



# AGENDA

Municipal District No.124 Regular Council  
Wednesday, December 17, 2025 - 10:00 AM - MD Council Chambers

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Page

## CALL TO ORDER

## ANNOUNCEMENTS / OPENING REMARKS

## ADOPTION OF THE AGENDA

- 3.1 December 17, 2025, Regular Meeting of Council Agenda

*Proposed Motion: Move to adopt the December 17, 2025, Regular Meeting of Council Agenda as presented.*

## ADOPTION OF MINUTES

- 4.1 December 3, 2025, Regular Meeting of Council Draft Minutes 4 - 7

*Proposed Motion: Move to adopt the December 3, 2025, Regular Meeting of Council Minutes as presented.*

[12032025 - DRAFT MINUTES - Regular Meeting amended](#)

- 4.2 December 11, 2025, Committee of the Whole Meeting Minutes 8 - 9

*Proposed Motion: Move to adopt the December 11, 2025, Committee of the Whole Meeting Minutes as presented.*

[12112025 DRAFT COW Minutes](#)

- 4.3 December 12, 2025, Special Meeting of Council Minutes 10 - 11

*Proposed Motion: Move to adopt the December 12, 2025, Special Meeting of Council Minutes as presented.*

[12122025 - DRAFT MINUTES - Special Meeting](#)

## DELEGATIONS

- 5.1 STARS - Glenda Farnden - 10:00 a.m. 12 - 23

*Proposed Motion: Move to accept the STARS presentation as information.*

[MD of Lesser Slave River Dec 17 2025](#)

- 5.2 Westlock RCMP - Sgt. Sehn - 10:30 a.m.

*Proposed Motion: Move to accept the Westlock RCMP presentation as information.*

- 5.3 Canyon Creek Recreation Association - Dale Giroux at 11:00 a.m. CLOSED

## SESSION

- 5.4 Town of Slave Lake RCMP - Sgt. Bruyns - 1:00 p.m.

*Proposed Motion: Move to accept the presentation from the Town of Slave Lake RCMP as information.*

## CONFIDENTIAL ITEMS - CLOSED SESSION

- 6.1 Closed Session as per the following Sections 19, 20, 22, 29, 30 and 32 of the Access To Information Act (AITA)

- Canyon Creek Recreation Association

*Proposed Motion: Move to go into Closed Session at \_\_\_\_\_ a.m.*

*Proposed Motion: Move to return to Open Session at \_\_\_\_\_ a.m.*

## BYLAWS

- 7.1 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane) 24 - 37

*Proposed Motion: Move that Council gives 1st Reading to 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane) to redesignate a portion of the parcel legally described as 1125738; 1;1 from Residential Un-serviced (RUS) to Commercial (C).*

[1. Bylaw 2025-13 RFD](#)

[2. A BYLAW 2025-13 OF MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO](#)

[3. Land Use Amendment Application Redacted](#)

[4. Bylaw 2025-13 General Location](#)

[5. Bylaw 2025-13](#)

## REQUESTS FOR DECISION

- 8.1 Smith Subdivision Concept Plan 38 - 41

*Proposed Motion: Move that Council give Administration authority to proceed with the Smith Subdivision as presented in the Attachment (2025-12-03 - Smith Subdivision & Lot Concept)*

[2025-12-15 - Smith Subdivision RFD](#)

[2025-12-03 - Smith Subdivision 7 Lot Concept](#)

- 8.2 Smith & Canyon Creek Water Treatment Plant Upgrade Plans 42 - 48

*Proposed Motion: Council directs administration to proceed with the Smith Water Treatment Plant Pre-treatment Upgrade project. Engineering to continue as scheduled and proceed with procurement of the long lead equipment immediately and then tendering of the construction scope of work in early 2026, for a total revised estimated project cost from \$4,293,000 to \$6,293,000. The source of the additional funds will be determined once the outcome of the AMWWP Grant Application is known.*

*Proposed Motion: Council directs administration to proceed with the Canyon Creek Water Treatment Plant project upgrade and continue with the source of the funds will be determined once the outcome of the AMWWP Grant Application is known.*

[Request for Decision - Smith WTP and CC WTP Future Plans - Dec 17-2025](#)

## REPORTS

### 9.1 Direct Reports

49 - 73

*Proposed Motion: Move to accept the Direct Reports as information.*

[4th Agricultural Quarter Report](#)

[4th Capital Project Quarter Report](#)

[Capital Budget 2025 - Tracking 1](#)

[4th Facilities Quarter Report](#)

[4th Finance Quarter Report](#)

[4th Health and Safety Quarter Report](#)

[4th Human Resource & Corporate Services Quarter Report](#)

[4th Protective Services Quarter report](#)

[4th Transportation Quarter Report](#)

[4th Utilities Quarter Report](#)

## FINANCIAL

### 10.1 Financial Monthly Reports

74 - 83

*Proposed Motion: Municipal District of Lesser Slave River No. 124 - Statement of Operations as of October 31, 2025.*

*Proposed Motion: Municipal District of Lesser Slave River No. 124 - Statement of Operations as of November 30, 2025.*

[RFD - Motion as of November 30, 2025 - Statement of Operations](#)

[MDLSR as of October 31, 2025](#)

[MDLSR as of November 30, 2025](#)

## NEW BUSINESS

11.1

11.2

## CONFIDENTIAL ITEMS - CLOSED SESSION

12.1 Closed Session as per Sections 19, 20, 21, 22, 25, 26, 29, 30, 32, and 34 of the Access to Information Act (ATIA)

- Canyon Creek Recreation Association - Memo of Understanding & Contract Review

- Visitor Information Centre

- MD Land Sales

- MD 2025 Write Offs

- Smith Waterline Break Update

- Landfil Financial Sustainability Status

*Proposed Motion: Move to go into Closed Session at \_\_\_\_\_ a.m./p.m.*

*Proposed Motion: Move to return to Open Session at \_\_\_\_\_ a.m./p.m.*

## NOTICE OF MOTION

## ADJOURNMENT

# *MINUTES*

**Regular Meeting of Council  
Municipal District of Lesser Slave River No. 124  
December 3, 2025  
Council Chambers**

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**MEMBERS PRESENT** Murray Kerik - Reeve  
Sandra Melzer - Division 1  
Brad Pearson - Division 2  
Norm Seatter - Division 2  
Lester Vanhill - Division 1  
Richard Colborne - Division 1  
Thomas Snowden - Division 2

**IN ATTENDANCE** Barry Kolenosky - CAO, MD LSR  
Shari Spencer - Director of Field Services, MDLSR  
Lana McMann - Municipal Clerk, MDLSR  
Cody Borris - Manager of Transportation, MDLSR  
Ken McKen - Nine Mile Point Community Association  
Chris Noftail - Rising Above  
Pearl Lorentzen - Lakeside Leader  
Marilyn Gladue - Recording Secretary, MD LSR

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:00 a.m.

**ADOPTION OF AGENDA** **December 3, 2025, Regular Meeting Agenda**

**MOTION 545-25**

Moved by Councillor Melzer to accept December 3, 2025, Regular Meeting Agenda as amended:

- Add:
- Notice of Motion
  - Direct Control Land
  - Community Memorandum of Understanding and Contracts
  - Nuclear Discussion
  - Closed Session
  - Canyon Creek Memorandum of Understanding update

**CARRIED**

**ADOPTION OF MINUTES** **November 12, 2025, Regular Meeting of Council Minutes**

**MOTION 546-25**

Moved by Deputy Reeve Seatter to adopt the November 12, 2025, Regular Meeting of Council Minutes as presented.

**CARRIED**

**November 13, 2025, Committee of the Whole Meeting Minutes**

**MOTION 547-25**

Moved by Councillor Pearson to adopt the November 13, 2025, Committee of the Whole Meeting Minutes as presented.

**CARRIED**

**ACCEPTANCE OF MINUTES**

**November 12, 2025, Community Assistance Board Meeting Minutes**

**MOTION 548-25**

Moved by Councillor Pearson to accept the November 12, 2025, Community Assistance Board Meeting Minutes as presented.

**CARRIED**

**DELEGATION**

**Nine Mile Point Community Association – Ken McKen**

**MOTION 549-25**

Moved by Councillor Melzer to accept the presentation from Nine Mile Point Community Association as information.

**CARRIED**

**Rising Above – Chris Noftail**

**MOTION 550-25**

Moved by Deputy Reeve Seatter to accept the presentation form Rising Above as information.

**CARRIED**

**MOTION 551-25**

Moved by Councillor Melzer to direct Administration to provide a Letter of Support to Rising Above.

**CARRIED**

**REQUEST FOR DECISION**

**Electoral Boundaries Support Letter**

**MOTION 552-25**

Moved by Councillor Pearson to approve the draft letter on Electoral Boundaries as presented that supports the Alberta Northern Region.in opposing the reduction/elimination of MLA ridings in the Slave Lake Area and other areas of Northern Alberta, and further distribute and post as necessary.

**CARRIED**

Spencer/Borris entered at 11:10 a.m.  
Schalin entered at 11:12 a.m.  
Schalin exited at 11:18 a.m.

**2025 Grant Applications**

**MOTION 553-25**

Moved by Councillor Melzer to direct Administration to apply for a Strategic Transportation & Infrastructure grant in the amount \$84,000,000 for the replacement of the Smith Bridge (Bridge File 71600).

**CARRIED**

**MOTION 554-25**

Moved by Deputy Reeve Spencer to direct Administration to apply for a FRIAA FireSmart Program grant in the amount of \$147,525 for the Marten Beach North Fuel Reduction project.

**CARRIED**

Councillor Melzer exited at 11:28 a.m.  
Councillor Melzer returned at 11:31 a.m.

**Gravel Crushing Tender Results**

**MOTION 555-25**

Moved by Councillor Pearson to award the gravel crushing contract to Memevic Construction Ltd. For \$1,468,900. Exclusive of GST to be funded from the 2026 Operational Budget (GL #2-32-18-63/66/68-259).

**CARRIED**

**RECORDED VOTE 5/2 in favor  
Councillors Vanhill/Snowden opposed**

**MOTION 556-25**

Moved by Deputy Reeve Seatter to increase the budget for gravel crushing in the 2026 Interim Operational Budget from \$1,240,000 to \$1,468,900 (GL #2-32-18-63/66/68-259) to be funded from the Transportation Capital Reserve.

**CARRIED**

Spencer/Borris exited at 11:32 a.m.  
Mulholland entered at 11:32 a.m.

**Water North Coalition**

**MOTION 557-25**

Moved by Councillor Pearson to accept the Water North Coalition as information.

**CARRIED**

Councillor Vanhill exited at 11:33 a.m.  
Councillor Vanhill returned at 11:35 a.m.  
Councillor Snowden exited at 11:36 a.m.  
Councillor Snowden returned at 11:38 a.m.

**Nuclear Discussion**

**MOTION 558-25**

Moved by Councillor Melzer to accept the Nuclear Discussion as information.

**CARRIED**

**NOTICE OF MOTION      Direct Control Land**

**MOTION 559-25**

Moved by Councillor Pearson that the Direct Control of Land be brought back to a future Committee of the Whole meeting to confirm if in compliance

**CARRIED**

**Community Memorandum of Understanding & Contracts**

**MOTION 560-25**

Moved by Councillor Pearson that the Community Memorandum of Understanding & Contracts is brought back to a future Committee the Whole meeting for review.

**CARRIED**

McMann exited at 11:52 a.m.

**CLOSED SESSION      MOTION 561-25**

Moved by Deputy Reeve Seatter to go into Closed Session at 11:52 a.m. as per the following sections of the Access To Information Act (ATIA) with CAO Kolenosky, Senior Peace Officer, Mulholland, and Recording Secretary, Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 20 Disclosure harmful to personal privacy
- Section 21 Disclosure harmful to individual or public safety
- Section 22 Confidential Evaluations
- Section 23 Disclosure harmful to law enforcement

- Nuisance files
- Canyon Creek Memorandum of Understanding Update

Mulholland exited at 12:18 p.m.

**CARRIED**

**OPEN SESSION**

**MOTION 562-25**

Moved by Councillor Melzer to return to Open Session at 12:40 p.m.

**CARRIED**

**ADJOURNMENT**

**MOTION 563-25**

Moved by Councillor Vanhill to adjourn at 12:40 p.m.

**CARRIED**

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Reeve

# *MINUTES*

**Committee of the Whole Council Meeting  
Municipal District of Lesser Slave River No. 124  
December 11, 2025  
MD Council Chambers**

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**MEMBERS PRESENT** Murray Kerik - Reeve  
Sandra Melzer - Division 1  
Richard Colborne - Division 1  
Lester Vanhill - Division 1  
Thomas Snowden - Division 2

**MEMBERS ABSENT** Norm Seatter - Deputy Reeve  
Brad Pearson - Division 2

**IN ATTENDANCE** Shari Spencer - Director of Field Services, MDLSR  
Jake Papineau - Urban Systems  
Melody Price - Lesser Slave Lake Beach Festival Society  
Garrett Eben-Ebenau - Lesser Slave Lake Beach Festival Society  
Pearl Lorentzen - Lakeside Leader  
Lana McCann - Municipal Clerk, MDLSR/Recording Secretary  
Marilyn Gladue - Recording Secretary, MDLSR (via Teams)

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:14 a.m.

**ACCEPTANCE OF AGENDA** December 11, 2025, Committee of the Whole Agenda

**MOTION COW 130-25**  
Moved by Councillor Colborne accept December 11, 2025, Committee of the Whole Agenda as presented.

**CARRIED**

**DELEGATIONS** Lesser Slave Lake Beach Festival Society – Melody Price/ Garrett Eben-Ebenau

**MOTION COW 131-25**  
Moved by Councillor Colborne to appointment Councillor Snowden to the Beach Fest Committee with Deputy Reeve Seatter as an alternate.

**CARRIED**

**MOTION COW 132-25**  
Moved by Councillor Melzer to accept the presentation from Lesser Slave Lake Beach Festival Society as information.

**CARRIED**

Lorentzen exited at 10:38 a.m.

**CONFIDENTIAL ITEMS**

**MOTION COW 133-25**  
Moved by Councillor Vanhill to go into Closed Session at 10:38 a.m. as per the following sections of the Access To Information Act (ATIA) with Director of Field Services Spencer, and Recording Municipal Clerk McCann in attendance.

- Section 19 – Disclosure harmful to a business interest of a third party
- Section 22 – Confidential Evaluations
- Section 26 – Disclosure harmful to intergovernmental relations
- Section 29 – Advice from officials
- Section 34 - Information that is or will be available to the public

MINUTES  
Municipal District of Lesser Slave River No. 124 – Committee of the Whole  
December 11, 2025

Page 2

Delegate – Slave Lake Library Board – McRee/Bolianatz  
Delegate – Urban Systems – Papineau (via Teams)

**CARRIED**

**MOTION COW 134-25**

Moved by Councillor Melzer to return to Open Session at 12:17 p.m.

**CARRIED**

**REPORTS &  
PRESENTATIONS**

**Smith Subdivision Next Steps**

**MOTION COW 135-25**

Moved by Councillor Melzer to direct Administration to bring back the Smith Subdivision concept plan as drafted/amended and attached for the consideration of application process approval to the next regular Council meeting.

**CARRIED**

**Bylaw 2025-07 Land Use Bylaw Amendment Options**

**MOTION COW 136-25**

Moved Councillor Vanhill that Council considers potential amendments to Bylaw 2025-07 favoring the second options as outlined in the memorandum provided by Urban Systems and provided in the agenda.

**CARRIED**

**ADJOURNMENT**

**MOTION COW 137-25**

Moved by Councillor Snowden to adjourn at 12:20 p.m.

**CARRIED**

\_\_\_\_\_  
Chief Administrative Office

\_\_\_\_\_  
Reeve

# *MINUTES*

**Special Meeting of Council  
Municipal District of Lesser Slave River No. 124  
December 12, 2025  
Council Chambers**

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**MEMBERS PRESENT** Murray Kerik - Reeve  
Sandra Melzer - Division 1  
Brad Pearson - Division 2 (via Teams)  
Norm Seatter - Division 2  
Lester Vanhill - Division 1  
Richard Colborne - Division 1  
Thomas Snowden - Division 2

**IN ATTENDANCE** Barry Kolenosky - CAO, MD LSR  
Shari Spencer - Director of Field Services, MDLSR  
Jeremy Dumaresque - Assistant Director of Utilities, MDLSR  
Kristen Schalin - Director of Finance, MDLSR  
Doug Biard - MD Contractor  
Grant Dixon - Associated Engineering  
Sarah Larlee - Associated Engineering  
Chris Schmelzle - Associated Engineering  
Marilyn Gladue - Recording Secretary, MD LSR

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:06 a.m.

**ADOPTION OF AGENDA** December 12, 2025, Special Meeting Agenda

**MOTION 564-25**

Moved by Councillor Melzer to accept December 12, 2025, Special Meeting Agenda as presented.

**CARRIED**

**CLOSED SESSION** **MOTION 565-25**

Moved by Deputy Reeve Seatter to go into Closed Session at 10:06 a.m. as per the following sections of the Access To Information Act (ATIA) with CAO Kolenosky, Director of Field Services Spencer, Assistant Director of Utilities Dumaresque, Director of Finance Schalin, MD Contractor Biard and Recording Secretary, Gladue in attendance.

- Section 19 Disclosure harmful to a business interest of a third party
- Section 22 Confidential Evaluation
- Section 26 Disclosure harmful to Intergovernmental relations
- Section 29 Advice from Officials
- Section 30 Disclosure harmful to Economic and other interests of a public body

- Mitsue report
- Smith WTP & Canyon Creek WTP
- Smith Bridge Update

**CARRIED**

**RECESS** 12:57 p.m.  
**RECONVENE** 1:27 p.m.

**OPEN SESSION**

**MOTION 566-25**

Moved by Councillor Melzer to return to Open Session at 2:05 p.m.

**CARRIED**

**MOTION 567 -25**

Moved by Deputy Reeve Seatter to direct Administration to schedule a meeting in early January 2026 with Municipal Affairs and Transportation & Economic Corridors Ministers to discuss the Smith Bridge Project funding request and implications for the Provincial 2026 Budget Priorities.

**CARRIED**

**MOTION 568 -25**

Moved by Councillor Melzer to accept the report as information and direct Administration to research plant process Upgrades/Options and associated estimated costs, inclusive of the Mitsue Water Intake and bring back to a future Council meeting.

**CARRIED**

**MOTION 569 -25**

Moved by Councillor Vanhill to accept the reports as information and further direct Administration to bring forth an RFD to the next regular council meeting prioritizing both the Smith Water Treatment Project completion and Canyon Creek Water Treatment project to be completed in 2026, capital construction schedule, as presented. In addition, direct administration to continue to research possible funding source options, if no grants are received for these projects, and bring back to a January 2026 council meeting, for consideration approval.

**CARRIED**

**ADJOURNMENT**

**MOTION 570-25**

Moved by Councillor Colborne to adjourn at 2:08 p.m.

**CARRIED**

\_\_\_\_\_  
Chief Administrative Officer

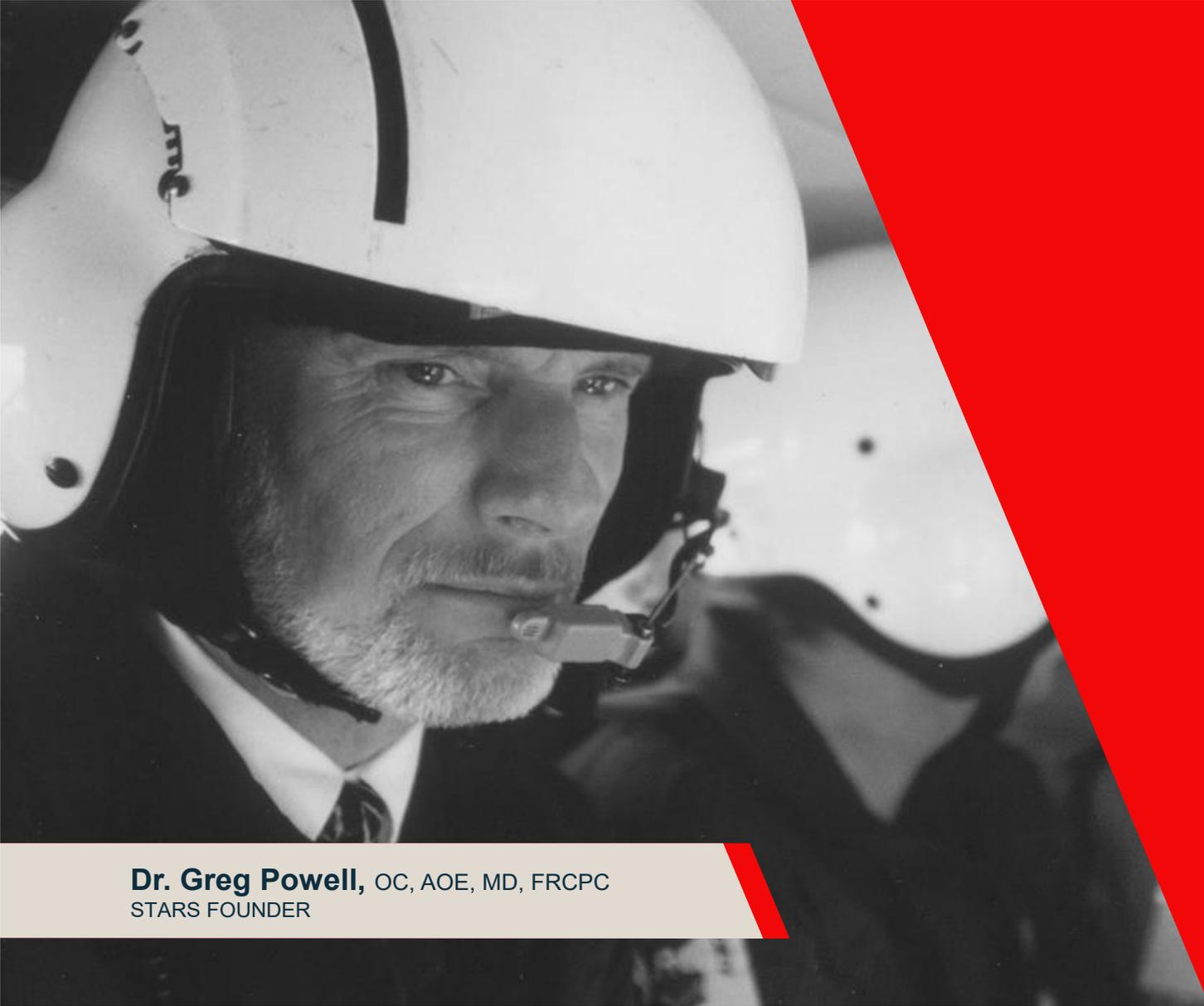
\_\_\_\_\_  
Reeve

STARS<sup>®</sup> 40



**FORTY YEARS.  
ONE MISSION.**

**CELEBRATING PARTNERSHIPS**



# Critical care, anywhere. Since 1985.

It all began when a pregnant woman from a rural community died from blood loss, leaving a father alone with their newborn. For STARS' founders, her death was one too many. Something had to be done.

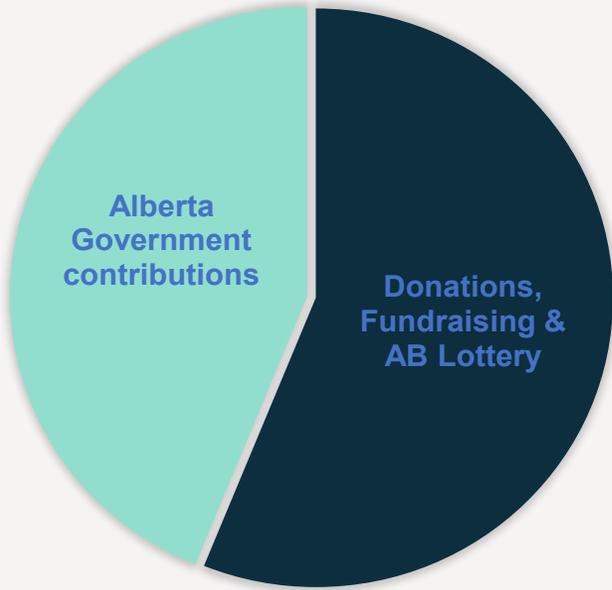
As we've grown and evolved, STARS has never wavered from our mission. Fundamentally we believe that where you live — or work, play and travel — shouldn't impact your chance of survival.

**Dr. Greg Powell, OC, AOE, MD, FRCPC**  
STARS FOUNDER



**LEADING OUR TEAM  
DR. JOHN FROH, President and CEO**

## STARS ALBERTA, FY25-26



**Direct Operating Costs**  
**\$36.6 million**  
(\$12.2M per base)

**Government Contribution**  
**\$15 million**



Donations, Fundraising & Lotteries are needed to cover **59%**  
of direct operational costs in Alberta

# ESSENTIAL SERVICES FOR ALL, RURAL

## MUNICIPALITIES WORKING TOGETHER

- **95% Alberta** (municipalities in partnership)
- **75% Regional Leaders**
- **Northern B.C.** (7) PRRD Districts
- **Welcome Cities of Brooks and Wetaskiwin**
- **2025 = \$2.4M per year** (Of \$21.6M operating cost to be fundraised)

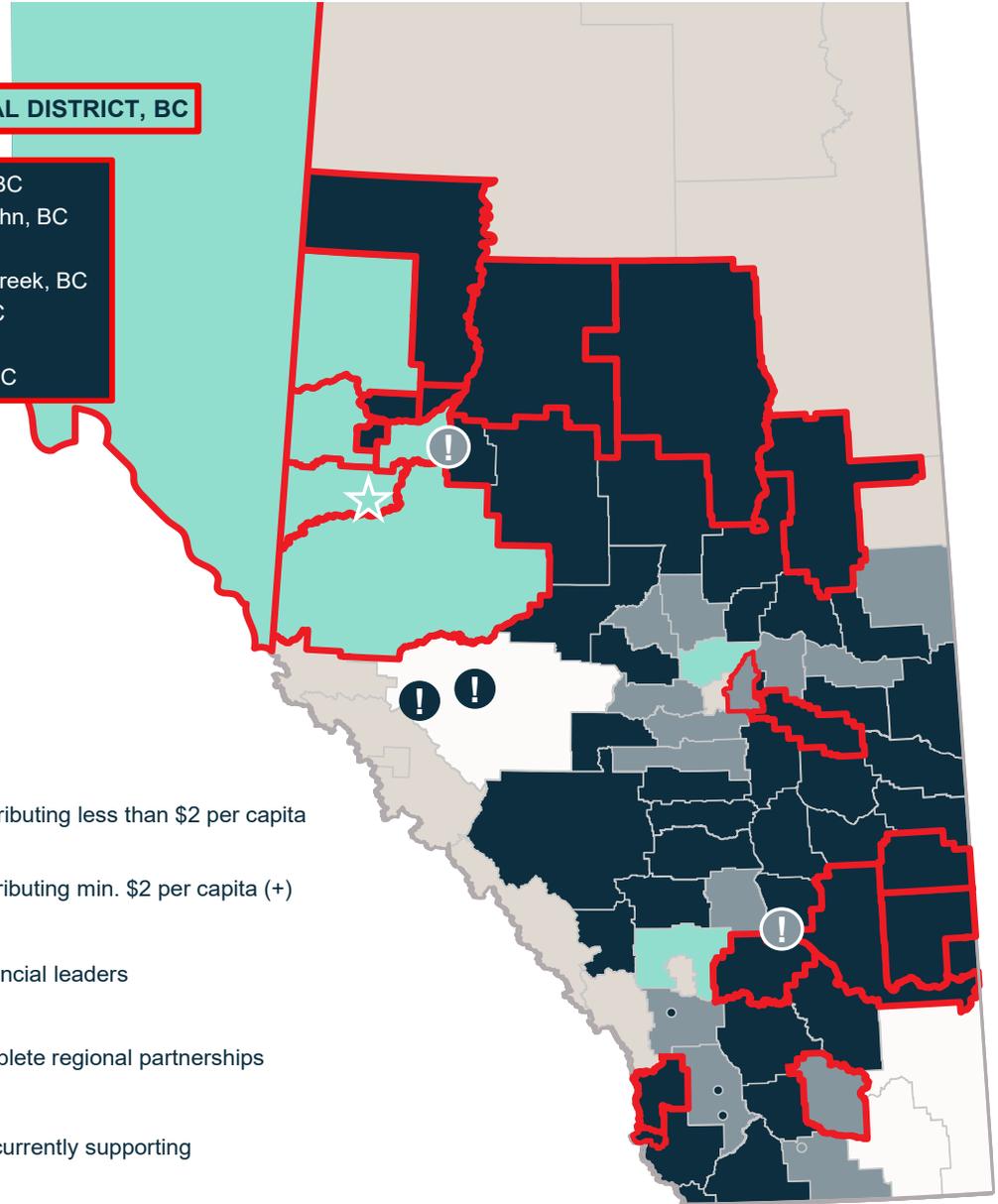
## (9) PROVINCIAL LEADERS

- Fixed Rate of Support
- Standing Motion Annual Budget Item
- 2025 Rocky View County \$1M Logo Unveil
- 2026 Welcomes (4) Provincial Leaders

**REGIONAL LEADERS**  
**M.D. of Lesser Slave River**  
 Building partnerships within.  
 (Minimum \$2 per capita)

### PEACE RIVER REGIONAL DISTRICT, BC

- Hudson's Hope, BC
- City of Fort St. John, BC
- Taylor, BC
- City of Dawson Creek, BC
- Pouce Coupe, BC
- Chetwynd, BC
- Tumbler Ridge, BC



<b>Within M.D.L.S.R. STARS 15-YEAR MISSION REPORT</b>	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	TOTAL
NEAR CANYON CREEK		1													1	2
NEAR FLATBUSH				1	1	1		2		2			1	1	1	10
NEAR HONDO		1									1			1	1	4
NEAR ISLAND LAKE*										1						1
NEAR SANDY LAKE*													1			1
NEAR SAULTEAX															1	1
<b>SLAVE LAKE HOSPITAL IFTs</b>	<b>4</b>	<b>5</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>8</b>	<b>6</b>	<b>4</b>	<b>3</b>	<b>8</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>72</b>
NEAR SLAVE LAKE Scene & SAR*	1	3	1	8	6	4	4	2	1		2		2	2	3	39
NEAR SMITH Scene & SAR*			1	1			1			1	1	1	3	1	2	12
NEAR WAGNER					1					1			1			3
<b>TOTAL</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>14</b>	<b>12</b>	<b>8</b>	<b>7</b>	<b>12</b>	<b>7</b>	<b>9</b>	<b>7</b>	<b>9</b>	<b>15</b>	<b>8</b>	<b>12</b>	<b>145</b>

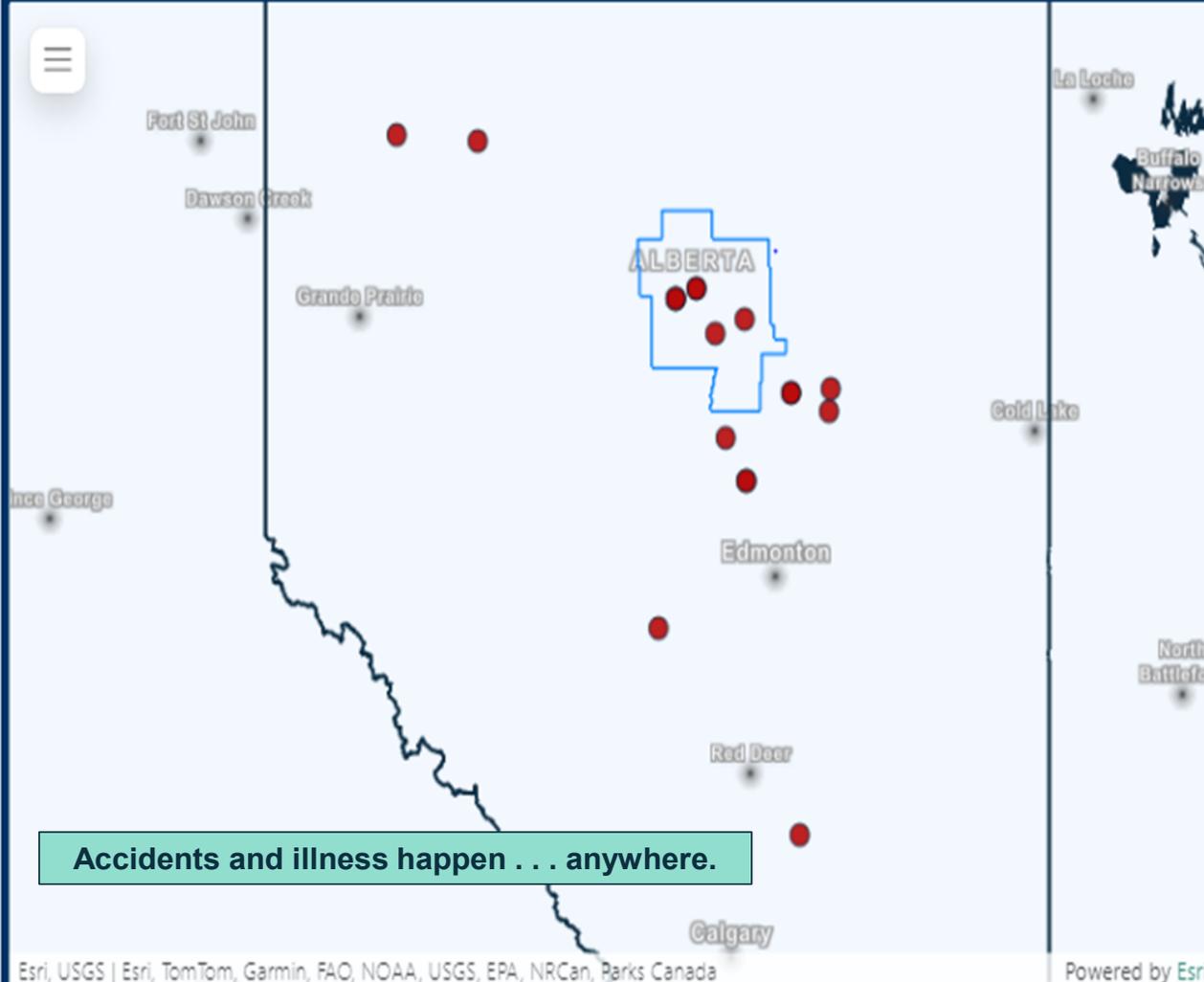
**2025 = 10 Missions @ November 30<sup>th</sup>**

**2025 = 6 Scene calls 1 Fawcett 1 Flatbush 1 Hondo 1 Saulteax 2 Slave Lake + 2 Critical IFTs @Slave Lake Hospital**

\* Scene calls and search & rescue (SAR) coded to nearest community - Actual landing location identifies each occurrence within M.D.L.S.R. boundaries

# Within MD of Lesser Slave River Boundaries - Patients Flown by STARS (2010-Present)

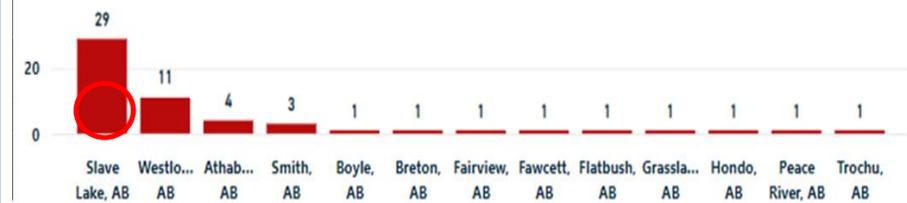
## Locations where MD of Lesser Slave River Residents Travelled and Needed STARS



Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Slave Lake	2	2	5	3	2	14	40
Hondo	0	1	0	0	1	2	2
Flatbush	1	1	0	0	0	2	8
Smith	1	0	0	1	0	2	6
<b>Total</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>20</b>	<b>56</b>

56 Total area residents flown within MDLSR

### Count by Pickup Location



29 Patients picked up in Slave Lake  
 27 Residents flown from 12 other locations  
 \*Red dots indicate pickup location on map





## CHAIN OF SURVIVAL PARTNERS

- Fire Departments
- First Responders
- RCMP
- Search & Rescue
- Ground EMS
- Fixed Wing
- Local Hospitals
- Medical Professionals
- Virtual Consultation



© William Vavrek Photog



Night Vision (2003)

© William Vavrek Photography



Cardiac 21%



Vehicle Incident 19%



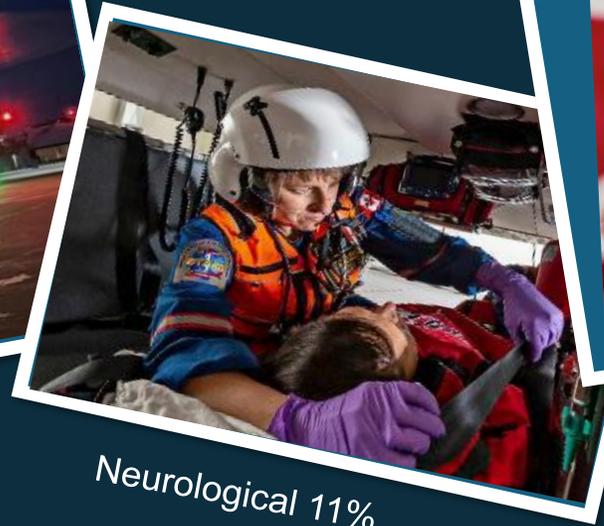
Other Medical Distress 17%



Trauma 17%



Pulmonary 13%



Neurological 11%



Obstetrical 2%



Environmental 0.2%



MORE  
THAN  
RAPID  
TRANSPORT

# Virtual Care Consultation



## AMTC International Simulation Competition 2025 CHAMPIONS

Final case; Complex farm accident

- High-intensity
- Five critical patients
- Including a pediatric patient
- Multiple major traumas
- Anhydrous ammonia toxicity

M.D. of Lesser Slave River  
REGIONAL LEADERS

**OUR REQUEST**

**\$5,750 Fixed Rate**

**2026, 2027, 2028, 2029**  
(In conjunction with council term)



**CRITICAL CARE, ANYWHERE. STARS**



**Lesser Slave River**

**Request for Decision**

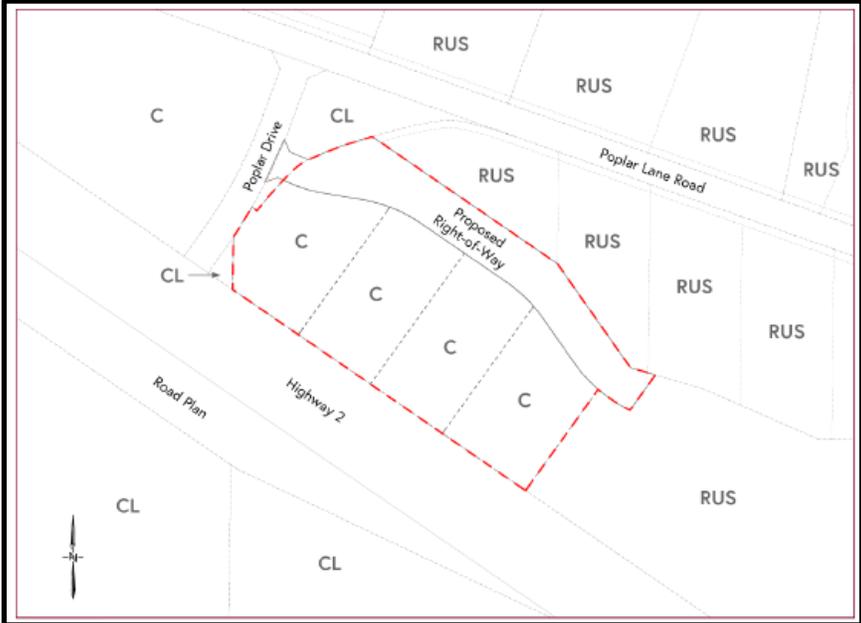
Title:	<b>Bylaw 2025-13 Land Use Bylaw Amendment #1 (Poplar Lane)</b>
Date:	December 10, 2025
Presented By:	Ann Ásfrid Holden
Attachments:	Bylaw, Application, Maps

Proposed Motion	<i>That Council gives First Reading to Bylaw 2025-13 being a Land Use Bylaw Amendment to redesignate a portion of the parcel legally described as 1125738; 1; 1 from Residential Un-Serviced (RUS) to Commercial (C).</i>
Administration's Recommendation(s)	As proposed

**BACKGROUND:**

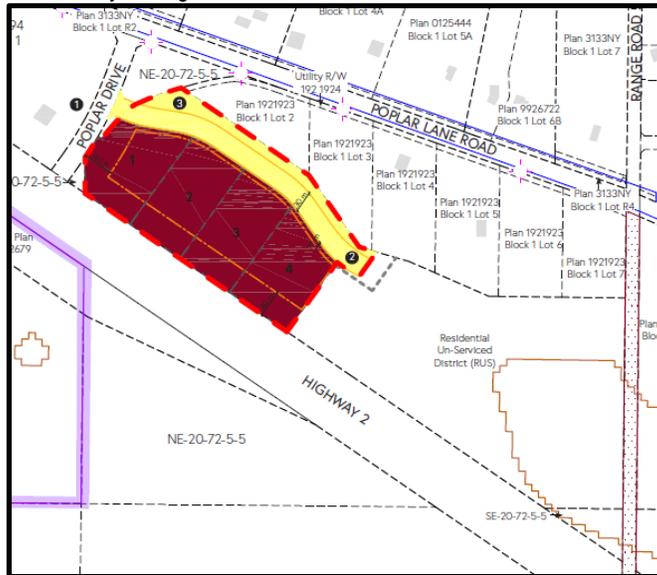
An application has been received to amend land use district of 1125738; 1; 1 from Residential Un-Serviced (RUS) to Commercial (C) in the Land Use Bylaw 2025-07.

The intent of redistricting is to develop commercial development within a portion of 1125738; 1; 1 . The proposed redistricting will include a portion of the existing Residential Un-Serviced (RUS) District to Commercial (C) District in the western portion of the subject site.



Picture 1: The portion of 1125738; 1; 1 that is proposed to be redistricted in red. The remainder (more than half) of the lot will remain Residential Un-Serviced.

The owner is looking to develop the lots along the edge of HWY 2 for commercial use. A subdivision approval has conditionally been granted for the lot as seen below:



Picture 2: The only portions of the lot that is proposed to be redistricted is highlighted in red. The yellow is a road and a stormwater management area.

The proposed commercial development is consistent with the MDP's objectives to integrate commercial development in the appropriate locations within Community Areas. The main purpose of a Community Area is to encourage the growth in an effective and orderly manner, discouraging premature expansion of lands and the negative impact of municipal resources or resource-based industrial on surrounding lands. By integrating commercial within this Community Area, the proposed redistricting enables efficient utilization of land that adjoins a major highway. Being adjacent to the major highway is less desirable for residential in comparison to the proposed commercial uses. The proposed access management also reduces impacts on existing residential community within Poplar Lane. Because these lands are in close proximity to Highway 2 that has heavy traffic movement, these lands are considered more suitable for commercial uses. At the same time, the proposed change in land use will also provide a greater tax return to the M.D. that will contribute to supporting the existing infrastructure in comparison to the traditional residential tax base.

The developer's wish was originally to rezone lot 1 to commercial and lots 2, 3, and 4 to light industrial district. This concept was brought to an open house for public input on April 24, 2025. Based on the feedback from the open house, the developer amended the application to commercial use only for the proposed lots.

Unlike most land use bylaw amendment applications where the uses are decreasing (from agriculture to residential), this is an application that would allow a larger number of uses and must therefore be considered with care. Additional uses that will be allowed is listed in the strategic alignment section.

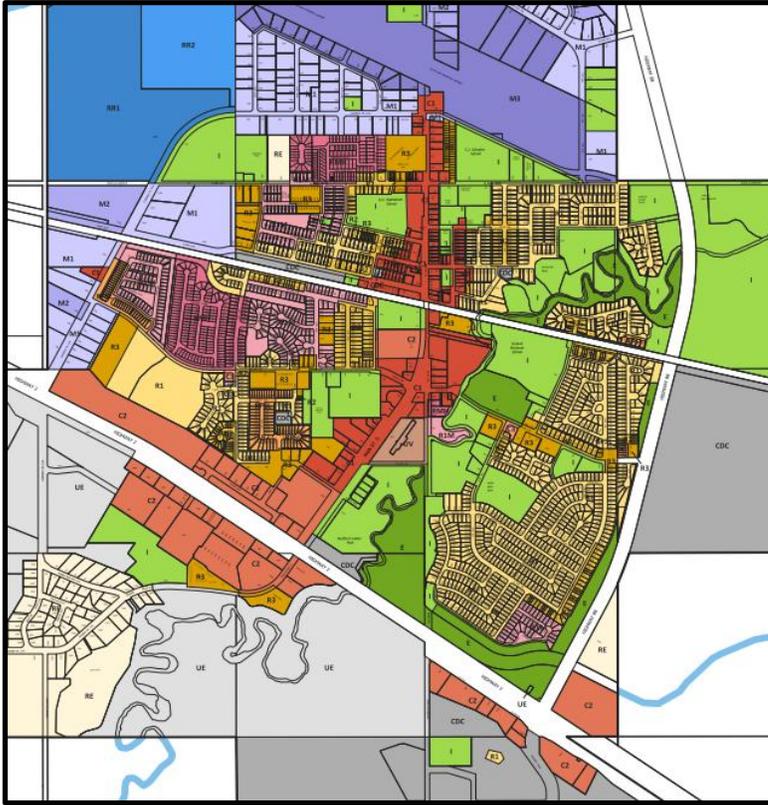
### **ALTERNATIVE OPTIONS:**

Since every person has the right to be heard, no alternative other than to proceed to a Public Hearing is recommended.

### **BENEFIT/RISKS:**

The risks with redistricting a lot to commercial is noise pollution, heavy traffic, light pollution, municipal infrastructure, safety, and compatibility to adjacent land uses. Commercial uses have more impact on the land and surrounding land than residential uses.

The benefit of rezoning is to increase the inventory of Commercial land in the MD of Lesser Slave River. As seen below from the Town of Slave Lake, it is common to have commercial districts along highways and Main Street. For comparison, the edge of Wal-Mart is 199 m from the nearest dwelling in Gloryland (building, not lot line), while the nearest dwelling to the proposed area to be rezoned commercial for this application is 160 m.



Picture 3: Commercial areas in the Town of Slave Lake in red along Highway 2 and Main Street

**STRATEGIC ALIGNMENT:**  
***Municipal Development Plan***  
**2.1 COMMUNITY AREAS**  
2.1.1 *The Community Areas are illustrated on Map 1 and include:*  
(h) *Poplar Lane*

*Development in the Community Areas shall be predominantly residential in nature, with commercial, institutional and light industrial uses permitted only where they are compatible with surrounding residential development and located in areas that minimize land use conflict, traffic impacts, or nuisances.*  
*The MDP allows for commercial uses within a community area where they are compatible with residential uses.*

*Highway Commercial*  
3.1.2 Highway commercial development—including uses such as hotels, gas stations, automotive services, and restaurants—may be permitted along designated highways shown on the Policy Area Maps, where appropriate. Such developments shall be evaluated based on:  
• Compatibility with surrounding land uses, *The MD owned land across the road is designated commercial in the land use bylaw. The residential zoned lots that would be closest to the commercial lots are owned by the developer. Other lots in the area are too large for typical residential use and some of the owners therefore use them for home-based*

businesses. Landscaping is also proposed for the north side of the access roadway in the stormwater management area (see Picture 2, the portion highlighted in yellow) to mitigate visual and noise impacts on the neighbourhood.

- Protection of environmentally sensitive features, The wetland on the lot has been purchased and the soil is in the process of being replaced by clay/sand.
- Availability and capacity of municipal or private servicing, and municipal water can be extended (at the developer's cost) to the commercial lots.
- Safe and efficient site access. A traffic impact assessment was undertaken by the developer. After concerns were raised at the open house, one option for the MD is to add traffic calming measures to make it less conducive to support through traffic, restricting right out turning from the site access onto Poplar Drive.

Site accesses must be approved by both the MD and the Provincial regulatory body responsible for highways, in accordance with applicable highway access standards and development regulations. The application has been referred to Alberta Transportation and Economic Corridors.

## Hamlets

2.1.4 The MD shall encourage new development within its existing hamlets where it can be supported by existing infrastructure, community services, and location advantages. Each hamlet shall be considered a potential growth node capable of accommodating an appropriate mix of residential, commercial, recreational, and institutional land uses, provided such development is compatible with the scale and character of the community.

The MD also supports efforts to improve the long-term viability and vibrancy of its hamlets, including:

- Development of group homes, seniors housing, and community programs (such as youth initiatives),
- Enhancement of local recreation facilities, and
- Policies and investments that attract and retain residents and services.

Although the proposed amendment is not happening in a hamlet, the area has the population that far exceeds most of the hamlets in the MD. Future developments should fit with the scale and character of the community.

## Land Use Bylaw No. 2025-07

Section 7.5 Commercial District:

Purpose: To accommodate a range of retail and service commercial opportunities throughout the Municipality.

The Land Use Bylaw 2025-07 requires a minimum size of 0.05 ha (0.124 ac) for a parcel in the Commercial District.

The parcel sizes proposed in the subdivision are 1.50 -1.51 ha (3.7 - 3.73 ac is 10.01 acres and is more than adequate to accommodate a number of the uses listed in the commercial district.

Section 7.5.2 Permitted Uses:

The application to redistrict 0627855; 1; 4 from Residential Un-Serviced to Commercial District proposes to add a few uses to that were not allowed under the Residential Un-Serviced (RUS) land use district. The permitted uses that the municipality must approve as long as all other regulations are met. The comments below are for the permitted uses in the commercial district and is not what the applicant is proposing to use the lot for. Since redistricting allows all the uses, they must be considered during the land use bylaw amendment process. The permitted uses in the Commercial (C) district includes the following:

**AMUSEMENT FACILITY:** means a development for spectator or participant uses, both indoor and outdoor, including, but not limited to movie theatres, bowling alleys, theatres, fair grounds, arcades, miniature golf and billiards.

The lot size of the proposed commercial lots is 1.51 hectares (acres). This size is large enough for an amusement facility. The impact is traffic/access and municipal infrastructure.

**BREWERIES, WINERIES AND DISTILLERIES:** means the manufacturing, packaging, bottling, canning of beer, wine, spirits or other alcoholic beverages for on-site or off-site consumption. These developments may include the preparation and sale of food for on-site or off-site consumption.

An example of a brewery is Dog Island Brewery in Slave Lake. The brewery in the town sits on approximately 1 acre lot. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**BUSINESS SERVICES:** means a development that provides support services to businesses. This includes, but is not limited to: print services; janitorial services; and office equipment repairs and sales.

The proposed lots could easily accommodate this type of use without interfering much with the residential neighbourhood. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**CARETAKER/SECURITY RESIDENCE:** means an accessory development that provides accommodation for the sole purpose of security personnel and/or the accommodation for required on-site employees.

The size of the parcel allows the owner to have two dwelling units on the lot, therefore the security residence is not going to have an impact above and beyond what the lot could be approved for as a Residential Un-Serviced lot. The impact is traffic/access, municipal infrastructure, safety, compatibility with adjacent land uses.

**COMMERCIAL AGRICULTURAL OPERATIONS:** means the on-site commercial sale of agricultural and agricultural related products to the general public, including, but not limited to: seed cleaning and/or treating plant for commercial use; pesticide sales' retail facility for commercial sales of products from tertiary agricultural operations; and abattoir for commercial sales.

The impact of this use is increased traffic for workers and/or customers, visual, dust, odour, light, vibration, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. The impact is visual appearance, noise, odour, light, dust, traffic/access, vibration, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses.

**COMMERCIAL GREENHOUSE:** means a development where vegetables, flowers and other plants are grown for sale as plants or seeds. This includes, but is not limited to: plant nurseries; garden centres; and market gardens.

Traffic, nutrient runoff and water use are the main impacts on the neighbourhood. Few chemicals are permitted in greenhouse vegetable production for pest control. (Source Agri-Facts Practical Information for Alberta's Agriculture Industry). Additional requirements for Commercial Greenhouse is found in section 10.2.

**CONVENIENCE RETAIL STORES:** means a development used for the retail sale of goods and services. This includes, but is not limited to: small grocery stores, drug stores, and convenience stores.

A convenience store was specifically mentioned by one of the attendees for the open house about a desired use for the area. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**DAY CARE SERVICES:** means a development licensed by the province to provide care, education and supervision to children or elderly persons, but does not include overnight accommodation. This includes but is not limited to: day care centres; elder care centres; kindergartens; play schools; and nursery schools.

This is not a highly intense land use; however, it brings life into a community. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses. Additional requirements for Day Care Services is found in section 10.3.

**DOMESTIC ANIMAL CARE SERVICES:** means a development that provides for the care and/or training of domestic animals, but does not include overnight care of the animal. This includes, but is not limited to: dog and cat day care services and grooming services.

This is not a highly intense land use.

**DWELLING, LIVE WORK UNIT:** means a building that contains a dwelling unit that is secondary to a floor space dedicated for the purpose of conducting work or providing a service with an internal connection between the two uses. For example, a dwelling unit is located above a convenience store; the convenience store is the primary land use and the owner of the convenience store lives in the attached dwelling unit. This is different than home occupations, where the dwelling unit is the primary use, and the occupation is the secondary use.

In newer urban areas, this type of building is becoming popular. Municipalities who only focus on increasing residential neighbourhoods end up with unsold lots, because nobody will move to a place that cannot offer jobs. The impact is

traffic/access, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. Additional requirements for Dwelling, Live Work Units is found in section 7.5.7.

**DWELLING, MULTI UNIT:** means a BUILDING that contains five (5) or more DWELLING UNITS.



Typically multi units are found along roads that are suited to handle a larger number of cars. The impact is visual appearance, traffic/access, light, environmental, municipal infrastructure, cumulative, safety, compatibility with adjacent land uses. Additional requirements for Dwelling, Multi-Unit is found in section 7.5.5.

**EATING AND DRINKING ESTABLISHMENTS:** means a development used for the sale of prepared food and beverages to the public for on-site or off-site consumption. This includes, but is not limited to: fast food establishments, restaurants, neighborhood bars and pubs, and breweries.

In an ideal neighbourhood, you will find a place for people to gather. Place-making is important in planning literature. A place that promote sociability where you can easily meet others is important for place making. The social gathering spaces are mostly private businesses, and the municipality should enable places where such entities are allowed to operate. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**FARMER'S MARKET:** means a development used for the sale of new or used goods by multiple vendors renting tables or space either in an enclosed building or outdoors, this includes, but is not limited to: farmer's markets, flea markets, and swap meets. This does not include grocery stores, retail stores, or supermarkets.

Farmers' markets are important because they support local economies by providing direct income to farmers, increase access to fresh and nutritious food, and promote community health through education and social interaction. They also benefit the environment by reducing food miles and supporting sustainable farming practices, while fostering a stronger, more resilient local food system. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**GENERAL COMMERCIAL SERVICES:** means a development where products or services are made available to consumers. This includes but is not limited to: automotive and equipment repair shops; automotive and minor recreation vehicle sales and rentals; equipment rentals; fleet services; and household repair services.

This use includes vehicle sales and repair shops. Having this use close to a highway is beneficial. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**GENERAL RETAIL STORES:** means a development used for the rental, sale and repair of household and office goods.

This use is the general stores found in any downtown.

**GOVERNMENT SERVICES:** means a development providing municipal, provincial or federal government services directly to the public or the community at large. This includes, but is not limited to: municipal, provincial or federal buildings; fire stations, police stations; post offices and distributions centres; and social services offices.

Government services may offer a place for steady employment.

**HEALTH AND MEDICAL SERVICES:** means a development where physical or mental health services are provided on an out-patient basis. Such services may be of a preventative, diagnostic, treatment, therapeutic, rehabilitative, or counseling nature. This includes, but is not limited to: medical, chiropractic, and dental offices, health clinics,

physiotherapy and counseling services. An accessory use to this development includes drugs stores, medical supply stores, and pharmacies.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**MARINA:** means a development where boats and boat accessories are berthed, stored, serviced, repaired or kept for sale or rent, and where facilities for the sale of marine fuels and lubricants may be provided. This use may include convenience retail stores, recreational uses, and passive recreation as an accessory use.

Not a likely use for this lot.

**PERSONAL SERVICE SHOPS:** means a development that provides personal services to an individual. This includes, but is not limited to: barbershops, hairdressers, beauty salons, tailors, dry cleaning establishments and laundromats.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**PROFESSIONAL, FINANCIAL, AND OFFICE SUPPORT SERVICES:** means a development that provides professional, management, administrative, consulting and financial services to consumers. This includes, but is not limited to: accountants, architects, engineers, lawyers, banks, insurance companies, and real estate firms.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**PUBLIC UTILITIES:** means a system or works used to provide one or more of the following for public consumption, benefit, convenience or use: water or steam; sewage disposal; public transportation operated by or on behalf of the municipality; irrigation; drainage; fuel; electric power; heat; waste management; residential and commercial street lighting; telecommunications infrastructure, including internet infrastructure, fibre optics, etc.; and includes the thing that is provided for public consumption, benefit, convenience or use. This includes buildings and structures associated with public utilities.

**RECREATIONAL VEHICLE (UP TO 2 UNITS):** The following definition is taken from the Term Definition list as the use is not included in the use definition list. Recreational vehicle means a vehicle that is designed for temporary accommodation and for recreational uses, such as camping. This includes, but is not limited to: holiday trailers, tent trailers, travel trailers, 5th wheel trailers, motorhomes, and camper vans that do not meet the Alberta building code for permanent dwellings. A recreational vehicle shall not, in any circumstance, be considered or used as a permanent dwelling. Additional requirements for Recreational Vehicle is found in section 10.10.

**RECREATIONAL VEHICLE STORAGE:** means a development where recreational vehicles as well as boats and all off-highway vehicles are stored outdoors on a lot on a commercial basis when they are not in use.



This use is not beautiful; however, landscaping and buffering can be incorporated into the subdivision design as per section 2.3.2 of the Municipal Development Plan. Additional requirements for Recreational Vehicle are found in section 10.11.

**TOURIST ACCOMMODATIONS:** means establishments that are primarily focused on accommodating visitors to the MD. This includes, but is not limited to: hotels, motels, rental cabins, and hostels. Developments may include accessory uses such as convenience retail stores, passive recreation, or other recreational uses.

The location along a highway is suitable for tourist accommodations. The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

**VETERINARY SERVICES:** means a development such as a hospital or shelter used for the temporary accommodation, care, treatment or impoundment of animals. This includes, but is not limited to animal veterinary clinics, animal hospitals, shelters, and veterinary offices. This use does not include kennels.

The impact of veterinary services is traffic, parking, noise, light, dust environmental, municipal infrastructure, cumulative and safety.

**WAREHOUSE SALES:** means a development used for the wholesale and retail sale of bulky goods, typically within an enclosed building, although there may be some instances where products are located outside. This includes, but is not limited to: furniture, appliance, and building material sales.

The impact is traffic/access, municipal infrastructure, cumulative, safety, impact of loss of land, compatibility with adjacent land uses.

Reminder to Council of how the Land Use Amendment process works:

When redistricting is required, MDLSR needs a land use amendment (Three readings are required with a Public Hearing after the First Reading). The Second Reading happens after the Public Hearing. Third Reading can follow either when the subdivision is nearing completion or after the Second Reading.

#### **FINANCIAL IMPLICATION:**

Standard costs to process a change in land use application (Planning & Development staff time, advertising) can be anticipated.

Taxation: Use trumps zoning. A non-residential tax rate would be applied to assessment and result in a higher tax bill when development is happening.

Transportation: has no concerns with the proposed redistricting.

Utilities: has no concerns with the proposed amendment.

Protective Services: has no concerns with the proposed rezoning.

#### **OTHER CONSIDERATIONS:**

The lot is not within the IDP area; however, the lot is designated Rural Residential on the Intermunicipal Development Plan.

Section 692 of the *Municipal Government Act (MGA)* requires a municipality to hold a public hearing with respect to amending a statutory plan or land use bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

#### **COMMUNICATION STRATEGY:**

The application has been distributed to other MD departments (bylaw, transportation, and utilities for comments).

Prior to the public hearing, adjacent landowners, adjacent jurisdictions, and other referral agencies will be notified via letter. The public hearing will also be advertised as per the *MGA*.

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Prepared By: Ann Ásfrid Holden, Planning & Development Officer

Reviewed By: Elizabeth Krumes, Administrative Assistant, Planning & Development & Protective Services

Approved By: Barry Kolenosky, Chief Administrative Officer



**BYLAW 2025-13**

**A BYLAW OF MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124 IN THE PROVINCE OF ALBERTA, TO AMEND BYLAW 2025-07 LAND USE BYLAW AMENDMENT #1**

---

**WHEREAS** Sections 640 of the *Municipal Government Act*, RSA 2000, and amendments thereto, empowers a Council to adopt a Land Use Bylaw within the Municipal District of Lesser Slave River No. 124;

**WHEREAS** the Municipal District of Lesser Slave River No. 124 Council has adopted Bylaw 2025-07 Land Use Bylaw;

**WHEREAS** Section 191 (1) of the *Municipal Government Act*, and amendments thereto, provides the power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw;

**WHEREAS** the amendment or repeal must be made in the same way as the original bylaw and is subject to the same consents or conditions or advertising requirements that apply to the passing of the original bylaw, unless this or any other enactment provides otherwise;

**WHEREAS** the Council for the Municipal District of Lesser Slave River No. 124 deems it appropriate and expedient to amend Bylaw 2025-07 Land Use Bylaw; and

**NOW THEREFORE** the Council of Municipal District of Lesser Slave River No. 124 in the Province of Alberta, duly assembled, hereby amends Bylaw 2025-07 Land Use Bylaw as follows:

1. The land use district of part of 1125738; 1; 1 changes from Residential Un-Serviced (RUS) to Commercial District (C), as shown on Schedule "A" which is attached hereto and forms part of this Bylaw.
2. The location of 1125738; 1; 1 is in Poplar Lane as shown on Schedule "B" which is attached hereto and forms part of this Bylaw.
3. Bylaw 2025-07 Land Use Bylaw is hereby amended.
4. Bylaw 2025-13 Amendment #1 forms part of Bylaw 2025-07 Land Use Bylaw.
5. This Bylaw 2025-13 Amendment #1 becomes effective upon the date of the final passing thereof.

This Bylaw takes effect immediately after third reading and upon being signed.

**READ** for a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Murray Kerik, Reeve

\_\_\_\_\_  
Barry Kolenosky, Chief Administrative Officer

**ADVERTISED** the \_\_\_\_\_ day of \_\_\_\_\_, 2026

**ADVERTISED** a second time the \_\_\_\_\_ day of \_\_\_\_\_, 2026

**PUBLIC HEARING** held on \_\_\_\_\_ day of \_\_\_\_\_, 2026

**READ** for a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2026

**READ** for a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2026

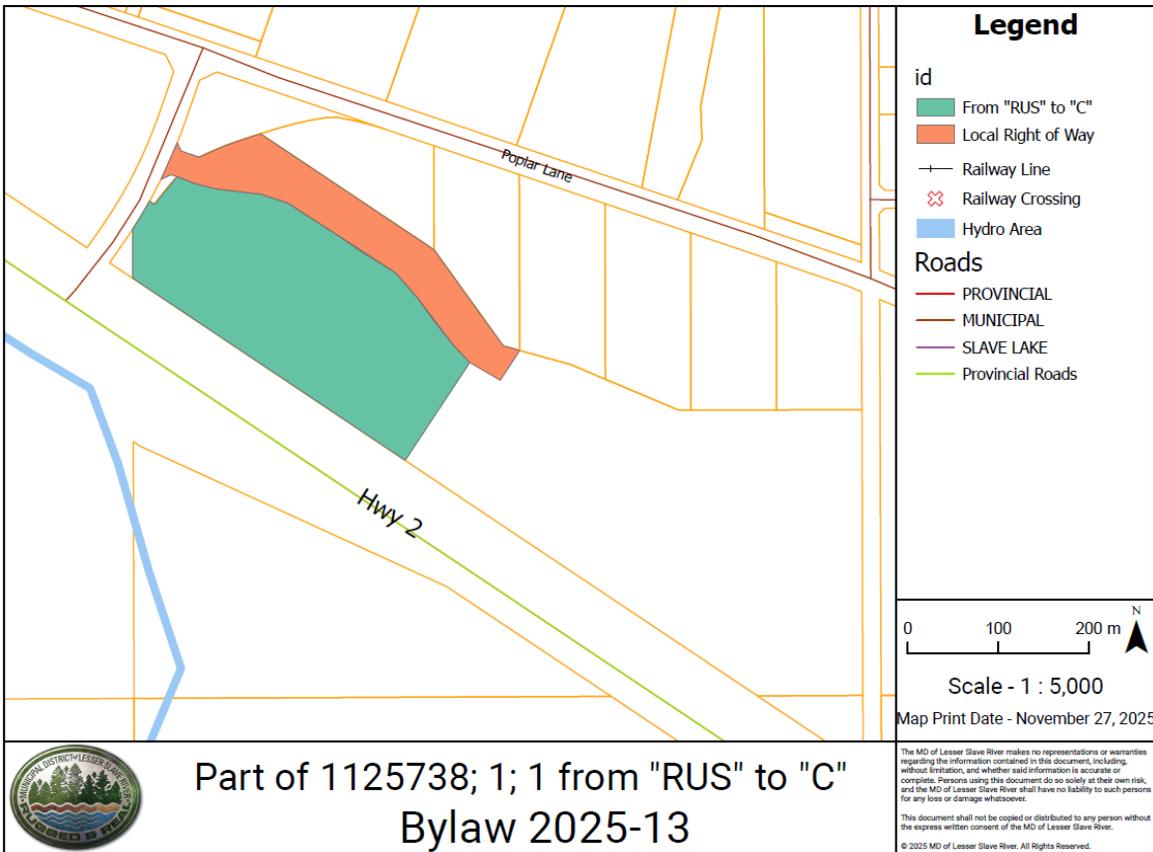
\_\_\_\_\_  
Murray Kerik, Reeve

\_\_\_\_\_  
Barry Kolenosky, Chief Administrative Officer

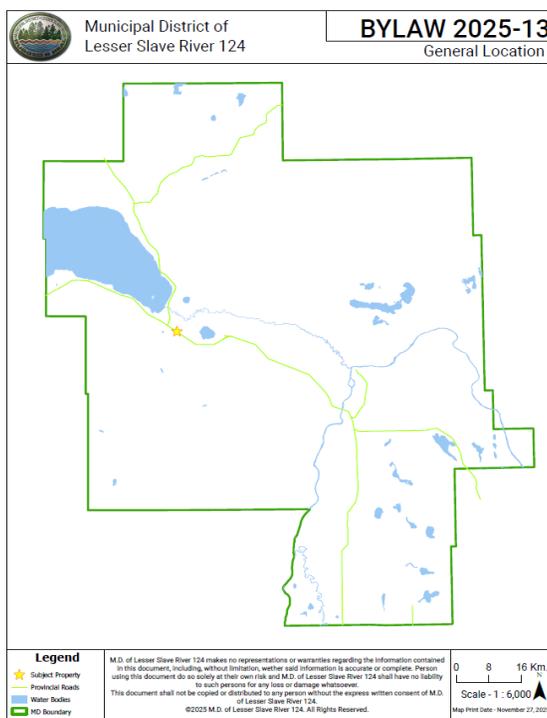


**BYLAW 2025-13**

Schedule "A"



Schedule "B"





**Lesser Slave River**  
Planning & Development

Application no.:

Form Received:

*Apr 16/25*

**LAND USE BYLAW AMENDMENT APPLICATION**

This form is to be completed in full wherever applicable by the registered owner of the land that is subject of the application or by a person authorized to act on the registered owner's behalf.

APPLICANT NAME	HOME PHONE	MOBILE PHONE
MAILING ADDRESS	POSTAL CODE	
EMAIL ADDRESS		
<i>Complete below if different from applicant:</i>		
REGISTERED LANDOWNER NAME	HOME PHONE	MOBILE PHONE
MAILING ADDRESS	POSTAL CODE	

**LAND LOCATION**

NE 20 72 5 5 OR 1 1 112 5738  
 Quarter Section Township Range Meridian Lot Block Plan

**LAND USE CLASSIFICATION AMENDMENT PROPOSED**

FROM: Residential Un-Serviced District TO: Commercial District and Light Industrial District

IS THIS AMENDMENT A CONDITION OF SUBDIVISION OR DEVELOPMENT?  YES  NO

DESCRIBE THE HISTORICAL USE/CONTENTS OF THE LAND (Please check all that apply)

Gravesite Industrial Site Oil/Gas Landfill Sewage:  Open Discharge  Lagoon  
 Storage of Hazardous Materials Other

**REASONS SUPPORTING PROPOSED AMENDMENT** (Please include additional pages if space below is insufficient)

Redistricting the subject lands from Residential Un-Serviced (RUS) to Commercial (C) and Light Industrial (LI) is a strategic opportunity to support economic development while remaining compatible with the surrounding context. The site, currently undeveloped and districted as Residential Un-Serviced District and is ideally located on the east side of Poplar Drive across from the Slave Lake Visitor Information Centre, making it well-suited for small-scale commercial uses that serve both tourists and the local community. The proposed light industrial area offers excellent access and visibility to Highway 2, addressing the limited market demand for residential development in this location. Retaining a portion of the land as RUS ensures flexibility for future use, while landscaping and a 40-metre setback help buffer potential impacts to nearby residential areas. More information can be found in the Redistricting Report.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$\_\_\_\_, AND HEREBY DECLARE THAT THE ABOVE INFORMATION IS, TO THE BEST OF MY/OUR KNOWLEDGE, FACTUAL AND CORRECT.

**NOTE:** Registered owner's signature is required if different from applicant.

\_\_\_\_\_  
APPLICANT SIGNATURE

DATE April 5, 2025

\_\_\_\_\_  
REGISTERED LANDOWNER SIGNATURE

DATE

MUNICIPAL DISTRICT of LESSER SLAVE RIVER no.124 | BOX 722, SLAVE LAKE AB T0G 2A0 | Tel 780.849.4888 | Toll-Free 1.866.449.4888 | Fax 780.849.4939

BOX 93, FLATBUSH AB T0G 0Z0 | Tel 780.681.3929 | Toll-Free 1.866.681.3929 | Fax 780.681.3936



**Lesser Slave River**  
Planning & Development

**LAND USE BYLAW AMENDMENT APPLICATION | RIGHT OF ENTRY**

Please complete the following right-of-way form and include it with your Development Permit Application.

**Right of Entry for an Authorized Person of the Municipal District of Lesser Slave River no. 124 for the purpose of a Site Inspection of the Land Affected by the Proposed Permit Application.**

I DO  
 I DO NOT

give consent for an authorized person of the Municipal District of Lesser Slave River no. 124 to enter upon the land that is subject to the application for the purposes of making a site inspection in order to evaluate the proposed application and monitor its compliance.

**LAND LOCATION**

NE	20	75	5	5	OR	1	1	112 5738
Quarter	Section	Township	Range	Meridian		Lot	Block	Plan

Nicole Cronkhite  
\_\_\_\_\_  
APPLICANT NAME (PLEASE PRINT)

\_\_\_\_\_  
APPLICANT SIGNATURE

DATE April 5, 2025

**FOR ADMINISTRATIVE USE**

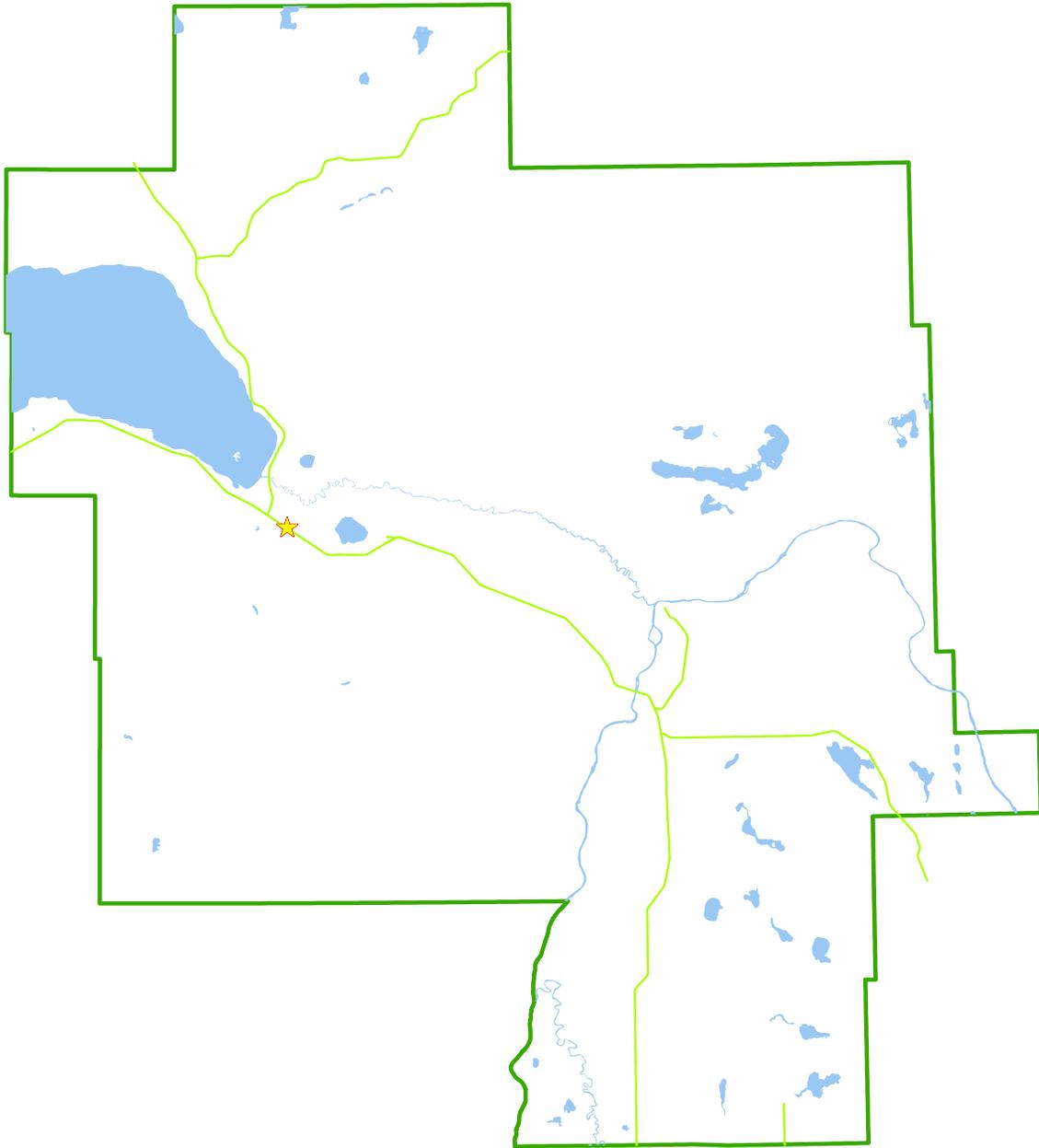
FEE ENCLOSED:	AMOUNT:	RECEIPT NO.:
<input type="checkbox"/> Yes <input type="checkbox"/> No		

MUNICIPAL DISTRICT of LESSER SLAVE RIVER no.124 | BOX 722, SLAVE LAKE AB T0G 2A0 | Tel 780.849.4888 | Toll-Free 1.866.449.4888 | Fax 780.849.4939  
BOX 93, FLATBUSH AB T0G 0Z0 | Tel 780.681.3929 | Toll-Free 1.866.681.3929 | Fax 780.681.3936



**Municipal District of  
Lesser Slave River 124**

**BYLAW 2025-13**  
General Location



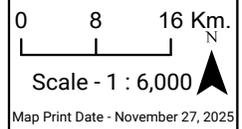
**Legend**

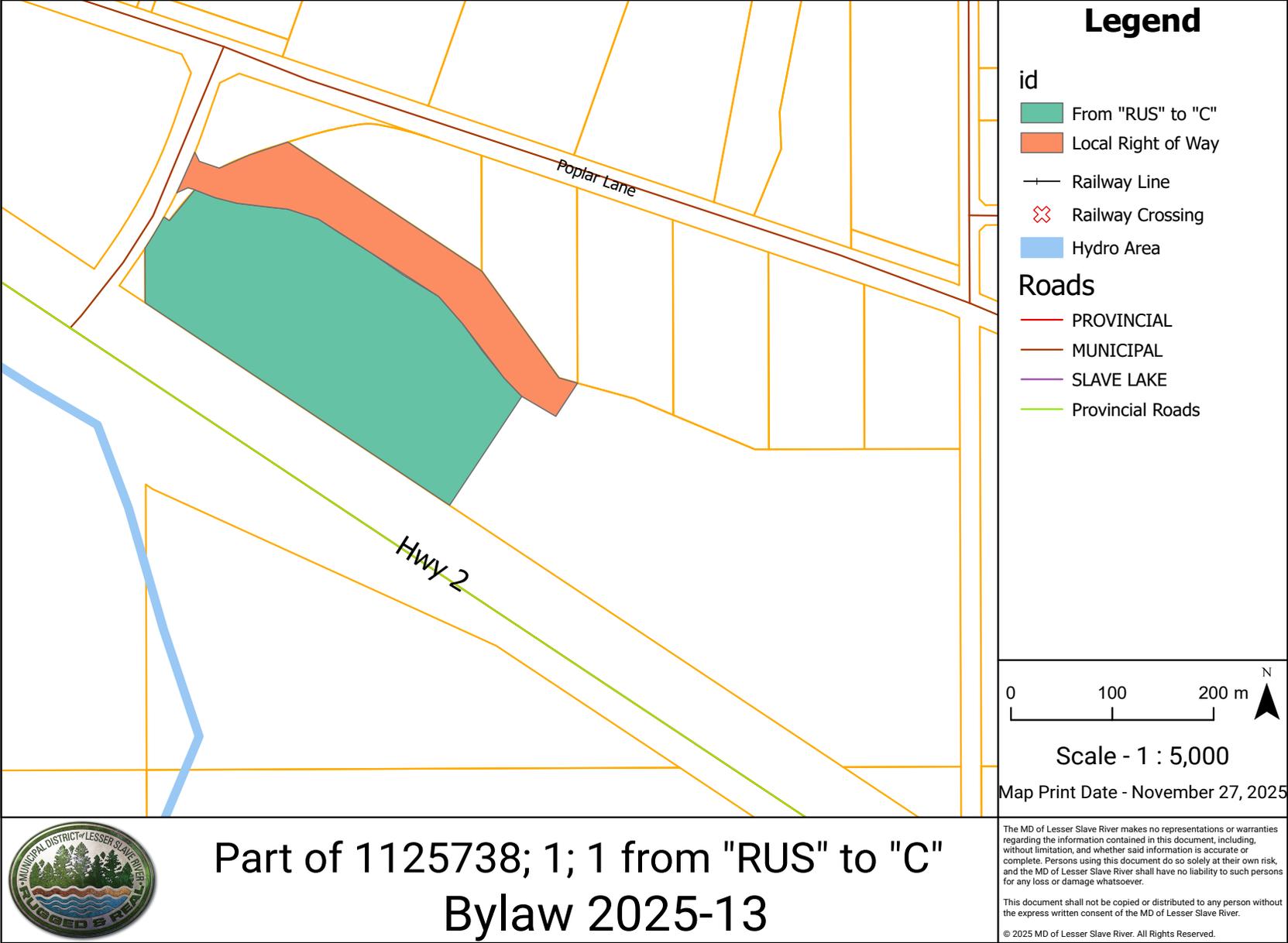
- Subject Property
- Provincial Roads
- Water Bodies
- MD Boundary

M.D. of Lesser Slave River 124 makes no representations or warranties regarding the information contained in this document, including, without limitation, whether said information is accurate or complete. Person using this document do so solely at their own risk and M.D. of Lesser Slave River 124 shall have no liability to such persons for any loss or damage whatsoever.

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**Lesser Slave River**

**Request for Decision**

Title:	<b>Smith Subdivision</b>
Date:	December 15, 2025
Presented By:	Jake Papineau, Urban Systems Ltd.
Attachments:	2025-12-03 – Smith Subdivision 7 Lot Concept.

Proposed Motion	<i>That Council moves to give Administration authority to proceed with the Smith Subdivision as presented in the Attachment (2025-12-03 – Smith Subdivision 7 Lot Concept)</i>
Administration's Recommendation(s)	As proposed

**BACKGROUND:** The Municipal District of Lesser Slave River owns a 6.3 acre parcel in the Hamlet of Smith (SE-23-71-1-5, Lot 13). Administration has reviewed the property and has identified an opportunity to subdivide the lands into individual parcels that align with existing Hamlet development patterns and applicable statutory plans and bylaws.

Subdividing the lands is intended to support future sale and disposition of the parcels, reducing our long-term liability associated with holding undeveloped and non-taxable land. Proceeding with subdivision does not commit the MD to immediate sale of lots, but establishes the regulatory framework necessary to do so.

A preliminary 7-lot subdivision concept was presented to Council for information on December 11, 2025. Council expressed support for the proposed concept, with consideration given for the eventual lot lines along the west side of the parcel to allow a sufficient right-of-way along the current informal alley way.

Administration is seeking Council direction to proceed with the Smith Subdivision process, including engaging the subdivision authority and completing required technical and legal steps, including a legal lot survey and development of Subdivision Plan.

**ALTERNATIVE OPTIONS:** Council may consider the following alternatives:

1. **Maintain the property in its current form.** The MD may choose to retain the land without subdivision and defer any future action. This would avoid short-term costs but would not address ongoing liability or disposal objectives.
2. **Sell the property as a single parcel without subdivision.** This may limit overall market interest, reduce potential sale value, and shift subdivision complexity risk to a future purchaser.
3. **Defer the decision pending additional studies or market condition triggers.** Council could request additional analysis to support or delay subdivision. This would provide Council with additional information but would extend timelines and ongoing holding costs.

Administration recommends proceeding with subdivision as it provides flexibility and positions the MD to respond to future opportunities incrementally.

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## **BENEFIT/RISKS:**

### **Benefits:**

- Proceeding with subdivision will allow for the orderly and planned disposition of land in a manner that aligns with existing planning policies
- Subdividing will potentially increase marketability and overall land value, with several options available to the MD for disposition and timing
- Reduces the MD's long-term liability, maintenance costs, and risk associated with MD owned vacant land
- Allows the MD to retain control over lot configuration, access, and compliance with regulations

### **Risks:**

- The MD will incur some upfront costs associated with subdivision, surveying, and approvals
- Potential delays if subdivision conditions are complex or external agency referrals / approvals are required (e.g. Alberta Transportation)
- Market uncertainty regarding timing and value of eventual lot sales

## **STRATEGIC ALIGNMENT:**

Proceeding with subdivision supports the MD's broader objectives related to responsible asset management, fiscal sustainability, and orderly development in our Hamlets. This subdivision aligns with:

- Efficient use and disposition of municipal assets
- Supporting appropriate development within existing Hamlet boundaries
- Reducing long term operational liability
- Implementing land use policies already in place

Administration feels that subdivision is a preparatory first step that supports strategic flexibility rather than committing Council to a specific development outcome.

## **FINANCIAL IMPLICATION:**

There will be short-term costs related to subdivision, including survey costs, application fees, subdivision plan drafting, and legal documentation. These costs are expected to be recovered, in whole or in part, through future property dispositions and land sales. No immediate capital expenditure for development or servicing is required as part of this decision.

Not proceeding with subdivision will result in ongoing holding costs related to retaining ownership of this parcel and foregone opportunities to recover value from the asset.

## **OTHER CONSIDERATIONS:**

- Subdivision approval does not obligate the MD to sell the properties or lots on any specific timeline
- Timing of sales can be aligned with market conditions and Council priorities
- Conditions of subdivision will be reviewed by Administration and brought forward as required
- Environmental, safety, and regulatory considerations will be addressed through the subdivision process

Council retains full control over future decisions related to pricing, timing, and method of sales.

## **COMMUNICATION STRATEGY:**

If Council approves proceeding with subdivision:

- No proactive public communication or engagement is proposed at this stage beyond legislated notice requirements

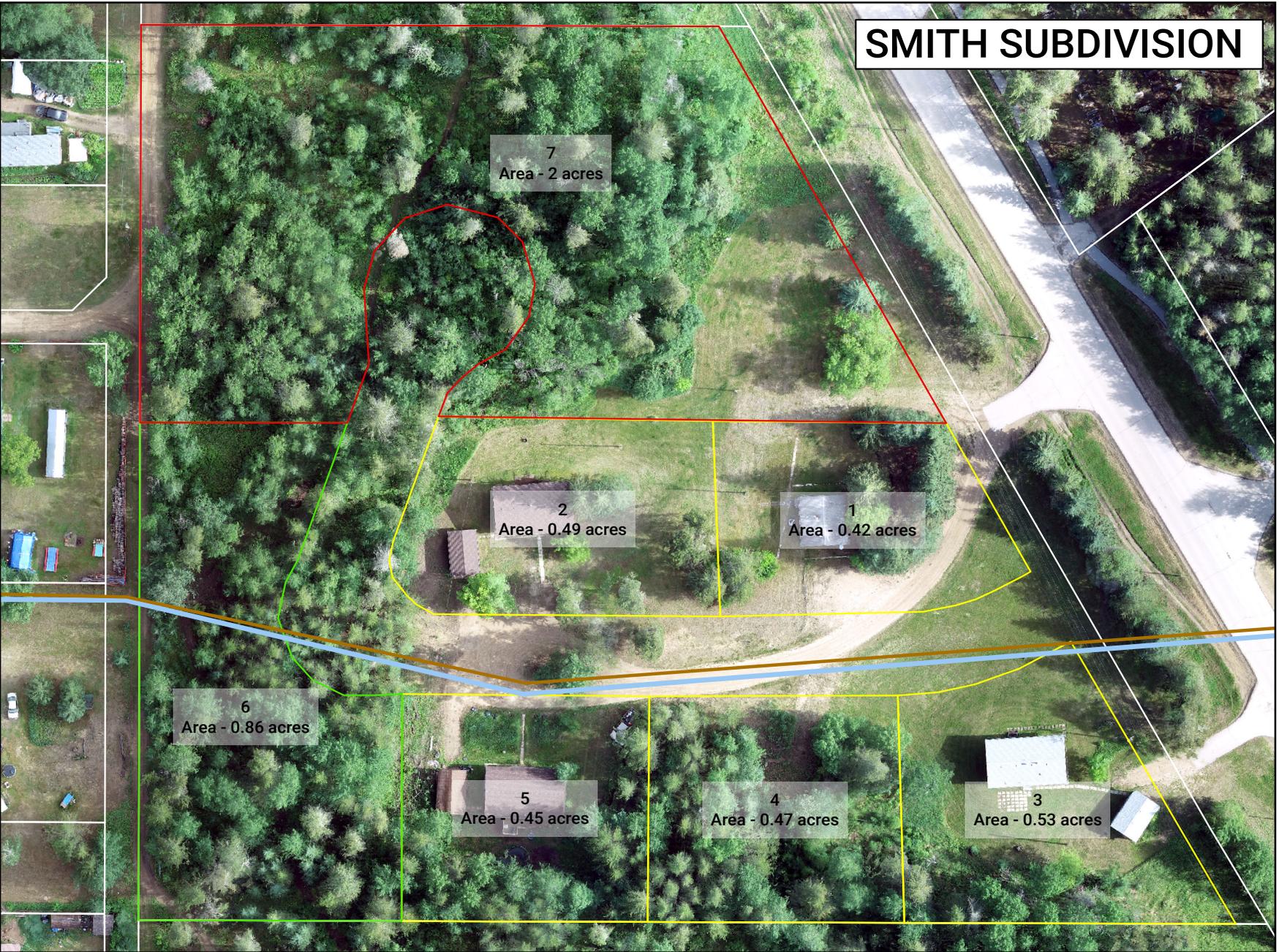
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- Adjacent landowners and affected parties will be notified as required through the statutory subdivision process.

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Prepared By: *Jake Papineau, Community Planner, Urban Systems Ltd.*  
Reviewed By: *Barry Kolenosky, Chief Administrative Officer*  
Approved By: *Barry Kolenosky, Chief Administrative Officer*

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**Lesser Slave River**

**Request for Decision**

Title	Smith WTP and Canyon Creek WTP Upgrade Plans
Date	December 17, 2025
Presented By:	Jeremy Dumaresque
Sections	1) Smith WTP Upgrade Project 2) Canyon Creek WTP Upgrade Project

<b>Proposed Motion</b>	<p><i>Council directs administration to proceed with the <b>Smith Water Treatment Plant Pre-treatment Upgrade</b> project. Engineering to continue as scheduled and proceed with procurement of the long lead equipment immediately and then tendering of the construction scope of work in early 2026, for a total revised estimated project cost from \$4,293,000 to \$6,293,000. The source of the additional funds will be determined once the outcome of the AMWWP Grant Application is known.</i></p> <p>And</p> <p><i>Council directs administration to proceed with the <b>Canyon Creek Water Treatment Plant</b> project upgrade and continue with the source of the funds will be determined once the outcome of the AMWWP Grant Application is known.</i></p>
Administrations Recommendation(s)	As proposed.

**BACKGROUND**

On December 12, 2025, Council held a special meeting with representatives from Associated Engineering to discuss several projects they are working on for the MD. Two of these projects require council direction to move forward. This includes the Smith Water Treatment Plant Pretreatment Upgrade and the Canyon Creek Water Treatment Plant Conventional Conversion projects. Below is a summary of the two projects and the alternatives discussed.

**SECTION 1 - SMITH WATER TREATMENT PLANT**

**BACKGROUND**

**Smith Water Treatment Plant (WTP).** The Municipal District of Lesser Slave River No. 124 (MD) operates the Smith Water Treatment Plant (WTP) that services the Hamlets of Smith and Flatbush with potable water and truck fill stations in both communities for supply to the surrounding residents. The existing membrane filtration system at the Smith WTP was put in service in 2002 and at the time was considered a state-of-the-art water treatment package but after 23 years of service it has become an obsolete type of water filtration process, and the membrane filters are becoming increasingly expensive and difficult to obtain.

The existing membrane filtration package also has some imminent repairs that are required and will have significant

costs associated with these repairs. Some of the repairs required are replacing all the membrane filters, installing a tank liner to ensure the tank integrity (there are some corrosion areas inside the tank that have started to flake which is damaging the membrane filters), electrical equipment upgrades, instrumentation device upgrades, control valve and mechanical repairs.

This WTP upgrade project was approved to proceed by Council in Aug 2024, and we engaged our engineering consultant to begin work on this project. We started by evaluating in detail the various options for upgrading the plant and once we determined the best option, we started the detailed design of the new system in 2025. We are now at the 60% design phase and one of the deliverables at the 60% stage is to provide an updated cost estimate for the overall project costs. Unfortunately, with the current industry construction costs escalating and the disruptions to the material supply chains around the world have had a significant impact on the overall project costs and as a result the 60% design stage cost estimate is considerably higher than the original project budget. We now have some decisions to make in order to proceed with this project and the options are described in detail below.

## **ALTERNATIVE OPTIONS**

There are 2 viable options that need to be considered for the Smith WTP Upgrade project, and they are described below with the pros and cons for each installation and the cost impact of each option.

**Option 1: Pause project until grant supplement is received** - This option would pause the project until the grant application for additional funds is submitted to AMWWP and approved (Grant supplement application was recently submitted).

**Option 2: Proceed with the project** – The project would proceed, and the grant supplement application would be submitted in parallel. This option would allow us to continue with the engineering and design and the ordering of the long-lead items such as the water treatment package (36 weeks).

## **BENEFIT/RISKS**

**Option 1: Pause Project Until Grant Supplement is Received** - The pros and cons are:

- **Pro** – If the full grant supplement request is approved by Alberta Gov't, the MD would know how much their capital contribution to the project is. (currently 25%)
- **Con** – The project could be delayed by a year or more because the new water treatment package is a 36-week delivery and would not be ordered until the grant supplement has been approved which may take months.
- **Con** – The existing membrane treatment plant needs costly repairs which may be required soon and would end up being wasted money as this system will be taken out of service when the new system is being built. (membrane filters \$250K, Tank liner \$120K, E&I upgrades \$50K, mechanical upgrades \$50K)( total of \$470K)
- **Con** – The tank internal coating has recently started to flake off in areas and has started to cause damage to the membrane filters which will reduce their expected life timeframe.

**Option 2: Proceed With the Project** - The pros and cons are:

- **Pro** – New system should be in service before the costly repairs to the existing membrane plant are required (new membrane filters, tank liner, electrical and instrumentation upgrades). Saving approximately \$420K or more on repairs.
- **Pro** – The long lead equipment (water plant package) could be ordered now and delivered in 36 weeks, which would result in the new system being in service earlier
- **Pro** – By placing the order for the long lead equipment now, we would avoid further cost increases with the supply chain uncertainty these days.

- **Pro** – By awarding the construction contract now, we would avoid further cost increases with the labor market uncertainty these days
- **Con** – If grant supplement is not received then the MD may be responsible for the entire amount of the additional project cost instead of just 25%

## **FINANCIAL IMPLICATION**

The current approved project budget is \$4,293,000. The AMWWP grant is \$3,219,750 (75%) and the MDLSR is responsible for \$1,073,250 (25%)

### **Option 1 – Pause Project: Cost estimate:**

- Original AMWWP grant - \$3,219,750 (75%)
- MDLSR contribution - \$1,073,250 (25%)
- **Original Project Budget - \$4,293,000**
- Requested grant supplement - \$1,500,000 (75%)
- MDLSR contribution on grant supplement - \$500,000 (25%)
- **Revised Project Budget - \$6,293,000**
- The MDLSR total contribution will be fixed at \$1,573,250

### **Option 2 – Proceed with Project: Cost estimate: (if grant supplement is not approved)**

- Original AMWWP grant - \$3,219,750 (75%)
- MDLSR contribution - \$1,073,250 (25%)
- **Original Project Budget - \$4,293,000**
- MDLSR contribution if grant supplement is not approved - \$2,000,000 (100%)
- **Revised Project Budget - \$6,293,000**
- The MDLSR contribution may be \$3,073,250 if grant supplement is not approved

In the event that the supplemental amounts are not approved, Administration will provide council with options to cover the remaining amount of the MD portion. The MD has sufficient reserves and borrowing power that either option could be considered.

## **STRATEGIC ALIGNMENT**

The main criteria for implementing upgrades are to:

- Meet current demand and allow for 25-year future growth of Smith and Flatbush communities.
- Provide a reliable water treatment system for the next 25 years.
- Provide a system which will meet all the regulatory requirements for potable water.
- Provide a system that is environmentally friendly.
- Increase reliability of the water plant.
- Reduce operating costs of the water plant.
- Provide a simple system for operations to operate and maintain.
- Provide a continuous potable water supply for the residents of Smith and Flatbush.
- Provide a system to replace the obsolete membrane filtration system.

## **SUMMARY AND RECOMMENDATIONS**

Based on all the factors including industry construction and materials cost uncertainty and operational reliability of the existing plant, the MDLSR should implement Option 2 for the following reasons:

- The cost of equipment, materials and labor all seem to be increasing and unpredictable in these times and the longer this project is delayed, the costs for the new system will only increase.
- The existing water treatment plant is past its reliable life cycle and is becoming costly to operate and maintain.
- The existing membrane filters are nearing the end of their life, and the operators have started to repair them, which is the first sign they are nearing the end. The replacement membrane filters are very costly at \$250,000 per set and have a very long delivery of 15 months, so we should try to avoid this extra expense if possible.

## **OTHER CONSIDERATIONS**

The engineering and design work is currently at the 60% phase and orders for the long lead equipment should be placed soon if we want to have the new system in service during 2026.

The main construction work should avoid the peak water demand period which is June, July and August as we will need to either rent a portable water plant or haul water from the Canyon Creek WTP during the 2-month main construction period during which time the existing water treatment package will be removed from the building and will be out of service.

## **COMMUNICATION STRATEGY**

We will need to notify the residents at start of project and of any interruption of water supply during site construction.

## **SECTION 2 - CANYON CREEK WATER TREATMENT PLANT**

### **BACKGROUND**

**Canyon Creek Water Treatment Plant (WTP).** The Municipal District of Lesser Slave River No. 124 (MD) operates the Canyon Creek Water Treatment Plant (WTP) that services the Hamlet of Canyon Creek, Widewater and Wagner. The WTP was upgraded in 2001 to include raw water storage, coagulation and flocculation equipment, crossflow clarifier, dual media filter, ultrafiltration membrane, disinfection, and a clear well. In 2024, the membrane ultrafiltration system had an issue with the failure of the membranes, during routine integrity testing. The failure of integrity testing is a result of excess wear in the membranes, resulting from breaks in the membrane fibers. Membrane fibers normally wear out over time, and it is normal for membranes to be replaced every 7-10 years. Due to recent supply chain issues, Veolia (formerly Suez) is reporting an 18-month lead time to get replacement membranes. The membrane filters are now manufactured offshore and there is a concern that they will not be available at all in the future. Currently, the WTP is operating with the conventional plant clarifier, dual media filter, and disinfection. Last year, some new membrane filter cartridges arrived (after one year from the order date) and now one half of the membrane filtration package is running. The other half of the membrane filtration package also requires a new set of membrane filters, but ordering of those has been put on hold for now. It has been 24 years since the Canyon Creek WTP was upgraded and the since the membrane integrity issues came to the forefront in 2024, the MD needs to consider the risks of operating the Canyon Creek WTP without the membranes for 18 months until replacement membranes are delivered or for longer-term without the membrane filtration package.

The existing membrane filtration package also has some imminent repairs and/or upgrades that are required and will have significant costs associated with these repairs. Some of the repairs and/or upgrades required are: new membrane filters to be ordered, installing a tank liner, electrical equipment upgrades, instrumentation device upgrades, control valve repairs.

## ALTERNATIVE OPTIONS

There are 2 viable options that need to be considered for the Canyon Creek WTP and they are described below with the pros and cons for each.

**Option 1:** This option would be to keep the WTP plant running as is and allow for the expense and long lead time when ordering the new membrane filters. This would require some predictive maintenance timelines as to when the membranes could fail and then allow enough lead time to order the new membrane filters before the active ones begin de-grading as they are not able to be kept in a storage mode for extended periods of time, so keeping a spare set on hand is not a viable solution.

**Option 2:** This option would be to proceed with the proposed upgrades to the conventional side of the plant including: filter upgrades, air scour blower, sodium hydroxide system relocation, new ultraviolet disinfection system, new chloramine system

## BENEFIT/RISKS

**Option 1: Keep the Membrane Filtration Package in operation** - The pros and cons are:

- Pro – Membrane filtration provides high quality water.
- Pro – System is already in place and operators are familiar with the system.
- Con – Membrane filters are becoming difficult to obtain with very long delivery times. They could become impossible to obtain in the future.
- Con – Support from the new parent company is very poor.
- Con – Only one half of the membrane filtration package is currently operating, so cannot provide full flow capacity on its own at this time.

**Option 2: Upgrade Conventional Treatment Package and Shut down Membrane Filtration Package** - The pros and cons are:

- Pro – The recommended enhancements can be done with manageable outages which will not affect water delivery to the distribution system.
- Pro – The MD operators are already familiar with this system
- Pro – The enhancements will allow the system to provide very good water quality without the need for the membrane filtration package.
- Pro – The recommended upgrade work could be completed in 2026 if we proceed with or without the grant funding.
- Con – Currently the membrane plant operation is at risk and could fail. Applying for the grant will result in a delay of several months before any work can start. The safest approach would be to start the upgrade work now.
- Con – There will no longer be full redundancy for water production if the membrane plant is taken out of service. A new backup plan will need to be developed.

## FINANCIAL IMPLICATION

The 2023 10-year capital plan projected \$1,012,268 would be required by 2030 for the water treatment plant. Associated Engineering has advised that number be increased to \$1,348,750 in 2026. If a grant is obtained, there is a considerable reduction from the projected spending on the 10-year capital plan.

**Option 1: Cost estimate:**

- The ongoing costs to keep the membrane plant running is not fully known currently due to the difficulty in

obtaining the membrane filters.

- The cost of the 2024 purchased set of membrane filters for one half of the train was \$150,000
- The current cost for a full set of membrane filters is approximately \$250,000 and delivery is approximately 18 months.
- Tank liner - \$150,000
- Other imminent upgrades to electrical and mechanical equipment - \$100,000
- **Total estimated imminent cost to keep membrane system in service - \$500,000**

#### **Option 2: Cost estimate:**

- Engineering, design and construction support - \$120,000
- Equipment and construction - \$771,563
- MDLSR estimated costs – \$120,000
- Contingency (25%) - \$337,187
- **Total Estimated cost - \$1,348,750**

In the event that the supplemental amounts are not approved, Administration will provide council with options to cover the remaining amount of the MD portion. The MD has sufficient reserves and borrowing power that either option could be considered.

#### **STRATEGIC ALIGNMENT**

The main criteria for implementing upgrades are to:

- Meet current demand and allow for 25-year future growth of Canyon Creek, Widewater and Wagner communities.
- Provide a reliable water treatment system for the next 25 years.
- Provide a system which will meet all the regulatory requirements for potable water.
- Provide a system that is environmentally friendly.
- Increase reliability of the water plant.
- Reduce operating costs of the water plant.
- Provide a simple system for operations to operate and maintain.
- Provide a continuous potable water supply to the residents of Canyon Creek, Widewater and Wagner.
- Provide a system to replace the obsolete membrane filtration system.

#### **SUMMARY AND RECOMMENDATIONS**

Based on all the factors including operational reliability and long-term planning, the MDLSR should implement Option 2 for the following reasons:

- The MD operators are familiar with the process
- The conventional train is much less complex to operate than a membrane filtration package, much of the maintenance can be done locally, and most parts are readily available.
- Conventional treatment processes with an UV disinfection system at the back end can provide similar or better water quality than a membrane plant
- Having a full flow capacity system without the need for the membrane filtration system will allow for the de-commissioning of the membrane filtration system.

#### **OTHER CONSIDERATIONS**

Apply for the Alberta Water and Wastewater Partnership grant to cover up to 75% of the project costs.

Hold off ordering the new membrane filters as this system will be de-commissioned after the conventional side upgrades are complete.

**COMMUNICATION STRATEGY**

We will need to notify the residents at start of construction and of any interruption of water supply during site construction.

**End of Report**

Prepared by: Doug Baird & Shari Spencer

Approved: Barry Kolenosky



**Lesser Slave River**

**Request for Decision**

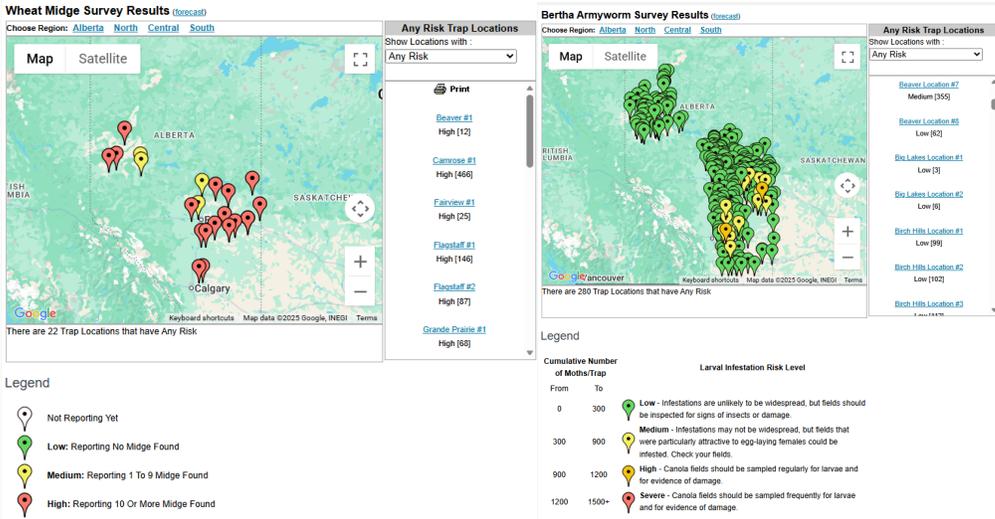
Title:	<b>Agricultural Services 4<sup>th</sup> Quarter Report</b>
Date:	12/17/25
Presented By:	Shari Spencer, Assistant Director of Field Services
Attachments:	2025 Roadside Mowing Map and 2025 Clubroot Inspection Map

Proposed Motion	<i>Move to accept Agricultural Services 4<sup>th</sup> Quarter Report for information.</i>
Administration's Recommendation(s)	As proposed.

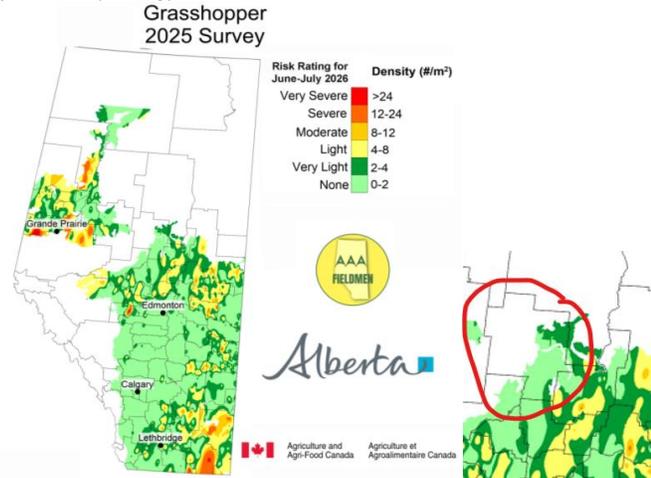
**BACKGROUND:**

**Operational - ASB:**

- 53 Clubroot inspections were completed by October 9<sup>th</sup>. There were 3 positive fields found, samples were sent to lab for testing. All were minor cases near field entrances and landowners were notified.
- Council meetings, as needed, monthly safety and ASB meetings.
- October 6<sup>th</sup>, 2025, NW Regional Agricultural Service Board Orientation.
- Working Well Webinar Series (Oct 22, Oct 29, Nov 5).
- October Council budget meeting, Council and Agricultural Service Board Orientations.
- Provincial Bertha Armyworm and Wheat Midge Survey Results from 2025 (images below). Agricultural Fieldman will be reaching out to the province to obtain Bertha Armyworm traps and begin to monitor midge for the 2026 season.



- 2025 Grasshopper Survey Map from the Province – results for the MD were none to very light grasshoppers per meter (density).



- November 1<sup>st</sup>, 2025, Fall Social Event:
  - 183 people attended, \$20/ticket → \$12,285.61
  - ~96 hours staff put in setting up, decorating hall/tables, organizing, getting door prizes, entertainment and caterer communication.
  - Staff include community service coordinator, vegetation lead hand, agricultural fieldman, landscape technician.
  - 46 (35 MD employees, 11 band) free tickets, 137 paid tickets.
- AGM Town Hall November 13<sup>th</sup>, 2025
- November 19<sup>th</sup>, 2025, Funding Opportunity for Producers Workshop
  - Joint workshop at Flatbush community complex is from 10:30am-1:30pm with Lesser Slave Watershed Council.
  - There were 4 MDLSR residents and 7 non-residents, 6 speakers with tradeshow booths
- Year-end inventory for Agriculture.
- Planning extension events for 2026 is ongoing, we will be collaborating with Lesser Slave Watershed Council for at least one event.
- Updating and drafting policy revision.
- Efforts continued to engage surrounding municipalities regarding the establishment of a regionally shared Agricultural Service Board (ASB) Appeal Board for weeds and pests. It was confirmed that the ASB Peace Region currently operates a joint appeal board involving Big Lakes County, Greenview, Northern Lights County, and Northern Sunrise County. At this time, surrounding municipalities have indicated that they are not pursuing the establishment of a regional appeal committee.
  - **Reference: Council Resolution 524-25, November 12, 2025.**
- AAAF In-Service Training 2025 December 1st-5th in Edmonton
  - Kierstin Dubitz was appointed to sit on the Provincial AAAF Education Committee for the 2026 year.
- Webinars: Watersheds and WPACs 101 for Elected Officials and Clean farms: agricultural plastics recycling in Alberta December 10<sup>th</sup>, 2025.
- ASB Resolution Session Changes and Updates Part 2 Webinar December 11<sup>th</sup>, 2025.

### Operational - Landscape

- The two remaining seasonal workers were done at the end of October.
- Roadside mowing continued until mid-October, with the assistance from the Transportation department to ensure major areas received a second cut this season. Approximately 1,050kms of ditch was mowed during the 2025 season.

## **AGENDA ITEM #9.1**

- Provincial Recreation Area maintenance is ongoing at a reduced capacity, as per the contract with Alberta Parks, with a focus on outhouse and garbage maintenance on a biweekly schedule.
  - Hazardous tree removal is currently under Forestry's responsibility and has not yet begun; cleanup on our end is projected to start in January or February.
  - Fish gut stations were cleaned on December 2, 2025, in preparation for the winter ice fishing season.
- Planning has begun for larger spring projects, including:
  - Playground chip leveling/replacement
  - Perennial landscaping at the Widewater Complex
  - Potential updates at Canyon Creek Arena and the Main Slave Office
- Winterization of sites and seasonal equipment was completed in mid-October.
- Year-end inventory for landscaping has been finalized.

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Prepared By: Kierstin Dubitz, Agricultural Fieldman  
Reviewed By: Shari Spencer, Director of Field Services  
Approved By: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Capital Projects Quarterly Report
Date	December 17, 2025
Presented By:	Shari Spencer, Assistant Director of Field Services Kristen Schalin, Director of Finance
Attachments	

Proposed Motion	<i>Move that Council accept the Capital Projects 2025 Q4 Quarterly Report as Information</i>
Administration's Recommendation(s)	As proposed

**4<sup>th</sup> Quarter Report: October - December**

**CAPITAL**

**Smith Subdivision (Shari)**

Urban Systems presented several options for council deliberation at the December 11th committee of the whole meeting. Council directed Administration to complete the seven-parcel option. The subdivision process is expected to take six to twelve months to complete.

**Smith Pavement Rehabilitation (Shari)**

Patching was completed in the last summer months; however direction is needed for a more wholistic solution that includes underground infrastructure needs that can be balanced within our ten year capital plan.

**Old Smith Highway Reroute (Shari)**

The as built drawings have been received and uploaded to the MD's asset management program. The planning and development department is working with Urban Systems to determine the appropriate right of way design, and will subdivide the remainder of the property for sale. Construction of this project is considered complete.

**Smith Bridge Preliminary Design (Shari)**

Final approval of the Structural Alternatives report was obtained in early October 2025 from Alberta Transportation, thus closing out the preliminary design portion of the project.

**Smith Raw Water Pump Chamber and Pipe Replacement (Doug)**

The record drawings and the project data books have been received and this project can now be closed out.

**PLC Upgrades (Doug)**

All as-built drawings for all sites have been received and distributed to the respective sites. The recently discovered deficiency on the upgraded Flatbush WTP Scada host system has been resolved. The PLC Upgrade project can be closed out.

**SL Office Renovations & Expansion (Shari/Bryan)**

The countertop has been installed, slight alterations were made to the desk to improve its function. The security glass was scheduled to be installed but when it arrived, it had not been sanded on the edges and needed to be reordered. Installation is still pending.

## **Fire Engine (Michael Bissell/Alex Pavcek)**

Unfortunately, this apparatus will not be delivered in 2025, the final build inspection is scheduled for January 7-8 and it should be delivered within a couple weeks after that. Michael has been in constant contact with the builder through this process. They have encountered multiple delays with outside suppliers affecting not only our apparatus but their entire line. Michael has confirmed they have been working on it diligently with seeing recent pictures and it has come a long way from the mid-build.

## **Mitsue Paving Prep (Shari)**

Patching was completed and the grant was resubmitted for consideration in the 2026 year.

## **Smith Water Treatment Plant Pretreatment Upgrade (Jeremy/Doug)**

Project is now at the 60% design phase and drawings were issued for the official 60% design review hold point, which includes an updated cost estimate, which unfortunately came in higher than the original project budget, so the project has been paused until a Request for Decision is presented to Council. Once a decision is made on this project, we will proceed towards the 90% design stage at which time the long delivery items will be ordered and the site construction scope of work and construction schedule can be finalized.

## **Canyon Creek Water Treatment Plant Upgrade (Jeremy and Doug)**

This project has been in the planning stage for a couple of years now, but has been waiting for grant funding approval, which has not been approved to date. The state of this project is currently being reviewed and will be part of a Request for Decision report being presented to Council soon.

## **Wier Area Development (Shari/Bryan)**

The piles, beams and deck have been completed. The railing has been ordered and built, but was not installed before the Winter weather set in. To ensure the best installation, administration has decided to wait for the Spring thaw to install it. The area has been barricaded and plowed in to ensure that no one accesses or damages the area.

## **Utility Pond Dredging (Jeremy)**

Contractor was chosen through APC. Contract has been signed on our end awaiting contractor's signature.

## **Widewater Lift Station Upgrade – Engineering (Jeremy)**

Engineering is currently sourcing out parts to lower construction costs.

## **Mitsue Water Plant Upgrade - Engineering (Jeremy)**

Engineering is currently doing a feasibility study to insure council can make the most informed decision moving forward.

## **Otter Creek Culvert Replacement (Shari)**

Environmental permits have been applied for, Transportation is working with an engineer over the winter to design the replacement and compile a tender package.

## **Marten Beach Flood Mitigation (Shari)**

A draft has been received by Administration, final copy is pending. Will bring forward for council review in the new year. A DFPP application was submitted for a trash rack just upstream of the bridge.

## **Flatbush Complex Roof (Shari/Cody)**

Due to unforeseen circumstances the initial contract awarded has been terminated and the project has been put back out for tender. Once a new contract has been awarded to repair the roof and install new gutters Administration will move forward with the repairs.

## OPERATIONAL

### **Municipal Servicing Standards (Barry)**

An agreement has been entered into with Urban Systems and Associated Engineering to complete the technical portion of this work. The preparation of the draft document with Urban Systems and AE our admin and the TOSL admin is in the final stages. Should see it surface in early 2026. The ACP grant (\$200,000) received in 2024 is being utilized both on MD and TOSL

### **Smith WTP Raw Water Intake Screens Repair (Doug)**

Working on the detailed step by step intake screen repair plan with the diving contractor. A new concrete pad has been constructed to replace the one that was washed away downstream somewhere and this new concrete pad has already been delivered. Ordered and received 2 new SS piping spool pieces that the intake screens mount on to replace the 2 damaged ones that are currently in place. Have lined up a local contractor to assist with the building up of the ice around the working area and to assemble/disassemble the Gantry Crane that is required to lower the new concrete pad and intake screen piping spools through the ice to the river bottom. Developed a "Working on Ice Safety Plan" which is a requirement when working on and under an ice-covered waterway. The overall planning is almost complete, and the work will take place the end of January or first part of February depending on the weather and the ice thickness on the river. We will start monitoring the ice thickness in the first week of January.

### **Preventative Maintenance Program (Jeremy)**

Moving forward slowly in house (entering data) still looking out sourcing as it is become more work than initial anticipated.

### **IT System Audit (Jima/Doug)**

We started working on the individual IT audit site evaluations last week and have completed 23 of 37 site audits as of today and will be completing the remaining ones next week. Following the completion of the site audits, we will develop an IT audit report detailing our findings at each site and will include an overall summary of the state of the MDLSR IT Networks and a list of recommendations on what equipment and systems needs to be upgraded and will also include cost estimates for these upgrades.

### **Energy Audit (Doug)**

The energy audits to find ways to reduce the electricity consumption and power bills are being performed at the MD facilities and we have been prioritizing the sites with the largest power bills. To date we have completed in depth energy audits at the MD main office, Smith community complex, Smith arena, Southshore wastewater plant, Canyon Creek WTP, Canyon Creek marina and campground. We are identifying many energy saving possibilities and due to limited time and funds, we have only been correcting some of the "low hanging fruit" findings and compiling a list of the other opportunities and presenting the capital expenditures required to make these changes along with the payout time to implement these findings. The energy audit equipment is currently installed at the Canyon Creek WTP and will be wrapping that site up soon. The energy audits on the rest of the buildings will be based on funding in the 2026 budget.

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Prepared by: Kristen Schalin, Director of Finance

Reviewed by:

Approved by: Barry Kolenosky, Chief Administrative Officer

Capital Projects 2025						
Project	Project Code/GL	Budget	YTD	Committed	(Over)Under	
Ranch Road Culvert Replacement	2423208	437,000.00	404,254.55	458,156.45	-21,156.45	
Smith Subdivision - 2014 (Carryover)	615348	91,000.00	72,950.34	72,950.34	18,049.66	
SL Office Renovations & Expansion	2421201	410,000.00	193,612.01	219,449.05	190,550.95	
Fire Engine	2422301	900,000.00	339,529.00	819,800.00	80,200.00	
Broken Paddle Fire Guard Phase 1	2412302	45,000.00	2,027.00	2,027.00	42,973.00	
Marten Beach Fire Guard Phase 1	2412303	35,000.00	1,528.00	1,528.00	33,472.00	
Security Upgrades to Facilities	2422601	160,000.00	166,748.69	166,748.69	-6,748.69	
Flatbush Complex Roof Repairs	312514	80,740.08	1,721.95	80,740.08	79,018.13	
Smith Pavement Rehabilitation	322275	36,000.00	7,525.00	7,525.00	28,475.00	
Old Smith Highway Re-Route	325404	5,109,461.68	5,228,496.17	5,239,099.02	-129,637.34	
Smith Bridge Prelim Design	322302	2,203,800.00	1,889,085.74	1,889,085.74	314,714.26	
Mitsue Paving Prep	322508	401,694.00	255,325.06	290,435.06	111,258.94	
Smith Bridge Detailed Design	2423211	2,500,000.00	572,000.00	1,794,590.00	705,410.00	
BF79260 Flatbush Creek Bridge Culvert Replacement	2423203	437,000.00	394,548.11	418,658.00	18,342.00	
Smith Raw Water Pump Chamber and Pipe Replacement	412278	1,345,000.00	1,343,580.82	1,427,860.67	-82,860.67	
PLC Upgrade - 2021 Carryover	412101	1,270,600.00	1,247,377.53	1,252,673.58	17,926.42	
Smith WTP Pretreatment Upgrade	2414104	4,293,000.00	330,402.25	330,402.25	3,962,597.75	
Utility Pond Dredging	412501	500,000.00	0.00	0.00	500,000.00	
Widewater Lift Station Upgrade - Engineering	422502	25,000.00	0.00	0.00	25,000.00	
Mitsue Water Plant Upgrade - Engineering	412503	80,000.00	9,375.00	9,375.00	70,625.00	
Grader Replacement	N/A	732,450.00	610,000.00	610,000.00	122,450.00	
Pick-Up Replacement	N/A	345,000.00	0.00	310,794.65	34,205.35	
Front End Loader Replacement	N/A	503,500.00	389,900.00	389,900.00	113,600.00	
Mower with Flex Arm	N/A	93,000.00	87,001.60	87,001.60	5,998.40	
Otter Creek Culvert Replacement	322505	250,000.00	0.00	0.00	250,000.00	
Widewater Campsite Sewer System	N/A	50,000.00	0.00	0.00	50,000.00	
Marten Beach Flood Mitigation	242506	90,000.00	11,833.50	0.00	78,166.50	
Bin Replacement	432507	70,000.00	69,728.00	69,728.00	272.00	
Combined Study	232318	30,000.00	15,184.10	15,184.10	14,815.90	
Smith Bridge Repairs	322301	1,416,168.00	1,409,526.90	1,409,526.90	6,641.10	
Mitsue Emergency Waterline	412513	260,000.00	142,920.54	142,974.55	117,025.45	
Smith Fire Hall/Maintenance Shop - Siteworks	2422303	100,000.00	2,502.50	2,502.50	97,497.50	
Slave Lake Weir Rec Area Improvements	722511	106,000.00	56,733.25	58,273.25	47,726.75	

In Progress
Complete
Ordered, not received

12-Dec-25





**Lesser Slave River**

**Report to Council**

Title	Facilities Fourth Quarter Report
Date	December 17, 2025
Presented By:	Cody Borris, Transportation/Facilities Maintenance Manager
Attachments	N/A

Proposed Motion	<i>Move that Council accept the Facilities Fourth Quarter report as information</i>
Administration's Recommendation(s)	As proposed

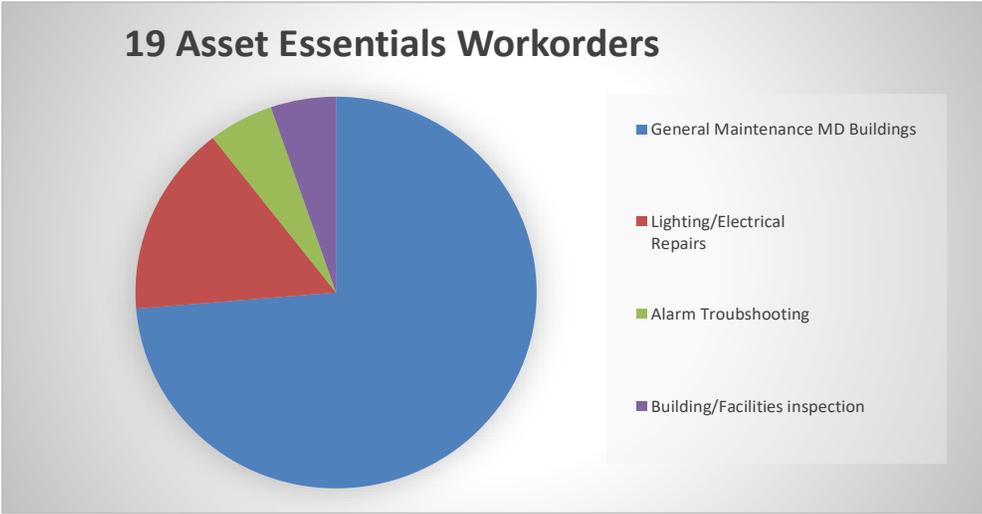
**4<sup>th</sup> Quarter Report – October - December**

**Capital**

- N/A

**Operational**

- From September 26<sup>th</sup> - December 8<sup>th</sup> the Facilities department responded to 19 asset essentials work orders with 14 being general maintenance to MD buildings, 3 lighting/electrical repairs, 1 alarm troubleshooting and 1 building facilities inspections.



## **AGENDA ITEM #9.1**

- Make up air repairs at Southshore Wastewater Treatment Plant and Smith Shop.
  - Tube heater at Smith Shop repaired.
  - Make up air unit and furnace repaired at Canyon Creek Water plant.
  - Repaired water line at Flatbush apartment.
  - Installed Starlink at Flatbush Water Plant and Firehall.
  - Furnace repaired at Smith Water Treatment Plant.
  - ICS 200 training.
  - Replaced flag poles at the Flatbush Office.
  - Supervised installation of fence at the Smith shop/complex/transfer site.
  - Supervised the construction of the handicapped dock at the weir.
  - Installation of paved pathways/pads at outhouses.
- 

Prepared by: Cody Borris, Transportation/Facilities Maintenance Manager  
Reviewed by: Kaitlin Kirk, Transportation Administrative Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title:	<b>Finance Quarterly Report</b>
Date:	December 17, 2025
Presented By:	Kristen Schalin, Director of Finance
Attachments:	N/A

Proposed Motions:	<i>Move to accept the Municipal District of Lesser Slave River No. 124 – Finance Quarterly Report, for information.</i>
Administration’s Recommendation(s)	As Proposed

**4th Quarter Report (October - December)**

The Finance department has been busy with the ongoing activities of:

- Payroll
- Accounts Payable
- Utility Billing
- Taxation
- Accounts Receivable
- Interim audit – has been the main focus this quarter

**Utilities**

- Alberta Plywood has received and installed their vault meter – we are having an issue getting an AMR read since installation was complete. A work order has been created for the Utilities department to investigate.
- The implementation of the requirement to have an active account to access bulk water effective July 14th , 2025 did cause a high volume of calls, complaints, and account activations both in Flowpoint and in Dynamics, however that volume has decreased significantly since early September 2025. Call volume and complaints have continued to decrease.
- Arrears Letters - This process is still being completed monthly except for the month of October 2025. Due to the Canada post strike and arrears letters could not be mailed out. Also, utility crews were able to locate the shut off valve for the property in Smith and water distribution was successfully shut off on November 1, 2025.

**Taxation**

- Penalty was applied for October of 6%
- Arrear Letters mailed out
- Second letters for tax forfeiture were mailed out.
- Sent payment agreement has still not been returned, is continuing to make payments.
- Remaining Tax forfeiture properties have not contacted us back
- PERC Application
- Compiled listing for Inactive account write off
- Pre-authorized payment enrolment packages were sent out (Residents have until December 17<sup>th</sup> to enroll)

## General

- Team worked hard and was able to present and get approved the 2026 interim budget at the October meeting
- 2025 interim audit occurred mid November, went smoothly and auditors reported it went well with a couple areas to address that were identified in prior year as well, team will be meeting to go over at next finance meeting to address
- Still working with Euna to get our budgeting software update for Questica complete, there was a turnover in customer reps
- 2026 grant applications submitted
- CRA access completed and we can now obtain reports and statements and update directors as required through authorized representative

## Landfill

- 2026 Draft operation and capital budget being presented to Commission in January
- 2025 Interim audit occurred mid November, went smoothly and auditors reported it went well

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Prepared By: Kristen Schalin, Director of Finance  
Reviewed By:  
Approved By: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Health and Safety Quarterly Report
Date	December 17, 2025
Presented By:	Nicky Van Deventer
Attachments	None

Proposed Motion	<i>Move that Council accept the Health and Safety 4<sup>th</sup> Quarter Report as information</i>
Administration's Recommendation(s)	As proposed

**Completed Tasks (October – December 2025)**

**Safety & Training**

- Conducted two company-wide safety meetings to review procedures and reinforce a strong safety culture.
- Completed two certified safety courses:
  - First Aid Trainer
  - ICS-200

**Site Inspections**

- Performed monthly site visits and inspections at the following locations:
  - Flatbush – Office, yard, transfer station
  - Smith – Yard, shop, transfer station, WTP
  - Landfill and Transfer Stations
  - Canyon Water Treatment Plant
  - South Shore Plant
  - Slave Lake – Office, shop, yard, VIC

**Policy & Procedure Updates**

- Updated the Field Level Hazard Assessment document and we are providing training to team members as needed.

**Ongoing Tasks (October – December 2025)**

- Preparing for the upcoming COR Audit scheduled for next quarter.
- Program & Procedure Development
  - Updating the Work-Hub Program includes revisions to practices and procedures to align with current operational standards.
  - Reviewing existing Safe Operating Procedures (SOPs) and developing new ones where gaps are identified.

- Safety Orientation & Training
- Creating Safe Work Practices to support and align with updated SOPs.
- Joint Health and Safety Committee
  - Held two JHSC meetings.
  - Discussed adjustments to committee membership, including adding new members and allowing some to step down.
  - The next meeting for the JHSC is in January.

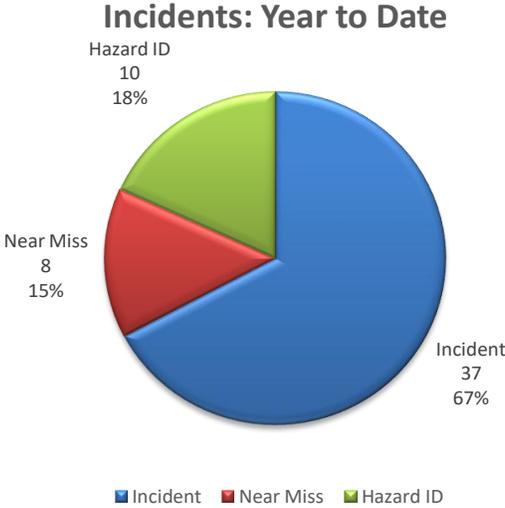
**Goals for Next Quarter**

- Investigate the viability of the Ground Disturbance Train-the-Trainer Course, including cost, certification requirements, and potential benefits for in-house training.
- Provide First Aid Training for team members in the MD.
- Continue reviewing current training needs to determine which can be delivered by in-house instructors.
- Complete the COR Maintenance Audit for next year.
- Continue educating employees on Incident Reporting Procedures, including classification and ranking:
  - Incident – An event resulting in injury, illness, damage, or loss.
  - Near Miss – An unplanned event that did not result in injury, illness, or damage but had the potential to do so.
  - Hazard Identification (Hazard ID) – Recognition and reporting of a condition, behavior, or situation that could potentially lead to an incident or near miss.

**Incident Statistics from last quarter and year to date:**

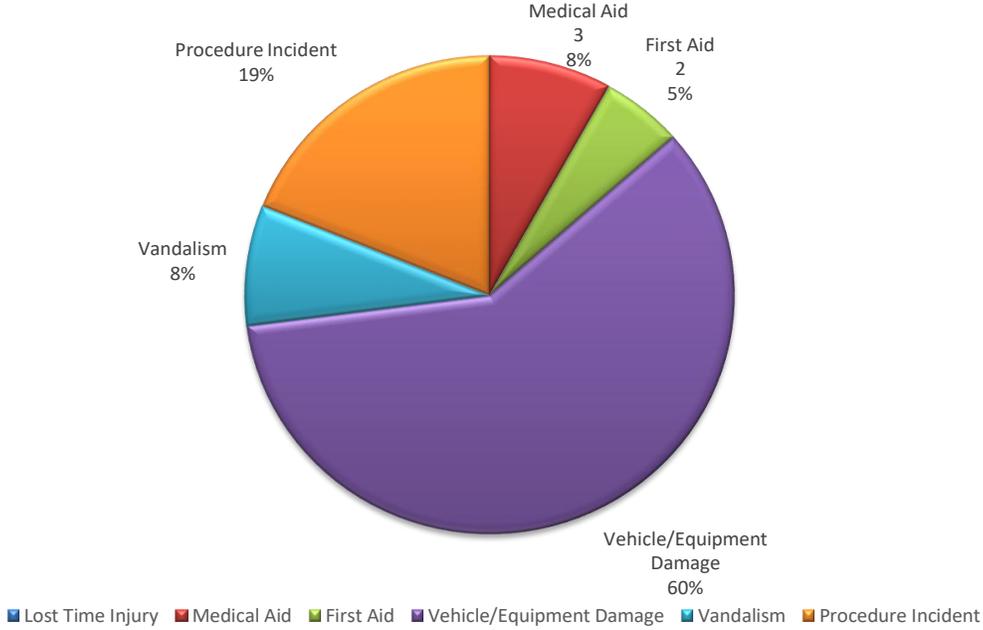
October - December  
Incidents – 9  
Near Miss – 1  
Hazard ID – 4

Year to Date:  
Incidents – 37  
Near Miss – 8  
Hazard ID – 10



**The 37 reported incidents for the year are categorized as follows:**

- Lost Time Injuries – 0
- Medical Aid – 3
- First Aid – 2
- Vehicle/Equipment Damage – 22
- Vandalism - 3
- Procedure Incident – 7





**Lesser Slave River**

**Report to Council**

Title	Human Resources & Corporate Services Quarterly Report
Date	December 17, 2025
Presented By:	Nicky van Deventer
Attachments	None

Proposed Motion	<i>Move that Council accept the Human Resources &amp; Corporate Services 4<sup>th</sup> Quarter Report for information</i>
Administration's Recommendation(s)	As proposed

**Active Job Postings for the period of October – December 2025**

- Mechanic I
- Mechanic II
- CAO
- Director of Community Services
- FireSmart Coordinator (Term Position)
- Utility Operator

**New Hires October – December 2025**

- Municipal Clerk
- Transportation Labourers (x2)

**Departures October - December 2025**

- Associate Director of Legislative Services
- Utility Operator

**Recruitment  
October – December 2025**

- Onboarded 3 new Full-Time Staff
- 11 Interviews
- 5 Offers made

**Other Items**

**Emergency Training & Preparedness**

In conjunction with The Fire Department and AEMA we had ICS 200 training, October 23 & 24<sup>th</sup> where 13 of our

employees successfully obtained their ICS 200 certification.

**Workforce Metrics**

Employee Turnover Rate: 0.3% this quarter.

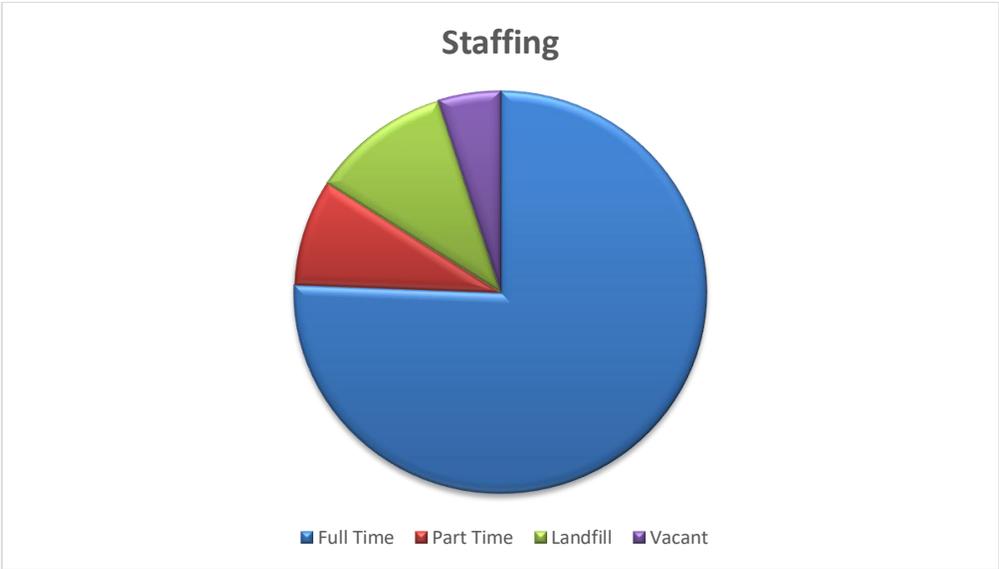
Vacancy Rate: Currently recruiting for vacant positions as Mechanics and Director of Community Services.

**Election 2025**

Undertaking the elections at the beginning of September required a significant team effort, and many staff members stepped up, supported, and volunteered their time to help deliver a very successful and seamless election. Their dedication ensured that training materials were well-prepared and that orientation sessions were organized with thorough, detailed information for our new Council. We had numerous training sessions during the weeks leading up to the Election, including School Division staff.

**Team Building**

This quarter included a Halloween dress-up Contest and our annual Christmas party, which was attended by 95 staff and Council members. It was a well-attended event, and an enjoyable evening was had by all.



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Prepared by: Nicky van Deventer, Director of Human Resources & Corporate Services  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Protective Services Fourth quarter report 2025
Date	17 December 2025
Presented By:	Paul Mulholland
Attachments	

Proposed Motion	Move to accept Protective Services Department quarterly report as information
Administration's Recommendation(s)	As proposed

**Community Policing**

MDLSR Peace Officers patrol an area of 10,000sq kl with approximately 660 kl of local roads, and 325kl of provincial highways.  
 Peace Officer priorities are, Bylaw enforcement, infrastructure protection and traffic safety.  
 Working closely with other Municipal departments, time is spent accompanying the Planning Officer's on-site visits and monitoring speed through operations construction zones.

**Infrastructure Protection**

Protective Services carry out daily patrols of local roads throughout MDLSR.

**Service delivery**

Community patrols are carried out daily.  
 Using Mitsue industrial area as a center point, anything west and north we class as zone 1.  
 Anything east and south we class as zone 2.  
 A shared Protective Services calendar shows the area where each officer is patrolling and what shift the officer is on, on any given day.  
 This schedule is fluid and can be changed on any given day by a call for service, court appearance or more pressing matters.  
 Shifts are as follows,  
 Day's 0800-1600hrs, Afternoons 1200-2000hrs, Evenings 1600-2400hrs.

**Tickets, Warnings and Agency assists this quarter,**

- Provincial Tickets issued – 30
- Bylaw Tickets issued – 4
- Complaints Received – 24
- Assist Outside Agency – 2 (power outage & multi vehicle collision).

**Ticket Value**

-Face value of tickets issued in the fourth quarter \$7,653 .00  
 -Ticket revenue collected year to date = \$13,114.25 (1Q = \$3,941 + 2Q = \$2,706 +3Q \$3182.25 + 4Q = \$3,285).

## **Community events**

- Both officers will attend the Candy Cane check stop.

## **Annual Programs**

### **Nuisance Files**

Protective Services initiate a public awareness campaign using MDLSR website, social media and newspaper to advise residents that there will be a property clean-up initiative starting each spring.

Properties are identified using the standards set out in the Community Standards Bylaw.

The following process of prioritizing these properties was created,

- Environmental impact
- Neighborhood impact
- Complaint

And used to triage the most egregious properties to start the initial contact with the landowner.

### **Nuisance Files (2024)**

One file is ongoing with regular progress still being made.

One file has a Court of Kings Bench order against it.

Administration is currently seeking a contractor to clean up the site., that

The expectation is that this will be completed early in 2026.

### **Nuisance Files (2025)**

Approximately fifteen nuisance files were initiated.

Several property owners have been given extensions to the timeline and have completed their property clean up.

Others are working towards compliance.

Three have been sent to legal and will be submitted to Court of Kings Bench as the Court Calander allows.

Two are ongoing, showing some progress.

### **LUB Enforcement**

Weekly / biweekly site visits with Planning officer.

It is expected that two (2) LUB files will be sent to protective services for enforcement early in the new year.

### **Keep it on your lot**

A new annual program, initiated by resident's complaints and operators concerns regarding snow removal and placement is in the early stages of commencement.

The educational portion will begin immediately.

Information regarding snow removal expectations will be give via web page, face book and newspaper articles.

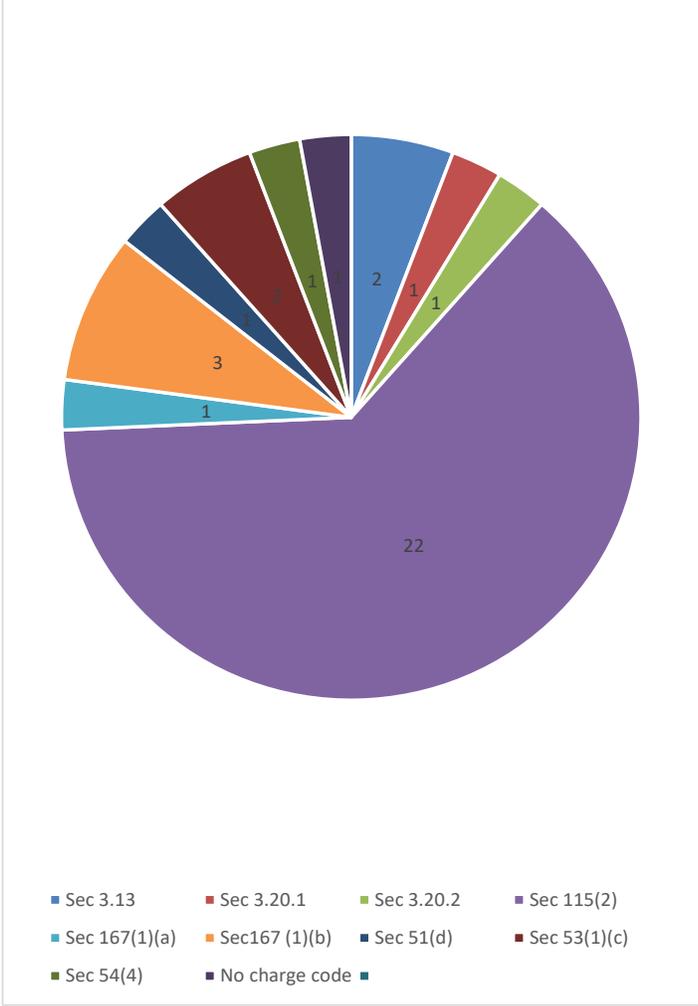
Followed up by a leaflet sent with the utility invoice early in the new year.

Peace Officers will speak with residents to discourage ongoing placement of snow in ditches and across property lines.

Enforcement (tickets) as always, will be a last option, used only in the most egregious of circumstances.

# AGENDA ITEM #9.1

- Sec 3.13 – Animal Bylaw 2011-11 Permit a domestic animal to be at large.(2)
- Sec 3.20.1 – Animal Bylaw 2025-04 Permit an animal to run at, bite, attack, threaten, harass, chase, kill or injure any person including, but not limited to, when such person is on a bicycle, horseback, or while walking or running. (1)
- Sec 3.20.2 – Animal Bylaw 2025-04 Permit an animal to run at, bite, attack, threaten, harass, chase, kill or injure any livestock, fowl, or domestic animals. (1)
- Sec 115(2)(p) – TSA Exceed max speed limits for hwy. (22)
- Sec 167(1)(a) – TSA Failure to provide P.O. w/operator’s licence. (1)
- Sec167(1)(b) – TSA Failure to provide P.O. w/o cert of reg.(3)
- Sec 51(D) – TSA Operate a MV w/o lic in poss’n. (1)
- Sec 53(1)(C) – TSA Drive/park MV/trailer with expired license plate.(2)
- Sec 54(4) – TSA Fail to stop at signal/cross Walk at non-intersection – red light. (1)
- No charge code. (1)



Prepared by: Paul Mulholland, Snr Peace Officer.

Reviewed by:

Approved by: Barry Kolenosky, CEO.



**Lesser Slave River**

**Report to Council**

Title	Facilities Fourth Quarter Report
Date	December 17, 2025
Presented By:	Cody Borris, Transportation/Facilities Maintenance Manager
Attachments	N/A

Proposed Motion	<i>Move that Council accept the Facilities Fourth Quarter report as information</i>
Administration's Recommendation(s)	As proposed

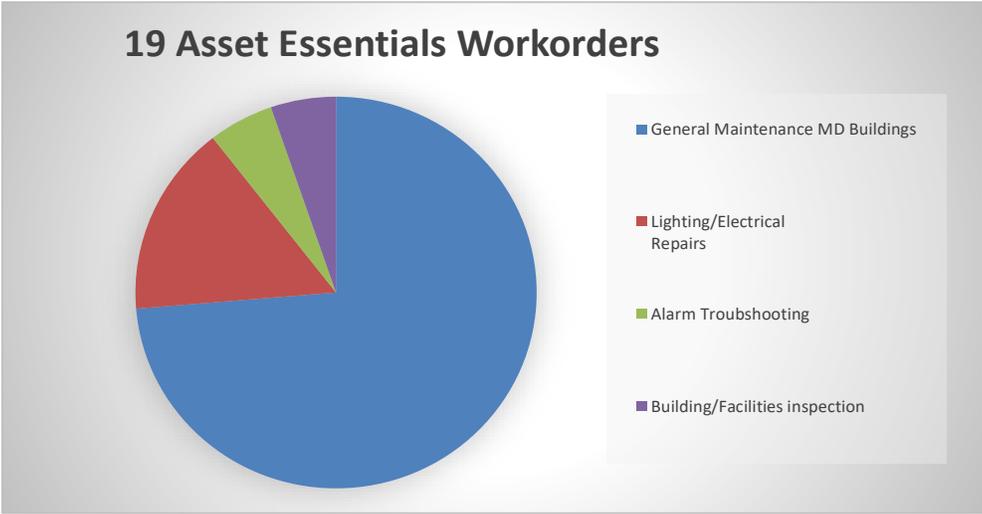
**4<sup>th</sup> Quarter Report – October - December**

**Capital**

- N/A

**Operational**

- From September 26<sup>th</sup> - December 8<sup>th</sup> the Facilities department responded to 19 asset essentials work orders with 14 being general maintenance to MD buildings, 3 lighting/electrical repairs, 1 alarm troubleshooting and 1 building facilities inspections.



## **AGENDA ITEM #9.1**

- Make up air repairs at Southshore Wastewater Treatment Plant and Smith Shop.
- Tube heater at Smith Shop repaired.
- Make up air unit and furnace repaired at Canyon Creek Water plant.
- Repaired water line at Flatbush apartment.
- Installed Starlink at Flatbush Water Plant and Firehall.
- Furnace repaired at Smith Water Treatment Plant.
- ICS 200 training.
- Replaced flag poles at the Flatbush Office.

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Prepared by: Cody Borris, Transportation/Facilities Maintenance Manager  
Reviewed by: Kaitlin Kirk, Transportation Administrative Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title:	<i>Utilities 4<sup>th</sup> Quarter Report</i>
Date:	<i>Dec 17<sup>th</sup>, 2025</i>
Presented By:	<i>Jeremy Dumaresque</i>
Attachments:	<i>N/A</i>

Proposed Motion:	<i>Council moves to accept the Operations Quarterly Report as Information.</i>
Administration's Recommendation(s):	<i>As proposed</i>

**Smith Water Treatment Plant Pretreatment Upgrade – Jeremy/Doug**

Project is now at the 60% design phase and drawings were issued for the official 60% design review hold point, which includes an updated cost estimate, which unfortunately came in higher than the original project budget, so the project has been paused until a Request for Decision is presented to Council. Once a decision is made on this project, we will proceed towards the 90% design stage at which time the long delivery items will be ordered and the site construction scope of work and construction schedule can be finalized.

**Smith Raw Water Pump Chamber and Pipe Replacement – Doug**

The record drawings and the project data books have been received and this project can now be closed out.

**PLC Upgrades – Doug**

All as-built drawings for all sites have been received and distributed to the respective sites. The recently discovered deficiency on the upgraded Flatbush WTP Scada host system has been resolved. The PLC Upgrade project can be closed out.

**Canyon Creek Water Treatment Plant Upgrade - Jeremy and Doug**

This project has been in the planning stage for a couple of years now, but has been waiting for grant funding approval, which has not been approved to date. The state of this project is currently being reviewed and will be part of a Request for Decision report being presented to Council soon.

**Smith WTP Raw Water Intake Screens Repair - Doug**

Working on the detailed step by step intake screen repair plan with the diving contractor. A new concrete pad has been constructed to replace the one that was washed away downstream somewhere and this new concrete pad has already been delivered. Ordered and received 2 new SS piping spool pieces that the intake screens mount on to replace the 2 damaged ones that are currently in place. Have lined up a local contractor to assist with the building up of the ice around the working area and to assemble/disassemble the Gantry Crane that is required to lower the new concrete pad and intake screen piping spools through the ice to the river bottom. Developed a "Working on Ice Safety Plan" which is a requirement when working on and under an ice covered waterway. The overall planning is

almost complete and the work will take place the end of January or first part of February depending on the weather and the ice thickness on the river. We will start monitoring the ice thickness in the first week of January

### **Utility Pond Dredging - Jeremy**

Contractor was chosen through APC. Contract has been signed on our end awaiting contractor's signature

### **Widewater Lift Station Upgrade – Engineering (Jeremy)**

engineering is currently sourcing out parts to lower construction costs.

### **Mitsue Water Plant Upgrade - Engineering (Jeremy)**

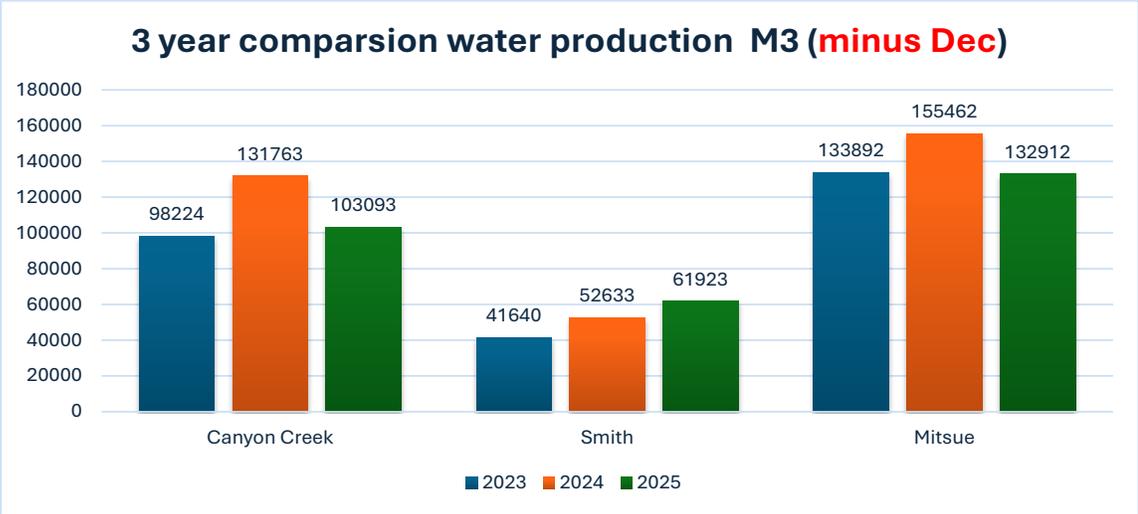
Engineering is currently doing a feasibility study to ensure council can make the most informed decision moving forward

### **Preventative Maintenance Program (Jeremy)**

moving forward slowly in house (entering data) still looking out sourcing as it is become more work then initial anticipated

### **Operational**

- Marten Beach Truck fill was super chlorinated as per quarterly regular maintenance
- Sewer main was repaired in widewater
- Blower valves were replaced in the Southshore reclamation facility
- Decanting pipe was repaired in the Southshore reclamation facility
- Had to replace 8 roller bearings to the Baycor screens at the Southshore reclamation facility
- Sludge digester was cleaned out at the Southshore reclamation facility
- Structural Engineer assessed eroding bolts (handrails and walkways) Southshore reclamation facility
- Replaced a failed lift pump at the widewater lift station
- Equipment in the canyon creek CL2 room was replaced to prevent any future Gas leaks
- Hydrant flushing was completed
- All required Provincial lab testing has been completed for this quarter
- Mainline was repaired in the low-pressure system Widewater area
- Sewer service was repaired in Widewater
- Repaired two broken CC's one in canyon and one in nine mile
- Repaired several programming issues in the smith and canyon facilities
- Pulled and repaired the pumps at the Smith Sewage lift station again



Prepared by: *Jeremy Dumaresque, Utilities Manager*  
Reviewed by: *Heather DeAlexandra, Administrative Assistant to Utilities*  
Approved by: *Barry Kolenosky, Chief Administrative Officer*



**Lesser Slave River**

**Request for Decision**

Title:	<b>Finance Monthly Report</b>
Date:	December 17, 2025
Presented By:	Kristen Schalin, Director of Finance
Attachments:	Municipal District of Lesser Slave River No. 124 – Statement of Operations as of October 31, 2025 Municipal District of Lesser Slave River No. 124 – Statement of Operations as of November 30, 2025

Proposed Motions:	<i>Move to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of October 31, 2025, for information.</i>  <i>Move to accept the Municipal District of Lesser Slave River No. 124 – Statement of Operations as of November 30, 2025, for information.</i>
Administration’s Recommendation(s)	As Proposed

**BACKGROUND:**

As per Municipal Government Act Section 268.1

A municipality must ensure that:

- (b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs.

**ALTERNATIVE OPTIONS:**

Council can request more information from Administration.

**BENEFIT/RISKS:**

Financial reporting to Council represents transparency and promotes financial accountability of the Municipal District of Lesser Slave River No.124 (MDLSR).

**OTHER CONSIDERATIONS:**

**Expenses:**

**As of October 31, 2025, the MDLSR has incurred 61.94% of expenses compared to budget.**

**As of November 30, 2025, the MDLSR has incurred 66.37% of expenses compared to budget.**

1. Reserve Contributions:
  - a. Motion 153-25, \$4,279,730 from Operating Surplus
  - b. Motion 154-25 Close \$39,897 EDP Equipment Reserve and transfer to Equipment reserve
  
2. Requisitions:
  - a. Homeland Housing. \$124,928.
  - b. Lesser Slave Lake Regional Housing Authority Q1-Q3. \$401,087.
  - c. Slave Lake Regional Library Board. \$183,825.
  - d. Government of Alberta Front Line Policing Costs. \$316,313.
  - e. Alberta School Foundation Fund Q1-Q3. \$3,388,628.
  - f. Living Water Catholic Regional Q1-Q3. \$44,453.
  - g. Town of Slave Lake Intermunicipal Agreement Q1-Q4 \$458,792.
  - h. Regional Fire Services Q1-Q4. \$543,944.
  - i. Athabasca Regional Waste Payments. \$28,931.
  - j. Lesser Slave Lake Regional Waste Management Services Commission. \$73,672.
  - k. Slave Lake Airport. \$180,000.
  - l. AMA. \$118,233.
  - m. Wildfire Legacy Corporation. \$31,605.
  
3. Unspent Grant Funds Returned:
  - a. FRIAA. \$23,606.

#### Revenues:

4. Reserve Transfers:
  
5. Government Transfers:
  - a. FCSS Grant, Quarters 1-4. \$85,802.
  - b. TOSL VIC Payments. \$15,474.
  - c. Alberta Day 2025. \$5,000.
  - d. Canadian Red Cross Grant. \$74,962.
  - e. ASB Grant. \$188,697.
  - f. Provincial Park Maintenance. \$90,000.
  
6. Other:
  - a. Tax Penalties January, July, and October. \$297,425.
  - b. Taxes Levied April 25th. \$29,489,627.
  - c. Sale of #772G Grader. \$195,000.

#### COMMUNICATION STRATEGY:

As Per the Municipal Government Act Section 207(c)

The Chief Administrative Officer advises and informs the Council on the operation and affairs of the municipality.

Continue reporting monthly to comply with the above.

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Prepared By: Erik Loken, Financial Analyst

Reviewed By:

Approved By: Barry Kolenosky, Chief Administrative Officer

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending October 31, 2025

	2024 Budget	31-Oct-24 Actual	31-Dec-24 Actual	2025 Budget	31-Oct-25 Actual	Actual VS Budget %	Notes	
<b>REVENUES</b>								
As of October 31, 2025 the MD has incurred 61.94% of expenses compared to budget. October 31, 2024 was 66.86% of final budgeted expenses. October 31 represents approximately 83% through the year.								
1	Net Municipal Taxes	23,722,573	23,737,928	23,738,794	29,363,251	29,602,080	100.8%	Tax Levy Generated April 25th. "Actual" taxes represents the total taxes levied, not the taxes paid.
2	Penalties and costs of Taxes	85,498	82,937	82,770	81,000	297,425	367.2%	Tax Penalty Generated January, July, and October.
3	Investment Income	601,947	619,552	1,173,848	409,786	640,628	156.3%	
4	Reserve Transfers	775,487	809,847	797,347	553,669	-	0.0%	No Transfers Done
5	Government Transfers	934,235	653,373	742,526	714,434	171,484	24.0%	FCSS Q1-Q4 Payments, TOSL VIC Payments, ASB, Provincial Parks Maintenance.
6	User fees & Sales of Goods	2,070,924	1,629,367	2,128,505	2,394,023	1,860,893	77.7%	Includes \$195,000 Sale of Grader.
7	Licenses and Permits	95,000	51,289	58,254	80,000	69,075	86.3%	
8	Bylaw Tickets	52,523	19,673	21,249	20,000	15,077	75.4%	
9	<b>Total Revenues</b>	<b>28,338,187</b>	<b>27,603,964</b>	<b>28,743,293</b>	<b>33,616,163</b>	<b>32,656,662</b>	<b>97.1%</b>	
<b>EXPENSES</b>								
<b>Legislative</b>								
10	Council	535,205	366,389	456,996	579,411	379,889	65.6%	
11	<b>Total Legislative</b>	<b>535,205</b>	<b>366,389</b>	<b>456,996</b>	<b>579,411</b>	<b>379,889</b>	<b>65.6%</b>	
<b>Administration</b>								
12	General Administration	2,773,986	2,935,371	2,562,138	3,038,901	2,114,045	69.6%	
13	Safety	183,410	76,841	86,088	-	-		
14	Information Technology	539,382	383,055	471,553	599,094	372,520	62.2%	
15	Communications	160,641	160,662	207,079	242,154	143,801	59.4%	
16	Human Resources	272,616	162,135	240,261	360,202	215,490	59.8%	
17	Succession Planning	50,000	22,340	22,340	60,000	53,133	88.6%	
18	Elections	-	-	-	39,000	5,934	15.2%	
19	Asset Project Management	556,238	154,360	191,405	291,157	180,564	62.0%	
20	<b>Total Administration</b>	<b>4,536,273</b>	<b>3,894,763</b>	<b>3,780,865</b>	<b>4,630,508</b>	<b>3,085,488</b>	<b>66.6%</b>	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending October 31, 2025

	2024 Budget	31-Oct-24 Actual	31-Dec-24 Actual	2025 Budget	31-Oct-25 Actual	Actual VS Budget %	Notes
<b>Protective Services</b>							
21 Fire Services	1,027,301	225,065	292,727	345,531	235,510	68.2%	
22 Bylaw Enforcement	409,102	262,991	327,667	390,951	328,149	83.9%	
23 Disaster Services	156,630	55,442	55,442	722,763	8,126	1.1%	
<b>24 Total Protective Services</b>	<b>1,593,033</b>	<b>543,497</b>	<b>675,836</b>	<b>1,459,245</b>	<b>571,786</b>	<b>39.2%</b>	
<b>Facilities</b>							
25 Facilities	788,742	433,800	598,497	659,638	416,705	63.2%	
<b>26 Total Facilities</b>	<b>788,742</b>	<b>433,800</b>	<b>598,497</b>	<b>659,638</b>	<b>416,705</b>	<b>63.2%</b>	
<b>Field Services/Transportation</b>							
27 Road & Road Crossing	372,514	199,358	255,356	299,269	155,207	51.9%	
28 Signs	143,253	106,657	163,051	100,781	58,369	57.9%	
29 Culverts	413,219	94,329	86,486	472,993	181,445	38.4%	
30 Brushing	349,338	119,339	267,263	344,246	77,571	22.5%	
31 Back Sloping	112,991	20,565	24,862	64,967	13,105	20.2%	
32 Maintenance	-	-	-	283,961	156,951	55.3%	
33 Gravel Program	1,658,342	1,160,743	1,348,990	1,616,549	782,154	48.4%	
34 Gravel Pits	196,386	69,943	95,424	139,331	36,940	26.5%	
35 Snowplowing	608,495	397,420	516,689	607,353	411,799	67.8%	
36 Streets	67,800	43,331	55,615	69,156	42,255	61.1%	
37 Construction	676,922	303,621	437,976	553,036	227,646	41.2%	
38 Line Painting	28,044	3,521	31,325	56,910	39,630	69.6%	Line painting completed for the year
39 Crack Sealing	103,044	63,824	64,735	126,910	54,393	42.9%	
40 Dust Control	287,838	255,707	276,981	314,152	263,792	84.0%	Calcium has been purchased for the year.
41 Bridge	151,632	83,404	92,034	161,005	19,200	11.9%	
42 Beaver Control	75,000	59,584	63,576	75,000	13,356	17.8%	
<b>43 Total Field Services/Transportation</b>	<b>5,244,818</b>	<b>2,981,346</b>	<b>3,780,362</b>	<b>5,285,619</b>	<b>2,533,814</b>	<b>47.9%</b>	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending October 31, 2025

	2024 Budget	31-Oct-24 Actual	31-Dec-24 Actual	2025 Budget	31-Oct-25 Actual	Actual VS Budget %	Notes
<b>Fleet</b>							
44 Fleet	1,822,994	1,429,088	1,654,100	1,929,148	1,107,146	57.4%	
45 Total Fleet	1,822,994	1,429,088	1,654,100	1,929,148	1,107,146	57.4%	
<b>Utilities &amp; Operational Services</b>							
46 Water	2,279,905	1,952,821	2,326,080	2,843,248	1,735,907	61.1%	
47 Waste Water	1,648,151	925,783	1,149,702	1,247,819	760,548	61.0%	
48 Solid Waste Management	427,116	313,671	392,650	580,838	321,997	55.4%	
49 Total Utilities & Operational Services	4,355,172	3,192,275	3,868,432	4,671,905	2,818,452	60.3%	
<b>Community Services</b>							
50 FCSS	110,704	80,953	116,457	110,894	92,714	83.6%	Includes \$35,490.45 payment to Aspen View Public Schools.
51 Community Assistance Board	40,000	15,504	20,004	40,000	18,706	46.8%	
52 Regional Development - VIC	51,499	24,820	29,589	56,624	24,227	42.8%	
53 Library	202,661	177,924	181,448	210,727	205,253	97.4%	Includes \$183,825 Slave Lake Library Board Payment, and Portion of \$10,255.63 Peace Library System Local Appropriation Rate.
54 Canyon Creek Campground	37,620	26,598	19,271	38,369	18,249	47.6%	
55 Recreation - General Administration	287,637	191,354	245,632	273,650	252,135	92.1%	
56 Recreation	128,470	64,284	80,691	80,826	51,161	63.3%	
57 Recreation - Arena	38,866	32,515	32,949	48,156	34,174	71.0%	Smith Ice Rink Maintenance - \$12,000. Canyon Creek Ice Maintenance - \$8,400.
58 Trail Development	-	50	50	15,000	58	0.4%	
59 Regional Development	15,000	29,828	36,318	-	14,813		
60 Boat Launches	15,300	-	-	15,000	14,551	97.0%	
61 Cemeteries	10,000	3,833	3,833	10,000	3,542	35.4%	\$3,541.55 of CAB funding.
62 Total Community Services	937,757	647,663	766,243	899,246	729,582	81.1%	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending October 31, 2025

		2024 Budget	31-Oct-24 Actual	31-Dec-24 Actual	2025 Budget	31-Oct-25 Actual	Actual VS Budget %	Notes
<b>Planning and Development</b>								
63	Municipal Planning	238,185	88,666	117,923	390,224	216,971	55.6%	
64	SDAB	6,291	-	1,257	8,150	1,930	23.7%	
65	Development Authority	279,150	304,507	404,112	280,414	220,276	78.6%	
66	<b>Total Planning and Development</b>	<b>523,626</b>	<b>393,173</b>	<b>523,293</b>	<b>678,788</b>	<b>439,177</b>	<b>64.70%</b>	
<b>Agriculture</b>								
67	Provincial Parks Maintenance	131,679	70,919	76,735	90,000	45,951	51.1%	
68	ASB, Plant Ind-Weed Control Livestock	363,371	249,929	297,696	385,953	263,365	68.2%	
69	Rural Road Allowance	173,519	103,343	117,064	156,153	200,401	128.3%	
70	Parks & Open Spaces	207,080	151,138	184,795	200,089	152,860	76.4%	
71	<b>Total Landscape</b>	<b>875,649</b>	<b>575,328</b>	<b>676,289</b>	<b>832,195</b>	<b>662,577</b>	<b>79.6%</b>	
<b>Other</b>								
72	Transfer Payments	563,129	-	1,286,104	-	-		
73	Requisitions - Senior Foundation	627,947	626,765	626,765	660,683	526,016	79.6%	Homeland Housing 2025 Requisition - \$124,928.27, Lesser Slave Lake Regional Housing Authority Q1-Q3 - \$401,087.41
74	Requisitions - School Foundation	4,051,841	3,038,601	4,053,667	4,539,779	3,433,082	75.6%	Alberta School Foundation Fund Q1-Q3 - \$3,388,628.44, Living Water Catholic Regional Q1-Q3 - \$44,453.11
75	Requisitions - AMA	99,546	99,178	99,178	128,893	118,233	91.7%	
76	Requisitions - Policing	311,702	311,702	311,702	311,702	316,313	101.5%	Government of Alberta policing costs. Slight increase from 2024. Moved from Police Protection Line.
77	Requisitions - Airport	-	114,750	-	180,000	180,000	100.0%	Slave Lake Airport Requisition - \$180,000.
78	Regional Program Requests	-	99,973	-	1,160,454	852,025	73.4%	Town of Slave Lake Intermunicipal Payment Q1-Q3 - \$344,094. Regional Fire Services Q1-Q3 - \$407,958. Lesser Slave Lake Regional Waste Management Services Commission - \$73,672. Athabasca Regional Waste Payments - \$26,300.80.
79	Contingencies	297	-	-	237,300	-	0.0%	
80	Fund Capital Projects	53,488	-	-	-	-		
81	Reserve Contributions	1,416,968	200,000	1,671,873	491,919	-	0.0%	
82	<b>Total Other</b>	<b>7,124,918</b>	<b>4,490,969</b>	<b>8,049,289</b>	<b>7,710,730</b>	<b>5,425,668</b>	<b>70.4%</b>	
83	<b>Total Expenses</b>	<b>28,338,187</b>	<b>18,948,293</b>	<b>24,830,200</b>	<b>29,336,433</b>	<b>18,170,284</b>	<b>61.94%</b>	
84	<b>Surplus (Deficit)</b>	<b>-</b>	<b>8,655,671.53</b>	<b>3,913,093.24</b>	<b>4,279,730.00</b>	<b>14,486,378.01</b>		\$4,279,730 Reserve Allocation per Motion 153-25.

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending November 30, 2025

	2024 Budget	30-Nov-24 Actual	31-Dec-24 Actual	2025 Budget	30-Nov-25 Actual	Actual VS Budget %	Notes	
<b>REVENUES</b>								
As of November 30, 2025 the MD has incurred 66.37% of expenses compared to budget. November 30, 2024 was 69.64% of final budgeted expenses. November 30 represents approximately 92% through the year.								
1	Net Municipal Taxes	23,722,573	23,737,928	23,738,794	29,363,251	29,601,463	100.8%	Tax Levy Generated April 25th. "Actual" taxes represents the total taxes levied, not the taxes paid.
2	Penalties and costs of Taxes	85,498	82,770	82,770	81,000	297,435	367.2%	Tax Penalty Generated January, July, and October. The large budget variance is caused by unpaid taxes of a highly assessed property.
3	Investment Income	601,947	686,814	1,173,848	409,786	689,226	168.2%	
4	Reserve Transfers	775,487	797,347	797,347	553,669	-	0.0%	No Transfers Done
5	Government Transfers	934,235	658,923	742,526	714,434	436,328	61.1%	FCSS Q1-Q4 Payments, TOSL VIC Payments, CRCS Grant, ASB, Provincial Parks Maintenance.
6	User fees & Sales of Goods	2,060,274	1,544,640	2,128,505	2,383,073	1,647,336	69.1%	
7	Licenses and Permits	95,000	52,839	58,254	80,000	69,625	87.0%	
8	Bylaw Tickets	52,523	20,739	21,249	20,000	16,471	82.4%	
9	Other	10,650	272,000	254,905	10,950	215,437	1967.5%	Gain on Sale of Assets, Land Sales Tax Recovery
10	<b>Total Revenues</b>	<b>28,338,187</b>	<b>27,854,000</b>	<b>28,998,198</b>	<b>33,616,163</b>	<b>32,973,322</b>	<b>98.1%</b>	

**EXPENSES**

**Legislative**

11	Council	535,205	416,084	456,996	579,411	426,663	73.6%	
12	<b>Total Legislative</b>	<b>535,205</b>	<b>416,084</b>	<b>456,996</b>	<b>579,411</b>	<b>426,663</b>	<b>73.6%</b>	

**Administration**

13	General Administration	2,773,986	3,091,747	2,562,138	3,038,901	2,290,830	75.4%	
14	Safety	183,410	77,193	86,088	-	2,047		
15	Information Technology	539,382	414,777	471,553	599,094	411,732	68.7%	
16	Communications	160,641	177,711	207,079	242,154	156,387	64.6%	
17	Human Resources	272,616	184,603	240,261	360,202	233,390	64.8%	
18	Succession Planning	50,000	22,340	22,340	60,000	53,133	88.6%	
19	Elections	-	-	-	39,000	5,934	15.2%	
20	Asset Project Management	556,238	160,216	191,405	291,157	194,696	66.9%	
21	<b>Total Administration</b>	<b>4,536,273</b>	<b>4,128,587</b>	<b>3,780,865</b>	<b>4,630,508</b>	<b>3,348,149</b>	<b>72.3%</b>	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending November 30, 2025

	2024 Budget	30-Nov-24 Actual	31-Dec-24 Actual	2025 Budget	30-Nov-25 Actual	Actual VS Budget %	Notes
<b>Protective Services</b>							
22	1,027,301	243,495	292,727	345,531	244,548	70.8%	
23	409,102	268,108	327,667	390,951	351,777	90.0%	
24	156,630	55,442	55,442	722,763	78,711	10.9%	
25	<b>1,593,033</b>	<b>567,045</b>	<b>675,836</b>	<b>1,459,245</b>	<b>675,037</b>	<b>46.3%</b>	
<b>Facilities</b>							
26	788,742	506,670	598,497	659,638	460,210	69.8%	
27	<b>788,742</b>	<b>506,670</b>	<b>598,497</b>	<b>659,638</b>	<b>460,210</b>	<b>69.8%</b>	
<b>Field Services/Transportation</b>							
28	372,514	209,109	255,356	299,269	178,804	59.7%	
29	143,253	108,664	163,051	100,781	63,153	62.7%	
30	413,219	98,735	86,486	472,993	189,062	40.0%	
31	349,338	204,881	267,263	344,246	101,743	29.6%	
32	112,991	21,495	24,862	64,967	14,116	21.7%	
33	-	-	-	283,961	171,638	60.4%	
34	1,658,342	1,169,211	1,348,990	1,616,549	813,576	50.3%	
35	196,386	82,123	95,424	139,331	38,698	27.8%	
36	608,495	409,361	516,689	607,353	452,014	74.4%	
37	67,800	45,468	55,615	69,156	46,707	67.5%	
38	676,922	329,983	437,976	553,036	246,189	44.5%	
39	28,044	3,831	31,325	56,910	39,967	70.2%	Line painting completed for the year
40	103,044	64,134	64,735	126,910	54,730	43.1%	
41	287,838	257,449	276,981	314,152	271,531	86.4%	Calcium has been purchased for the year.
42	151,632	90,229	92,034	161,005	20,211	12.6%	
43	75,000	63,576	63,576	75,000	13,356	17.8%	
44	<b>5,244,818</b>	<b>3,158,249</b>	<b>3,780,362</b>	<b>5,285,619</b>	<b>2,715,496</b>	<b>51.4%</b>	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending November 30, 2025

	2024 Budget	30-Nov-24 Actual	31-Dec-24 Actual	2025 Budget	30-Nov-25 Actual	Actual VS Budget %	Notes
<b>Fleet</b>							
45 Fleet	1,822,994	1,489,737	1,654,100	1,929,148	1,173,925	60.9%	
<b>46 Total Fleet</b>	<b>1,822,994</b>	<b>1,489,737</b>	<b>1,654,100</b>	<b>1,929,148</b>	<b>1,173,925</b>	<b>60.9%</b>	
<b>Utilities &amp; Operational Services</b>							
47 Water	2,279,905	1,982,984	2,326,080	2,843,248	1,881,491	66.2%	
48 Waste Water	1,648,151	937,845	1,149,702	1,247,819	821,357	65.8%	
49 Solid Waste Management	427,116	341,641	392,650	580,838	347,068	59.8%	
<b>50 Total Utilities &amp; Operational Services</b>	<b>4,355,172</b>	<b>3,262,470</b>	<b>3,868,432</b>	<b>4,671,905</b>	<b>3,049,915</b>	<b>65.3%</b>	
<b>Community Services</b>							
51 FCSS	110,704	104,503	116,457	110,894	113,979	102.8%	Includes \$35,490.45 payment to Aspen View Public Schools.
52 Community Assistance Board	40,000	18,504	20,004	40,000	22,806	57.0%	
53 Regional Development - VIC	51,499	25,280	29,589	56,624	26,358	46.5%	
54 Library	202,661	178,143	181,448	210,727	207,683	98.6%	Includes \$183,825 Slave Lake Library Board Payment, and \$18,801.99 of Peace Library System Local Appropriation Rate.
55 Canyon Creek Campground	37,620	17,096	19,271	38,369	20,454	53.3%	
56 Recreation - General Administration	287,637	210,368	245,632	273,650	269,195	98.4%	
57 Recreation	128,470	66,023	80,691	80,826	55,033	68.1%	
58 Recreation - Arena	38,866	26,777	32,949	48,156	41,621	86.4%	Smith Ice Rink Maintenance - \$12,000. Canyon Creek Ice Maintenance - \$8,400.
59 Trail Development	-	50	50	15,000	58	0.4%	
60 Regional Development	15,000	33,475	36,318	-	14,813		
61 Boat Launches	15,300	-	-	15,000	14,551	97.0%	
62 Cemeteries	10,000	3,833	3,833	10,000	3,542	35.4%	\$3,541.55 of CAB funding.
<b>63 Total Community Services</b>	<b>937,757</b>	<b>684,052</b>	<b>766,243</b>	<b>899,246</b>	<b>790,091</b>	<b>87.9%</b>	

MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. #124

Statement of Operations

For the Month ending November 30, 2025

	2024 Budget	30-Nov-24 Actual	31-Dec-24 Actual	2025 Budget	30-Nov-25 Actual	Actual VS Budget %	Notes
<b>Planning and Development</b>							
64	Municipal Planning	238,185	100,365	117,923	390,224	270,883	69.4%
65	SDAB	6,291	350	1,257	8,150	1,930	23.7%
66	Development Authority	279,150	332,321	404,112	280,414	236,873	84.5%
67	<b>Total Planning and Development</b>	<b>523,626</b>	<b>433,036</b>	<b>523,293</b>	<b>678,788</b>	<b>509,686</b>	<b>75.09%</b>
<b>Agriculture</b>							
68	Provincial Parks Maintenance	131,679	67,115	76,735	90,000	47,499	52.8%
69	ASB, Plant Ind-Weed Control Livestock	363,371	254,826	297,696	385,953	284,738	73.8%
70	Rural Road Allowance	173,519	112,122	117,064	156,153	123,833	79.3%
71	Parks & Open Spaces	207,080	162,213	184,795	200,089	156,164	78.0%
72	<b>Total Landscape</b>	<b>875,649</b>	<b>596,276</b>	<b>676,289</b>	<b>832,195</b>	<b>612,234</b>	<b>73.6%</b>
<b>Other</b>							
73	Transfer Payments	563,129	-	1,286,104	-	-	
74	Requisitions - Senior Foundation	627,947	626,765	626,765	660,683	526,016	79.6% Homeland Housing 2025 Requisition - \$124,928.27, Lesser Slave Lake Regional Housing Authority Q1-Q3 - \$401,087.41
75	Requisitions - School Foundation	4,051,841	3,038,601	4,053,667	4,539,779	3,433,082	75.6% Alberta School Foundation Fund Q1-Q3 - \$3,388,628.44, Living Water Catholic Regional Q1-Q3 - \$44,453.11
76	Requisitions - AMA	99,546	99,178	99,178	128,893	118,233	91.7%
77	Requisitions - Policing	311,702	311,702	311,702	311,702	316,313	101.5% Government of Alberta policing costs. Slight increase from 2024. Moved from Police Protection Line.
78	Requisitions - Airport	-	114,750	-	180,000	180,000	100.0% Slave Lake Airport Requisition - \$180,000.
79	Regional Program Requests	-	102,603	-	1,160,454	1,136,944	98.0% Town of Slave Lake Intermunicipal Payment Q1-Q4 - \$458,792. Regional Fire Services Q1-Q4 - \$543,944. Lesser Slave Lake Regional Waste Management Services Commission - \$73,672. Athabasca Regional Waste Payments - \$28,931. Wildfire Legacy Corporation - \$31,605.
80	Contingencies	297	-	-	237,300	-	0.0%
81	Fund Capital Projects	53,488	-	-	-	-	
82	Reserve Contributions	1,416,968	200,000	1,671,873	491,919	-	0.0%
83	<b>Total Other</b>	<b>7,124,918</b>	<b>4,493,599</b>	<b>8,049,289</b>	<b>7,710,730</b>	<b>5,710,587</b>	<b>74.1%</b>
84	<b>Total Expenses</b>	<b>28,338,187</b>	<b>19,735,805</b>	<b>24,830,200</b>	<b>29,336,433</b>	<b>19,471,994</b>	<b>66.37%</b>
85	<b>Surplus (Deficit)</b>	<b>-</b>	<b>8,118,195.00</b>	<b>4,167,998.24</b>	<b>4,279,730.00</b>	<b>13,501,328.29</b>	\$4,279,730 Reserve Allocation per Motion 153-25.