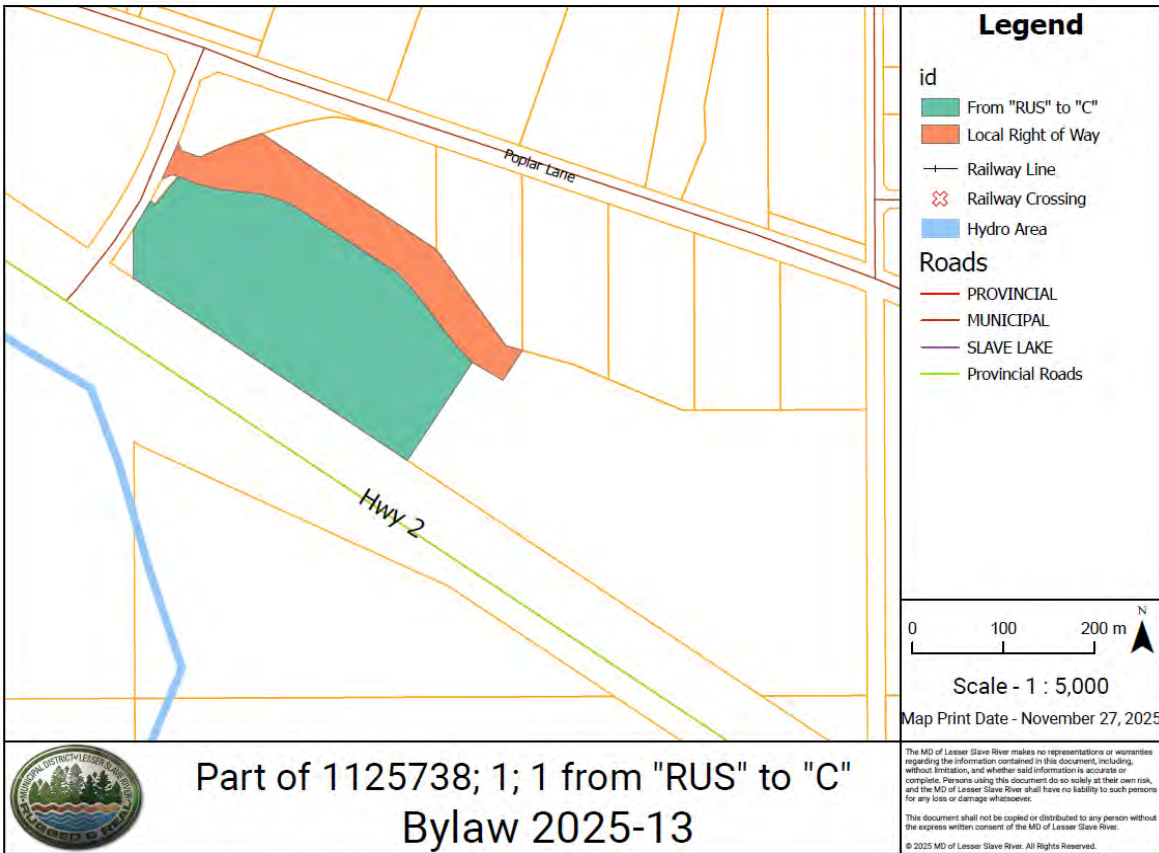
Reeve

Chief Administrative Officer



BYLAW 2025-13

SCHEDULE "A"



Schedule "B"





Lesser Slave River Planning & Development

Application no.:

Form Received: *Apr 16/25*

LAND USE BYLAW AMENDMENT APPLICATION

This form is to be completed in full wherever applicable by the registered owner of the land that is subject of the application or by a person authorized to act on the registered owner's behalf.

APPLICANT NAME	HOME PHONE	MOBILE PHONE
MAILING ADDRESS	POSTAL CODE	
EMAIL ADDRESS		
<i>Complete below if different from applicant:</i>		
REGISTERED LANDOWNER NAME	HOME PHONE	MOBILE PHONE
MAILING ADDRESS	POSTAL CODE	

LAND LOCATION

NE	20	72	5	5	OR	1	1	112 5738
Quarter	Section	Township	Range	Meridian		Lot	Block	Plan

LAND USE CLASSIFICATION AMENDMENT PROPOSED

FROM: Residential Un-Serviced District TO: Commercial District and Light Industrial District

IS THIS AMENDMENT A CONDITION OF SUBDIVISION OR DEVELOPMENT? YES NO

DESCRIBE THE HISTORICAL USE/CONTENTS OF THE LAND *(Please check all that apply)*

<input type="checkbox"/> Gravesite	<input type="checkbox"/> Industrial Site	<input type="checkbox"/> Oil/Gas	<input type="checkbox"/> Landfill	Sewage: <input type="checkbox"/> Open Discharge <input type="checkbox"/> Lagoon
<input type="checkbox"/> Storage of Hazardous Materials	<input type="checkbox"/> Other			

REASONS SUPPORTING PROPOSED AMENDMENT *(Please include additional pages if space below is insufficient)*

Redistricting the subject lands from Residential Un-Serviced (RUS) to Commercial (C) and Light Industrial (LI) is a strategic opportunity to support economic development while remaining compatible with the surrounding context. The site, currently undeveloped and districted as Residential Un-Serviced District and is ideally located on the east side of Poplar Drive across from the Slave Lake Visitor Information Centre, making it well-suited for small-scale commercial uses that serve both tourists and the local community. The proposed light industrial area offers excellent access and visibility to Highway 2, addressing the limited market demand for residential development in this location. Retaining a portion of the land as RUS ensures flexibility for future use, while landscaping and a 40-metre setback help buffer potential impacts to nearby residential areas. More information can be found in the Redistricting Report.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$____, AND HEREBY DECLARE THAT THE ABOVE INFORMATION IS, TO THE BEST OF MY/OUR KNOWLEDGE, FACTUAL AND CORRECT.

NOTE: Registered owner's signature is required if different from applicant.

APPLICANT SIGNATURE	DATE April 5, 2025
REGISTERED LANDOWNER SIGNATURE	DATE

MUNICIPAL DISTRICT of LESSER SLAVE RIVER no.124 | BOX 722, SLAVE LAKE AB T0G 2A0 | Tel 780.849.4888 | Toll-Free 1.866.449.4888 | Fax 780.849.4939
 BOX 93, FLATBUSH AB T0G 0Z0 | Tel 780.681.3929 | Toll-Free 1.866.681.3929 | Fax 780.681.3936



Lesser Slave River
Planning & Development

LAND USE BYLAW AMENDMENT APPLICATION | RIGHT OF ENTRY

Please complete the following right-of-way form and include it with your Development Permit Application.

Right of Entry for an Authorized Person of the Municipal District of Lesser Slave River no. 124 for the purpose of a Site Inspection of the Land Affected by the Proposed Permit Application.

I DO

I DO NOT

give consent for an authorized person of the Municipal District of Lesser Slave River no. 124 to enter upon the land that is subject to the application for the purposes of making a site inspection in order to evaluate the proposed application and monitor its compliance.

LAND LOCATION

NE	20	75	5	5	OR	1	1	112 5738
Quarter	Section	Township	Range	Meridian		Lot	Block	Plan

Nicole Cronkhite

APPLICANT NAME (PLEASE PRINT)

APPLICANT SIGNATURE

DATE April 5, 2025

FOR ADMINISTRATIVE USE

FEE ENCLOSED:

Yes No

AMOUNT:

RECEIPT NO.:

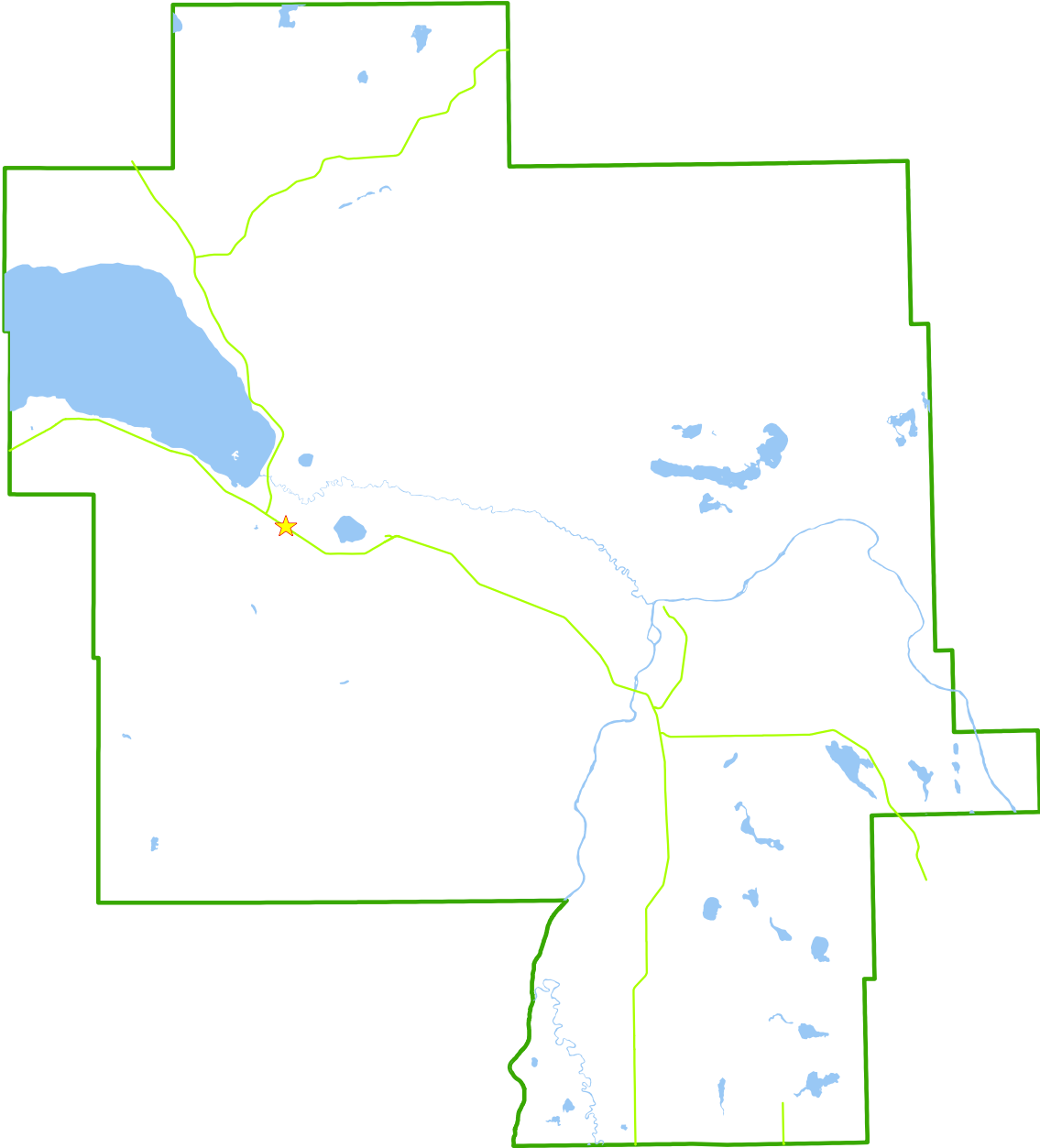
MUNICIPAL DISTRICT of LESSER SLAVE RIVER no.124 | BOX 722, SLAVE LAKE AB T0G 2A0 | Tel 780.849.4888 | Toll-Free 1.866.449.4888 | Fax 780.849.4939

BOX 93, FLATBUSH AB T0G 0Z0 | Tel 780.681.3929 | Toll-Free 1.866.681.3929 | Fax 780.681.3936



Municipal District of
Lesser Slave River 124

BYLAW 2025-13
General Location



Legend

- ★ Subject Property
- Provincial Roads
- Water Bodies
- MD Boundary

M.D. of Lesser Slave River 124 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk and M.D. of Lesser Slave River 124 shall have no liability to such persons for any loss or damage whatsoever.

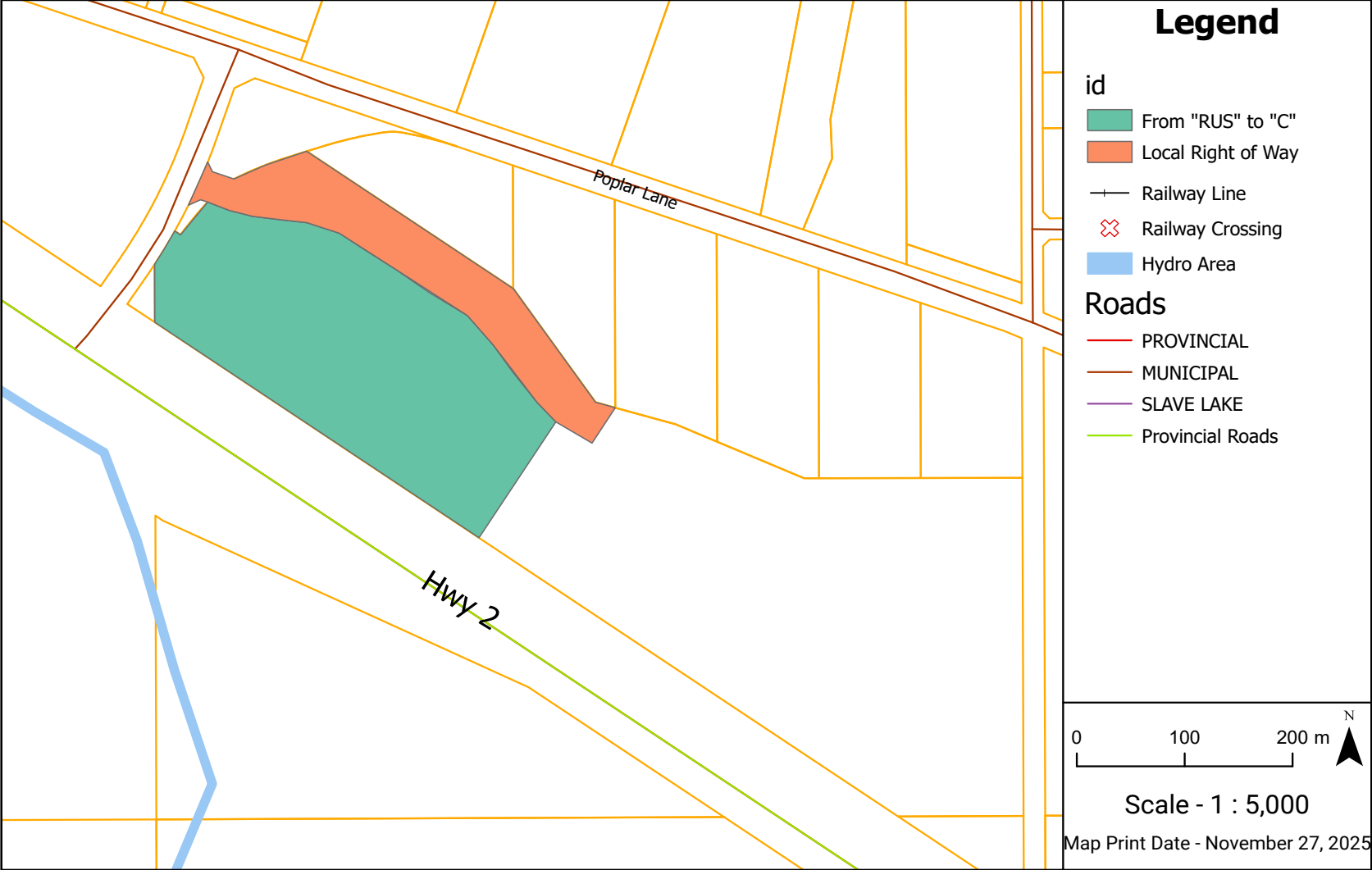
This document shall not be copied or distributed to any person without the express written consent of M.D. of Lesser Slave River 124.

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0 8 16 Km.

Scale - 1 : 6,000

Map Print Date - November 27, 2025



Part of 1125738; 1; 1 from "RUS" to "C"
Bylaw 2025-13

The MD of Lesser Slave River makes no representations or warranties regarding the information contained in this document, including, without limitation, and whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the MD of Lesser Slave River shall have no liability to such persons for any loss or damage whatsoever.

This document shall not be copied or distributed to any person without the express written consent of the MD of Lesser Slave River.

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Lesser Slave River

Council Briefing

Title:	2026 Spring Rural Municipalities of Alberta (RMA) Convention March 16-18, 2026
Date:	January 28, 2026
Presented By:	Doug Baird, Interim CAO
Attachments:	2026 RMA Info

Proposed Motion:	<i>Move to accept the 2026 Spring RMA briefing as information and approve the following Council members _____ to attend the 2026 Convention on March 16 – 18, 2026, in Edmonton, Ab.</i>
Administrations Recommendation(s):	

Background

RMA Conventions are held two times per year, one in the Spring and one in the Fall, at the Edmonton Convention Centre in Edmonton, Ab. Each convention sees a variety of plenary addresses and workshops, as well as the ministerial forum and resolutions session. In addition to these events, the fall convention hosts the opposition party leader plenary, as well as our RMA Board elections. The RMA and Canoe Tradeshow is held during the fall convention to better serve our members as they go through the budget process within their municipalities.

Issues

Interests

RMA provides an excellent opportunity for networking with colleagues, discussing issues with various Ministers and participating in various Elected Official Education Program Courses.

Alternatives

Analysis

Next Steps

To register Council members and Staff that are attending.

Prepared by: *Marilyn Gladue, Executive Assistant*
 Reviewed by: *Doug Baird, Interim CAO*
 Approved by: *Doug Baird, Interim Chief Administrative Officer*

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Spring Convention

2026

We are excited to welcome you to an action-packed **2026 Spring Convention**.

Date: March 16-18, 2026

Location: Edmonton Convention Centre, 797 Jasper Ave NW, Edmonton, AB T5J 1N9 (<https://maps.app.goo.gl/NyoTyy9idydtWNin8>)

About The Conventions

The RMA hosts two conventions per year, one in spring and one in fall, at the Edmonton Convention Centre in Edmonton, Alberta. Each convention sees a variety of plenary addresses and workshops, as well as the ministerial forum and resolutions session. In addition to these events, the fall convention hosts the opposition party leader plenary, as well as our RMA Board elections. The RMA and Canoe Tradeshow is held during the fall convention to better serve our members as they go through the budget process within their municipalities.

Registration

Registration for the 2026 Spring Convention will open soon. Please see the relevant registration prices below:

Registration Type	Cost
RMA Full Member	\$700.00 + GST
RMA Full Member & EOEP Course	\$1,125.00 + GST

EOEP Only	\$425.00 + GST
Guest/Other Organization	\$960.00 + GST
Government	\$900.00

If you have any questions or concerns, please contact **Ellen Kirkpatrick** (<mailto:miranda@canoeprocurement.ca?subject=Convention>), Event Coordinator, at 825.319.2387.

Elected Officials Education Program (EOEP) Courses

The EOEP offers Alberta's municipal elected officials professional development opportunities to help them effectively serve their communities.

With courses covering topics most relevant to elected officials, the EOEP ensures high-quality learning experiences. Each course is developed by subject matter experts and adult learning specialists, designed to provide valuable insights while respecting the limited time elected officials have for professional development.

The EOEP will offer the courses below during the RMA 2026 Spring Convention. Registration for EOEP courses is included in the general convention registration process, allowing you to select your desired courses when signing up for the convention.

For course attendance requirements and details on course registration cancellation policy, see the **EOEP attendance and cancellation policy** (<https://eoep.ca/events/attendance-and-cancellation/>).

- + Council's Role in Land Use Planning & Approvals
- + Council's Role in Service Delivery
- Council's Role in Strategic Planning

Call for Breakout Session Proposals

Breakout sessions are a highlight of RMA conventions, as they present an important opportunity for members to learn about and discuss key issues. RMA aims to deliver sessions that support the effective operation of municipalities and speak to the roles and responsibilities of local leaders.

RMA is currently seeking breakout session proposals. While priority will be given to proposals from full RMA members, submissions from non-members will also be considered if the content is relevant to the municipal context.

Proposals are welcome on an ongoing basis and will be considered by RMA for future conventions. To learn more and submit a proposal for consideration for future conventions, visit our **submission page (<https://rmaalberta.com/rma-conventions/breakout-session-proposal/>)**.

Convention Code of Conduct

The RMA is committed to providing a welcoming, inclusive and harassment free environment for all persons attending events hosted by the association, including conventions, tradeshow, meetings, and networking events. The **Event Code of Conduct (<https://rmaalberta.com/wp-content/uploads/2024/11/ADM-12-RMA-Event-Code-of-Conduct-Policy.pdf>)** sets the tone and direction of conduct and ethical behavior that could be perceived as damaging to the trust and confidence of members, suppliers, members of government and, the general public. The RMA expects all attendees to behave in a professional and respectful manner.

In Memoriam

Please be sure to **notify us (<https://rmaalberta.com/about/awards-recognition/inmemoriam/>)** of anyone who has passed away during the year so we can honour their contributions.

Future Spring Convention Dates

- ♦ March 15 - 17, 2027

Contact Us

For more information, please contact **Ellen Kirkpatrick** (<https://rmalberta.com/rma-conventions/fall-convention/ellen@rmalberta.com>), Event Coordinator, at 825.319.2387 or ellen@rmalberta.com. (<mailto:ellen@rmalberta.com>)

Convention Accommodations

Some hotels require a deposit equal to the first and last nights' stay to hold each guest's reservation. Such deposit is non-refundable and is required at the time of booking in order to secure the reservation for the requested dates. Upon check-in, that deposit will be applied to the first and last night of the reserved stay. These deposits are paid by the individuals, who are told upon making the reservation that it is a non-refundable deposit. RMA will **AT NO TIME** be responsible for paying out any of the individually booked guest deposits.

To receive the best rates as negotiated, please use the links and codes that are provided to book your room. It is the responsibility of the booking party to understand deposit and cancellation agreements with the hotels.

Please see below for the room block options for the 2026 Spring Convention, March 16-18, 2026 at the Edmonton Convention Centre.

Chateau Lacombe Hotel

10111 Bellamy Hill

780.428.6611

Rate: \$149.00

Internet: Complimentary

Parking: \$25.00 per night Self-Parking/\$35.00 Valet Parking

Walking distance from Edmonton Convention Centre: 9 minutes

To make reservations, visit the hotel's booking website (<https://bookings.travelclick.com/114528?groupID=4058716>).

Courtyard by Marriott Edmonton Downtown

1 Thornton Court (99 Street and Jasper Avenue)

Rate: \$249.00

Internet: Complimentary

Parking: \$40/day self park (self park lot is next door)

Walking distance from Edmonton Convention Centre: 2 minutes

To make reservations, individual counties can connect with Vivek Arya (Senior Sales Manager) at **vivek.arya@concordhotels.com** (**<mailto:vivek.arya@concordhotels.com>**) or 780.945.4732.

Fairmont Hotel MacDonald

10065 - 100 Street NW

780.429.6419

Rate: Starting from \$299.00 Fairmont Rooms (a non-refundable deposit equal to 1st night stay is required to hold each reservation)

Internet: Regular \$14.95, Premium \$25.25, or complimentary if ALL member

Parking: \$40.00 self, \$50 valet

Walking Distance from Shaw to Edmonton Convention Centre: 5 minutes

To make reservations, please call 780.429.6419 or 1.800.441.1414 or use the **booking link (<https://book.passkey.com/go/RMASpringConvention2026>)**.

Sandman Signature Edmonton Downtown

10235 - 101 Street

780.428.7111

Rate: \$174

Internet: Complimentary

Parking: \$28+tax self-parking, no valet

Walking distance from Edmonton Convention Centre: 15 minutes

To make reservations, please use the booking link

(<https://reservations.sandmanhotels.com/113066?&groupID=4028386#/>).

Westin Edmonton

10135 - 100 Street

780.426.3636

Rate: Traditional Rooms \$249, Deluxe Rooms: \$289

Internet: Regular internet complimentary, enhanced wifi \$12/day

Parking: \$38 self, \$50 valet

Walking distance from Edmonton Convention Centre: 3 minutes

To make reservations, use the **booking link** (<https://www.marriott.com/event-reservations/reservation-link.mi?id=1755182660749&key=GRP&app=resvlink>).

Previous Hotel

Double tree

9576 - Jasper Ave

Rate: \$169.00 plus GST

Parking: \$32.00 plus GST.



Land Use Planning

Learn the foundations of how land use decisions shape your community's growth, livability, and long-term sustainability.

About the course

Participants will explore the frameworks, processes, and responsibilities that shape how Alberta communities grow and develop. This course helps elected officials build confidence in evaluating planning proposals and understanding how plans, policies, and bylaws work together.

Quality Content

All EOEP courses are developed using subject matter experts from the municipal sector and reviewed by Alberta Municipalities and Rural Municipalities of Alberta.

Experienced and Independent Instructors

Take advantage of having councillors learn from independent instructors who are experienced in the municipal sector and reinforce concepts without any perception of bias. EOEP instructors represent a mix of individuals from consulting firms, law firms, and current and retired municipal staff and elected officials.

Cost Per Person

Online: \$295 + GST
In-Person: \$395 + GST

What you receive

Each participant will receive a course workbook, presentation materials, and the ability to ask questions during the course.

Other Benefits

A key benefit of this course is the opportunity to connect with fellow municipal leaders across Alberta. You'll engage in networking and collaborative discussions, share experiences and build relationships that support you throughout your council term.

Can administrators take EOEP courses?

Yes! CAOs and senior administrators can benefit from taking the course to understand the concepts being taught to your council so you can be on the same page.

Request to Host a Course in Your Region

If you are looking for greater flexibility in scheduling, our [Hometown EOEP](#) program gives you the option to bring expert training directly to your council at a time and location of your convenience. Choose from online or in-person delivery and you can invite neighbouring municipalities to share the experience and cost.

Questions and to Register for Land Use Planning & Approvals

Visit eoep.ca or email Registrar@eoep.ca.

The Elected Officials Education Program is a non-profit proudly operated through a partnership of [Alberta Municipalities](#) and the [Rural Municipalities of Alberta](#) to support Alberta's municipal elected officials to serve their community effectively.



What is covered in the Land Use course?

Introduction to Municipal Planning

- Understand what planning is and why it matters
- Recognize the provincial-municipal relationship in planning
- Learn the statutory planning tools available to municipalities
- Explore how planning supports growth, protection and quality of life

Roles & Responsibilities

- Understand the difference between council and administrative roles
- Explore how council sets the vision, approves plans and balances the public interest
- Learn how decisions influence the long-term use of land and infrastructure

Planning Framework

- Review Alberta's hierarchy of plans: MDP's ASP's ARP's and the Land Use Bylaw
- Learn how plans work together to guide development
- Understand how planning connects to budgeting, service delivery and risk management

Land Use Processes

- Understand how land moves from raw property to developed space
- Learn how decisions fit within the administrative and regulatory process
- Explore how to evaluate applications using expert input, reports and community feedback

Appeals & Disputes

- Explore how appeals are handled through the Subdivision Development Appeal Board (SDAB)
- Understand what decisions can be appealed and who has the right to appeal
- Recognize how council can support a fair and transparent appeal process

Making Good Planning Decisions

- Learning Questions to ask when evaluating planning proposals
- Review best practices for transparency, consistency, and public trust
- Understand how council decisions shape the community for future generations

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Service Delivery



Learn the foundations of how municipal services are set, delivered and funded to reflect council's vision to deliver long term value to your community.

About the course

This course equips participants with the knowledge to make strategic, informed decisions about municipal service delivery. Participants will explore funding models and sustainability along with core principles, models, and considerations involved in delivering services to meet the evolving needs of their communities

Quality Content

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Questions and to Register for Service Delivery

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What is covered in the Service Delivery course?

Understanding Municipal Services

- Explore the landscape of municipal services: direct, indirect, internal & external
- Identify common service areas.
- Learn responsibilities set out by the MGA
- Recognize contextual changes that shape service delivery.

Exploring Service Delivery Models

- Identify various service delivery options
- Review models for efficiency, cost and community impact
- Learn how collaboration supports service delivery

Setting Service Levels

- Define customer-facing and technical services
- Examine how to align expectations
- Learn how prioritization & budgeting influence service delivery

Service Sustainability

- Explore sustainability and financial resilience
- Assess strategic risks to long-term service delivery
- Identify how to support asset management and planning framework

Roles & Responsibilities

- Policy frameworks for service delivery
- Understand your role in setting service levels
- Clarify administrations operational roles
- Learn how to balance leadership with governance responsibilities

Monitoring & Communicating

- Learn how services are monitored for effectiveness and community impact
- Explore benchmarking, annual reporting, and service delivery reviews
- Understand the importance of communicating to the public

Funding Services

- Understand how services are funded
- Explore taxes, user fees and grants
- Learn to align decisions with policy objectives

The Elected Officials Education Program is a non-profit proudly operated through a partnership of [Alberta Municipalities](#) and the [Rural Municipalities of Alberta](#) to support Alberta's municipal elected officials to serve their community effectively.





Strategic Planning

Learn the foundations of strategic planning and how it drives municipal decision making, aligns priorities and helps council lead with clarity.

About the course

Participants will explore how strategic planning aligns municipal goals with community needs. This course will equip elected officials with the tools to engage meaningfully, set direction and lead with purpose and accountability.

Quality Content

All EOEP courses are developed using subject matter experts from the municipal sector and reviewed by Alberta Municipalities and Rural Municipalities of Alberta.

Experienced and Independent Instructors

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Questions and to Register for Strategic Planning

Visit eoep.ca or email Registrar@eoep.ca.

The Elected Officials Education Program is a non-profit proudly operated through a partnership of [Alberta Municipalities](#) and the [Rural Municipalities of Alberta](#) to support Alberta's municipal elected officials to serve their community effectively.



What is covered in Strategic Planning

Introduction to Strategic Planning

- Learn the purpose, process and importance of municipal strategic planning
- Explore how strategic plans guide policy, budgeting and service delivery
- Understand the role of elected officials for the long-term success of a community

Setting a Shared Vision

- Learn how a compelling vision anchors planning and decision-making
- Explore how to engage council, staff and the community in defining shared goals
- Understand how to plan supports practical priorities

Building the Strategic Plan

- Learn the components of a strong strategic plan
- Explore tools for assessing internal capacity, community needs and external pressures
- Understand how to align goals and objectives into practical framework

From Plan to Action

- Learn how plans, budgets and day-to-day operations connect
- Explore how administration and council collaborate to turn strategy into execution
- Understand how alignment supports efficiency, accountability and impact

Designing for Success

- Learn how to evaluate progress through reporting and reviews
- Explore tools for review, feedback and continuous improvement
- Understand when plans need to adapt to changing conditions or emerging opportunities

Lead Strategically

- Learn how to ask strategic questions and make informed decisions
- Explore key consideration when making decisions in the planning context
- Understand how to communicate the plan

The Elected Officials Education Program is a non-profit proudly operated through a partnership of [Alberta Municipalities](#) and the [Rural Municipalities of Alberta](#) to support Alberta's municipal elected officials to serve their community effectively.





Lesser Slave River

Council Briefing

Title:	Federation of Canadian Municipalities (FCM) 2026
Date:	January 28, 2026
Presented By:	Doug Baird, Interim CAO
Attachments:	FCM info

Proposed Motion:	<i>Move that Council accepts the FCM briefing as information and approves the following Council members to attend the 2026 Conference and Tradeshow on June 4 – 7, 2026, in Edmonton, Ab..</i>
Administrations Recommendation(s):	

Background

The Federation of Canadian Municipalities (FCM) are the national voice for Canada’s local governments. FCM brings together more than 2,000 municipalities of all sizes-representing more than 92 percent of Canadians. Together with the members, FCM has secured historic gains at the federal level- empowering local leaders to build better lives.

Issues

N/A

Interests

The FCM Conference & Tradeshow offers exciting programs that provide opportunities to network with peers, partners and federal representatives while providing resources and insights to address and embrace new challenges. Various tools will provide highly informed, trained, connected, and prepares for municipal success.

Alternatives

N/A

Analysis

N/A

Next Steps

Register approved Council members.

Prepared by: *Marilyn Gladue, Executive Assistant*
 Reviewed by: *Doug Baird, Interim CAO*
 Approved by: *Doug Baird, Interim Chief Administrative Officer*

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[HOME](#) > [EVENTS & TRAINING](#) > ANNUAL CONFERENCE AND TRADE SHOW

Annual Conference and Trade Show

2026

[Refund Policy](#)

When: **June 4–7, 2026**

Where: **Edmonton Convention Centre, Edmonton, Alberta**

Join more than 1,500 elected officials from coast to coast to coast for FCM's 2026 Annual Conference and Trade Show, Canada's largest pan-Canadian gathering of elected officials.

Our exciting program is the perfect opportunity to network with your peers, partners and federal representatives while providing you with the resources and insights to address and embrace new challenges. There, you will obtain the tools you need to be highly informed, trained, connected, and ready for municipal success.

Connect with us

Not a member?

[Sign up](#) for our Annual Conference mailing list to stay abreast of all the event's updates.

Interested in being a Trade Show exhibitor?

Visit our [Exhibitor webpage](#) or [contact us](#).

Have a specific speaker or a topic idea in mind? [Submit a presentation request](#).



Network

with other local leaders who range from Canada's rural, northern and remote regions to Canada's biggest cities, who are focused on the same municipal issues.



Learn

best practices and gain new insights to meet your municipality's ongoing challenges via workshops, study tours and discussions.



Connect

with key municipal partners, experts and suppliers at our sector-leading [trade show](#), fostering the relationships you need to make your communities stronger



Experience

the capital city of Ottawa and its unique municipal achievements through our popular study tours.



24 Clarence Street
Ottawa, Ontario
K1N 5P3
T. 613-241-5221
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[Resources](#)

[Events & training](#)

[News & media](#)

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[JOIN FCM](#)

Good afternoon,

On behalf of Community Futures, we would like to invite you as a municipal leader in our region, to attend Business on the Lake, a regional business and leadership conference on February 12, 2026, at Northern Lakes College in Slave Lake.

This important event, delivered in partnership with the Government of Alberta, ANCA, FutureWorks, and Northern Lakes College, is designed to highlight the latest research and discussions around labour mismatch and workforce development in our region. The event will be informed by recent findings from the Alberta North Central Alliance (ANCA) and will support meaningful conversations on addressing current and future workforce needs.

Municipalities across the region, including Big Lakes County, the Town of High Prairie, and others—will be in attendance. We would be honoured to have you, along with other council members, and/or members of your staff join us for this important event.

Key topics that will be featured include:

- ☑ Rethinking Qualification - help employers spot transferable skills, ask interview questions that uncover actual ability, and create ways for employees to earn credentials while they're working.
- ☑ AI - Learn how to use AI effectively in hiring, marketing, and business operations, including practical tools and strategies that organizations can apply right away.
- ☑ Leadership & Mentorship- session focused on leadership development, mentorship, and how we can support strong teams in today's changing business environment.
- ☑ Youth Pathways Panel: Apprenticeships & Micro-credentials- A panel discussion featuring Northern Lakes College and local employers, exploring how training programs, apprenticeships, and micro-credentials can help build the next generation of skilled workers—and how leaders can support youth employment and career pathways.

Ticket Options:

- Table of 6: \$235
- Individual ticket: \$49.95/person

If you are interested in attending, here is the booking link and learn more about this event. [Business On The Lake 2026: Bridging the Gap | Community Futures](#)

Thank you, and we hope to see you along with other municipal leaders in the region at Business on the Lake.



BUSINESS
on the
LAKE



Thursday, February 12, 2026
9:00 am to 4:00 pm
Northern Lakes College,
Slave Lake



Divine Kitchen
Office Manager
1-780-849-3232 ext.100
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Slave Lake, Alberta