



# AGENDA

Municipal District #124 Regular Council  
Wednesday, April 26, 2023 - 10:00 AM - MD Council Chambers

Page

## CALL TO ORDER

## ANNOUNCEMENTS / OPENING REMARKS

## ADOPTION OF THE AGENDA

- 3.1 April 26th, 2023 Regular Meeting of Council Agenda

*Proposed Motion: Move to adopt the April 26th, 2023 Regular Meeting of Council Agenda as presented.*

## ADOPTION OF MINUTES

- 4.1 April 14th, 2023 Special Meeting of Council Minutes

8 - 9

*Proposed Motion: Move to adopt the April 14th, 2023, Special Meeting of Council Minutes as presented.*

[20230414 - DRAFT MINUTES - Special Council](#)

## REQUESTS FOR DECISION

- 5.1 Flatbush Bridge Culvert (BF79260)

10 - 15

*Proposed Motion: Move to accept 75% Local Road Bridge Funding (LRBP) for a total sum of \$262,500 from Alberta Transportation, and to commit 25% cost of the project for a total sum of \$87,500 from Transportation Reserves.*

[BF79260-RFD](#)

- 5.2 Beaver Management Policy

16 - 31

*Proposed Motion: Move to adopt the updated Beaver Management Policy as presented.*

[Request for Decision - Beaver Management policy J.7 \(1\)](#)

[Beaver Management Policy April 20, 2023](#)

[J7-Beaver Management Program](#)

- 5.3 2023 Gravel Crushing TFA

32 - 35

*Proposed Motion: Move that the 2023 Gravel Crushing Contract with Surmont Sand & Gravel Ltd. be amended to reduce the amount crushed in the Moose Portage Pit to 60,000 Tonnes, and add 50,000 Tonnes in the Chisholm Pit, 50,000 Tonnes in the Mitsue pit and 75,000 Tonnes in the Flatbush pit for a total contract amount of \$1,834,875 plus GST with the additional funds coming from the Transportation Operating Reserve.*

[REQUEST FOR DECISION - 2023 Gravel Crushing TFA](#)  
[RFQ-MD Of Lesser Slave River No124 Gravel Crushing & Stockpiling in Flatbush Chisholm & Mitsue Pits 04 19 23JH](#)

5.4 Lease of Occupation 36 - 76

*Proposed Motion: Move to enter into a Licence of Occupation Agreement with Tamarack Valley Energy for the use of an undeveloped road allowance located between NE-28-76-8-W5 and NW-27-76-8-W5.*

[RFD Licence of Occupation](#)  
[MSL 230486](#)  
[H8-Licence of Occupation](#)

5.5 Appointment to the Slave Lake Regional Library Board 77 - 78

*Proposed Motion: Move to appoint Angela Wright as the Municipal District of Lesser Slave River No. 124 Member-at-Large for the Slave Lake Regional Library Board with the term ending at the Organizational Meeting in October 2025.*

[20230426 - RFD - Appointment of Member-at-Large to the Slave Lake Regional Library Board](#)

5.6 Smith Bridge Weight Restrictions (Superstructure Tender) 79 - 126

*Proposed Motion: Move to direct Administration to advertise the tender for the superstructure repairs to the Smith Bridge as proposed.*

[REPORT TO COUNCIL - Smith Bridge Second Tender](#)  
[Tender 2023\\_BF 71600\\_Truss Repairs\\_draft](#)

## FINANCIAL

6.1 2023 Operational Budget 127 - 134

*Proposed Motion: Move to adopt the 2023 Tax Supported Operating Budget having a municipal requisition of sixteen million, seven hundred and eighteen thousand and one hundred and seventy-five dollars - (\$16,718,175) as presented and attached hereto.*

[20230426 - RFD - 2023 Operating Budget - April 24-23](#)  
[Department Summaries, comparisons & Proposed 2023 Operational Budget 2](#)

6.2 2023 Capital Budget 135 - 142

*Proposed Motion: Move to adopt the 2023 Capital Budget in the amount of \$13,519,680 of which \$6,016,214 is for new projects and \$7,503,466 for previous carry over projects.*

[20230426 - RFD - 2023 Capital Budget](#)  
[Capital Budget 2023 - April 21, 2023](#)  
[Department Summaries, comparisons & Proposed 2023 Operational Budget 2](#)

6.3 10 Year Capital Plan 143 - 160

*Proposed Motion: Move to approve the 10 year Capital Plan Summary as a living document as presented.*

[RFD 10 Year Capital Plan Summary](#)  
[10 Year Capital Plan 2023](#)

6.4 Allocation of Unrestricted Surplus as of December 31, 2022 161 - 164

*Proposed Motion: Move to approve the allocation of Two Million One Hundred Eighty-Three Thousand Six Hundred and Sixty-Three (\$2,183,663) in unrestricted surplus funds to the Vehicle Reserve account as presented and attached hereto.*

[2023 0426 RFD Allocation of 2022 Unrestricted Accumulated Surplus](#)

## BYLAWS

7.1 2023-01 Tax Rate Bylaw 165 - 166

*Proposed Motion: Move to give first reading to Bylaw 2023-01 Tax Rate as presented.*

*Proposed Motion: Move to give second reading to Bylaw 2023-01 Tax Rate as presented.*

*Proposed Motion: Move to give unanimous consent to proceed to third and final reading of Bylaw 2023-01 Tax Rate as presented.*

*Proposed Motion: Move to give third and final reading of Bylaw 2023-1 Tax Rate as presented.*

[2023-01 Tax Rate Bylaw - 0%](#)

7.2 2023-02 Imposition of Penalties Bylaw 167

*Proposed Motion: Move to give first reading to Bylaw 2023-02 Imposition of Penalties as presented.*

*Proposed Motion: Move to give second reading to Bylaw 2023-02 Imposition of Penalties as presented.*

*Proposed Motion: Move to give unanimous consent to proceed to third and final reading of Bylaw 2023-02 Imposition of Penalties as presented.*

*Proposed Motion: Move to give third and final reading of Bylaw 2023-02 Imposition of Penalties as presented.*

[Bylaw No. 2023-02 Imposition of Penalties Bylaw](#)

7.3 2023-04 Emergency Management Bylaw 168 - 179

*Proposed Motion: Move to give first reading to Bylaw 2023-04 - Emergency Management Bylaw.*

*Proposed Motion: Move to give second reading to Bylaw 2023-04 - Emergency Management Bylaw.*

*Proposed Motion: Move to proceed with third reading of Bylaw 2023-04 - Emergency Management Bylaw.*

*Proposed Motion: Move to give third and final reading to Bylaw 2023-04 - Emergency Management Bylaw.*

[20230426 - RFD - Emergency Management Bylaw 2023-04](#)

[2023-04 - Emergency Management Bylaw](#)

[Regional Emergency Management Plan - Contacts](#)

[2020-08 Emergency Management Framework](#)

7.4 Appointment of Director and Deputy Director(s) of Emergency Management 180 - 181

*Proposed Motion: Move appoint Alex Pavcek as Director of Emergency Management for the Municipal District of Lesser Slave River No. 124.*

*Proposed Motion: Move to appoint Barry Kolenosky as Deputy Director of Emergency Management and Sandra Rendle as alternate Deputy Director of Emergency Management.*

[20230426 - RFD - Appointment of Director and Deputy Director of Emergency Management](#)

## DELEGATIONS

- 8.1 Honourable Loewen Minister of Forestry, Parks and Tourism 12:00 p.m. - 12:30 p.m. Teams meeting

Lease for Recreation and Gravel discussion

- 8.2 Associated Engineering - Jen Plamondon, Michael Paulsen @ 1:15 p.m.  
CLOSED SESSION

## CONFIDENTIAL ITEMS - CLOSED SESSION

- 9.1 *Closed Session as per Sections 16, 17, 24 and 25 of the FOIP Act.*

*Proposed Motion: Move to go into Closed Session at \_\_\_\_ a.m./p.m.*

*Proposed Motion: Move to return to Open Session at \_\_\_\_ a.m./p.m.*

- 9.2 Associated Engineering - Jen Plamondon, Michael Paulsen @ 1:15 p.m.  
CLOSED SESSION

- 9.3 Marten Beach

- 9.4 Smith Bridge Project

- 9.5 Noise on Private Property/Signage request

## NEW BUSINESS

- 10.1 Slave Lake Airport Services Commission ACP Grant Application 182 - 187

*Proposed Motion: Move to enter into a Conditional Grant Agreement with Municipal Affairs for an Intermunicipal Collaboration grant for the Slave Lake Airport Services Commission to develop an Airport Master Plan and provide the funds to the Airport Commission for the undertaking.*

[20230426 - Slave Lake Airport Services Commission amended CGA - MD of Lesser Slave River](#)

## ITEMS FOR DISCUSSION

- 11.1 Exemption of Newspaper from EPR Program Revisions 188

*Proposed Motion: Move to accept the Exemption of Newspaper from EPR Program Revisions as presented.*

[doc05951920230412110424](#)

- 11.2 Update on RCMP Retroactive Salary Costs 189 - 196

*Proposed Motion: Move to accept the RCMP Retroactive Salary Costs as information.*

[RFD ABMunis request](#)

[Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 1 - FCM Draft Resolution](#)

[Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 2 - FCM Draft News Release](#)

- 11.3 Annual Tri-Council Social Gathering 197 - 198

*Proposed Motion: Move to accept the Annual Tri-Council Social Gathering discussion as information.*

[Annual Tri-Council Social Gathering](#)

## REPORTS

- 12.1 Director/Manager quarterly reports 199 - 234

*Proposed Motion: Move to accept the Director/Manager quarterly reports as presented.*

[Agricultural First Quarter Report](#)

[Community Services - 2023 Quarterly reports \(first quarter\)](#)

[Engineering Report - First Quarter Report](#)

[Health & Safety 2023 Q1 Report Council](#)

[Human Resource 2023 First Quarter Report](#)

[Planning & Development 2023 Quarterly report](#)

[Protective Service Report](#)

[Proposed Community Standards Bylaw - Edited Version](#)

[Transportation First Quarter Report 2023](#)

[Utility Report](#)

## CONSENT AGENDA (CORRESPONDENCE, BOARD REPORTS)B

- 13.1 Board Reports - Agricultural Services
- Agricultural Service Board - Councillors Melzer and Fulmore
  - Veterinary Services Incorporated - Councillor Melzer and Fulmore

*Proposed Motion: Move to accept the Agricultural Services Update as information.*

- 13.2 Board Reports - Waste Management
- Athabasca Regional Waste Management Services Commission - Councillors Sand and Fulmore
  - Lesser Slave Regional Waste Services Commission - Manager Kolenosky, Deputy Reeve Spencer, Councillors Pearson and Seatter

*Proposed Motion: Move to accept the Waste Management updates as information.*

- 13.3 Board Reports - Community Futures
- Community Futures Slave Lake - Councillor Sand
  - Community Futures Tawatinaw Region - Councillor Melzer

*Proposed Motion: Move to accept the Community Futures updates as information.*

- 13.4 Board Reports - Inter-Municipal Committees - Reeve Kerik, Deputy Reeve Spencer, Councillors Melzer and Seatter

*Proposed Motion: Move to accept the Inter-Municipal Committees update as information.*

- 13.5 Board Reports - Watersheds
- Lesser Slave Lake Watershed Council - Councillors Seatter and Sand
  - Athabasca Watershed Council - Councillor Sand

*Proposed Motion: Move to accept the Watersheds updates as information.*

- 13.6 Board Reports - Education and Libraries
- Peace Library Systems - Councillors Pearson and Sand
  - Slave Lake Regional Library Board - Councillor Sand
  - Community Education Committee - Councillor Seatter

*Proposed Motion: Move to accept the Education and Libraries updates as information.*

- 13.7 Board Reports - Airport
- Slave Lake Airport Services Commission - Councillors Melzer, Fulmore and Pearson

*Proposed Motion: Move to accept the Airport update as information.*

- 13.8 Board Reports - Seniors and Housing
- Lesser Slave Lake Regional Housing Authority - Councillors Pearson and Sand
  - Homeland Housing - Councillor Melzer

*Proposed Motion: Move to accept the Seniors and Housing updates as information.*

- 13.9 Board Reports - Planning & Development
- Municipal Planning Commission - Deputy Reeve Spencer, Councillors Seatter and Fulmore

*Proposed Motion: Move to accept the Planning & Development update as information.*

- 13.10 Board Reports - Economic Development
- Slave Lake Chamber of Commerce - Councillor Seatter

*Proposed Motion: Move to accept the Economic Development update as information.*

- 13.11 Board Report - Tourism
- Slave Lake Regional Tourism - Deputy Reeve Spencer

*Proposed Motion: Move to accept the Tourism update as information.*

- 13.12 Board Reports - Reeve Appointments
- Northern Alberta Development Council/Northern Alberta Elected Leaders
  - Director of Wildfire Legacy Corporation

*Proposed Motion: Move to accept the Reeve Appointments updates as information.*

- 13.13 Board Reports - Regional Alliances
- Alberta North Central Alliance - Reeve Kerik and Councillor Sand

*Proposed Motion: Move to accept the Regional Alliances update as information.*

13.14 Board Reports - Tri-Council Sub-committee

- Tri-Council Health Advocacy Committee - Councillors Pearson, Melzer and Fulmore

*Proposed Motion: Move to accept the Tri-Council Sub-Committee update as information.*

13.15 Board Reports - All Council Committees

- Tri-Council (MD/TOSL/Sawridge First Nation)
- Pembina River District No.3
- Disaster Service Committee

*Proposed Motion: Move to accept the All Council Committee updates as information.*

**NOTICE OF MOTION**

**ADJOURNMENT**

# *MINUTES*

## **Special Meeting of Council Municipal District of Lesser Slave River No. 124 April 14<sup>th</sup>, 2023 Council Chambers**

**MEMBERS PRESENT** Murray Kerik - Reeve  
 Darren Fulmore - Division 1  
 Sandra Melzer - Division 1  
 Brad Pearson - Division 2  
 Norm Seatter - Division 2  
 Lana Spencer - Deputy Reeve, Division 2

**MEMBERS ABSENT** Nancy Sand - Division 1

**IN ATTENDANCE** Barry Kolenosky - CAO, MD LSR  
 Shari Spencer - Transportation Coordinator, MD LSR  
 Leanne Masur - Administrative Assistant Utilities, MD LSR  
 Jenny Tu - Director Finance, MD LSR  
 Marilyn Gladue - Recording Secretary, MD LSR

*Note: This Special Meeting of Council was called in accordance with Section 194(5) of the Municipal Government Act.*

**CALL TO ORDER** Reeve Kerik called the meeting to order at 10:09 a.m.

**ADOPTION OF AGENDA** April 14<sup>th</sup>, 2023, Special Meeting of Council Agenda

**MOTION 127-23**  
 Moved by Councillor Melzer to adopt the April 14<sup>th</sup>, 2023, Special Meeting of Council Agenda as presented:  
**CARRIED**

**ADOPTION OF MINUTES** April 12<sup>th</sup>, 2023, Regular Council Meeting Minutes

**MOTION 128-23**  
 Moved by Deputy Reeve to adopt the April 12<sup>th</sup>, 2023, Regular Council Meeting Minutes as presented.  
**CARRIED**

**CLOSED SESSION** **MOTION 129-23**  
 Moved by Councillor Pearson to to into Closed Session at 10:10 a.m. as per the following Sections of the FOIP Act with CAO Kolenosky, Director of Finance Tu, Transportation Coordinator Spencer, Administrative Assistant Utilities Masur and Recording Secretary Gladue in attendance:

- Section 16 – Disclosure harmful to a business interest of a third party
  - Section 19 – Confidential Evaluations
  - Section 25 – Disclosure harmful to economic and other interests of a public body
- CARRIED**

**2023 Capital/Operational Budge Review**

Councillor Seatter exited at 11:03 a.m.  
 Councillor Seatter returned at 11:05 a.m.  
 Councillor Pearson exited at 11:35 a.m.  
 Councillor Pearson returned at 11:36 a.m.

**2023 Tax Bylaw Review**

**10 Year Capital Plan Review**

MINUTES  
Municipal District of Lesser Slave River No. 124 – Regular Meeting of Council  
April 14<sup>th</sup>, 2022

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**MOTION 130-23**

Moved by Councillor Pearson to return to Open Session at 11:54 a.m.

**CARRIED**

**ADJOURNMENT**

**MOTION 131-23**

Moved by Deputy Reeve Spencer to adjourn at 11:59 a.m.

**CARRIED**

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Reeve



**Lesser Slave River**

**Request for Decision**

Title	Flatbush Bridge Culvert (BF79260)
Date	April 19, 2023
Presented By:	Saidi Assumani – Municipal Engineer Manager
Attachments	

Proposed Motion	<i>Council motions to accept 75% Local Road Bridge Funding (LRBP) for a total sum of \$262,500 from Alberta Transportation, and to commit 25% cost of the project for a total sum of \$87,500 from Transportation Reserves.</i>
Administrations Recommendation(s)	Administration recommends the proposed motion.

**BACKGROUND**

Bridge File 79260 carries Range Road 15 over a Tributary to Flatbush Creek at the NW 20-66-01-W5M, near Flatbush Alberta. This crossing is an important north-south roadway that parallels Highway 44 and provides access to the Hamlet of Flatbush, numerous parcels of agricultural land, and various local business and amenities (ex. Flatbush Golf Club and Three Peak Outfitters of Alberta). Historically, this structure consisted of an 1800 mm x 18 m CSP culvert that was installed in 1981. In 2017, this structure was washed out during a large flood event leaving the road impassable for nearby residents. The Municipal District subsequently acquired and temporarily installed a 100-ton oilfield bridge over the failed culvert in order to provide access for their ratepayers. The bridge only has a clear roadway width of approximately 4.7 m and presents a complete barrier to any agricultural equipment that would have previously been able to use the roadway. Given the significant agricultural community in the area, maintaining this temporary oilfield span is not a feasible, long-term solution and the Municipal District has prioritized a full replacement of this crossing.

Seeing as the existing temporary oilfield bridge is not bearing on a proper foundation, it would be susceptible to potentially catastrophic erosion and/or scour issues during any flood events. During a large flood event, the bridge would likely be undermined which would either result in notable settlement issues or the bridge could even be washed downstream. Either scenario would leave the crossing impassable once again. Due to this risk, it is important that a properly sized replacement structure constructed in accordance with Alberta Transportation standards be implemented as soon as possible.

The Municipal District retained MPA Engineering Ltd. to complete a Bridge Assessment Report at this structure in November 2022 in order to confirm the most viable replacement alternative. The report confirmed that the historic culvert was undersized, and recommended replacement with a new 2400 mm x 29 m CSP culvert. The proposed replacement culvert has been designed with freeboard to allow for drift passage and would involve the installation of large diameter heavy rock riprap at both ends of the pipe in

order to protect the structure against erosion and/or scour issues. Furthermore, the length of the culvert was designed in accordance with the clear zone concept to eliminate the need for guardrail and avoid any potential restrictions for the passage of large agricultural equipment.

The lifespan of the temporary oilfield structure is limited, and should this project not be completed in the immediate future, the road will likely need to be closed again to ensure the safety of the Municipal District's ratepayers. Another road closure will severely impact the level of serviced provided to the local road users and will impact the community's ability to access various municipal/tourism facilities and several parcels of land. The additional detour length is at least 3 km. Any detours to the east would involve travel on Highway 44, and the local road network to the west is limited because of the proximity of the Pembina River valley. Any detours to the west would involve travel on Bridge File 74079 which is in poor structural condition due to spalling girders and a rotting timber substructure. Detouring traffic onto this structure should be avoided so that the Municipal District is not forced to prematurely replace two bridge file structures, instead of just needing to replace Bridge File 79260.

**Traffic Volume Information** – Based on traffic counts estimated during the last BIM inspection and 2022 Field Inspections, the AADT at this site is estimated at 15 vehicles. Traffic at the site primarily consists of local residential and agricultural traffic. In addition, this crossing provides access to the Hamlet of Flatbush and various local amenities (golf club and local Outfitting company). This structure is also located on a school bus route. Township Road 664 has an estimated Average Daily Traffic Volume of 197 during the summer months. The impact of redirecting this volume (during an emergency) onto Range Road 15 would cause an immediate collapse to the foundation supporting the temporary oilfield bridge.

**Increased Travel Distance** – If the replacement of the structure is not completed or if the temporary oilfield structure is washed out, all traffic would need to detour at least an additional 3 km to bypass the site. As noted, the clear roadway width of the temporary crossing is only 4.7 m; all wider agricultural equipment is already being forced to detour around the site. Detouring traffic to the west is not ideal because of the poor condition of Bridge File 74079, and detouring traffic to the east could create unsafe and undesirable situations by forcing large agricultural traffic onto a high speed, high volume primary highway (Highway 44).

**Safety Benefits** – The existing culvert has failed, and an oilfield bridge has been temporarily installed to provide some access for the local ratepayers. The oilfield bridge was not installed on any type of permanent foundation and would be highly susceptible to scour/erosion issues during any flood events. Proper replacement action must be taken soon to return the crossing to an Alberta Transportation acceptable standard and ensure the ongoing safety of the Municipal District's ratepayers.

**Economic Benefits** – Replacing this structure will support the local agri-businesses and tourism industry operating in the area. The replacement of the structure will provide approximately 3 local contractors currently on our equipment registry with 4 weeks of temporary work and 5-10 construction jobs for 4 weeks of temporary work.

**Partnership** – This project would increase partnerships between the Municipal District, residents, local businesses, future developments, and the local community. Upgrading Municipal infrastructure shall improve current ageing bridge asset inventor and ensure compliance of the site in accordance with the Alberta Bridge Information and Maintenance System.

## ALTERNATIVE OPTIONS

### Option 1:

The current assessment of the crossing provided a total construction cost of \$350,000. The estimate accounted for \$75,000 cost of hiring a consulting engineering firm to oversee the installation of the crossing. With the expertise we have in-house, it is estimated that this cost shall be reduced to \$25,000. The actual cost of purchasing the specified corrugated steel culvert for the crossing is estimated at \$48,000 and the cost of other materials is \$35,000, with the exclusion of gravel and riprap. The actual cost of hiring 4 local equipment suppliers with operators to complete this task is estimated at approximately \$140,000.

### Option 2:

Council may choose not to approve Administration's request nor to allocate funding to cover 25% cost of completing this project. Regardless of the outcome, Council remains responsible for ensuring that Bridge Infrastructure and related Bridge Inventory comply with provision under the Alberta Transportation Act and Regulations and Bridge Inspections and Maintenance Program.

## OTHER RISKS

There are not perceived risks to Council for allowing the administration to accept the approved \$262,500 funding from Alberta Transportation. If Council decide to return funding for reasons unknown, there are no penalty to the municipality for doing so.

In the case of emergency or disaster, Council is responsible for ensuring that all crossings meet Alberta Transportation standard for rural road crossing, regardless how many vehicles traverses the crossing.

## STRATEGIC ALIGNMENT

**Economic** – Maintaining local roadway network is critical to supporting local agricultural community, various local businesses, and ratepayers in addition to providing a cushion in the case of an emergency. Replacing this culvert will ensure that local businesses and residents can continue to operate within this rural community effectively and safely. This project aligns with Alberta's economic growth interests by providing business to local contractors and companies operating in MD Lesser Slave River and creating jobs as a result.

**Social** – Replacing Bridge File 79260 will ensure residents can safely travel across this crossing for the next several decades. Regardless the number of vehicles currently traverses this crossing, the object of municipal road network is to ensure uninterrupted access to communities, facilities, and amenities in the region. In case of an accident or road closure on Highway 44, detouring traffic could mean catastrophic to this poorly maintained crossing. As previously indicated, bridge file 74079, carrying Range Road 20 is in poor condition. This means heavy traffic detour may cause the bridge to collapse. This would impact the ability for residents to access various community facilities and amenities (ex. nearby golf course, Hamlet of Flatbush etc.), and to emergency facilities in other nearby centers (ex. Town of Slave Lake or Westlock) if road network is not maintained.

**Environmental** - The watercourse at this location is considered a Class C waterbody with an instream Restricted Activity Period from April 16<sup>th</sup> to July 15<sup>th</sup> of any year. The existing, failed culvert poses a barrier to fish passage and has likely resulted in increased turbidity and sedimentation levels in the creek. Replacing the failed structure with a new, properly sized culvert complete with heavy rock riprap will mitigate future erosion and sedimentation events and will provide a net environmental benefit to the surrounding ecosystem.

Replacing this crossing benefits locals, businesses, and the environment by reducing travel times and thus decreasing the carbon footprint.

Property values for nearby land will increase due to newly installed bridge crossing and less creek plugging due to beaver blockages.

**Innovative** – The Municipal District of Lesser Slave River has completed the appropriate engineering studies in order to evaluate all feasible options for this project and to ensure that the most economical option has been chosen. The Bridge Assessment Report completed in November 2022 confirmed that replacement with a new CSP culvert is the most economical option.

#### **FINANCIAL IMPLICATION**

\$87,500.00 from Transportation Reserves.

\$262,500.00 Local Road Bridge Funding (STIP) from Alberta Transportation.

#### **OTHER CONSIDERATION**

Council should consider the impact of delaying rehabilitation for this crossing at a time when provincial funding is allocated. For the record, STIP funding for this project in the past have been denied and only recently we have been successful. It is imperative that bridge asset be maintained in due time and waiting upon infrastructure to complete collapse which may bring about prohibited and unnecessary liability to Council and to the Municipal District of Lesser Slave River.

#### **COMMUNICATION STRATEGY**

Updates regarding the Flatbush Bridge Culvert project will be communicated through Tanget, social media and the local newspaper.

Prepared by:  
Reviewed By:  
Approved

Saidi Assumani, Municipal Engineering Manager  
Marilyn Gladue, EA  
Barry Kolenosky, CAO







**Lesser Slave River**

**Request for Decision**

Title	Beaver Management Policy
Date	April 26, 2023
Presented By:	Dean Beaver
Attachments	Updated Beaver Management Program Policy and Procedure Old Beaver Management Policy

Proposed Motion	<i>Council moves to adopt the updated Beaver Management Policy as presented.</i>
Administrations Recommendation(s)	As proposed

**BACKGROUND**

Council reviewed the current Beaver Management policy at their January 24, 2023 meeting and directed Administration to review and bring forward a revised policy better suited to how the MD conducts the beaver management within the Municipality. The current policy is outdated, and requires the MD to have a Special Constable to oversee the program. However this would be very costly for the MD, around \$75,000 annually or about \$750/beaver. Currently the MD uses two independent Beaver Removal Contractors to provide these services, and the MD only pays approximately \$215/beaver. This has proven to be just as effective with 59 beavers being removed for only \$12,576.60.

**ALTERNATIVES**

- Adjusting our policy to implement what we are doing now would be the most cost-effective solution.
- MD No.124 could hire a Pest Control Officer to implement our current policy and procedures. Budget increase of approximately \$75,000.00 yearly.
- Implement a Beaver Harvest incentive program at \$30.00 per each beaver harvested. Administration does not believe this would do well as the problem beavers would be in the summer and fall months where the furs would not be worth keeping making it not worthwhile for trappers to do.

**BENEFITS/RISKS**

The Municipality needs to have a well thought out way to deal with Beavers and the threat that they pose to infrastructure. Beavers can cause thousands of dollars of damage to roads, ditches, culverts and private property if not properly mitigated. Doing nothing is not an option, however for the number of beaver problems in our MD (approximately 100/year) employing in-house services is not practical. Further complicating matters is the fact that beavers can only be removed by a licensed trapper, which is difficult to hire on full time. Most licensed trappers are already employed by local industry and/or only trap as a hobby.

## **STRATEGIC ALIGNMENT**

The revised policy aligns with our responsibility to protect our infrastructure in the most cost-effective way possible.

## **FINANCIAL IMPLICATIONS**

As this is already how we are approaching beaver management, there should be no increased costs to the Municipality.

## **OTHER CONSIDERATIONS**

N/A

## **COMMUNICATION STRATEGY**

The new policy will be posted on the website and advertised on social media channels and in the Lakeside Leader.

Prepared By: Tanya Courtorielle and Shari Spencer

Reviewed By: Barry Kolenosky

Approved By: Barry Kolenosky



**Lesser Slave River**

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**Title:** BEAVER MANAGEMENT POLICY

**Policy Number:** J.7

**Effective Date:** 2023-04-26

**Resolution:**

**Department Responsible:** Transportation

**Supersedes Policy No:** N/A

**Next Review Date:** April 26, 2026

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**POLICY STATEMENT:**

This policy will determine the management of beaver and the removal of beaver dams on private and public land any issues affecting MD road allowances or infrastructure, and ratepayers concerns with beaver management, issues affecting private property is undertaken in an efficient and effective manner as possible, giving consideration for human safety, municipal liabilities, and the mitigation of non-target animal capture.

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**PROGRAM OBJECTIVES:**


**1.1** To protect the M.D. Road infrastructure and public safety by managing beavers and/or removing dams that are or will cause flooding on M.D. Road allowances.

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Date

 <p><b>LESSER SLAVE RIVER PROCEDURE</b></p>	
TITLE: BEAVER CONTROL	PROCEDURE NO: P. J.7. 1
RESOLUTION:	EFFECTIVE DATE: APRIL 26, 2023
LEAD ROLE: CAO (or designate)	NEXT REVIEW DATE: APRIL 26, 2026
SPECIAL NOTES: BEAVER CONTROL POLICY – J.7	

**GENERAL PROCEDURES:**

1. Removal of beavers will commence in the spring by the contracted trapper supplemented at this point, the contracted trapper would continue with the trapping for the balance of the season (May 16- Sept 30). Traps set would be left in place over the balance of the season and be regularly checked and reset as necessary.
2. The trapper is to remove problem beavers on beaver dams affecting MD right-of-ways (ROW), Infrastructure.
3. Removal of dams and/or beavers shall be done by authorized personnel in accordance with Federal and Provincial legislation, including the Agricultural Pest Act, Fisheries Act, Species at Risk Act (SARA) and Alberta’s Water Act.
4. Prior to any contracted beaver dam blasting, the blaster will ensure that all legal and safety requirements have been fulfilled and proper authorities have been notified. A call to Alberta First Call will be completed prior to work commencing, at the discretion of the Blaster. The CAO (or designate) will notify adjacent landowners if necessary.
5. The CAO (or designate) will submit a Beaver Harvest Report to Fish and Wildlife at the end of the season. A copy of the report will be kept in the MD Administration office.
6. The trapper will be allowed to retain the beaver carcasses as part of the remuneration for services.

**REQUESTS FOR SERVICE – PUBLIC AND MD LAND**

1. MD of Lesser Slave River is responsible for the maintenance of road culverts blocked by beaver on all MD owned roadways, therefore, landowners requesting service on these locations shall be directed to their department for remedial action.
2. The CAO (or designate) will coordinate with other MD departments for the removal of beaver dams and cleaning of culverts for the protection of MD infrastructure and public safety. Transportation will determine whether protective devices are warranted on culverts with chronic beaver problems.

3. Beaver and beaver dam removal to alleviate flooding or any other environmental issues on MD of Lesser Slave River property (including Municipal Reserve) will be coordinated by the Transportation department. This includes the impact of water flow at inflow/outflow locations around any lake or water body. In these events, the MD of Lesser Slave River will be responsible for all associated control costs.
4. The CAO (or designate) will notify appropriate downstream landholders of the intent and approximate date of water release from dam removals. Responses from all those notified must be received by the Transportation department prior to the commencement of any work with any conditions or objections noted.
5. Beaver control requests for non-flooding damage (i.e. trees) can be referred to contracted trapper for resolution.
6. The CAO (or designate) will issue work orders to Trapper, authorizing the beaver control work.

### **2.0 AUTHORIZATION AND RESPONSIBILITIES:**

- 2.1 The M.D. is granted the authorization to manage beaver and remove beaver dams on M.D. controlled property and public and private property to which it has access, under authority of the Wildlife Act by way of a Damage Control License from Environment and Sustainable Resource Development, Fish and Wildlife Division
- 2.2 The CAO (or designate) is responsible for conducting and supervising the Beaver Management Program (BMP)
- 2.3 The CAO (or designate) is responsible for securing the Damage Control License
- 2.4 The CAO (or designate) is responsible for ensuring all beaver management work is conducted according to all applicable federal and provincial legislation.
- 2.5 The CAO (or designate) is responsible for ensuring best management practices are used in the removal of beaver dams.
- 2.6 The CAO (or designate) is responsible for ensuring his safety as well as the public's safety (including property, buildings, infrastructure, etc.) when conducting beaver management work and has the authority to refuse to carry out any work if conditions are not safe.
- 2.7 The CAO (or designate) is responsible to take into consideration the characteristics of the site and the consequences of the control work.
- 2.8 The CAO (or designate) may delegate beaver management work to the Animal Control Officer (ACO) or other designates and they must adhere to this policy.

### **3.0 BEAVER MANAGEMENT ON MUNICIPAL ROAD ALLOWANCES:**

- 3.1 The CAO (or designate) is authorized to manage beaver and/or remove beaver dams within the M.D. Road allowance.

**3.2** Beaver management work will be carried out on municipal road allowances as required. The intent is to prevent flooding problems and damage to the road infrastructure before they occur.

**3.3** If the beaver and/or dams are located off the M.D. Road allowance, a "Permission to Enter Upon Lands for Problem Wildlife" (Schedule "A") must be obtained from the landholder.

**3.4** If a landholder will not authorize the M.D. to carry out beaver management work on their land for the protection of M.D. Road infrastructure and public safety, the matter will be referred to Environment and Sustainable Resource Development for investigation under the Water Act

**3.5** Beaver management work will be coordinated with culvert cleaning operations.

**4.0 REMOVAL OF BEAVER DAMS:**

**4.1** The MD will follow recommended best management practices for the removal of beaver dams.

**4.2** The MD will not remove beaver lodges using dynamite given the limited value of such an exercise.

**4.3** The MD will remove only the necessary sections of beaver dams as required facilitating the flow of water. Removal of the entire dam structure could result in severe downstream flooding and an increased risk to people and property.

**5.0 DISPOSAL OF CARCASSES:**

**5.1** On Public Lands exposed to frequent human interference, the Designate will remove and disposed of in an appropriate manner.

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Chief Administrative Officer

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Date



**CC Lesser Slave River**

THIS AGREEMENT dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**BETWEEN:** The Municipal District of Lesser Slave River No. 124 (hereinafter called the "MD")

- and -

Name	Mailing Address	Phone Number
(hereinafter called the "Owner")		

**WHEREAS** The "Owner" is the owner, purchaser or lease of the following land:

\_\_\_\_\_ Rural Address

I, the undersigned owner of the property located at the below-mentioned address, hereby consent to entry onto my property by the MD and its designees for the removal / destruction of beaver dams and/or problem beavers on the lands.

I am aware that the removal or destruction of beaver dams and/or problem wildlife involves inherent risks, dangers and hazards, and may involve the use of firearms, traps or explosives. I freely accept and assume all such risks, dangers and hazards and the possibility of personal injury, death, property damage or loss resulting therefrom.

I release the County, its' employees, agents and representatives (the "Releasees") from any and all liability for any loss, damage, injury or expense that I may suffer or that my successors or assigns may suffer as a result of anything done that may be related to the removal or destruction of beaver dams and/or problem wildlife, due to any cause whatsoever, INCLUDING NEGLIGENCE ON THE PART OF THE RELEASEES

I agree to hold harmless and indemnify the Releasees from any and all liability for any property damage, personal injury to any third party or other financial loss or expense, including legal expenses and costs (on a solicitor and his own client basis), which may be caused by the removal or destruction of beaver dams and/or problem wildlife. I fully understand and agree to the above terms.

Owner / Authorized person name (please print)	Owner / Authorized person name (signature)	Date
Witness name (please print)	Witness (signature)	Date



## **Lesser Slave River**

**TITLE:** BEAVER MANAGEMENT PROGRAM POLICY

**EFFECTIVE DATE:** July 27, 2005

**POLICY NUMBER:** J.7

### **STATEMENT**

The beaver is not a declared pest or nuisance under the Agricultural Pest Act - Pest & Nuisance Control Regulation. The Municipal District of Lesser Slave River No.124 (MD) has no legislated duty to provide beaver management or beaver dam removal on private or public land. The MD views the management of beavers and the removal of beaver dams as a shared responsibility between landholders, Sustainable Resource Development (Fish and Wildlife Division) and the MD.

The MD will provide an identified level of service relative to beaver management and the removal of beaver dams within the parameters of the Wildlife Act and this policy.

This policy provides the procedures and guidelines to ensure the management of beaver and the removal of beaver dams on private and public land is undertaken in an efficient and effective manner as possible; giving consideration for human safety, municipal liabilities and the mitigation of non-target animal capture.

### **1.0 PROGRAM OBJECTIVES**

- 1.1 To protect the MD road infrastructure and public safety by managing beavers and/or removing dams that are or will cause flooding on MD road allowances.
- 1.2 To provide flood prevention and relief on agricultural lands by managing beavers and/or removing beaver dams.
- 1.3 To provide a contract service of beaver management and/or beaver dam removal for other municipalities, private companies and other levels of government.

### **2.0 AUTHORIZATION AND RESPONSIBILITIES**

- 2.1 The MD is granted the authorization to manage beaver and remove beaver dams on MD controlled property and public and private property to which it has access, under authority of the Wildlife Act by way of a Damage Control Licence from Sustainable Resource Development, Fish and Wildlife Division.
- 2.2 The Special Constable (SC) is responsible for conducting and supervising the Beaver Management Program (BMP).
- 2.3 The SC is responsible for securing the Damage Control Licence as well as any necessary licenses, permits and infrastructure required for the transportation, storage and use of explosives.

- 2.4 The SC is responsible for ensuring all beaver management work is conducted according to the Department of Fisheries and Oceans (DFO) under the Fisheries Act and Alberta Environment under the Water Act. DFO has a guiding document for "Beaver Dam Control and Fish Habitat in Northwestern Alberta"; this document is attached as Schedule "A" and forms part of this policy.
- 2.5 The SC is responsible for ensuring his safety as well as the public's safety (including property, buildings, infrastructure, etc.) when conducting beaver management work and has the authority to refuse to carry out any work if conditions are not safe.
- 2.6 The SC is responsible to take into consideration the characteristics of the site and the consequences of the control work.
- 2.7 The SC may delegate beaver management work (excluding dam blasting) to the Animal Control Officer (ACO) or other designates and they must adhere to this policy.

### **3.0 BEAVER MANAGEMENT ON MUNICIPAL ROAD ALLOWANCES**

- 3.1 The SC (or designate) is authorized to manage beaver and/or remove beaver dams within the MD road allowance.
- 3.2 Beaver management work will be carried out on municipal road allowances as required. The intent is to prevent flooding problems and damage to the road infrastructure before they occur.
- 3.3 If the beaver and/or dams are located off of the MD road allowance, a "Permission to Enter Upon Lands for Problem Wildlife" (Schedule "A") must be obtained from the landholder.
- 3.4 If a landholder will not authorize the MD to carry out beaver management work on their land for the protection of MD road infrastructure and public safety, the matter will be referred to Alberta Environment for investigation under the Water Act.
- 3.5 The SC may use explosives to remove blockages to culverts located on MD road allowances.
- 3.6 Beaver management work will be coordinated with culvert cleaning operations.

### **4.0 BEAVER MANAGEMENT ON PRIVATE LAND**

- 4.1 The MD will provide training to landholders so that they may conduct their own beaver management work.
- 4.2 The MD will offer live traps for landholder use at no charge. There will be a damage deposit required as per Schedule "A" ASB Rental Equipment Rates & Damage Deposits of the ASB Rental Equipment Policy J.2.
- 4.3 The MD will maintain a list of local beaver trappers for landholders to access.

- 4.4 Beaver management work will be done on a complaint basis on situations affecting private agricultural land.
  - 4.5 When manpower or resources are limited, the MD has the right to refuse service. Beaver problems affecting MD infrastructure will have priority.
  - 4.6 The landholder must sign a "Permission to Enter Upon Lands for Problem Wildlife Control" (Schedule "A") prior to any beaver management work being done.
  - 4.7 There will be a service charge of \$125.00 per dam removal using explosives.
  - 4.8 There will be a service charge of \$25/hour (minimum charge of \$100) for MD trapping, monitoring, carcass removal or beaver relocation. The MD will not perform any hand removal of beaver dams.
  - 4.9 A landholder who requests services for beaver management work on land other than theirs, (e.g. beaver on crown land affecting landholders land) will be responsible for the service charges.
  - 4.10 The preferred sequence of management is the offending beaver colony is removed prior to the removal of the dam. This is subject to consideration of severe flooding and at the discretion of the SC.
  - 4.11 Trapping to remove beaver will be conducted in a fashion that reduces the risk of non target animal capture and takes into consideration the safety of the public.
  - 4.12 The MD will not remove any blockages manually or with dynamite, to culverts, bridges or other infrastructure located on private property; the responsibility for removal of such blockages rests with the landholder.
- 5.0 BEAVER MANAGEMENT CONTRACTED SERVICES**
- 5.1 The MD may carry out beaver management work for other municipalities, private companies and other levels of government on a contract basis.
  - 5.2 Interested parties requesting beaver management services must sign a "Permission to Enter Upon Lands for Problem Wildlife Control" (Schedule "A") prior to any beaver management work being done.
  - 5.3 There will be a service charge of \$125.00 per dam removal using explosives.
  - 5.4 There will be a service charge of \$25/hour (minimum charge of \$100) for MD trapping, monitoring, carcass removal or beaver relocation. The MD will not perform any hand removal of beaver dams.
  - 5.5 Such work will be conducted only if sufficient manpower and equipment is available. Beaver management work on MD road allowance and agricultural land will take priority over contract work.

- 5.6 The SC may use explosives to remove blockages to culverts only as requested and approved by the interested party requesting the control work.

### **6.0 PROCEDURES FOR REMOVAL OF BEAVER DAMS**

- 6.1 The MD will not remove beaver lodges using dynamite given the limited value of such an exercise.
- 6.2 The MD will remove only the necessary sections of beaver dams as required facilitating the flow of water. Removal of the entire dam structure could result in severe downstream flooding and an increased risk to people and property from a larger blast zone.
- 6.3 Residents living within 200 meters of a blasting site will be notified by the SC, in person, prior to placing any explosives. If the resident is not home, the SC must leave a form letter explaining the intent of the MD and will determine visually if there are any constraints apparent on the individual's property. The responsibility of the blast rests with the SC.
- 6.4 Where explosives cannot be safely detonated, or the use of explosives will have limited or no effect on breaching the beaver dam, the landholder will be responsible to utilize alternative methods to remove the dam.
- 6.5 Removal of blast debris is the responsibility of the landholder.

### **7.0 DISCHARGE OF FIREARMS**

- 7.1 The SC and the ACO may discharge a firearm in the performance of their duties under this policy. In the case of private property, the landholder will be contacted.

### **8.0 DISPOSAL OF CARCASSES**

- 8.1 On Public Lands exposed to frequent human interference, carcasses will be removed and disposed of in an appropriate manner.
- 8.2 On private property, the landholder is responsible for the appropriate disposal of carcasses.

**Schedule "A"**

**Beaver Dam Control and Fish Habitat in Northwestern Alberta**

Fisheries and Oceans Canada (DFO) Peace River District recognizes the need to periodically remove or breach beaver dams, or remove accumulated woody debris, to protect or construct road, trail, and pipeline infrastructure and to alleviate flooding of private and public lands. However, DFO must also ensure that such works do not result in the harmful alteration, disruption or destruction of fish habitat or in the destruction of fish by means other than fishing, which are violations of the *Fisheries Act*. Although beaver dams may provide fish habitat through the creation of the upstream ponds, and the addition of woody debris for cover, they may also present a barrier to fish movement, alter sediment transport regimes through the watercourse and increase water temperature. Whether a beaver dam is harmful or beneficial to fish habitat depends on a number of factors which will be unique to the stream. The expected impacts from beaver dam removal on fish habitat relate to the release of sediment and large volumes of water downstream, as well as the de-watering of the upstream pond upon dam removal. Impacts can also occur from the over-use of explosives which can result in direct fish injury or death, and the destruction of fish habitat.

Beaver dam control within the context of this document refers to the breaching or removal of beaver dams as well as to the removal of woody debris from road right-of-ways, culverts, bridge piles or trash racks. Beaver dam control only includes instream work within the footprint of the beaver dam or within a road right-of-way. Channel maintenance, including channel clearing, channelization, channel realignment, channel dredging, channel widening or any other modifications to the channel outside the beaver dam footprint or road right-of-way are not included in this document and require separate review by DFO.

For the period of January 1, 2005 to December 31, 2005 it will **not** be necessary for proponents to secure approval under the *Fisheries Act* if the beaver dam removal meets the criteria as outlined in Figure 1. DFO-Peace River District is satisfied that if beaver dam removals meet the criteria outlined in Figure 1 and are carried out as specified in the mitigation measures provided in Appendix I, the proposed work is not likely to contravene Section 35(1) of the *Fisheries Act*, which stipulates that:

***"No person shall carry on any work or undertaking that results in the harmful alteration, disruption or destruction of fish habitat."***

Nor is it likely to contravene Section 32 of the *Fisheries Act*, which reads in part:

***"No person shall destroy fish by any means other than fishing."***

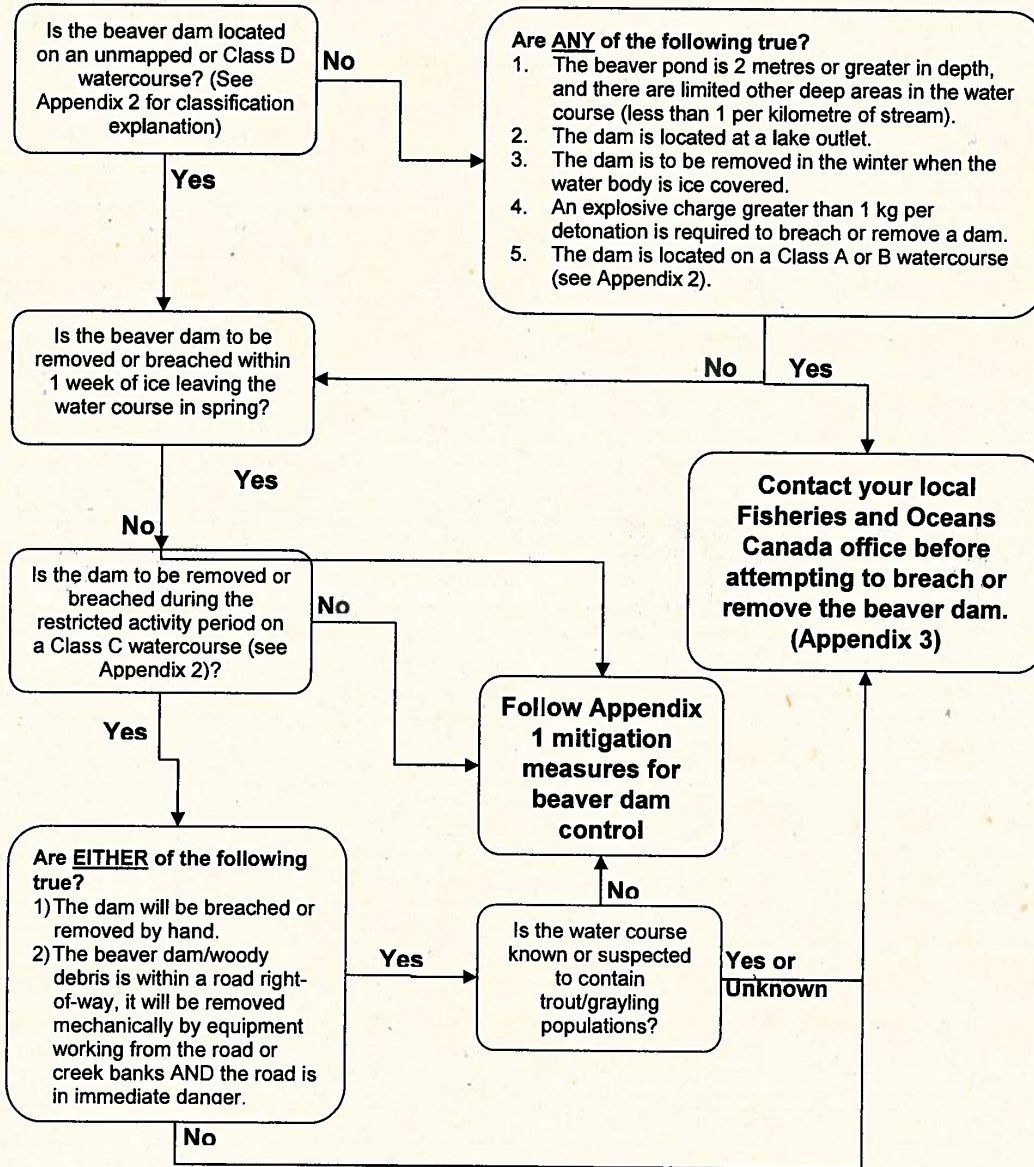
Be advised, that if the harmful alteration, disruption or destruction of fish habitat, or the destruction of fish by means other than fishing, occurs as a result of not applying the appropriate mitigation measures as set out in Appendix I, prosecution under the *Fisheries Act* may be initiated.

***Notification***

When following this **guideline** DFO should be notified **at least fourteen days prior to the start of beaver dam control activities**. Information requirements include waterbody name, date, location (legal, UTM or Latitude/Longitude) and activity type (beaver dam removal, woody debris removal). Information can be sent to the Peace River District Office (see Appendix 3 for address)

**Do I Follow The Guideline Or Do I Apply?**

The following flowchart outlines the situations when beaver dam removal/breaching and woody debris removal can proceed without contacting or applying to DFO. It also defines the types of works that require a site-specific review. Works that can proceed without DFO site-specific review must adhere to the mitigation measures as outlined in Appendix 1 of this guideline.



**Figure 1: Criteria for contacting DFO when removing or breaching beaver dams**

## Mitigation Measures for Beaver Dam Control

1. Removal or breaching of beaver dams should be carried out in a manner that minimizes downstream sediment load. Only a small portion of a dam should be removed at one time to allow the water from the beaver pond to be released slowly. As water levels decrease, the size of the opening may be increased to allow drainage to the desired level in the upstream pond. The water should be drained such that the sediment contained in the bottom of the pond is not released. This may require the removal to be conducted over a period of a few days depending on the size of the dam and the amount of water that needs to be released to alleviate flooding.
2. Areas downstream of the beaver dam should be monitored during removal/breaching activities to determine whether impacts are occurring to the channel and adjacent properties receiving additional water volumes. If damage is occurring, the rate of breaching should be slowed to prevent further damage.
3. If more than one dam is to be removed in a section of stream, dams should be breached and removed in order starting at the downstream dam and working in an upstream direction.
4. Disturbance to aquatic and riparian vegetation should be minimized and any areas disturbed should be stabilized and re-vegetated upon completion of the work.
5. Spoil materials removed from the beaver dam should be deposited in an area separated from the water course by a well-vegetated area and stabilized such that they do not re-enter the water course. Spoil includes any material associated with the beaver dam removed from the channel such as sediment, rocks, vegetation, and woody debris.
6. Fish that become trapped in isolated pools as a result of beaver pond de-watering or stranded in newly flooded areas below the dam should be relocated unharmed to the main channel of the water course.
7. No instream work should occur outside of the footprint of the beaver dam or outside of a road right-of-way where woody debris is being removed.
8. Appropriate precautions should be taken to ensure that deleterious substances do not enter any water course:
  - a. There should be no instream use of tracked or wheeled equipment or excavation of the streambanks. Equipment should be operated in dry weather conditions from the banks or road.
  - b. The cleaning, fueling and servicing of equipment should be conducted in an area from which spills or wash water will not enter fish habitat.
  - c. Equipment operating near any water course should be properly maintained, in sound mechanical condition and free of any fuel, oil, and hydraulic fluid or coolant leaks.
  - d. All machinery should be equipped with emergency spill kits large enough to contain any possible spills or leaks of oil, fuel, hydraulic fluid or coolant during the project. The operators of the equipment should be familiar with how to properly use the spill kits in the event of an emergency.
  - e. Any spilled materials should be cleaned up as soon as possible and disposed of in an environmentally safe manner. Spilled material should not be left where it may enter any water course.

- f. If these measures are insufficient for effective control, it is the responsibility of the proponent to implement alternative measures as required for effective deleterious substance control.

Where explosives are used the following measures should also be employed:

9. No more than 1 kilogram of explosive should be detonated at any one time. If more than 1 kilogram is required to achieve an effective breach, subsequent charges should be detonated separately allowing sufficient time between charges to ensure breaching occurs slowly and downstream sedimentation, debris load and scour to the streambed is minimized.
10. Charges should be set into the upstream side of the dam at a location above the natural streambed so that the detonation of the explosives does not alter the profile of the streambed.

Providing that the criteria in this guideline are followed, and the aforementioned mitigation measures are implemented, the proposed works will not likely result neither in a harmful alteration, disruption or destruction of fish habitat, nor in the killing of fish by means other than fishing. As such, Authorization under Subsection 35(2) or Section 32 of the *Fisheries Act* will not be necessary. Any harmful alteration, disruption, or destruction of fish habitat occurring as a result of failing to implement the prescribed mitigation measures, may result in contravention of the *Fisheries Act*.

**Please note that none of the foregoing should be taken as approval of the undertaking in accordance with any other federal, provincial or municipal legislation.**

### **Watercourse Classification and Restricted Activity Periods**

Watercourse classifications and their respective restricted activity periods as described in Figure 1 are outlined in Alberta Environment's "Code of Practice for Watercourse Crossings" (2001) Schedule 6 maps. The restricted activity periods are designated to protect fish during their spawning and incubation periods. Please note that any unmapped watercourse is considered to be the same class as that outlined for the receiving watercourse (i.e. if the watercourse is a tributary of a Class C watercourse then it is classified as a Class C). Un-coded (mapped but not classified) watercourses take on the same classification of the receiving watercourse for a 2 km length of the un-coded stream from the confluence with the classified watercourse. Any beaver dam removal or breach on a Class D watercourse may be undertaken at any time of year without contacting DFO provided the mitigation measures in Appendix 1 are implemented.

### **Contact Information**

#### **Peace River District Office**

9001-94<sup>th</sup> Street

Peace River, AB

T8S 1G9

General Inquiries: (780) 618-3220 Fax: (780) 618-3235

**MOTION**            173-05

**DATE**              July 27, 2005

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Reeve



**Lesser Slave River**

**Request for Decision**

Title	2023 Gravel Crushing TFA
Date	4/26/2023
Presented By:	Shari Spencer
Attachments	Surmont Sand & Gravel Quotation

Proposed Motion	<i>Move that the 2023 Gravel Crushing Contract with Surmont Sand &amp; Gravel Ltd. be amended to reduce the amount crushed in the Moose Portage Pit to 60,000 Tonnes, and add 50,000 Tonnes in the Chisholm Pit, 50,000 Tonnes in the Mitsue pit and 75,000 Tonnes in the Flatbush pit for a total contract amount of \$1,834,875 plus GST with the additional funds coming from the Transportation Operating Reserve.</i>
Administrations Recommendation(s)	As proposed

**BACKGROUND**

On February 22, 2023 Council directed Administration to post a tender for gravel crushing services in their Moose Portage pit, with a completion date before the Summer Construction season starts. A tender was posted on February 28, 2023 on the Alberta Purchasing Connection, MDLSR website and in the Lakeside Leader. The tender requested pricing for 65,000 Tonnes of ¾ inch gravel, 10,000 Tonnes of 2 inch gravel, and 775 Tonnes of Class 1 RipRap (For the Old Smith Highway Reroute project). The tender also required pricing for an additional 25,000 Tonnes of ¾ inch gravel, to see what pricing would come back. At the March 29, 2023 Council meeting, Council moved to award the gravel crushing contract for the Moose Portage Pit to Surmont Sand & Gravel in the amount of \$754,875 plus GST. This award included the planned 75,000 Tonnes for this pit with an additional 25,000 Tonnes. The reason the larger amount was awarded was because Administration did not believe that Temporary Field Access licenses would be obtained to crush gravel in the other three pits. However after meeting with representatives from Alberta Environment, TFA’s were issued for all three pits. The TFA’s expire September 15, 2023, with this in mind, Administration reached out to Surmont to see what their price would be to amend their contract to remove the extra tonnage from the Moose Portage pit, and crush the material in the other three pits. They were able to match the pricing of \$7.20/tonne given for the Moose Portage pit.

**ALTERNATIVE OPTIONS**

- Put the crushing at the other pits out to public tender
- Reduce the tonnage at one or all of the pits to come in on budget
- Continue to crush total tonnes at all pits with \$264,875 coming from Inventory/Capital reserves.

## **BENEFIT/RISKS**

Posting the work at the other pits in a new tender may mean that the work is not completed by the stipulated deadlines in the TFA's and therefore not done at all. There is also uncertainty on what prices will come in. Bids may be higher or lower than September 15, 2023. There is potential for push back from other crushers to be upset that they weren't given the option to bid for the additional work, but because the MD has an existing contract with Surmont, they are within their legal rights to change it.

Reducing the tonnage will keep us in budget, however it means we will have to crush again sooner and pay all the mobilization and potential inflation of cost per tonne. Likely this approach will not save us any money in the long run. Surmont has not indicated that they would keep this price per tonne if the tonnage was decreased, other than to eliminate the additional tonnage at the Moose Portage Pit.

## **STRATEGIC ALIGNMENT**

This works aligns with the MD's responsibility to maintain the integrity of their roadways and ensure the safety of the travelling public.

## **FINANCIAL IMPLICATION**

Administration reached out to Surmont to see what their price would be to amend their contract to remove the extra tonnage from the Moose Portage pit, and crush the material in the other three pits. They were able to match the price per tonnage (\$7.20/tonne) that was given for the moose portage pit. This would bring the total contract amount to \$1,834,875 which is over the \$1,750,000 approved in the operating budget by \$84,875. \$214,875 of the gravel being crushed will be covered by the grants for the Old Smith Highway Reroute.

## **COMMUNICATION STRATEGY**

The gravel crushing strategy will be communicated as part of the overall 2023 Operating Budget.

Prepared by: Shari Spencer, Transportation Coordinator  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



April 19, 2023

MD Of Lesser Slave River No.124  
PO Box 722, 3000 15<sup>th</sup> Avenue  
Slave Lake, AB  
T0G 2A0  
Ph. 780-849-4888 ext 233  
Email: shari.spencer@mllsr.ca  
Attention: Shari Spencer

**RE: RFO – Gravel Crushing & Stockpiling in Flatbush, Chisholm & Mitsue Pits**

**Flatbush Pit (SML#050014) – Option 1: Water Pumping is Included in the per metric tonne price.**

Des 4 Class 20: 70,000 tonne x **\$7.20 per metric tonne** = \$504,000.00  
Des 4 Class 30: 5,000 tonne x **\$7.20 per metric tonne** = \$36,000.00  
Total: \$540,000.00

**Flatbush Pit (SML#050014) – Option 2: Water Pumping & Overburden Removal is Included in the per metric tonne price.**

Des 4 Class 20: 70,000 tonne x **\$9.45 per metric tonne** = \$661,500.00  
Des 4 Class 30: 5,000 tonne x **\$9.45 per metric tonne** = \$47,250.00  
Total: \$708,750.00

**Chisholm Pit (SML#070002)**

Des 4 Class 20: 50,000 tonne x **\$7.20 per metric tonne** = \$360,000.00

**Mitsue Pit (SML#970044)**

Des 4 Class 20: 40,000 tonne x **\$7.20 per metric tonne** = \$288,000.00  
Des 4 Class 40: 10,000 tonne x **\$7.20 per metric tonne** = \$72,000.00  
Total: \$360,000.00

Total w/ Option 1: \$1,260,000.00 plus GST  
Total w/ Option 2: \$1,428,750.00 plus GST

If you have any questions or concerns please me.

Sincerely,  
**Joe Haynes**  
Senior Project Manager / Estimator  
Surmont Sand & Gravel  
Office: 1-780-743-2533  
Cell: 1-780-598-7062  
Email: [jhaynes@surmont.ca](mailto:jhaynes@surmont.ca)

Unit 8 - 431 MacKenzie Boulevard | Fort McMurray, Alberta T9H 4C5  
Office: 780-743-2533



The above pricing is subject to the following Terms and Conditions:

- Materials are produced to Alberta Transportation Specifications.
- Materials are subject to availability and require a purchase order.
- Prices do not include GST or holdbacks and payment terms are net 30 days.
- Above noted prices are valid until August 31<sup>st</sup>, 2023.

Unit 8 - 431 MacKenzie Boulevard | Fort McMurray, Alberta T9H 4C5  
Office: 780-743-2533



**Lesser Slave River**

**Request for Decision**

Title	<b>Application for a Licence of Occupation for an Undeveloped Road Allowance</b>
Date	4/26/2023
Presented By:	Ann Holden
Attachments	Application, AER approval, Policy H.8. Licence of Occupation

Proposed Motion	<i>Move to enter into a Licence of Occupation Agreement with Tamarack Valley Energy for the use of an undeveloped road allowance located between NE-28-76-8-W5 and NW-27-76-8-W5.</i>
Administrations Recommendation(s)	Administration recommends to enter into a <i>Licence of Occupation Agreement with Tamarack Valley Energy.</i>

**BACKGROUND**

A referral for a padsite was sent to the Municipal District in the spring. Since the padsite was proposed on an undeveloped road allowance, a crossing agreement is not sufficient to address the development. The policies that address this kind of road allowance use are H.8. Licence of Occupation and H.9. Road Closure.

The reasons the padsite could not be located away from the road allowance is the location of a bog/fen, a water body, and a trapper’s cabin.

According to Policy H.8 Licence of Occupation, the Municipal District of Lesser Slave River No. 124 may consider entering into a Licence of Occupation Agreement with a person(s) or business(s) who wishes to use land owned by or under the direction, control and management of the Municipal District. A Licence of Occupation Agreement grants permission to the Licensee to use the lands but does not grant exclusive rights to the area.

The applicants confirmed that the road allowance is located in surveyed territory, therefore the road allowance is under MD jurisdiction.

**TAMARACK VALLEY ENERGY APPLICATION TO TO ENTER INTO A LICENCE OF OCCUPATION AGREEMENT TO USE AN UNDEVELOPED ROAD ALLOWANCE:**

*Principles of Policy H.8. Licence of Occupation Agreement*

- Be terminable on 30 days notice in writing;
- Be for a specific period of time and for a term not exceeding 365 days;
- Be limited to a specific purpose(s);
- Require an indemnification on the part of the permittee;
- Require the LOC holder to maintain liability insurance;
- Require a fee as shown; and may be amended from time to time, in the schedule of fees by-law;

- Require the permittee to be responsible for any weed control;
- Require the permittee to install gates/Texas gates at suitable locations if applicable;
- Require the permittee to be responsible to restore any damage done to the permitted area to a state;
- Be advertised in the Lakeside Leader;
- Be satisfactory to the Municipal District.

The application has been reviewed by internal departments. The application has been referred to Alberta Forestry Parks and Tourism. No adjacent landowners exist for this proposal.

## ALTERNATIVES

1. Enter into agreement for a Licence of Occupation with the applicant.
2. Table the application for a Licence of Occupation.
3. Deny the applicant the use of the road allowance. (Not recommended).

## BENEFIT/RISKS

The first option is the recommended option as the road allowance has not been developed and the access road to crown lands follows a different route. With a Licence of Occupation, you do not get an interest in the land, and it can be terminated in 30 days. This is something the applicant is aware of.

## STRATEGIC ALIGNMENT

### *Municipal Development Plan*

The use, disposition and protection of Provincially controlled Crown lands is a significant issue in the Municipal District, as these areas constitute approximately 85 percent of its land base. These lands are also significant as they accommodate a diversity of major economic activities, including oil and gas, forestry, sand and gravel extraction, and agriculture. They also contain the Municipal District's major environmental features including rivers and lake shores. As a result, the development of Crown lands is an important land use issue, but the Municipal District's role is limited due to Provincial control of these lands.

## Objectives

- To minimize conflicts between resource based and non-resource based land uses.
- To minimize the negative impact of resource based industrial operations on the quality of the communities' environments.
- To minimize the negative impact of resource based operations on the quality of the natural environment.
- To minimize conflicts between resource based and non-resource based land uses.
- To minimize the negative impact of resource based operations on the quality of the natural environment.
- To cooperate with Provincial Government departments in the planning and development processes affecting Crown lands.

Section 5.1.1 states "Lands within the Crown Land area are primarily reserved for resource management, recreation, environmental protection and associated activities."

## FINANCIAL IMPLICATION

A yearly fee will be collected from Tamarack Valley Energy.

## **OTHER CONSIDERATIONS**

Public access:

The Licence of Occupation would not restrict access routes since the access trail is not located in the road allowance.

Prepared by: Ann Holden, Planning & Development Officer

Reviewed By: Marilyn Gladue, Executive Assistant

Approved By: Barry Kolenosky, Chief Administrative Officer



## Disposition ALBERTA ENERGY REGULATOR PUBLIC LANDS ACT, R.S.A. 2000, c.P-40, as amended

APPROVAL NO.:	MSL230486
ACTIVITY NO.:	32218015
ACTIVITY LOCATION:	Addendum 2
EFFECTIVE DATE:	April 04, 2023
EXPIRY DATE:	April 3, 2048
DISPOSITION HOLDER:	Tamarack Valley Energy Ltd.

Pursuant to the PUBLIC LANDS ACT, R.S.A. 2000, c.P-40, as amended, the Regulatory body issues this disposition to the disposition holder, in accordance with the Act/Regulation, subject to the attached terms and conditions. For greater certainty, the Disposition Holder shall comply with the terms of the attached indices, supplements, addendums and schedules, including:

- 1) Schedule 1 – Administrative Conditions
- 2) Schedule 2 – Operating Conditions
- 3) Addendum 1 – Other Variances
- 4) Addendum 2 – Land Description
- 5) Addendum 3 – Authorized Plan

NOW THEREFORE the Regulatory body has by its duly authorized representative executed this disposition on the date noted above.

A handwritten signature in black ink, appearing to read "Sam Peterson".

For Alberta Energy Regulator

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## SCHEDULE 1

### ADMINISTRATIVE CONDITIONS

#### Definitions

- 001 All definitions in the Public Lands Act, RSA 2000, c P-40 and regulations apply except where expressly defined in this Disposition.
- “Activity” means the construction, operation, use and reclamation for which this Disposition has been issued as referred to on the first page of this Disposition.
- “Disposition” means this disposition, granted pursuant to the Act, which includes this document in its entirety, including all recitals, appendices and schedules;
- “Disposition Holder” means the person, organization or entity referred to as such on the first page of this Disposition.
- “Lands” means that portion of Public Lands as identified in the approved Plan which forms part of this Disposition;
- “Regulation” means all regulations, as amended, under the Act
- “Regulatory Body” means the Department of Environment and Parks or the Alberta Energy Regulator;
- “Term” means the period of time referred to in section 5 of this Disposition.

#### Grant of Disposition

- 002 The Regulatory Body issues this Disposition to the Disposition Holder in accordance with section 15 of the Act subject to the terms and conditions contained in this Disposition.
- 003 The Disposition Holder must only enter, occupy and use the Lands for the purpose\* and activity as referred to as such in Addendum 2 of this authorization.
- 004 Notwithstanding any references in this Disposition, the Act, or the Regulation, this Disposition is not intended to be, nor shall it be interpreted as or deemed to be a lease of real property at common law.

#### Term

- 005 The term of this Disposition is the period of time commencing on the Effective Date and ending on the Expiry Date, unless otherwise changed in accordance with the Act and Regulations.

#### Disposition Fees and Other Financial Obligations

- 006 The Disposition Holder must pay all fees, rents, charges, security and other amounts payable in accordance with the Act and Regulations.
- 007 The Disposition Holder must pay as they become due and payable, any tax, rent, rate or assessment that is duly assessed and charged against the Disposition Holder, including but not limited to property taxes and local improvement charges with respect to the municipality in which the Lands are located.
- Notwithstanding that this Disposition has expired, the Disposition Holder remains liable for the amount of the rent, property taxes and local improvement charges.
- 008 The Disposition Holder must pay all costs to the appropriate service provider or to the Regulatory Body charges with respect to the supply and consumption of any utility services and the disposal of garbage.

#### Compliance

- 009 The Disposition Holder must obtain federal, provincial, municipal, and other permits and approvals, as applicable, with respect to activities that may take place on the Lands.

#### Condition of Lands

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010 The Disposition Holder accepts the Lands on an “as is” basis.

## Improvement to the Lands

011 The Lands and buildings, structures and equipment erected thereon must only be used by the Disposition Holder for the activity by this Disposition.

## Impact on Other Disposition Holders

012 The Disposition Holder is responsible for damage to improvements or to the lands on which prior rights have been issued, including damage to traps, snares or other improvements.

013 The Disposition Holder is required to contact the registered trapper(s) identified on an Activity Standing Search Report by registered mail at least ten days prior to commencing the activity.

## Province's Use of the Land

014 The Province may reconstruct, expand or alter its facilities on the Lands in any manner. The Disposition Holder must, if directed by the Regulatory Body, relocate the Disposition Holder's improvements at the Disposition Holder's expense in order to facilitate reconstruction, expansion alteration or removal and reclamation of the Province's facilities.

015 The Disposition Holder acknowledges that:

a. the Regulatory Body may issue additional dispositions to any person authorizing that person to enter onto, use and occupy the Lands for various purposes\* including, but not limited to, the extraction and removal of merchantable resources, or to conduct development, including, but not limited to mineral resource development;

b. the Regulatory Body retains revenues from such additional dispositions and;

c. the Disposition Holder is not entitled to any reduction in its fees, rents, charges or other amounts payable on the basis that additional dispositions relating to the Lands have been issued.

020 The Disposition Holder indemnifies and holds harmless the Province and the Regulatory Body, its employees, and agents against and from all actions, claims, demands, or costs (including legal costs on a solicitor-client basis) to the extent arising from:

a. the Disposition Holder's breach of this Disposition; or

b. any actions or omissions, negligence, other tortious act, or willful misconduct of the Disposition Holder, or of those for whom the Disposition Holder is legally responsible, in relation to the exercise of the rights, powers, privileges or duties under this Disposition.

021 The Disposition Holder is not entitled to any damages, costs, losses, disbursements, or compensation whatsoever from the Province or the Regulatory Body, regardless of the cause or reason therefore, on account of:

a. partial or total failure of, damage caused by, lessening of the supply of, or stoppage of utility services or any other service;

b. the relocation of facilities or any loss or damage resulting from flooding or water management activities;

c. the relocation of facilities or any loss or damage resulting from wildfire or wildfire management activities;

d. any damage or annoyance arising from any acts, omissions, or negligence of owners, occupants, or tenants of adjacent\* or contiguous property; or

e. the making of alterations, repairs, improvements or structural changes to the utility services, if any, anywhere on or about the Lands provided the same, must be made with reasonable expedition.

## Encumbrances

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- 016 The Disposition Holder must not:
- a. permit any builder's liens or other liens for labour or material relating to work to remain filed against the Lands; or
  - b. register, cause or allow to be registered, or permit to remain registered any caveat or encumbrance against the title to the Lands, without first obtaining the prior written consent of the Province, which may be arbitrarily withheld.

## Default and Termination

- 017 The Regulatory Body may cancel this Disposition immediately if:
- a. a creditor lawfully seizes any of the Disposition Holder's property on the Land;
  - b. the Disposition Holder is adjudged bankrupt or makes a general assignment for the benefit of creditors;
  - c. a receiver of any type is appointed for the Disposition Holder's affairs and;
  - d. in the Regulatory Body's opinion, the Disposition Holder is insolvent.
- 018 When a Disposition has been terminated, the Regulatory Body may cancel any associated dispositions.
- 019 The Regulatory Body may, upon written notice to the Disposition Holder of not less than 60 days, cancel this Disposition or withdraw any part of the Lands from this Disposition as is necessary to construct works, including but not limited to banks, drains, dams, ditches, canals, turnouts, weirs, spillways, roads or other structures necessary or incidental to those works.

## Insurance

- 022 The Disposition Holder must at all times during the Term, at its own expense and without limiting the Disposition Holder's liabilities insure its Activities conducted on the Lands as follows:
- i. General insurance in an amount not less than \$2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury, and property damage including loss of use.
  - ii. Automobile liability insurance on all vehicles owned, operated or licensed in the name of the Disposition Holder and used on or taken onto the Lands or used in carrying out the Activities authorized under this Disposition in an amount not less than \$2,000,000;
  - iii. Forest fire fighting expense endorsement coverage in an amount not less than \$250,000
  - iv. Such additional insurance in an amount and of a type as directed in writing by the Regulatory Body.
- 023 The Disposition Holder must, on request of the Regulatory Body, provide the Regulatory Body with of a detailed certificate of insurance, and a copy of each required insurance policy.
- 024 The Disposition Holder must have each insurance policy required under this Disposition endorsed to provide the Regulatory Body with at least 30 days advance written notice of cancellation or material change.

## Notices

- 025 The Disposition Holder must maintain current contact information with the Regulatory Body.

## General

- 026 The Disposition Holder must:
- a. generate and receive an Entry Confirmation Number within 72 hours of commencing the activity and;
  - b. provide all other notifications as directed in writing by the Regulatory Body.

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- 027 The Disposition holder shall comply with the application, including but not limited to, the commitments made in the application.
- 028 The disposition holder must enter, occupy and make use of the disposition for its stated purpose within 5 years of original effective date of the disposition. Failure of the disposition holder to comply with this section will result in the disposition being cancelled.
- 029 The disposition holder shall provide to the regulatory body a final plan for the disposition within 5 years of original effective date of the disposition. Failure of the disposition holder to comply with this section will result in the disposition being suspended or cancelled.
- 030 The regulatory body may, upon its own initiative, cancel, suspend or amend the disposition at any time, to the extent authorized to do so by the applicable legislation.
- 031 Applicable Incidental Activities as identified in the related disposition application and that meet the applicable incidental activity criteria are subject to the terms and conditions of the related Disposition. Areas identified as applicable incidental are available for use for a term of five years from approval date of the related Disposition.

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## SCHEDULE 2

### LAND

#### Land Management

- 1002-AS The Disposition Holder must locate and adjoin the activity to existing occupied dispositions that are within 250 metres of the proposed disposition boundary, regardless of quarter or section lines. If there are no existing dispositions within 250 meters, then the Disposition Holder must locate the activity on unoccupied, existing disturbances\* that are within 250 metres of the proposed disposition boundary, regardless of quarter or section lines.
- 1004-AS The Disposition Holder must not conduct the Activity within natural forest openings (>10 hectares) such as meadows.
- 1005-AS The Disposition Holder must construct wellsites for single rig drills, to a surface area that must not exceed a total surface area of 1.10 hectares.
- 1006-AS The Disposition Holder must construct wellsites for double/triple rig drills with less than 5 metres of elevation difference from any corner to the well centre that must not exceed a total surface area of 1.44 hectares.
- 1007-AS The Disposition Holder must construct wellsites for double/triple rig drills with greater than 5 metres of elevation difference from any corner to well centre that must not exceed a total surface area of 1.7 hectares.
- 1008-AS The Disposition Holder must construct wellsites for horizontal drilling well pad sites that must not exceed 1.7 hectares.
- 1014-AS The Disposition Holder must construct wellsites for multi-well activities to a surface area that includes the following area allowed:
- a. 1.7 hectares for the first well on the pad;
  - b. 0.8 hectares for the second well on the pad;
  - c. 0.2 hectares for each well there after and;
  - d. not to exceed a total surface area of 5.0 hectares. Total surface area is to include any area from adjoining\* wellsites under different dispositions held by the same Disposition Holder.
- 1019-AS The Disposition Holder must construct the site where the combined maximum of cut and fill must not exceed an elevation difference of 10 metres in height.
- 1030-AS Where a higher level plan\* or a crown land reservation identifies a greater set back, the greater set back will prevail.
- 1031-AS Where a Higher Level Plan\* exists, the Disposition Holder must follow any direction provided within that plan.
- 1040 The Disposition Holder must repair or replace any improvements immediately that were damaged as a result of the Activity on the Lands to pre-existing dispositions to the pre-existing condition. Damages to tame pastures must be repaired within one growing season.
- 1041 The Disposition Holder must maintain proper drainage of surface water.
- 1044-AS The Disposition Holder must not locate activities within 45 metres from the top of any coulees\* with the exception of activities such as; access, pipelines and linear easements crossing those features.
- 1049 The Disposition Holder must remove all garbage and waste material from this site.
- 1050 The Disposition Holder must ensure any wildlife attractant\* remaining on site overnight is placed in secure bear-resistant containers and ensure that these containers are emptied on a regular basis to avoid excess garbage being present on the land or when the Disposition Holder will be off the land for more than two days.

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- 1053 The Disposition Holder must not enter the boundaries of any research or sample plot. Unless consent is received from the holder.
- 1061 Where FireSmart activities are considered, the Disposition Holder must follow Information Letter - "Authorization of FireSmart Activities on Public Land" as amended from time to time.
- 1100-AS In the event all of the originally proposed wells are not drilled within five years of the date of Disposition issuance, the Disposition Holder must reclaim and amend the wellsite to the standard sizing based on the actual number of wells drilled as outlined in the schedule of standards and conditions.

## Vegetation

- 1300 The disposition holder must manage all regulated weeds to the satisfaction of the regulatory body.
- 1302 The Disposition Holder must remove all deciduous or coniferous merchantable timber from the Activity as per the following utilization standards;
- Deciduous Timber: 15 centimetres Base/10 centimetres Top
  - Coniferous Timber: 15 centimetres Base/11 centimetres Top
- and haul said timber to the location of end use.
- 1304 For fire control purposes on forested lands, the Disposition Holder must dispose of excess coarse woody debris\* not utilized for rollback\* or stockpiled for reclamation\*.

## Soil

- 1356 The Disposition Holder must not conduct the Activity during adverse ground conditions\*.
- 1357 The Disposition Holder must prevent erosion\* and sedimentation on to adjacent\* Lands or Water bodies \* that results from the activity.
- 1359-AS The Disposition Holder must not remove from the lands topsoil\* or subsoil\* unless approved in writing by the Regulatory Body.
- 1360 Where activities have occurred on the Lands that do not involve minimal disturbance\* construction, the Disposition Holder must salvage topsoil\* for land reclamation as follows:
- a. salvage all topsoil\* from:
    - i. mineral soils;
    - ii. shallow organic soils\* and;
    - iii. reclaimed soils.
  - b. where the depth of the topsoil\* is less than 15 centimetres, the topsoil\* and part of the subsoil\* to a total depth of 15 centimetres must be salvaged, unless the upper subsoil\* is considered chemically unsuitable\*.
- 1363 All reclamation material\* must be considered suitable as defined in the May 2001 Salt Contamination Assessment Guidelines and meet the February 2016 Alberta Tier 1 Soil and Groundwater Remediation Guidelines, as amended or replaced from time to time.
- 1365 The Disposition Holder must store reclamation material\* in accordance with all of the following:
- a. reclamation material\* must not be placed beneath the ground surface or buried in any way;
  - b. coarse woody debris\* stored for reclamation purposes for greater than 12 months must be mixed with topsoil\*; and
  - c. topsoil\* and subsoil\* must be stored separately.
- 1366 For progressive reclamation\* the Disposition Holder must retain reclamation material\* to be replaced at the active operational area at the time of final reclamation\*.

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- 1367 The Disposition Holder must not mix wood chips with any reclamation material\*.
- 1368 The Disposition Holder must not apply wood chips to the lands at a depth greater than five (5) centimetres.
- 1369 The Disposition Holder must manage wood chips in accordance with the directive ID 2009-01 Management of Wood Chips on Public Land as amended from time to time.
- 1370 The Disposition Holder must not store piles or windrows of reclamation material\* within standing timber.
- 1371 The Disposition Holder must not use soil sterilant on the Lands.

## WATER

### Watercourse/Waterbody

- 1400-AS The Disposition Holder is prohibited from conducting activities on islands and the bed and shore\* of all water bodies\*.
- 1401-AS The Disposition Holder must not construct activities within 15 metres of temporary wetlands\* or ephemeral watercourses\*.
- 1402-AS The Disposition Holder must not conduct the Activity\* within the following water body\* setbacks.
  - a. intermittent watercourses\* including springs must have a setback of at least 45 metres from the top of the breaks.
  - b. Small permanent watercourses\* must have a setback of at least 45 metres from the top of the breaks.
  - c. large permanent watercourses\* must have a setback of at least 100 metres from the top of the breaks.
  - d. semi-permanent and permanent ponds, shallow open water ponds and lakes must have setback of 100 metres from the bed and shore\*.
- 1412 The Disposition Holder must acquire an authorization for access (off-disposition) for water withdrawal activities.
- 1419 For use of equipment within the bed of a water body\*, the Disposition Holder must prior to operations follow the "Decontamination Protocol for Work in or Near Water", as amended from time to time.
- 1420 The Disposition Holder must provide a completed Record of Decontamination form as proof of decontamination to the Regulatory Body upon request.

## RECLAMATION

### Reclamation

- 1451 For progressive reclamation\* on forested lands\*, the Disposition Holder must replace all reclamation materials\* that have been salvaged in accordance with all of the following:
  - a. all salvaged subsoil\* must be replaced, then all salvaged topsoil\*; and
  - b. reclamation materials\* must be replaced over the entire progressive reclamation area\*; unless otherwise approved in writing by the Regulatory Body.
- 1453 The Disposition Holder must complete temporary reclamation\* on the Lands within 1 growing season of construction phase\* for all topsoil\* and subsoil\* stockpiles required for final reclamation\*.

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- 1454 The Disposition Holder must prior to seeding herbaceous seed in forested\* or peatlands\* submit a Request for Seeding in writing to the Regulatory Body that contains all of the following:
- a. rationale for conducting seeding of herbaceous species\*;
  - b. a description of the proposed site for seeding including information with respect to the following:
    - i. whether the Lands are subject to high erosion\* and;
    - ii. whether the Lands are prone to invasion from agronomic or weed species.
  - c. a proposed seed mix composition for re-vegetation of the Lands in accordance with the Native Plant Revegetation Guidelines for Alberta, 2001 as amended or replaced from time to time or a rationale for alternate species;
  - d. provide a seed certificate in accordance with the Seed Act for the seed mix to be used for re-vegetation\* and;
  - e. any other information requested by the Regulatory Body.
- 1455 The Disposition Holder must only conduct seeding in accordance with the written authorization of the Regulatory Body.
- 1456 The Disposition Holder must when seeding cultivated lands\*:
- a. use agronomic or forage seed that meets or exceeds Certified #1 as outlined in the Seeds Act and Seeds Regulations;
  - b. use seed mixes that are free of species listed in the Weed Control Act and;
  - c. provide a seed certificate to the Regulatory Body within 30 days of request.
- 1457 The Disposition Holder when planting trees or shrubs within the Green Area\* must meet the requirements of the December 2016 Alberta Forest Genetic Resource Management and Conservation Standards document, as amended or replaced from time to time.
- 1459 The Disposition Holder must not have slash and rollback\* accumulations within five (5) metres of the perimeter of the disposition boundary, greater than the percent ground cover on the surrounding undisturbed forest floor.
- 1460 The Disposition Holder must ensure that rollback\* does not exceed 50% ground coverage on nonlinear disturbances.
- 1461 The Disposition Holder must complete progressive reclamation\* on forested lands\* for all associated and incidental disturbances to the Disposition.
- 1463 For final reclamation\*, the Disposition Holder must complete all of the following:
- a. contour the disturbed land to the pre-disturbance landform or to the landform approved by the Regulatory body;
  - b. replace all stockpiled subsoil\*, then replace all stockpiled topsoil\*;
  - c. spread all coarse woody debris\* on forested lands\* and;
  - d. reclamation materials\* must be replaced over the entire area from which they were removed unless otherwise approved in writing by the Regulatory Body.
- 1464 The Disposition Holder must reclaim the Lands to the pre-disturbance land use type\* unless otherwise authorized in writing by the Regulatory Body.

## SPECIES AT RISK

### Wildlife

- 1600 The Disposition Holder must conduct a complete and immediate Wildlife Sweep\* of the Lands subject to the disposition prior to any activity, as per the "Wildlife Sweep Protocol".

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- 1601 The Disposition Holder must submit observations from a Wildlife Sweep\* to the Fisheries and Wildlife Management Information System (FWMIS) and notify the issuing Regulatory Body in writing upon request that the Wildlife Sweep\* was completed.
- 1602-AS The Disposition Holder must incorporate a buffer\* zone of a minimum width of 100m undisturbed vegetation, where an established buffer\* does not already exist for any and all key habitat features including, but not limited to leks\*, nests, dens and houses identified in the Wildlife Sweep\*.
- 1603 When Wildlife Surveys\* are required, the Disposition Holder must submit results as defined by the sensitive species inventory guidelines from Wildlife Survey\* to the Fisheries and Wildlife Management Information System (FWMIS).
- 1608 The Disposition Holder must incorporate buffers\*, setbacks and activity timing restrictions for any and all key habitat features including, but not limited to leks\*, nests, dens and houses identified in the wildlife survey\*.

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## Addendum 1

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## Addendum 2

### LAND DESCRIPTION

Disposition No:	MSL230486
Disposition Type:	AER Mineral Surface Lease
Purpose:	Wellsite
Activity:	PNG Production (MW)
Disposition Area (ha):	2.243

#### Authorized Plan(s)

PLAN NUMBER	PLAN ITEM NUMBER	PLAN VERSION DATE	PLAN TYPE
18752		2023-04-04	Conventional Survey

#### AFFECTED LANDS

<b>Qtr</b>	<b>Sec</b>	-	<b>Twp</b>	-	<b>Rge</b>	-	<b>Mer</b>
NW	27		76		8		5
NE	28		76		8		5

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## Addendum 3

### AUTHORIZED PLAN

DISCLAIMER: The Alberta Energy Regulator (AER) has not verified and makes no representation or warranty as to the accuracy, completeness, or reliability of any information or data in this document or that it will be suitable for any particular purpose or use. The AER is not responsible for any inaccuracies, errors or omissions in the information or data and is not liable for any direct or indirect losses arising out of any use of this information. For additional information about the limitations or restrictions applicable to this document, please refer to AER Copyright & Disclaimer webpage: <https://www.aer.ca/copyright-disclaimer.html>

MSL230486,AER Plan: 18752 AER, 2023-04-04

Plan Showing Survey of

**TAMARACK HZ NIPISI 15-16-76-8**  
**TAMARACK HZ NIPISI 16-16-76-8**

REV. 0

Page 1 of 5

**Padsite**

Horizontally Drilled from a Surface Location within

**LS 12 Sec 27 Twp 76 Rge 8 W5M**

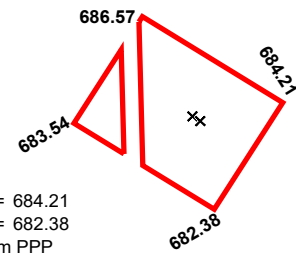
M.D. of Lesser Slave River No. 124

NOTE:

Existing drill paths shown were derived from AER downhole survey data or other 3rd party sources.  
 CORE Geomatics Group Inc. is not responsible for the accuracy of this data.

For a Listing of Wells Being Licensed at This Location Please Refer to the Coordinate Table on Page 3.

Well License Information		Padsite Information					
The Proposed Well Centres are:		Yes		No			
Outside designated significant historical areas	■	□					
Outside any potential coal development area	■	□					
At least 1.5km from the corporate limits of a city, town, village or hamlet	■	□					
At least 100m from any water bodies	■	□					
At least 100m from any surface improvements (PLA)	□	■					
At least 40m from a surveyed road or road allowance	■	□					
At least 5.0km from a lighted aerodrome	■	□					
At least 1.6km from an unlighted aerodrome	■	□					
At least 200m from a water well	■	□					
Approximately 0.84 km Northwest of the nearest residence. (Trapper Cabin in SW 27-76-8-5)							
Approximately 0.84 km Northwest of the nearest surface development. (Trapper Cabin in SW 27-76-8-5)							
Approximately 19.85 km Northwest of the nearest urban centre. (Hamlet of Marten Beach)							
		<b>Areas</b>	Within Existing Dispositions		Without Existing Dispositions		<b>Total</b>
			ha	ac	ha	ac	ha ac
		Padsite	0.264	0.65	1.979	4.89	2.243 5.54
		<b>Elevations</b>					
		Well Centre 15-16=	684.03				
		Well Centre 16-16=	684.01				
		NW Corner =	686.57		NE Corner = 684.21		
		SW Corner =	683.54		SE Corner = 682.38		
		Datum: CGVD28 (HTV2.0), derived from PPP					



**Alberta Land Surveyor's Statutory Declaration**

I, Ryan Man, Alberta Land Surveyor, solemnly declare that

the survey represented by this plan was made under my personal supervision,

the survey was made in accordance with good surveying practices and in accordance with the provisions of the Surveys Act,

the survey was performed on the date of December 1st, 2022, and that this plan is true and correct,

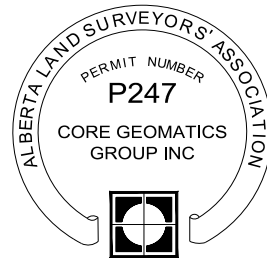
and is prepared in accordance with the provisions of the Public Lands Act,

and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me  
 at the City of Regina  
 this 15th day of March, 2023

Alberta Land Surveyor

(Troy Cleghorn)  
 A Commissioner for Oaths  
 in and for the Province of Alberta  
 Commission expires on December 4, 2024



**Legend/Notes**

- Iron Spikes Placed:
  - Iron Posts Found:
  - Non-monumented Position:
  - Geo-Reference Point:
  - Portions referred to:
- Distances are in metres.  
 Bearings are Grid and are derived from GNSS observation.  
 Reference Point (RP) coordinates: N 6164653.14  
 UTM NAD 83 (CSRS) Zone 11 E 615529.63  
 Combined scale factor: 0.999662  
 Date of Public Land Standing Report is March 14, 2023.  
 Scale is 1:5000, unless noted otherwise.

**Revision 0**

No.	Revision	DR/CK	Date
0	Original Issue	SH/JR	Mar 15/23

**coregeomatics**  
 p | 403-648-2772  
 f | 403-648-2767  
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AFE#: -  
 Client File #: -

File: 22-1168-00

Dwg: 22-1168-00-W

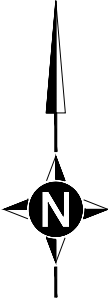
MSL230486,AER Plan: 18752 AER, 2023-04-04

MSL230486,AER Plan: 18752 AER, 2023-04-04

MSL230486,AER Plan: 18752 AER, 2023-04-04

REV. 0  
Page 2 of 5

**Alberta One Call - 1-800-242-3447**  
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TAMARACK PADSITE 12-27-76-8-5M

**NE 28-76-8-5**

Note : 1/4 Section affected by the following blanket dispositions:  
FMA 0600043 - Vanderwell Contractors (1971) Ltd.  
Tolko Industries Ltd.  
Alberta Plywood Ltd.  
TPA 797 - Corey Jay Grover

13 | 14  
12 | 11

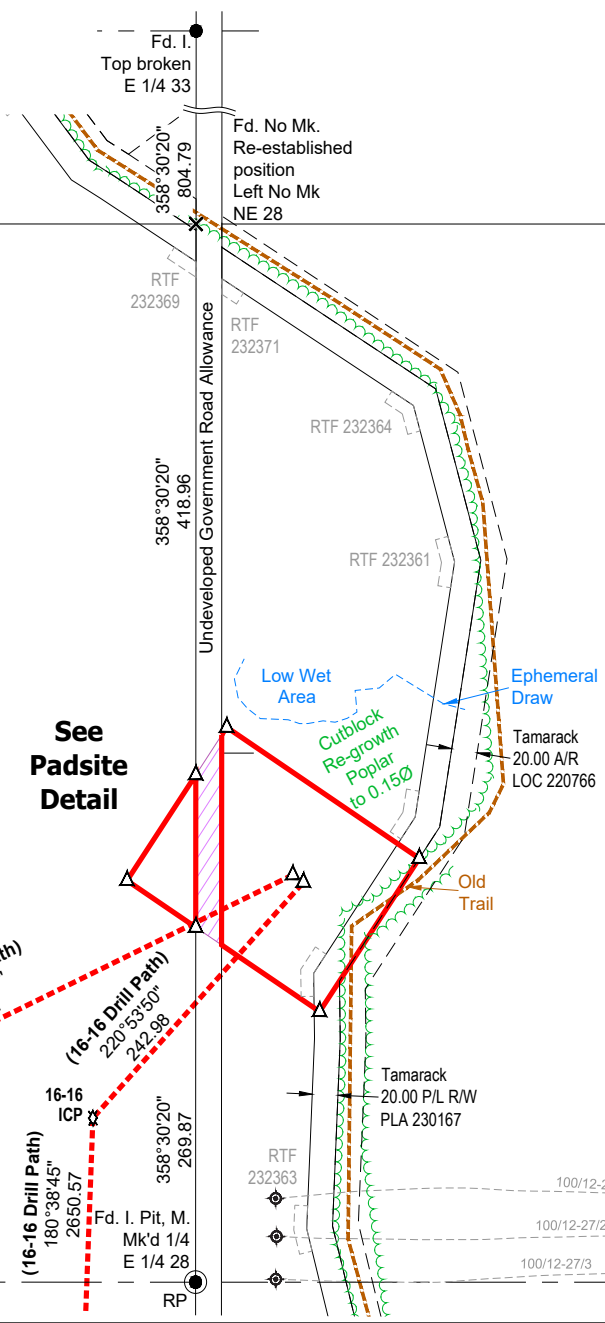
**NW 27-76-8-5**

Note : 1/4 Section affected by the following blanket dispositions:  
FMA 0600043 - Vanderwell Contractors (1971) Ltd.  
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TPA 797 - Corey Jay Grover



**28**  
76-8-5

**27**  
76-8-5

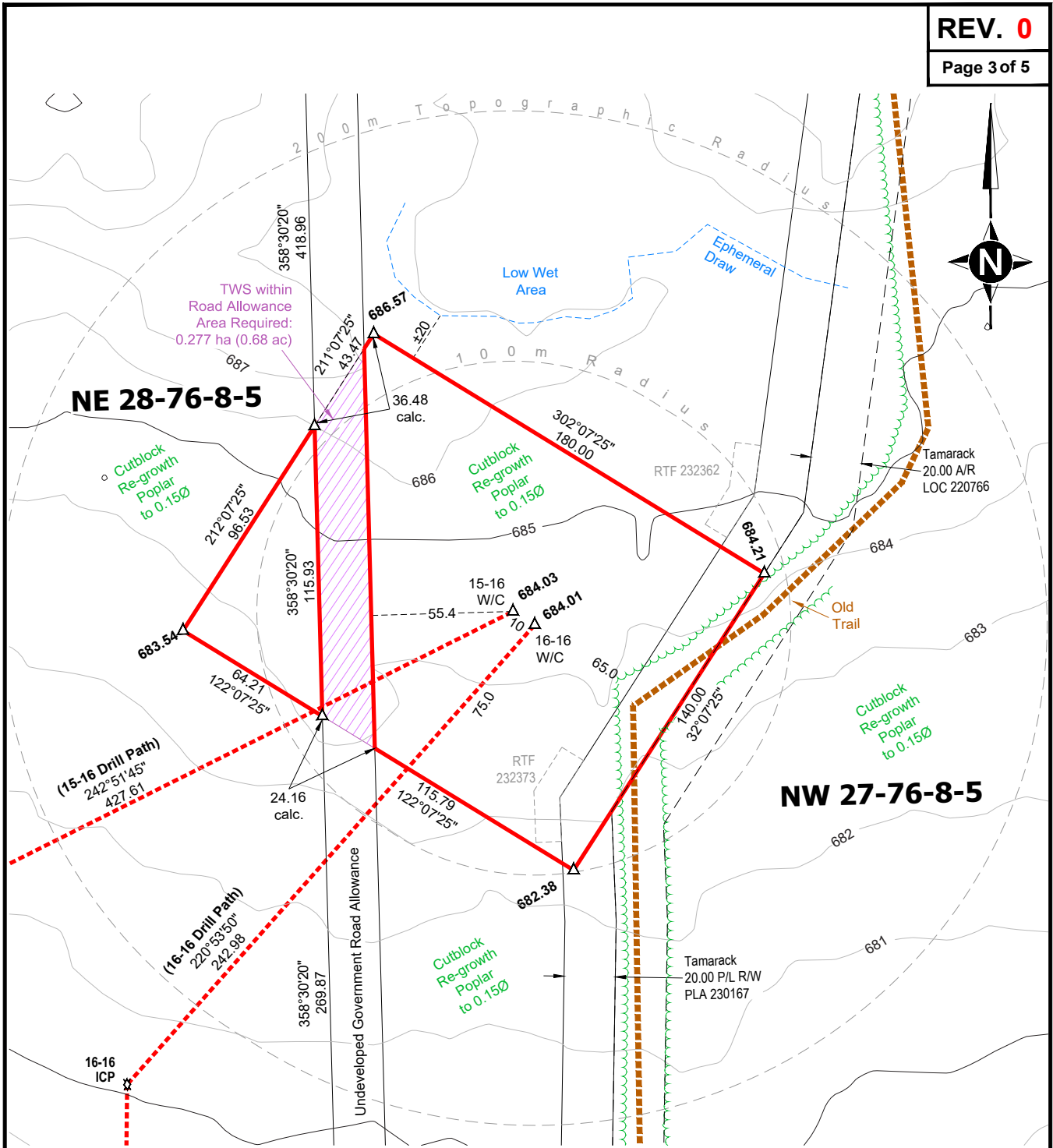


See Padsite Detail

File: 22-1168-00 Date: Mar 15/23

REV. 0

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**PADSITE DETAIL**

Scale - 1:2,000  
Elevations - xxx.xx

Note: Contours are derived from LIDAR data collected Sept. 2008 which has been field verified. Contour interval is 1m.

**Coordinate Table**

TAMARACK HZ NIPISI 15-16-76-8	Locals	NAD 83 Geographic (DD) <i>*Derived from UTM NAD 83</i>	NAD 83 UTM (Zone 11)	NAD 27 UTM (Zone 11)
Surface	495.04 S of N 55.38 E of W Sec. 27	55.616841° N 115.164531° W	6164964.63 N 615597.02 E	6164744.03 N 615675.29 E
ICP	680.00 S of N 310.00 W of E Sec. 28	55.615180° N 115.170649° W	6164769.66 N 615216.61 E	6164549.05 N 615294.89 E
Bottom Hole	90.00 S of N 408.90 W of E Sec. 16	55.591391° N 115.172230° W	6162120.07 N 615186.74 E	6161899.53 N 615264.98 E
TAMARACK HZ NIPISI 16-16-76-8	Locals	NAD 83 Geographic (DD) <i>*Derived from UTM NAD 83</i>	NAD 83 UTM (Zone 11)	NAD 27 UTM (Zone 11)
Surface	500.59 S of N 63.70 E of W Sec. 27	55.616791° N 115.164399° W	6164959.31 N 615605.48 E	6164738.70 N 615683.75 E
ICP	680.00 S of N 80.00 W of E Sec. 28	55.615180° N 115.166999° W	6164775.70 N 615446.45 E	6164555.10 N 615524.73 E
Bottom Hole	90.00 S of N 178.90 W of E Sec. 16	55.591392° N 115.168583° W	6162126.19 N 615416.58 E	6161905.65 N 615494.81 E

**TAMARACK PADSITE 12-27-76-8-W5M**

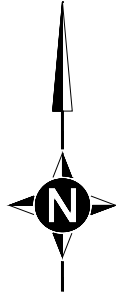
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Date: Mar 15/23



**REV. 0**

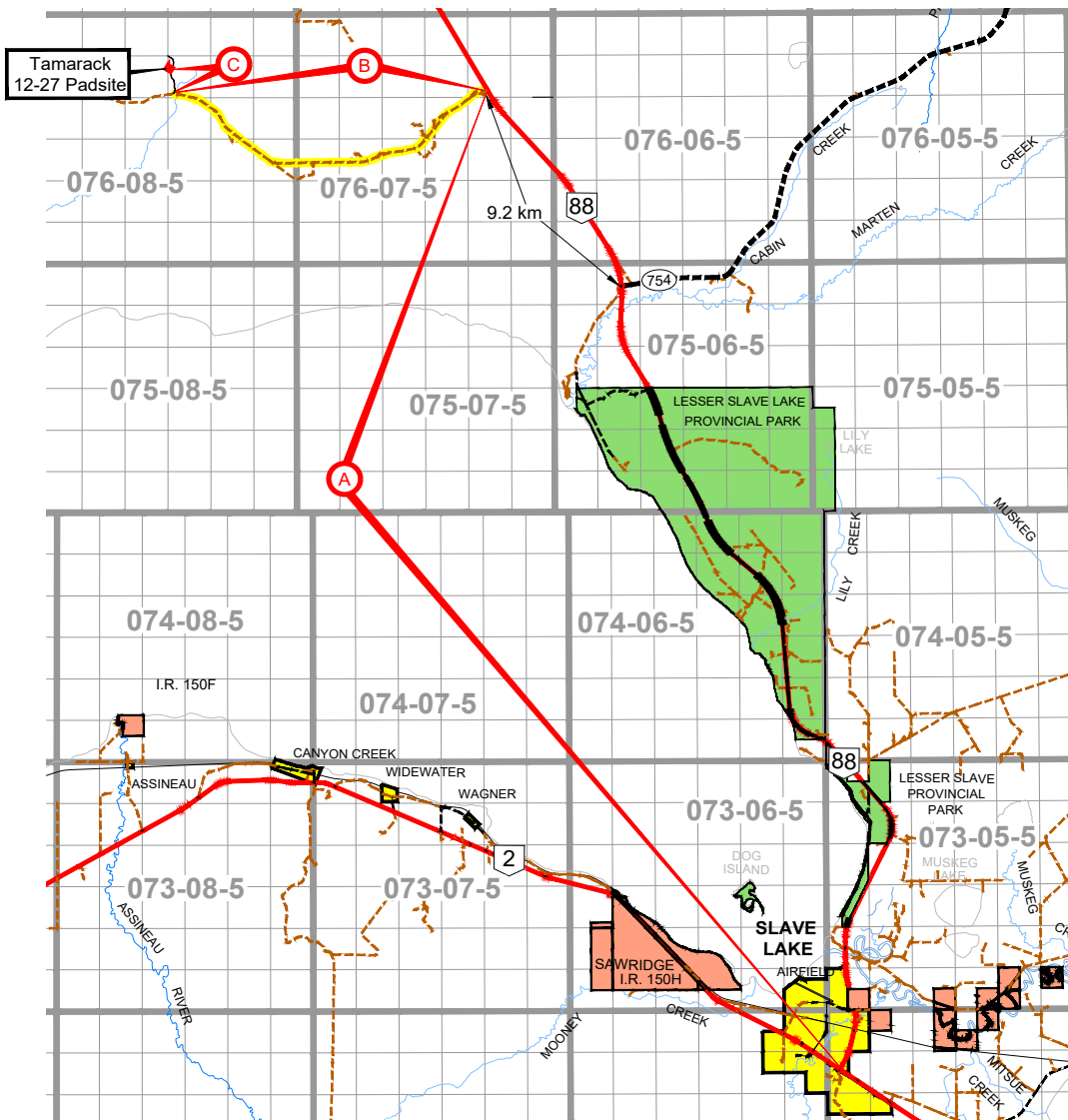
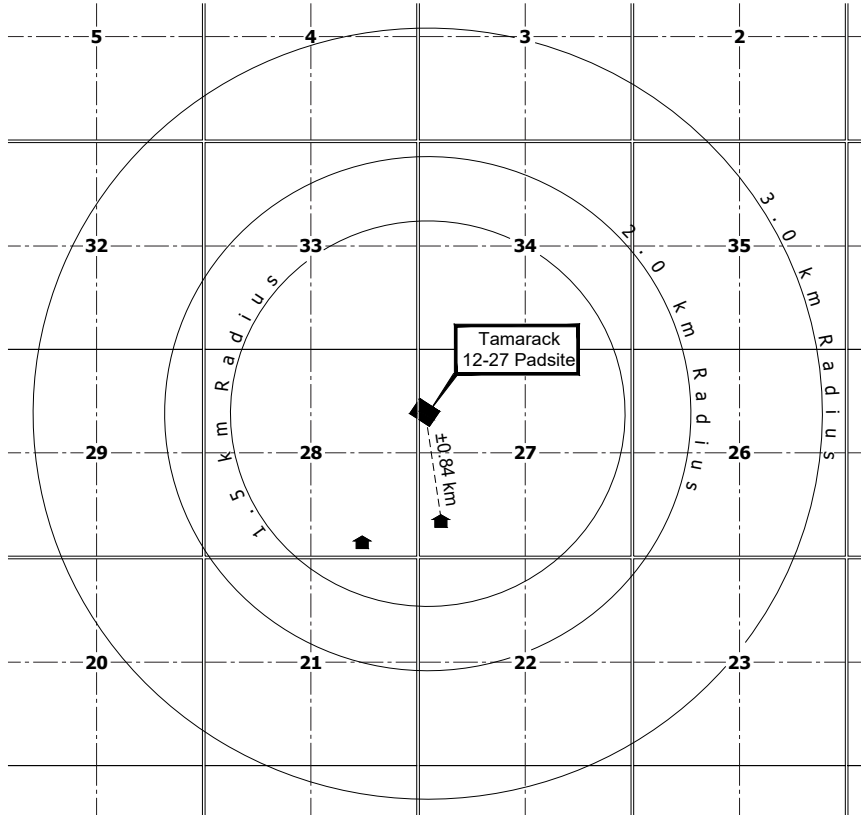
Page 5 of 5



**SURFACE DEVELOPMENT SKETCH**

Scale - 1:50,000

Residence   
 Abandoned Residence   
 Surface Development



**ROUTE MAP**  
Scale - 1:250,000

**Road Use Table**

Item	Owner	Disposition	Road Condition	Length (km)
A	Alberta Transportation	Highway 88	Paved	43.9
B	Tolko	DLOs 770841, 790104, 790105 and 002016	Medium Grade	13.9
C	Tamarack	LOC 220466	Low Grade	1.0

**TAMARACK PADSITE 12-27-76-8-W5M**

File: 22-1168-00

Date: Mar 15/23



**Lesser Slave River**

<b>Title:</b>	<b>LICENCE OF OCCUPATION</b>
<b>Policy Number:</b>	<b>H.8</b>
<b>Effective Date:</b>	<b>2023-01-01</b>
<b>Resolution:</b>	<b>345-22</b>
<b>Department Responsible:</b>	<b>Planning &amp; Development</b>
<b>Supersedes Policy No:</b>	<b>N/A</b>
<b>Next Review Date:</b>	<b>January 2026</b>

**POLICY STATEMENT:**

The Municipal District of Lesser Slave River No. 124 may consider entering into a Licence of Occupation Agreement with a person(s) or business(s) who wishes to use land owned by or under the direction, control and management of the Municipal District. A Licence of Occupation Agreement grants permission to the Licensee to use the lands but does not grant exclusive rights to the area.

**DEFINITIONS:**

“Agricultural Licence of Occupation” means a Licence of Occupation Agreement for the use of land for animal life. The uses include, but are not limited to, the pasturing, grazing and watering of livestock.

“Licence of Occupation Agreement” means a temporary agreement whereby a person(s) or business(s) is granted the right to use land owned by or under the direction, control and management of the Municipal District for certain purposes without becoming entitled to exclusive possession of them.

“Licence of Occupation” means a Licence of Occupation Agreement for the use of land for access road, pasturing, grazing, watering of livestock, temporary outdoor patio, encroachment of fences or buildings and any other similar uses approved by Council.

“Licence of Occupation Holder” means the person(s), business or corporation using the lands for the term of the Licence of Occupation Agreement.

“Licence of Occupation, Encroachment” means a structure that is encroaching onto land owned or controlled by the Municipal District.

“Licence of Occupation, Patio/Sidewalk” means a portion of an eating or drinking place that is located on a public sidewalk. This may include the placement of furniture and provides waiter and waitress service.

“Municipal District” means the Municipal District of Lesser Slave River No. 124.

“Municipal District Owned Land” means all land registered in the name of the Municipal District and land that is under the direction, control and or management of the Municipal District. This may include parcels of land designed as Municipal Reserve (MR), Environmental Reserve (ER), Reserve (R), School Reserve (SR), Public Utility lots and Road Allowances, as well as easements and right-of-ways registered in the Municipal District’s name across privately owned land.

“Public Thoroughfare” means any right-of-way under the jurisdiction and maintenance of the Municipal District which may be used by the public in general and which serves as the frontage street to the abutting property.

**PRINCIPLE:**

A Licence of Occupation shall:

1. Be terminable on 30 days notice in writing;
2. Be for a specific period of time and for a term not exceeding 365 days;
3. Be limited to a specific purpose(s);
4. Require an indemnification on the part of the permittee;
5. Require the LOC holder to maintain liability insurance;
6. Require a fee as shown; and may be amended from time to time, in the schedule of fees by-law;
7. Require the permittee to be responsible for any weed control;
8. Require the permittee to install gates/Texas gates at suitable locations if applicable;
9. Require the permittee to be responsible to restore any damage done to the permitted area to a state;
10. Be advertised in the Lakeside Leader;
11. Be satisfactory to the Municipal District.

Should an applicant request exclusive rights to the lands, Administration shall follow the *Road Closure Policy (for Lease or Sale of Road Plans and Road Allowances)*

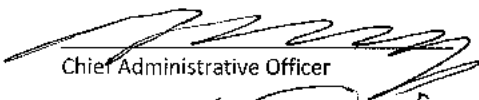
A business owner located along a Public Thoroughfare may wish to enter into a Licence of Occupation Agreement for the temporary placement of seating or dining furniture. The applicable fees shall be in accordance with the Schedule of Fees Bylaw, as amended and shall be renewed annually.

Cutting hay does not fall under the regulations of this Policy.

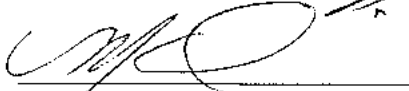
The Municipal District will not consider entering into a Licence of Occupation Agreement respecting any use or any activity that will negatively Municipal District's operations or public safety.

Suspensions Of Licence Of Occupation Agreements:

- Should the applicant fail to pay the applicable Licence of Occupation fees or if any additional monies owing as a result of an Agreement are in arrears, the Agreement shall be suspended until the monies owed are paid and current.
- Licence of Occupation Agreements cannot be passed on to another Licence of Occupation Holder. The Licence of Occupation Holder is not permitted to sublet the lands.

  
Chief Administrative Officer

11/23/22  
Date

  
Reeve

11/23/22  
Date

**RELATED DOCUMENTS:**      Schedule "A" Application  
Licence of Occupation Procedure



**Lesser Slave River**

**SCHEDULE "A" APPLICATION**

<b>TO BE COMPLETED BY THE REGISTERED OWNER:</b>	
Name: Tamarack Valley Energy Ltd.	
Mailing Address: 3300, 308 – 4th Ave. SW Calgary, Alberta	
Postal Code: T2P 0H7	
Phone: 403-984-5743	Email: mike.anderson@TamarackValley.ca
Legal Description: NW 27, NE 28-76-8 W5M	
Description of Road Allowance (i.e. plan number; all that portion located on the west side of land description): Portion of Undeveloped Road Allowance between NW 27 and NE 28-76-8 W5M (0.277 ha / 0.68 ac)	
Description of use (includes anything built such as Texas gates, part of buildings etc): Equipment will be a satellite at this pad however we can insure that none of that equipment is within the road allowance. Should we have equipment within the road allowance and the MD had a need to develop the road allowance Tamarack would insure the equipment is moved off the road allowance.	
Reasoning/Relevant Information: The pad site unfortunately ended up on the road allowance as directly to the west is a bog/fen and to the north of the site which is shown on the plan there is another water body. The well was originally planned to be in 9-28 but due to wetlands we were unable to push it further west, and we can't have the existing road running through the middle of the lease. We couldn't move any further south due to the presence of the trapper cabin in the SW 27.	
Certificate of Title attached: <input checked="" type="checkbox"/> yes <input type="checkbox"/> no Public Land Standing Report provided for lands adjacent to the Road Allowance	
Signature: 	Date: Apr 20, 2023
Mike Anderson, Manager Surface Land.	

The personal information on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the FOIP Coordinator at (780) 849-4888.

Information submitted to MDLSR Council: All pertinent information included in a written submission received from the public that is presented to a Council, Committee or Board meeting of the MD of Lesser Slave River becomes part of the public meeting minutes, unless otherwise requested by the individual in writing. Any personal information pertinent to the issue (including but not limited to, name and legal land description) could be recorded in the public minutes of the meeting.

Plan Showing Survey of  
**TAMARACK HZ NIPISI 15-16-76-8**  
**TAMARACK HZ NIPISI 16-16-76-8**

**REV. 0**  
 Page 1 of 5

**Padsite**  
 Horizontally Drilled from a Surface Location within  
**LS 12 Sec 27 Twp 76 Rge 8 W5M**  
 M.D. of Lesser Slave River No. 124

NOTE:  
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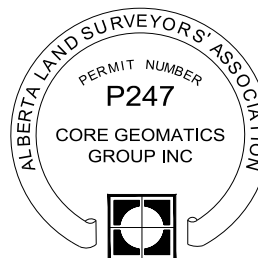
Well License Information		Padsite Information					
The Proposed Well Centres are:	Yes No	<b>Areas</b>	Within Existing Dispositions	Without Existing Dispositions	<b>Total</b>		
Outside designated significant historical areas	■ □		ha ac	ha ac	ha ac		
Outside any potential coal development area	■ □	Padsite	0.264 0.65	1.979 4.89	2.243	5.54	
At least 1.5km from the corporate limits of a city, town, village or hamlet	■ □						
At least 100m from any water bodies	■ □	<b>Elevations</b>					
At least 100m from any surface improvements (PLA)	□ ■	Well Centre 15-16=	684.03				
At least 40m from a surveyed road or road allowance	■ □	Well Centre 16-16=	684.01				
At least 5.0km from a lighted aerodrome	■ □	NW Corner =	686.57	NE Corner =	684.21		
At least 1.6km from an unlighted aerodrome	■ □	SW Corner =	683.54	SE Corner =	682.38		
At least 200m from a water well	■ □	Datum: CGVD28 (HTV2.0), derived from PPP					
Approximately 0.84 km Northwest of the nearest residence. (Trapper Cabin in SW 27-76-8-5)							
Approximately 0.84 km Northwest of the nearest surface development. (Trapper Cabin in SW 27-76-8-5)							
Approximately 19.85 km Northwest of the nearest urban centre. (Hamlet of Marten Beach)							

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I, Ryan Man, Alberta Land Surveyor, solemnly declare that  
 the survey represented by this plan was made under my personal supervision,  
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Declared before me  
 at the City of Regina  
 this 15th day of March, 2023

Alberta Land Surveyor



(Troy Cleghorn)  
 A Commissioner for Oaths  
 in and for the Province of Alberta  
 Commission expires on December 4, 2024



**Legend/Notes**

Iron Spikes Placed: Distances are in metres.  
 Iron Posts Found: Bearings are Grid and are derived from GNSS observation.  
 Non-monumented Position: Reference Point (RP) coordinates: N 6164653.14  
 Geo-Reference Point: UTM NAD 83 (CSRS) Zone 11 E 615529.63  
 Portions referred to: Combined scale factor: 0.999662  
 Date of Public Land Standing Report is March 14, 2023.  
 Scale is 1:5000, unless noted otherwise.

**Revision 0**

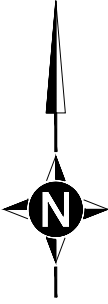
No.	Revision	DR/CK	Date
0	Original Issue	SH/JR	Mar 15/23

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File: 22-1168-00	Dwg: 22-1168-00-W	AFE#: -
		Client File #: -

REV. 0  
Page 2 of 5

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TAMARACK PADSITE 12-27-76-8-5M

**NE 28-76-8-5**

Note : 1/4 Section affected by the following blanket dispositions:  
FMA 0600043 - Vanderwell Contractors (1971) Ltd.  
Tolko Industries Ltd.  
Alberta Plywood Ltd.  
TPA 797 - Corey Jay Grover

See Padsite Detail

13 | 14  
12 | 11

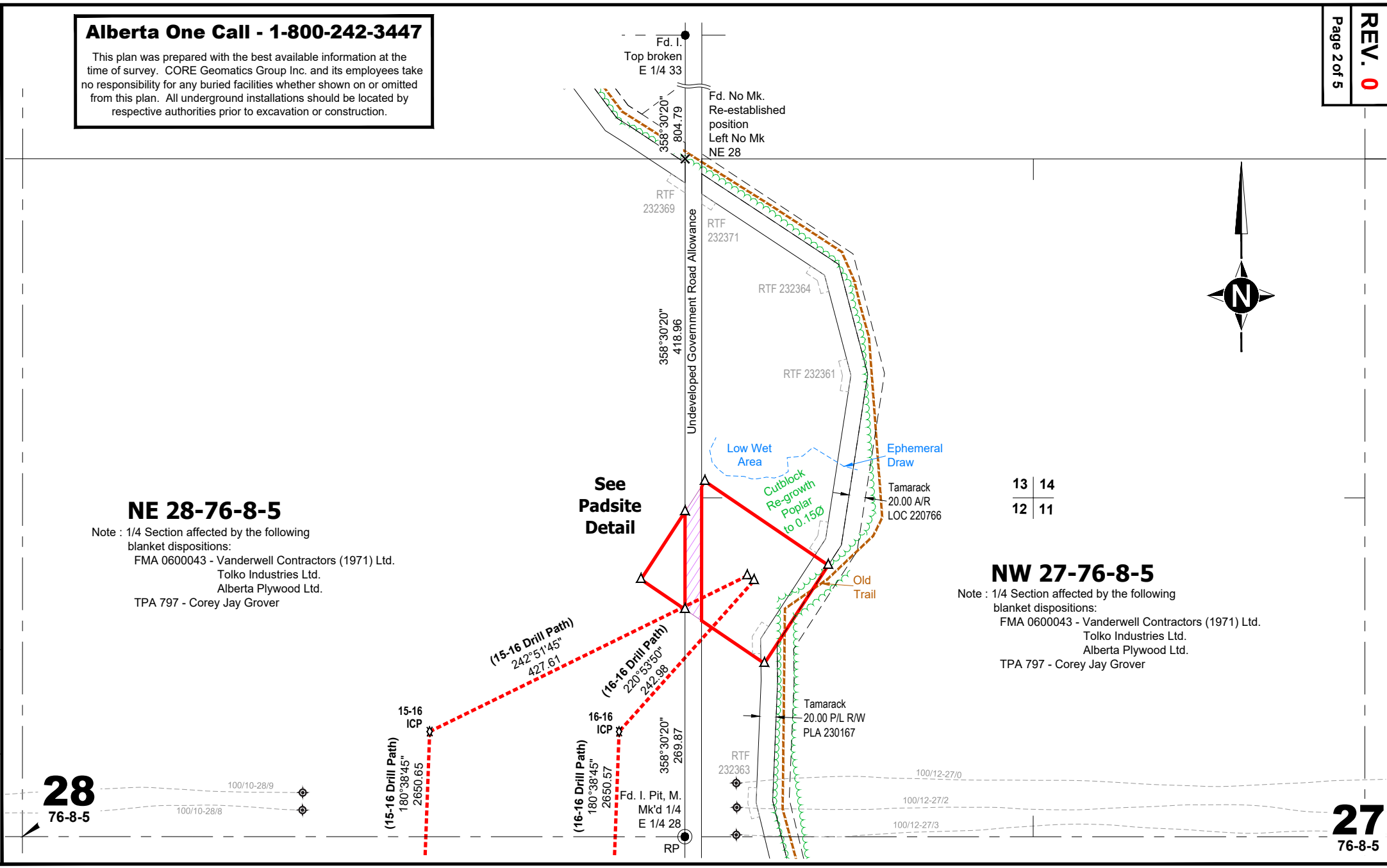
**NW 27-76-8-5**

Note : 1/4 Section affected by the following blanket dispositions:  
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Tolko Industries Ltd.  
Alberta Plywood Ltd.  
TPA 797 - Corey Jay Grover

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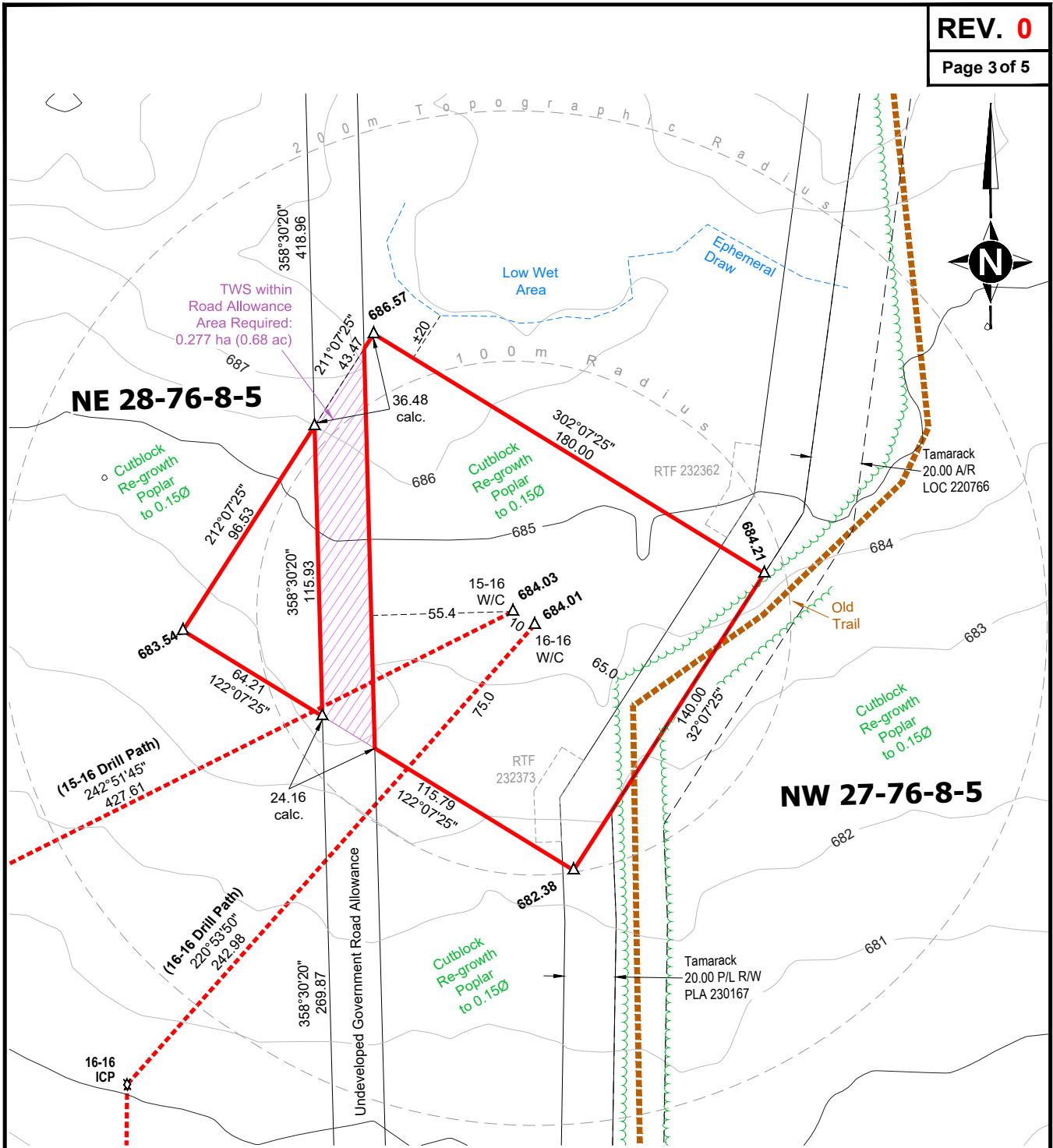
27  
76-8-5

File: 22-1168-00 Date: Mar 15/23



REV. 0

Page 3 of 5



**PADSITE DETAIL**

Scale - 1:2,000

Elevations - xxx.xx

Note: Contours are derived from LIDAR data collected Sept. 2008 which has been field verified. Contour interval is 1m.

**Coordinate Table**

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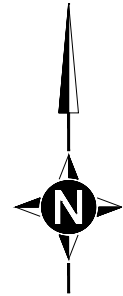
**TAMARACK PADSITE 12-27-76-8-W5M**

File: 22-1168-00

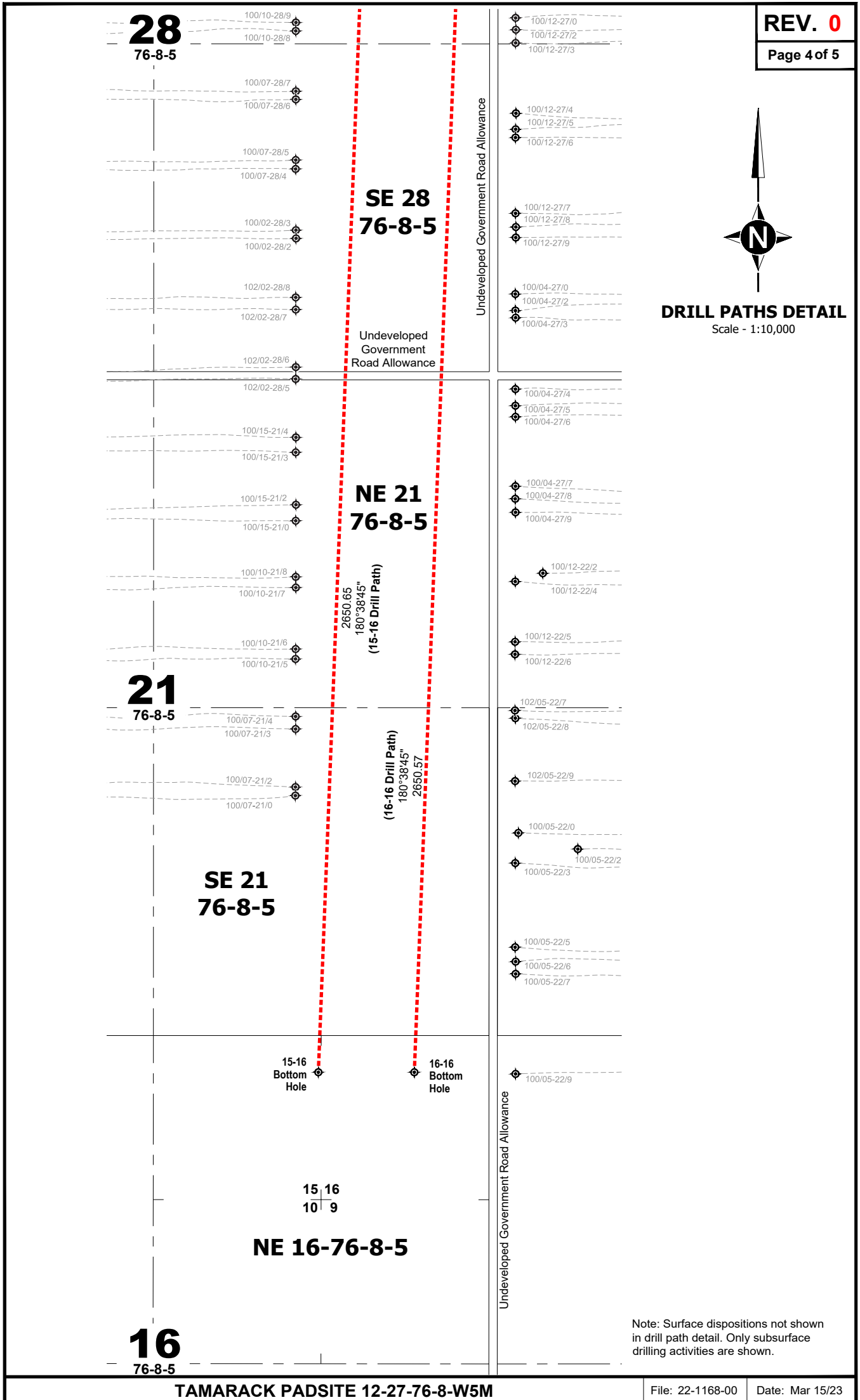
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REV. 0

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**DRILL PATHS DETAIL**  
Scale - 1:10,000



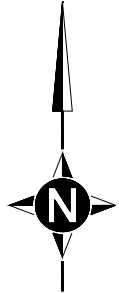
TAMARACK PADSITE 12-27-76-8-W5M

File: 22-1168-00

Date: Mar 15/23

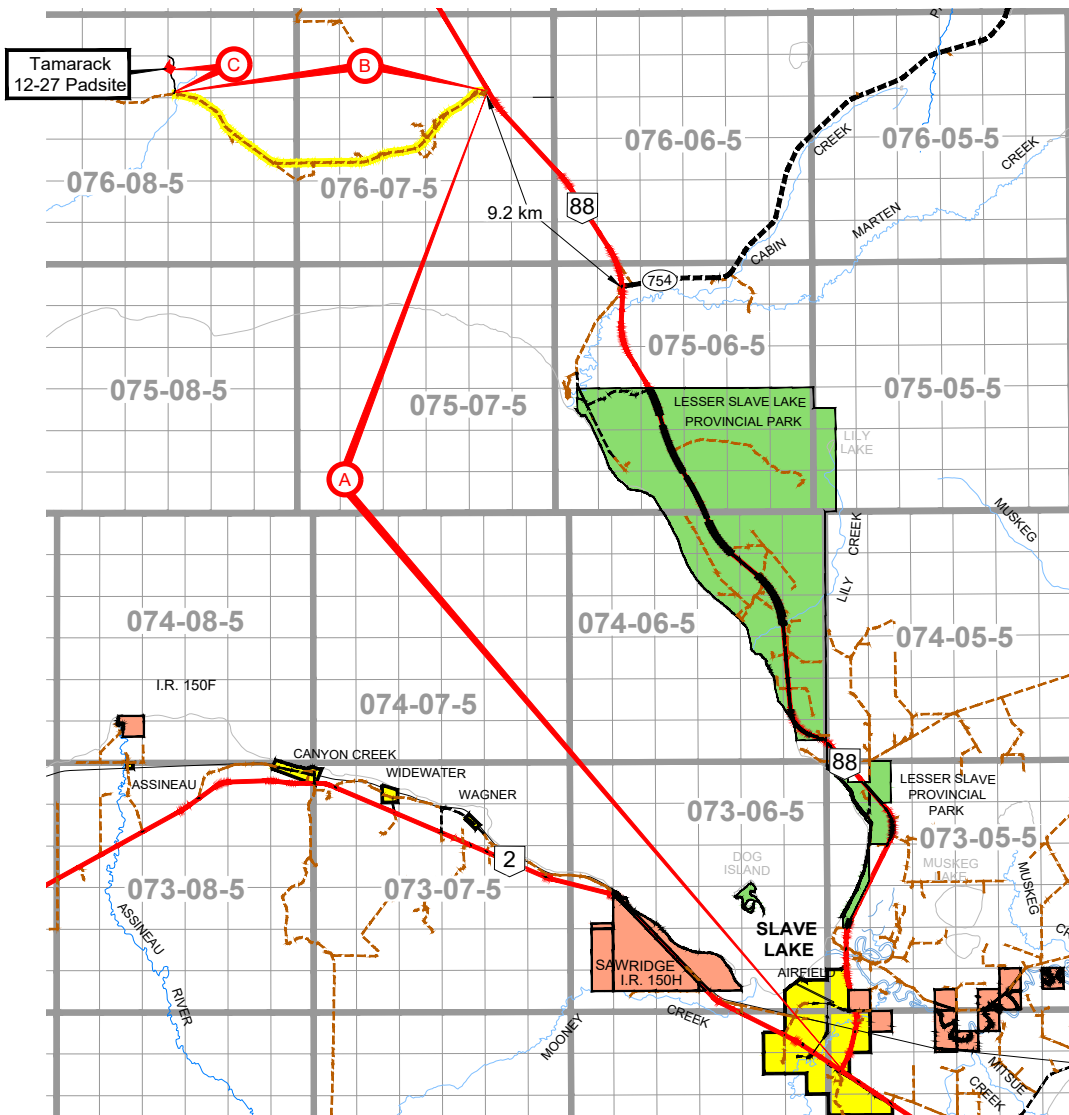
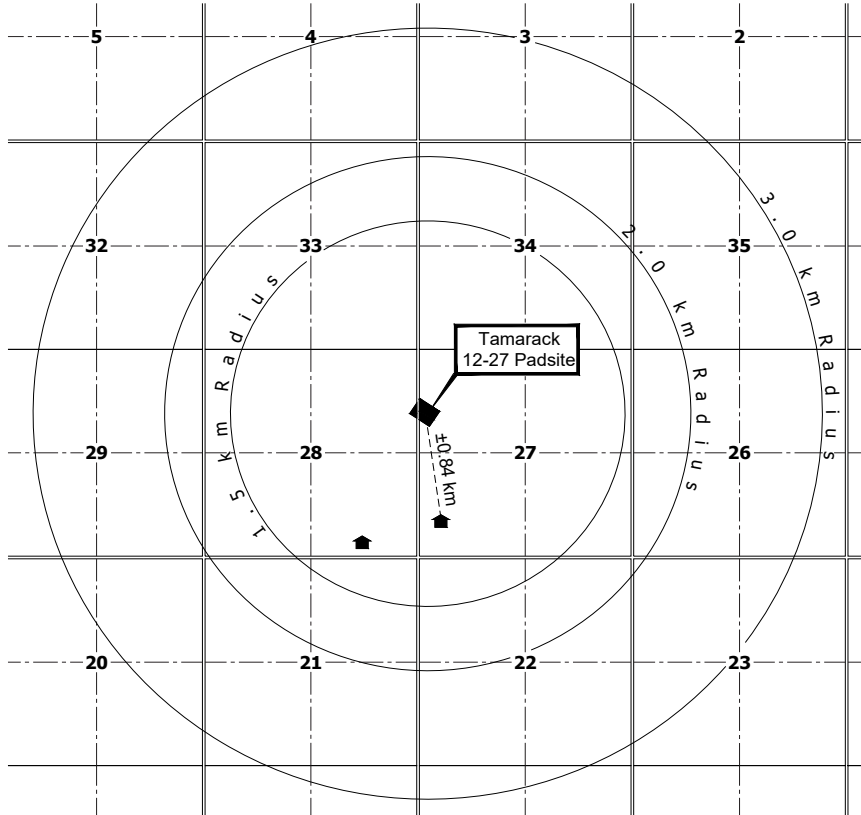
**REV. 0**

Page 5 of 5



**SURFACE DEVELOPMENT SKETCH**

Scale - 1:50,000  
 Residence   
 Abandoned Residence   
 Surface Development



**ROUTE MAP**  
 Scale - 1:250,000

**Road Use Table**

Item	Owner	Disposition	Road Condition	Length (km)
A	Alberta Transportation	Highway 88	Paved	43.9
B	Tolko	DLOs 770841, 790104, 790105 and 002016	Medium Grade	13.9
C	Tamarack	LOC 220466	Low Grade	1.0

**TAMARACK PADSITE 12-27-76-8-W5M**

File: 22-1168-00

Date: Mar 15/23

**Selection Criteria**

**Selected Sections**

Geo-Administrative Area:	Y
Requested Lands:	Y
Title Information:	N
Activity Details:	Y
Subdivisions:	NA
Client List:	Y

**Selected Activities**

Surface Dispositions	Y	Status:	Number Assigned, Application, Letter of Authority, Land Amendment Application, Letter of Authority for Amendment, Active/Disposed, Cancelled - Outstanding Obligation
		Types:	All
Geophysical	NA	Status:	All
		Types:	All
Reservations	Y	Status:	Number Assigned, Application, Letter of Authority, Land Amendment Application, Letter of Authority for Amendment, Active/Disposed, Cancelled - Outstanding Obligation
		Types:	All
Encumbrances	Y	Status:	All
		Types:	All
Land Postings	Y	Status:	Number Assigned, Open, Closed
		Types:	All

**Land Keys**

W5-08-076-27-NW  
W5-08-076-28-NE

Geographic Land Information Management and Planning System

Req: 0001165163

Report Date: 2023-03-17 Time: 13:00:07

**Public Land Standing**

*ETS Request No.: R4529983*

LSRC550D

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Geographic Land Information Management and Planning System

ETS Request No.: R4529983

Req: 0001165163

**Public Land Standing**

LSRC550D

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**Requested Land**

Requested Land	Ownership Status	Administered By	Titled Status	Survey Status	Area in Hectares		Area in Acres		Water
					Land	Title	Land	Title	
W5-08-076-27-NW	Crown	FLW	Untitled	Surveyed	64.750	0.000	160.00	0.00	No Water Coverage
W5-08-076-28-NE	Crown	FLW	Untitled	Surveyed	64.750	0.000	160.00	0.00	No Water Coverage
<b>TOTAL</b>					<b>129.500</b>	<b>0.000</b>	<b>320.00</b>	<b>0.00</b>	

**Geo Administrative Areas**

ALBERTA ENERGY REGULATOR W5-08-076	NORTH CENTRAL REGION	Code: AER-NC
COAL DEVELOPMENT REGION W5-08-076	NORTHERN FORESTED	Code: CDR-2
ENVIRONMENT CORPORATE REGION W5-08-076	NORTHERN	Code: ENV-3
ENVIRONMENT CONS. & RECL. DISTRICT W5-08-076	NO. 4	Code: ERD-004
FOREST MANAGEMENT UNIT W5-08-076	NORTHWEST	S17 LESSER SLAVE Code: FMU-S-17
FISH & WILDLIFE ADMIN REGION W5-08-076	PEACE RIVER REGION	PEACE RIVER Code: FWA-5-01
FISH AND WILDLIFE DISTRICT W5-08-076	PEACE RIVER REGION	SLAVE LAKE Code: FWD-4-07
GENERAL LANDS CLASSIFICATION W5-08-076	GREEN	Code: GLC-G
GRAZING ZONE W5-08-076	C	Code: GRZ-C

Geographic Land Information Management and Planning System

ETS Request No.: R4529983

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LAND USE AREA W5-08-076	NORTHWEST 2	SLAVE LAKE	Code: LUA-NW2-1
MUNICIPAL DISTRICT W5-08-076	LESSER SLAVE RIVER NO. 124		Code: MD-124
OPERATIONAL APPROVAL DISTRICTS W5-08-076	Upper Athabasca Region	Upper Athabasca Region - North District	Code: OPD-2-2
RANGELAND DISTRICT W5-08-076	NORTHWEST	HIGH PRAIRIE	Code: RLD-NW-9

**End of Geo Administrative Areas**

---

**Public Land Standing**

**Activities and Titles**

Activity Land	Status/Type	Date	Expiry	Client Metes and Bounds Remarks	Total Area	
					Acres	Hectares
FMA0600043	Active/Disposed	2006-01-01	2039-04-30	VANDERWELL CONTRACTORS (1971) LTD. TOLKO INDUSTRIES LTD. ALBERTA PLYWOOD LTD. O.C. 550/2005 O.C. 550/2005	1,734,832.87	702,061.900
ACTIVITY DETAIL INFORMATION						
OPTION TO PURCHASE (Y/N):		WITHIN 100M OF WATERBODY (Y/N):		PURPOSE:		
DIMENSION:		CLIENT FILE NO:				
NO PLANS						
					(0.00)	(0.000)
-----						
LOC 220766	Active/Disposed	2022-05-31	2047-05-30	TAMARACK VALLEY ENERGY LTD.	9.50	3.843
ACTIVITY DETAIL INFORMATION						
OPTION TO PURCHASE (Y/N):		WITHIN 100M OF WATERBODY (Y/N):		PURPOSE: Access - Class II - All Weather or Dry		
DIMENSION: 1.9 M X 20.0 M		CLIENT FILE NO:				
PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)			
13716 AER			2022-05-31			
W5-08-076-27-NW					(0.00)	(0.000)
W5-08-076-28-NE					(0.00)	(0.000)
-----						

**Public Land Standing**

**Activities and Titles**

Activity Land	Status/Type	Date	Expiry	Client Metes and Bounds Remarks	Total Area	
					Acres	Hectares
PLA 230167	Active/Disposed	2023-03-13	2999-12-31	TAMARACK VALLEY ENERGY LTD.	9.60	3.885

ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N): WITHIN 100M OF WATERBODY (Y/N): PURPOSE: Pipeline - Multiple Pipeline ROW  
 DIMENSION: 1980.0 M X 20.0 M CLIENT FILE NO:

PLAN NO	LTO PLAN NO	ITEM	VERSION DATE(S)
18400 AER			2023-03-13

W5-08-076-27-NW			(0.00)	(0.000)
W5-08-076-28-NE			(0.00)	(0.000)

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RTF 232361	Active/Disposed	2023-03-13	2028-03-12	TAMARACK VALLEY ENERGY LTD.	0.09	0.038
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ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N): WITHIN 100M OF WATERBODY (Y/N): PURPOSE: Incidental Activity - Temporary Work Space  
 DIMENSION: CLIENT FILE NO:

NO PLANS			
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W5-08-076-27-NW			(0.00)	(0.000)
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RTF 232362	Active/Disposed	2023-03-13	2028-03-12	TAMARACK VALLEY ENERGY LTD.	0.09	0.038
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ACTIVITY DETAIL INFORMATION

OPTION TO PURCHASE (Y/N): WITHIN 100M OF WATERBODY (Y/N): PURPOSE: Incidental Activity - Temporary Work Space  
 DIMENSION: CLIENT FILE NO:

NO PLANS			
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W5-08-076-27-NW			(0.00)	(0.000)
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Geographic Land Information Management and Planning System

Req: 0001165163

Report Date: 2023-03-17 Time: 13:00:07

**Public Land Standing**

*ETS Request No.: R4529983*

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Geographic Land Information Management and Planning System

ETS Request No.: R4529983

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**Public Land Standing**

LSRC550D

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**Client List**

Activity	Client ID	Name / Address	Province	Country	Postal Code
FMA0600043	0026229-001	VANDERWELL CONTRACTORS (1971) LTD. PO BOX 415 695 W MITSUE IND RD SLAVE LAKE	Alberta	CANADA	T0G 2A0
FMA0600043	8037093-005	TOLKO INDUSTRIES LTD. MITSUE INDUSTRIAL PARK PO BOX 630 SLAVE LAKE	Alberta	CANADA	T0G 2A0
FMA0600043	8053919-001	ALBERTA PLYWOOD LTD. PO BOX 517 SLAVE LAKE	Alberta	CANADA	T0G 2A0
LOC 220766	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
PLA 230167	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232361	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232362	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232363	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232364	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7

**Public Land Standing**

RTF 232369	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232371	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
RTF 232373	8072678-001	TAMARACK VALLEY ENERGY LTD. 308 4 AVE SW SUITE 3300 CALGARY	Alberta	CANADA	T2P 0H7
TPA 797	1027611-001	COREY JAY GROVER PO BOX 208 CONSORT	Alberta	CANADA	T0C 1B0

Total Activities: 11

**DISCLAIMER**

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\*\*\* END OF REPORT \*\*\*



**Lesser Slave River**

## Request for Decision

Title:	<b>Appointment to the Slave Lake Regional Library Board</b>
Date:	4/26/2023
Presented By:	Sandra Rendle, Community Services Coordinator
Attachments:	None

Proposed Motion	<i>Move to appoint Angela Wright as the Municipal District of Lesser Slave River No. 124 Member-at-Large for the Slave Lake Regional Library Board with the term ending at the Organizational Meeting in October 2025.</i>
Administration’s Recommendation(s)	As proposed.

**BACKGROUND:**

The Member-at-Large appointment to the Slave Lake Regional Library board has expired. Administration advertised the position for the required time and only received one application.

*As per Bylaw 2012-11, the Board shall be constituted with two (2) public appointees who must be residents of the MD and public appointments shall be for a term of three (3) years; the term of any public member shall not exceed nine (9) consecutive years.*

Angela was first appointed to the Slave Lake Regional Library Board at the October 12, 2016, Organizational Meeting. Angela’s term would have expired in 2019, and Angela was appointed again to the Slave Lake Regional Library Board in February 2020. That appointment should have expired at the Organizational Meeting in October 2022.

This will be Angela’s last term on the Slave Lake Regional Library Board as per Bylaw 2012-11, *“the term of any public member shall not exceed nine (9) consecutive years”*.

Administration is recommending appointing Angela Wright to the Slave Lake Regional Library Board with the term expiring at the Organizational Meeting in October of 2025.

**ALTERNATIVE OPTIONS:**

1. Move to appoint Angela Wright as the Municipal District of Lesser Slave River No. 124 Member-at-Large for the Slave Lake Regional Library Board with the term ending at the Organizational Meeting in October 2025.
2. Move to direct Administration to continue advertising for a Member-at-Large for the Slave Lake Regional Library Board.
3. Move to accept the appointment to the Slave Lake Regional Library Board for information.

**BENEFITS/RISKS:**

Benefit: Angela has numerous years of experience on the Slave Lake Regional Library Board.

Risks: None, advertising requirements have been met.

**STRATEGIC ALIGNMENT:**

Aligns with Bylaw 2012-11, the Establishment of the Slave Lake Regional Library Board.

N/A

**OTHER CONSIDERATIONS:**

N/A

**COMMUNICATION STRATEGY:**

The MD will update relevant documents and provide the Slave Lake Regional Library Board with the appointment information.

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Prepared By: Sandra Rendle, Community Services Coordinator  
Reviewed By: Marilyn Gladue, Executive Assistant  
Approved By: Barry Kolenosky  
Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Smith Bridge Weight Restrictions (Superstructure Tender)
Presented By:	Shari Spencer
Attachments	Draft Tender package

Proposed Motion	<i>To direct Administration to advertise the tender for the superstructure repairs to the Smith Bridge as proposed.</i>
Administrations Recommendation(s)	As proposed.

In 2022, the Municipal District of Lesser Slave River undertook the evaluation and repair of the Smith Bridge (BF71600). The bridge was in dire need of repairs to one of the piers, as well as repairs to the steel superstructure. The MD engaged the services of Associated Engineering(AE) to oversee this project.

In November of 2022 the MD, with the assistance of AE, applied for a grant under the Strategic Transportation Infrastructure Program (STIP). The budget AE compiled was \$1,007,448 for all needed repairs on the bridge. Of this \$224,960 was for the truss repairs, and \$782,488 for the scour repair. Engineering costs were estimated to be \$90,932. This would have brought the project to \$1,098,380 plus GST. A separate STIP grant application was submitted for to begin the preliminary design of a replacement bridge. The MD received notification in March that the latter has been approved but have not heard anything about the grant for the repairs, administration is following up on the grant confirmation. Due to the importance of the bridge to local residents and industry, Council proceeded with the repair work without grant approval.

The project was issued in two parts, due to the different nature and urgency of the repairs. A tender was issued on December 23, 2022 for the pier scour repairs, and they were awarded to Formula Alberta Ltd. in the amount of \$1,205,925. This was over budget, however reductions in the amount of rock that was needed and engineering the ice bridge “in-house” resulted in the final price being only \$966,800.62.

A further \$224,960 is required for the minimum needed repairs to the Superstructure. AE has prepared a tender package for this work, and administration is requesting council’s approval to proceed with advertising on both the MD website, Alberta Purchasing Connection and in the local paper. The tender will be posted on April 27, 2023 and will close on May 18, 2023.

Prepared by: Shari Spencer, Transportation Coordinator  
 Reviewed by: Marilyn Gladue, Executive Assistant  
 Approved by: Barry Kolenosky  
 Chief Administrative Officer

**MUNICIPAL DISTRICT OF LESSER SLAVE RIVER**



**Lesser Slave River**

**DRAFT**

TENDER TND2021-190-1

for

**BRIDGE REPAIRS**

**BF 71600 Smith Bridge Truss Repairs and Other Work  
Local Road: NW SEC 23 TWP 71 RGE 1 W5M, Athabasca River**

Prepared by:

**Associated Engineering Alberta Ltd.**

**2023**

Classification: Public

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## INSTRUCTIONS TO BIDDERS

### 1. INSTRUCTIONS TO BIDDERS

#### 1.1 CONDITIONS FOR TENDER SUBMISSION

Bidders may submit tenders by e-mail to the following contact:

Associated Engineering Alberta Ltd.  
Attention: Jen Plamondon, P.Eng.  
500, 9888 Jasper Avenue  
Edmonton, AB T5J 5C6

Telephone: (587) 686-6627  
E-mail: plamondonj@ae.ca

Bidders must submit tenders before 2:01:00 p.m. MST on May 16, 2023.

The official time of receipt of a Tender will be established using the time of e-mail response received by the Associated Engineering representative.

The Bidder is solely responsible for ensuring that its tender submission is received in its entirety before the tender Closing Date and Time at the Tender Submission E-mail Address. The Municipal District of Lesser Slave River (MDLSR) assumes no responsibility for server availability, incompatibility of programs or files or any other technical problem, issue or delay that prevents the tender submission from being received by, or opened after, the tender Closing Date and Time.

The Bidder acknowledges, agrees and assumes all risks, responsibility, and liability associated with using electronic communications and submitting bids electronically, including, without limitation:

- a) any lack of security;
- b) any unreliability of delivery;
- c) the possible loss of confidentiality;
- d) the receipt of a garbled, corrupted or incomplete bid;
- e) the inability of the bidder to access or the unavailability of the Government of Alberta e-mail system or Alberta Purchasing Connection website;
- f) the incompatibility between the sending and receiving equipment;
- g) any delay in transmission or receipt of the bid; or
- h) the potential illegibility of the bid.

Bidders can acquire copies of the tender documents as set out in Instructions to Bidders Section 1.2, Availability of Tender Documents.

#### 1.2 AVAILABILITY OF TENDER DOCUMENTS

##### 1.2.1 Distribution Source

Electronic (.PDF) copies of the tender documents are available for free download from the Alberta Purchasing Connection website at the following link: [www.purchasingconnection.ca](http://www.purchasingconnection.ca).

The MDLSR will assume no responsibility or liability for the completeness of any tender documents obtained from any other source.

## INSTRUCTIONS TO BIDDERS

### 1.2.2 Tender Document Discrepancies

In the event of a discrepancy between tender documents downloaded from the Alberta Purchasing Connection website and documents obtained from any other source, the tender documents downloaded from the Alberta Purchasing Connection website shall be deemed to be correct.

Bidders shall promptly notify the contact identified in Instruction to Bidders Section 1.12, Project Inquiries, upon discovery of any such discrepancies.

### 1.3 TENDER INFORMATION DOCUMENTS

#### 1.3.1 General

Special Provision 3.2, Available Information Documents, includes information available for this project.

Electronic (.PDF) copies of these documents may be viewed and/or downloaded, free of charge, from the following website:

- Alberta Purchasing Connection at [www.purchasingconnection.ca](http://www.purchasingconnection.ca).

Bidders acknowledge and agree that Special Provision 3.2.3, Use of and Reliance upon Information Documents, applies to this tender.

### 1.4 PLANS AND DRAWINGS

#### 1.4.1 General

Electronic (.PDF) copies of all separate plans and drawings listed in the tender document may be viewed and/or downloaded, free of charge, from the following website:

- Alberta Purchasing Connection at [www.purchasingconnection.ca](http://www.purchasingconnection.ca).

Copies of these drawings will be provided to the successful Bidder.

### 1.5 TENDER SUBMISSION REQUIREMENTS

#### 1.5.1 Bidder Information

The tender must be submitted by a single individual, partnership, corporation, or company. Joint Ventures are not permitted to bid unless expressly authorized in the tender documents. For all Bidders, the legal name, address, and e-mail address to which all notices or letters are to be mailed and e-mailed must be given in addition to the signature of the individual or one of the officers of the partnership, corporation or company with authority to bind the Bidder.

#### 1.5.2 Format of Tender Submission

A tender submitted by the Bidder shall comply with the following requirements:

- The tender shall include all pages entitled “Tender Forms” included in Section 2, Tender Forms and any attachments thereto in **one** single e-mail with a maximum e-mail size of 5 MB.

## INSTRUCTIONS TO BIDDERS

- The e-mail shall include the Tender Number (TND20213190-1) and Bidder Name in the subject title of the e-mail submission.
- The tender shall be signed and sent in an unprotected searchable portable document format (PDF).
- The tender shall be accompanied by a bid bond in a digital format as outlined in Section 1.5.5, Security.
- All files included in the tender submission shall be in file formats that can be opened by Adobe Acrobat Reader, unless otherwise instructed in the tender documents. If files are compressed, only.zip compressed files will be accepted.
- All Tender Forms submitted shall be as issued by the MDLSR without any additions, alterations or changes, other than the addition of information requested. Any required information that is missing, omitted or illegible, any alterations to the text, or any conditions added on or submitted with the Tender Forms, may cause the tender to be declared invalid and rejected.

### 1.5.3 Completing Unit Price Schedule

The "Unit Price Schedule" must be completed by:

- Filling in all blank spaces under the headings "Unit Price", and "Estimated Quantity" where applicable, and the "Total Bid"; and
- Filling out the schedule as follows:

a) Unit Price

For bid items where the estimated quantity is fixed and the Bidder is required to provide a unit price, insert the unit price in the "Unit Price" column and insert the total for each item in the "Total Bid" column; (in case of discrepancy, the unit price figure will take precedence over the total in the "Total Bid" column);

b) Lump Sum

For bid items where the Bidder is required to provide a lump sum, insert the lump sum amount in the "Total Bid" column. Only the amount in the "Total Bid" column will be used in calculating the Total Tender;

c) Estimated Quantity

For bid items where the unit price is fixed and the Bidder is required to provide an estimated quantity (for example site occupancy), insert the estimated quantity in the "Estimated Quantity" column, and insert the total for each item in the "Total Bid" column; (in case of discrepancy, the estimated quantity figure in the "Estimated Quantity" column will take precedence over the total in the "Total Bid" column). The "Estimated Quantity" must be a whole number. If the number includes decimals, the MDLSR will round to the nearest whole number with .5 being rounded upwards; and

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**INSTRUCTIONS TO BIDDERS**d) Provisional

For bid items where the Contractor is requested to submit a unit price for bid items identified in the Tender Form as "Provisional". Provisional bid items may be deemed as unnecessary by the MDLSR at the time of construction or after an inspection is completed. The MDLSR must approve any decision to implement work on any bid item identified as Provisional prior to the work being completed. No compensation will be considered for a Provisional Item without prior approval from the MDLSR.

e) Total Tender

Insert the sum of all amounts in the "Total Bid" column in the space marked "Total Tender in Canadian dollars excluding GST".

Prices must not exceed two decimal places. If a submitted unit price schedule contains prices exceeding two decimal places, the MDLSR will round to the nearest two decimal places with .005 being rounded upwards. Bidders will be bound to such rounded amounts.

**1.5.4 Acknowledging Addenda**

Each Bidder shall ascertain before tender submission that it has obtained all addenda issued by the MDLSR and by attaching copies of the addenda, signing the Tender Form or submitting a Tender Amendment Form, each Bidder acknowledges that all issued addenda have been examined, read, and considered in their tender.

**1.5.5 Security**

Each tender must be accompanied by a bid bond in its original digital format made out to the Municipal District of Lesser Slave River equal to 10% of the tender amount. Tenders not accompanied by an immediately verifiable digital bid bond using the bid bond's electronic content verification process will be rejected as non-compliant.

Bid bonds shall be issued by a duly incorporated surety company authorized to transact business of suretyship in the Province of Alberta in a form acceptable to the MDLSR.

The bid bond shall be submitted as its own PDF document, separate from the other tender submission documents in its original electronic format. Scanned or altered PDF copies of the original bid bond in either paper or digital format will be deemed invalid and will cause the Bid to be rejected.

Verification of the bid bond may be conducted by the MDLSR at any time immediately after Closing Date and Time, or at any time during the life of the bid bond and at the discretion of the MDLSR with no requirement for additional electronic copies of the bid bond, passwords or fees.

**1.5.5.1 Electronic Bonding Requirements**

The bid bond submitted by the Bidder must be verifiable with respect to the totality and wholeness of the bond form and the security which it represents, including but not limited to:

- a) the content of the bid bond;
- b) any details required for accessing and authenticating the bid bond, either via a verification tag or link that provides immediate access to the bond;

## INSTRUCTIONS TO BIDDERS

- c) all signatures and seals affixed thereto;
- d) encrypted digital signatures creating a secure electronic document; or
- e) anything that may prevent the enforcement and/or realization of the bid bond by the MDLSR in accordance with Section 1.5.5.2, Electronic Bonding Enforceability;

by the MDLSR with the Surety Company, or an approved verification service provider of the Surety Company.

### 1.5.5.2 Electronic Bonding Enforceability

The bid bond shall be enforceable for the earlier of the tender acceptance period as specified in the Instructions to Bidders or until the bond's principal enters into the Contract and provides the required security and evidence of insurance coverage in accordance with General Specifications 1.2.3, Security and 1.2.4, Insurance, which must be satisfactory to the MDLSR and in compliance with Instructions to Bidders Section 2.3.2, Tender Security.

### 1.5.6 Safety Prequalification

As a precondition to contract award, the Bidder must have a valid Certificate of Recognition (COR) or a valid Temporary Letter of Certification (TLC), or a Certificate of Recognition Equivalency Letter (COREL) for out of province Bidders, as issued by the Alberta Construction Safety Association (ACSA) or another certifying partner authorized by the Alberta Ministry of Labour to issue CORs, TLCs or CORELs. The COR, TLC or COREL must be relevant to the Work. Possession of a Certificate of Recognition other than a COR, TLC or COREL, such as a Small Employer Certificate of Recognition (SECOR) is not acceptable.

Bidders may be required to submit evidence of safety qualifications by the earlier of:

- i) The date that the MDLSR may request in writing, or
- ii) Seven days before expiry of the tender acceptance period.

Prospective Bidders who do not possess a COR, TLC or a COREL and wish to obtain information about obtaining one, are advised to contact:

The Alberta Construction Safety Association  
225 Parsons Rd. S.W.  
Edmonton, AB, T6X 0W6  
Web Site: [www.acsa-safety.org](http://www.acsa-safety.org)  
E-mail: [Edmonton@acsa-safety.org](mailto:Edmonton@acsa-safety.org)

Telephone: (780) 453-3311 or  
(Toll Free) 1-800-661-2272  
Fax: (780) 455-1120 or  
1-877-441-0440

or another certifying partner authorized by Alberta Ministry of Labour.

It is the Bidder's responsibility to ensure its registration in the program is properly documented with the issuing certifying partner. The MDLSR will assume no liability for errors or omissions in this regard.

The Bidder must maintain a valid registration throughout the course of the Contract.

## INSTRUCTIONS TO BIDDERS

### **1.6 REJECTION OF TENDERS**

#### **1.6.1 Acceptance**

The MDLSR is not required to accept the lowest cost tender and may reject any or all tenders.

#### **1.6.2 Tender Irregularity**

Submitted tenders must substantially comply with the requirements of the tender documents. Bidders are advised to pay careful attention to the wording used throughout the tender documents. Failure to satisfy any term, condition or mandatory requirement may result in rejection of the Bidder's tender. Further, in submitting a tender, the Bidder understands and acknowledges that ambiguous, unclear, unreadable, or qualified tenders may be rejected.

The MDLSR may waive an irregularity with the requirements of the tender documents where the irregularity is minor or inconsequential. The determination of what is or is not a minor or inconsequential irregularity, and the determination of whether to waive or not waive the irregularity is at the MDLSR's sole discretion.

The lowest priced compliant Bidder may be required to supply evidence of experience, qualifications, equipment, ability and financial capability for completing the project(s) before the Contract is executed. Lack of any of these will be considered sufficient cause for rejecting the tender.

### **1.7 TENDER DATE CHANGES AND CANCELLING OF TENDERS**

The MDLSR may extend the date and time for receiving tenders, or the MDLSR may amend, suspend, postpone or cancel this tender at any time.

### **1.8 ABNORMALLY LOW BID**

An "Abnormally Low Bid" is one where the Total Tender, in combination with other constituent elements of the submission, appears unreasonably low to the extent that the tender submission raises material concerns as to the capability of the Bidder to perform the Work.

In the event of a potential Abnormally Low Bid, the MDLSR shall seek written clarification from the Bidder, including detailed price analyses of its tender submission in relation to the subject matter of the contract, scope, proposed methodology, schedule, allocation of risks and responsibilities and any other requirements of the tender. If the MDLSR determines that the material concerns as to the capability of the Bidder to perform the Work have not been alleviated after clarification is requested, the MDLSR may, in its sole discretion, declare the bid non-compliant.

### **1.9 DISQUALIFICATION OF BIDDERS**

Only one tender per Bidder will be considered. Reasonable grounds for believing that any Bidder is interested in more than one tender for the Work, in the capacity of the Contractor, may cause the rejection of all tenders in which such Bidder is interested.

Any or all tenders will be rejected if there is reason to believe that collusion exists among the Bidders, and none of the participants in such collusion will be considered in future tenders.

## INSTRUCTIONS TO BIDDERS

Contracts will not be awarded to any government agency including but not limited to the Government of Canada, the government of a province or territory of Canada, any agency thereof, or any municipality or other unit of local government within any province or territory of Canada.

"Government Agency" means a branch, unit, subsidiary or other form of entity, owned or controlled by a government agency and includes any subsidiaries or entities owned or controlled by that agency.

### 1.10 BIDDER'S INVESTIGATION AND REPRESENTATION

The Bidder must examine the contract forms and tender documents, including plans, drawings, Alberta Transportation specifications, and special provisions, to clearly understand the requirements of the project(s) and to carefully investigate and satisfy themselves of every condition affecting the project(s), including the site conditions and the labour and material to be provided. The contract forms and Alberta Transportation specifications are available on Alberta Transportation's web site at <https://www.alberta.ca/construction-contract-templates.aspx>. The Bidder agrees that submission of a tender is conclusive evidence that the Bidder has made such investigation; and that, whether or not he has so investigated, he is willing to assume and does assume all risk regarding conditions affecting the project.

The Bidder acknowledges and agrees that, where provided, any information pertaining to subsurface soil, rock and groundwater conditions indicated on the scour survey and shown on the drawings: 1) has been included for information only; and 2) is valid only at the specific locations of the scour survey and only on the date(s) that the subsurface investigation(s) took place. Bidders may wish to supplement this information, for their purposes, by performing additional investigations.

The submission of a tender also constitutes a representation by the Bidder that:

- (i) the Bidder has complied with all bidding requirements;
- (ii) the Bidder is qualified and experienced to perform the Work in accordance with the tender documents;
- (iii) the bid is based upon performing the Work in accordance with the tender documents, without exception; and
- (iv) the price or prices stated in the tender cover all the Bidder's obligations under the Contract and all matters and things necessary for the performance of the Work in accordance with the tender documents.

### 1.11 PRE-TENDER MEETING

No Pre-Tender meeting will be held for this project.

### 1.12 PROJECT INQUIRIES

Direct all inquiries to:

*Sydney Reinbolt, P.Eng.*  
*Structural Engineer*  
*Associated Engineering Alberta Ltd.*  
E-mail: [reinbolts@ae.ca](mailto:reinbolts@ae.ca)

**INSTRUCTIONS TO BIDDERS**

When submitting inquiries, identify the tender number in e-mail subject line.

The Bidder is encouraged to submit questions as early as possible during the tendering period.

The Bidder must submit their inquiries no later than 4:30:00 p.m., three (3) business days prior to the tender Closing Date and Time or as amended. Any inquiries received after this date may result in the inquiry not being responded to.

**1.13 INTERPRETATION AND REVISION OF TENDER DOCUMENTS**

The Bidder must submit all questions about the meaning and intent of the tender documents directly to the contact identified in Instruction to Bidders Section 1.12, Project Inquiries. Interpretations and revisions considered necessary in response to such questions will be issued in writing in the form of addenda.

Addenda may also be issued to revise the tender documents as deemed necessary.

It is the Bidder's responsibility to notify the Associated Engineering's representative in Section 1.1, in writing, of any ambiguity, divergence, error, or omission, oversight, contradiction, or item subject to more than one interpretation in these tender documents, as it is discovered, and to request any instruction, decision, or direction required for the Bidder to bid.

If an inquiry requires an interpretation or revision of the tender documents, the response to that inquiry will be issued in the form of a written addendum, to ensure that all bidders base their bids on the same information.

Replies to questions, interpretations and revisions made in a manner other than by written addendum are not binding.

**1.14 ADDENDA**

Further to Instructions to Bidders Section 1.5.4, Acknowledging Addenda, addenda, when issued, form part of the tender and Contract documents.

During the tendering period, all addenda issued by the MDLSR will be posted and available for free download from the Alberta Purchasing Connection Website ([www.purchasingconnection.ca](http://www.purchasingconnection.ca)).

Each Bidder is solely responsible for ascertaining that, prior to the time fixed for receiving tenders, it has obtained all addenda issued by the MDLSR.

**1.15 WITHDRAWAL OR CHANGE OF TENDER****1.15.1 Withdrawal of Tender Submission**

A Bidder may withdraw its tender by submitting a request in writing signed by an authorized officer of the Bidder. Such request may be in the form of an e-mail. The request must be received in accordance with Instructions to Bidders Section 1.1, Conditions for Tender Submission, prior to the tender Closing Date and Time.

**INSTRUCTIONS TO BIDDERS**

**1.15.2 No Withdrawal**

No Bidder may withdraw a tender at or after the time fixed for receiving tenders until:

- (i) some other Bidder has entered into a Contract with the MDLSR for the performance of the project specified in these tender documents and provided the required security and evidence of insurance coverage in accordance with General Specifications 1.2.3, Security and 1.2.4, Insurance, which must be satisfactory to the MDLSR and in compliance with Instructions to Bidders Section 2.3.2, Tender Security, or
- (ii) thirty-five (35) calendar days after the time fixed for receiving tenders unless the MDLSR has notified the bidder that they are the successful bidder;

whichever occurs first.

The 35-day acceptance period referred to above will commence at 11:59:00 p.m. of the Closing Date and will terminate at 11:59:00 p.m. of the 35th day thereafter. If the 35th day falls on a weekend or statutory holiday, such day(s) will be omitted from the computation.

**1.15.3 Changes to Tender Submissions**

A Bidder wishing to make changes to its tender before the tender Closing Date and Time may withdraw the tender submission and the modified tender may then be resubmitted in compliance with Instructions to Bidders Section 1.1, Conditions for Tender Submission, up to the tender Closing Date and Time. Bidders are advised that requests for withdrawal of tender submissions must comply with Instructions to Bidders Section 1.15.1, Withdrawal of Tender Submission.

If the changes to its tender are only an amendment to the unit price schedule, the Bidder may send a completed copy of the "TENDER AMENDMENT FORM" included in the tender document to the e-mail address as shown on the Tender Amendment Form. The e-mail subject title shall contain the following:

**Tender No. 20213190-2 – Tender Amendment – Name of Bidder**

To be acceptable, the form must be completed in full including the legal name of the Bidder and the changes to be made, and it must be signed by an authorized officer of the Bidder and received before the tender Closing Date and Time in accordance with the Instructions to Bidders Section 1.1, Conditions for Tender Submission. The form must also be submitted in an unprotected searchable portable document format (PDF).

The Bidder is responsible for ensuring its modifications are received before the tender Closing Date and Time and are legible, clear as to the intent, unambiguous, and comply with the terms of the tender document. Failure of the Bidder to do the foregoing will render these modifications null and void.

The MDLSR assumes no responsibility or liability for the content of modifications, or for modifications that are, for any reason, delayed, illegible, unclear as to intent, ambiguous, contrary to these instructions, or otherwise improperly received. The MDLSR, at its sole discretion, may reject modifications in accordance with the terms of the Tender Amendment Form or may reject the tender in accordance with Instructions to Bidders Section 1.6, Rejection of Tenders, or both.

**INSTRUCTIONS TO BIDDERS**

Prices must not exceed two decimal places. If a submitted unit price schedule change contains prices exceeding two decimal places, the MDLSR will round to the nearest two decimal places with .005 being rounded upwards. Bidders will be bound to such rounded amounts.

The "Tender Amendment Form", if applicable, must be completed by identifying only the changes required:

a) **Estimated Quantity Changes**

For bid items where the unit price is fixed and the Bidder is required to provide an estimated quantity (for example site occupancy), show the amount of the increase or decrease of the quantity in the "Estimated Quantity Changes + or -" column and the total value of the change in the "Net Change to Total Bid + or -" column. Use the unit price as it appears in the unit price schedule as the unit price in the Tender Amendment Form.

In case of discrepancy, the estimated quantity figure in the "Estimated Quantity Changes + or -" column will take precedence over the amount in "Net Change to Total Bid + or -" column, and the unit price in the unit price schedule will take precedence over the unit price in the Tender Amendment Form;

b) **Unit Price Changes**

For bid items where the Bidder is required to provide a unit price, show the amount of the change to the unit price in the "Unit Price Changes + or -" column, and the total for each change in the "Net Change to Total Bid + or -" column. Use the estimated quantity as it appears in the unit price schedule as the estimated quantity in the Tender Amendment Form.

In case of discrepancy, the change to the unit price figure in the "Unit Price Changes + or -" column will take precedence over the total change in the "Net Change to Total Bid" column;

c) **Lump Sum Changes**

For bid items where the Bidder is required to provide a lump sum, leave a blank space in the "Unit Price Changes + or -" column, and enter the amount of the lump sum change in the "Net Change to Total Bid + or -" column; and

d) **Net Change to Total Bid**

Show the sum of all items in the "Net Change to Total Bid + or -" column in the space after "Increase (+) or Reduce (-) Total Tender By".

If arithmetical errors are discovered, the changed estimated quantities or unit prices, as applicable, will be considered as representing the Bidder's intentions; and the net change to total bid price extensions and the change to total tender amount entered in the Tender Amendment Form will be corrected accordingly by the MDLSR. The Bidder will be bound to such corrected amounts.

**1.16 TENDER VALIDATION**

The MDLSR will check the completeness and accuracy of all Bidders' tender submissions in order to determine the lowest compliant bid.

**INSTRUCTIONS TO BIDDERS**

Extensions to unit price items and estimated quantity items entered in the unit price schedule will be verified by the MDLSR. If arithmetical errors are discovered:

- for unit price items, then the unit prices will be considered as representing the Bidder's intentions;
- for estimated quantity items, then the estimated quantity will be considered as representing the Bidder's intentions

and the unit price or estimated quantity extensions and the Total Tender amount in the unit price schedule will be corrected accordingly by the MDLSR. The Bidder will be bound to such corrected amounts.

If an estimated quantity or unit price is not filled in by the Bidder for an item, but an amount is stated in the Total Bid column, then the MDLSR will determine:

- the unit price by dividing the extended amount by the estimated quantity and this unit price value will be considered as representing the Bidder's intentions; or
- the estimated quantity by dividing the extended amount by the unit price and this estimated quantity will be considered as representing the Bidder's intentions.

The Total Tender will be the arithmetically correct sum of the arithmetically correct total bid extensions and lump sums in the unit price schedule.

**1.17 POSTING OF TENDER RESULTS AND AWARD INFORMATION**

Tender results and award information will be made available on the Alberta Purchasing Connection website ([www.purchasingconnection.ca](http://www.purchasingconnection.ca)).

**1.18 INFORMATION DISCLOSURE**

The Bidder acknowledges that:

- a) The Freedom of Information and Protection of Privacy Act of Alberta ("FOIP Act") applies to all information and records relating to, or obtained, generated, created, collected or provided under, the tender documents and which are in the custody or under the control of the MDLSR. The FOIP Act allows any person a right of access to records in the MDLSR's custody or control, subject to limited and specific exceptions as set out in the FOIP Act; and
- b) If Personal Information, as defined in the FOIP Act, is expressly required in the tender documents, the purpose of collecting the Personal Information is to enable the MDLSR to ensure the accuracy and reliability of the information, to evaluate the tender, and for other related purposes of the MDLSR. Authority for this collection is the Government Organization Act (Alberta), as amended from time to time and section 33 (c) of the FOIP Act. Before disclosing to the MDLSR any Personal Information about any individual who is providing or will provide the services, the Bidder shall obtain the consent of the affected individual.

The consent must be in writing, and it must specify to whom the Personal Information can be disclosed; and how the Personal Information can be used. The Bidder shall provide such consents to the MDLSR for confirmation and review upon the MDLSR's request.

**INSTRUCTIONS TO BIDDERS****1.19 CONFIDENTIALITY**

Subject to Instructions to Bidders Section 1.18, Information Disclosure, the Bidder and their employees, subcontractors, and agents shall:

- a) keep strictly confidential all information concerning the MDLSR or third parties, or any of the business or activities of the MDLSR or third parties acquired as a result of participation in this tender process; and
- b) only use, copy or disclose such information as necessary for the purpose of submitting a tender or upon written authorization from the MDLSR.

The Bidder shall maintain security standards, including control of access to data and other information consistent with the highest standards of business practice in the industry.

No press release or other public announcement relating to this tender shall be issued without the prior written consent of the MDLSR.

If a Bidder becomes aware of any situation whereby a breach of confidentiality may have or has occurred, the Bidder shall notify and provide details to the MDLSR contact shown in the Instructions to Bidders Section 1.12, Project Inquiries as soon as practicable. The Bidder shall cooperate with the MDLSR with respect to any directions provided.

**1.20 CONFLICT OF INTEREST**

Bidders must fully disclose to the contact listed in Instruction to Bidders Section 1.12, Project Inquiries, in writing, the circumstances of any actual, possible or perceived conflict of interest in relation to the Bidder or any employee, sub-contractor or agent, if the Bidder were to become the Contractor pursuant to this tender process. The MDLSR will review any submissions by Bidders under this provision and may reject any tender where, in the opinion of the MDLSR, the Bidder or any, employee, sub-contractor or agent is, could be, or could be perceived to be in a conflict of interest if the Bidder were to become the Contractor pursuant to this tender process.

**1.21 GOVERNING LAW**

This bid process will be governed and interpreted in accordance with the laws in force in the Province of Alberta and the Bidder irrevocably attorns to the exclusive jurisdiction of the Courts of Alberta.

**1.22 LANGUAGE**

All tenders, including attachments and other information, must be in English.

**1.23 CONTRACT AWARD**

Bidders may be a single individual, partnership, corporation, or company. However, if the Bidder is a partnership, corporation, or company it must be registered with the Alberta Corporate Registry prior to Contract award.

## INSTRUCTIONS TO BIDDERS

### 1.24 SIGNED CONTRACT PACKAGE

The contract forms and any other applicable forms will be completed by the successful Bidder and included in the signed Contract. Prior to commencement of any activities and at any other time requested by the MDLSR, the successful Bidder must provide its security and proof of insurance, satisfactory to the MDLSR. Sample copies of these forms are available on-line on the Alberta Transportation's web site at: <https://www.alberta.ca/construction-contract-templates.aspx>

### 1.25 SPECIFICATIONS, SPECIAL PROVISIONS AND STANDARDS, HIERARCHY OF DOCUMENTS

Alberta Transportation and Economic Corridors specifications and documents will be used for the Work. All references in these documents to "the Department" shall be replaced with the "Municipal District of Lesser Slave River (MDLSR)".

The following documents apply to this Instructions to Bidders. These documents can be found either in the tender documents or on the Alberta Transportation and Economic Corridors website. General Specifications are found in General Specifications and Specification Amendments for Highway and Bridge Construction. Specification Amendments are included both in sections 4 and 5 of the tender documents and in the General Specifications and Specification Amendments for Highway and Bridge Construction. In the event of discrepancies, the hierarchy of documents is as follows, in descending order:

- Instructions to Bidders
- Special Provisions
- Project specific construction plans
- Standard construction plans
- Specification Amendments
- Supplemental Specifications
- General Specifications
- Standard Construction Specifications

In the event of a difference between scaled dimensions on Plans and the figures written thereon, the figures govern. In the event that two or more plans show conflicting information, the information on the most recently dated plan govern.

Any technical and manufacturer's standard, Government Act, Regulation, or Code of Practice referred to in the Contract documents will be a reference to the version current at the time the Contract is awarded.

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TENDER FORMS

**2. TENDER FORMS**

**2.1 TENDER FOR CONSTRUCTION**

To the Municipal District of Lesser Slave River:

---

(Legal Name of Bidder)

the undersigned, hereby tenders and agrees to execute and construct all the Work of every description required in the construction and final completion of the following project(s):

**BRIDGE REPAIRS**

**BF 71600 Smith Bridge Truss Repairs and Other Work  
Local Road: NW SEC 23 TWP 71 RGE 1 W5M, Athabasca River**

I, the undersigned, having examined and read the tender documents for the above noted project, including all issued addenda (if any), and having visited the site and examined all conditions affecting the Work, am satisfied I understand the tender documents and site conditions and declare myself competent to undertake and complete the Work and to be the prime contractor as set out in the Occupational Health and Safety Act and do hereby irrevocably bid and agree to carry out the Work in strict accordance with the plans and specifications, for the unit prices in the unit price schedule enclosed.

Each Bidder shall ascertain before bid submission that it has obtained all addenda issued by the MDLSR and by signing the Tender Form acknowledges that all issued addenda have been examined, read, and considered in their bid.

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## TENDER FORMS

### 2.2 UNIT PRICE SCHEDULE

<b>BRIDGE FILE 71600</b>				
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL BID
1	Mobilization	1	LS	\$ _____
2	Traffic Accommodations (SSHC 7.1.12)	1	LS	\$ _____
4	Timber Wheelguard & Spacer Blocks - Replace (SP 3.15.11)	275	m	\$ _____
5	Supply of Signs, Aluminum (SSHC 5.18.3.6)	2	m2	\$ _____
6	Install Sign - 1 m2 to 3 m2 (SSHC 7.7.5.7)	2	each	\$ _____
7	Supply and Install Post - 100 mm x 150 mm (SSHC 7.7.5.5)	4	each	\$ _____
8	Bridgerail - Replace Missing Bolts (SP 3.17.3.1)	220	each	\$ _____
9	Bridgerail - Replace Timber Blocking (SP 3.17.3.2)	10	each	\$ _____
10	Bridgerail - Replace Cracked Post (SP 3.17.3.3)	1	each	\$ _____
11	Reset Bearings - Pier 6 (SP 3.18.3.1)	1	LS	\$ _____
12	Reset Bearings - Pier 3 & Pier 4 (PROVISIONAL) (SP 3.18.3.2)	4	each	\$ _____
13	Inspect Bearings - Pier 3 & Pier 4 (PROVISIONAL) (SP 3.18.3.3)	1	LS	\$ _____
14	Miscellaneous Truss Repairs (SP 3.19.4)	1	LS	\$ _____
<b>GST</b>				\$ _____
<b>SUBTOTAL</b>				\$ _____

Classification: Public

## TENDER FORMS

### **2.3 TENDER AGREEMENT**

#### **2.3.1 Rejection/Acceptance**

The MDLSR reserves the right to reject any or all tenders, to accept any tender, or to accept any offer which it may consider in the best interests of the MDLSR.

#### **2.3.2 Tender Security**

The undersigned encloses herewith as tender security a verifiable bid bond in a digital format made out to the Municipal District of Lesser Slave River, for 10% and the undersigned hereby agrees that should he refuse or fail after the Contract is received, and the Contract is received when opened if delivered by e-mail, or when delivered if using any other means:

- (a) within seven (7) calendar days, to sign and return the Contract to the MDLSR for the performance of the Work and/or the supplying of material covered by this tender, and
- (b) within fourteen (14) calendar days, to provide the required security and evidence of insurance coverage in accordance with General Specifications 1.2.3, Security and 1.2.4, Insurance, satisfactory to the MDLSR

the tender security is subject to forfeiture to the MDLSR, and if a Contract for the project(s) is then entered into with some other party for a greater amount, the Bidder is liable to the MDLSR in the amount equal to the difference between the amount of its tender and the amount of the Contract actually entered into, the maximum liability not exceeding the amount of the tender security required under Instructions to Bidders Section 1.5.6, Security.

#### **2.3.3 Tender Withdrawal**

The undersigned hereby acknowledges and agrees that he cannot withdraw this tender at or after the tender Closing Date and Time until:

- (i) some other party has entered into a Contract with the MDLSR for the performance of the project specified in the tender documents and provided the required security and evidence of insurance coverage in accordance with General Specifications 1.2.3, Security and 1.2.4, Insurance, which must be satisfactory to the MDLSR per Instructions to Bidders Section 2.3.2, Tender Security, or
- (ii) thirty-five (35) calendar days after the time fixed for receiving this tender unless the MDLSR has notified them that they are the successful Bidder, whichever first occurs.

The 35 day acceptance period referred to above will commence at 11:59:00 p.m. of the Closing Date and will terminate at 11:59:00 p.m. of the 35th day thereafter. If the 35th day falls on a weekend or statutory holiday, such day(s) will be omitted from the computation.

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TENDER FORMS

**2.4 CONTRACT**

Should this tender be accepted, the undersigned agrees to enter into a written Contract with the MDLSR for the faithful performance of the Work covered by this tender, in accordance with the said plans and specifications and complete said project on or before the following dates:

- **Construction Completion – August 30<sup>th</sup>, 2023**

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**2.5 TENDER SIGNING**

A representative(s) with the authority to bind the Bidder must sign this tender.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

NAME AND ADDRESS  
OF BIDDER:  
(Print or Type)

\_\_\_\_\_

TELEPHONE:

\_\_\_\_\_

E-MAIL ADDRESS:

\_\_\_\_\_

SIGNATURE OF AUTHORIZED  
REPRESENTATIVE(S):

NAME AND TITLE OF AUTHORIZED  
REPRESENTATIVE(S):  
(Print or Type)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TENDER FORMS

**2.6 TENDER AMENDMENT FORM**

I, \_\_\_\_\_, the undersigned, modify the unit price schedule for  
(Legal Name of Bidder)

our tender as shown in the following table:

<b>UNIT PRICE SCHEDULE CHANGES</b> Replaces previous Unit Price Schedule Changes				
ITEM NO.	Description [List bid items that require change to estimated quantity]	Estimated Quantity Changes + or -	Unit Price <sup>(a)</sup>	Net Change to Total Bid + or -
		_____ day		
		_____ day		
ITEM NO.	Description [List bid items that require change to unit price or lump sum]	Estimated Quantity <sup>(b)</sup>	Unit Price Changes <sup>(c)</sup> + or -	Net Change to Total Bid <sup>(d)</sup> + or -
<b>INCREASE (+) OR REDUCE (-) TOTAL TENDER BY:</b>				

- (a) For estimated quantity items state the unit price as it appears in the unit price schedule.
- (b) For unit price or lump sum items state the estimated quantity as it appears in the unit price schedule.
- (c) For lump sum items leave “Unit Price Changes + or -” column blank.
- (d) For lump sum items enter + or - the change amount in the “Net Change to Total Bid + or -”.
- (e) If required, additional amendment items may be added or attached to this form.

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TENDER FORMS

Each Bidder shall ascertain before tender submission that it has obtained all addenda issued by the MDLSR and by signing the Tender Amendment Form acknowledges that all issued addenda have been examined, read, and considered in their bid.

We also acknowledge and agree that:

- 1. This change supersedes all previous changes including those to other bid items. Previously submitted changes are null and void.
- 2. We accept full responsibility for any lack of confidentiality arising from the use of this process.
- 3. Failure of these modifications to be received, on time, legibly, clear as to intent, unambiguously, accurately or completely for any reason will render these modifications null and void.

I am authorized to bind the Bidder:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Send by e-mail to:** *plamondonj@ae.ca*

**(Include in e-mail subject line: "Tender No. 20213190-2 – Tender Amendment – Name of Bidder")**

## SPECIAL PROVISIONS

### 3. SPECIAL PROVISIONS

#### 3.1 STANDARD SPECIFICATIONS, SPECIFICATION AMENDMENTS AND TYPICAL DRAWINGS

##### 3.1.1 Alberta Transportation and Economic Corridors Name Change

Due to government reorganization, the Alberta Transportation's name has changed. As a result, some specifications, drawings, plans and other documents in this Contract may continue to reference Alberta Transportation, Alberta Infrastructure, Alberta Infrastructure and Transportation or Alberta Transportation and Utilities. Please be advised that any references to Alberta Transportation, Alberta Infrastructure, Alberta Infrastructure and Transportation or Alberta Transportation and Utilities shall mean Alberta Transportation and Economic Corridors.

##### 3.1.2 Transition of the Crown

All instances of Her Majesty the Queen are deleted and replaced with His Majesty the King.

##### 3.1.3 Standard Specifications for Highway and Bridge Construction Work

###### 3.1.3.1 General

The standard specifications for highway and bridge construction work, which shall form part of the Contract, are published in the following Alberta Transportation manuals:

- General Specifications and Specification Amendments for Highway and Bridge Construction – Edition 16, 2019;
- Standard Specifications for Highway Construction – Edition 16, 2019;
- Standard Specifications for Bridge Construction – Edition 17, 2020;

which are available for viewing and/or download from the Alberta Transportation's website at the link shown below:

<https://www.alberta.ca/construction-contract-templates.aspx>.

###### 3.1.3.2 Contract Type

In accordance with the General Specifications Sections 1.2.39, ADJUSTMENT OF COMPLETION DATES, 1.2.40, FAILURE TO COMPLETE ON TIME, and 1.2.43, SEASONAL OR PROLONGED SHUTDOWN, this Contract will be considered a:

*Bridge Only Contract*

##### 3.1.4 Additional Specifications and Typical Drawings

The following additional Specifications and typical drawings, which form part of the Contract, are available for viewing and/or download from the Alberta Transportation's web site at the links shown below:

- Typical minimum requirements for traffic accommodation and construction zone temporary signing are included in the manual entitled "Traffic Accommodation in Work Zones Manual, 2nd Edition, 2018". <https://www.alberta.ca/traffic-accommodation-in-work-zones.aspx>

## SPECIAL PROVISIONS

It may be necessary for the Contractor to modify these drawings and/or develop new drawings to address non-typical situations when developing the Traffic Accommodation Strategy in accordance with Standard Specifications for Highway Construction Section 7.1, Traffic Accommodation and Temporary Signing.

- Typical minimum requirements for pavement markings are included in the Alberta Transportation manual entitled "Alberta Highway Pavement Marking Guide, 2<sup>nd</sup> Edition".  
<https://open.alberta.ca/dataset/highway-pavement-marking-guide-2nd-edition>
- Drawings showing the typical minimum requirements for permanent highway signage.  
<https://www.alberta.ca/traffic-control-manuals-and-guidelines.aspx>
- Drawings showing the typical minimum requirements for barriers.  
<https://www.alberta.ca/standard-drawings-listing-active-individual-files.aspx>
- Typical minimum requirements for erosion and sediment control devices.  
<https://www.alberta.ca/geotechnical-and-erosion-control.aspx>
- Typical minimum requirements for highway street lighting devices are included in the Alberta Transportation manual entitled "Highway Lighting Guide – 2003".  
<https://www.alberta.ca/traffic-control-manuals-and-guidelines.aspx>
- All other typical plans and drawings are available at the following link:  
<https://www.alberta.ca/cb-6-highway-standard-plates-active.aspx>

Hard copy versions of select manuals are available for purchase from:

Alberta Transportation and Economic Corridors  
Procurement, Operations and Grants Branch  
Suite 303, 3<sup>rd</sup> Floor, Twin Atria Building  
4999 – 98 Ave  
Edmonton, AB, T6B 2X3

Telephone: (780) 415-1068

Bidders are advised that, from time to time, the Alberta Transportation may issue revisions to existing drawings, and/or may insert drawings into the above mentioned manuals without re-printing hard copy editions of the manual. These new and/or revised drawings will be available on the Alberta Transportation's web site.

Bidders are further advised that any drawing revisions and/or new drawings that are posted on the Alberta Transportation's web site as of five (5) calendar days prior to the date set for receiving tenders, will apply to this project.

Any standard drawings that are not available on the Alberta Transportation's web site will be included in the Contract documents.

### 3.1.5 Specification Amendments

The Specification Amendments listed in the following table are contained in the "General Specifications and Specification Amendments for Highway and Bridge Construction - Edition 16, 2019". Items that are marked with an "X" apply to the tender documents and the Contract, and items that are not so marked

## SPECIAL PROVISIONS

do not apply. The Contractor is advised that the applicable Specification Amendments amend the tender documents and Contract, and some contain revisions to the payment clauses for the Specifications amended.

X	<b>AMENDMENTS TO SPECIFICATIONS</b>	
	<b>DESIGNATION</b>	<b>GENERAL DESCRIPTION</b>
<b>SECTION 1 – GENERAL SPECIFICATIONS</b>		
	AMC_C125.2	Priority Line Painting for Site Occupancy
	AMC_C125.3	Non-Priority Line Painting for Site Occupancy
	AMC_S53.1	Construction Staking and Survey Majority by Contractor
	AMC_S53.2	Construction Staking and Survey Majority by Consultant(rev Sept 2022)
	AMC_S53.3	Construction Staking and Survey for Bridge Construction
	AMC_C230	Diesel Fuel Cost Adjustment
<b>SECTION 3 – SURFACING</b>		
	AMC_S116	Tolerances for Surface Finish
	AMC_S201	Acceptance Testing for Contracts with Small Quantities (less than 1000 tonnes) of Asphalt Concrete Pavement (ACP)
<b>SECTION 5 - MATERIALS</b>		
	AMC_S9.4	Supply of Aggregate – Contractor’s Supply with Option
	AMC_S9.5	Supply of Aggregate – Contractor’s Supply with No Option
	AMC_S9.6	Supply of Aggregate – Designated Source
	AMC_C218	Interim Payment for Supply of Materials
<b>BRIDGE CONSTRUCTION SPECIFICATIONS</b>		
X	AMC_B020	Site Offices for Bridge Structure Construction Not Required
	AMC_B219	Course of Construction Insurance is Optional

### 3.2 AVAILABLE INFORMATION DOCUMENTS

#### 3.2.1 Information Documents

“Information Documents” means those documents, including the information contained therein, of any type and in any form, related to the Project that are made available to the Bidder by the MDLSR for the purpose of providing the Bidder with access to information available to the MDLSR, including but not limited to documents made available through those websites listed in Section 1.3, Tender Information Documents.

In the Information Documents, “Contractor” is synonymous with “Bidder”.

#### 3.2.2 Status of Information Documents

Information Documents or any part thereof, are not incorporated into or form any part of the Contract unless specifically incorporated into Contract documents.

## SPECIAL PROVISIONS

### 3.2.3 Use of and Reliance upon Information Documents

Information Documents, including the information contained therein, are only being made available to the Bidder by the MDLSR for the purpose of providing the Bidder with access to information available to the MDLSR.

The MDLSR makes no representations or warranties with respect to the accuracy, completeness or appropriateness of the Information Documents or any information contained therein.

The Bidder shall interpret and draw its own conclusions from the Information Documents at its own risk and is encouraged to obtain specialist advice with respect thereto. The MDLSR assumes no responsibility for such interpretations and conclusions.

Information contained in Information Documents may be time sensitive and dates shall be considered when interpreting Information Documents.

The Bidder may only rely upon the data contained in the Information Documents, or parts thereof, which are specifically incorporated into Contract documents, but shall draw their own conclusions from such data and shall not rely on the opinions or interpretations contained therein.

### 3.2.4 Information Documents Incorporated into Contract Documents

There are no Information Documents incorporated into the Contract documents.

### 3.2.5 Other Information Documents

The following Information Documents are not incorporated into the Contract documents but are made available to the Contractor for information only:

- BF71600-1 Athabasca River Bridge on Local Road near Smith Ultrasonic Testing Inspection Report, July 6<sup>th</sup>, 2020
- Historical Drawings
- 2009 Rehab Drawings

### 3.3 CONSULTANT

The Consultant, as defined in Section 1.1.7, Consultant, of the "General Specifications and Specification Amendments for Highway and Bridge Construction - Edition 16, 2019"; and as referenced in the specifications, will be:

*Associated Engineering Alberta Ltd.  
500, 9888 Jasper Avenue  
Edmonton, AB T5J 5C6*

*Telephone: (780) 451-7666  
Fax: (780) 454-7698*

**SPECIAL PROVISIONS****3.4 SCOPE OF WORK**

The scope of work for this project includes, but is not limited to, the following:

- Mobilization and demobilization
- Traffic accommodation
- Environmental management
- Removing and Replacing guardrail
- Removing and Replacing timber wheelguard and spacer blocks
- Installing road signs on timber posts
- Removing and/or Replacing bridgerail posts, bolts, and timber blocking
- Resetting bearings
- Cleaning and Inspecting bearings
- Miscellaneous truss repairs
- Site clean-up and restoration

Unless otherwise specified, the Contractor must supply all materials necessary to complete the Work. A complete job is called for, therefore any design, labour, material, equipment, tool or incidental item not specifically mentioned, but necessary for completeness will be considered incidental to the Work, and no separate or additional payment will be made.

**3.5 GENERAL**

Site Map, Photos, Supplemental Specifications and Outline of Regulatory Requirements are located in the Plans, Drawings and Permits section of this document.

Each bidder in submitting a tender acknowledges that he has examined the site and the surrounding area and is familiar with all conditions and/or restrictions that could affect or limit his operations due to such things as environmental constraints, site access, utility locations and associated crossing agreements, haul restrictions, public traffic, and property of others.

The Contractor shall monitor its progress in performing the scope of work, and report regularly to the MDLSR in a format acceptable to the MDLSR, which shall include: Progress reports with photos and itemization of work complete, in progress and scheduled for the next period, including materials delivered to the project site.

**3.6 FAILURE TO COMPLETE ON TIME**

Damages for Delay will be applied by the MDLSR in accordance with the Alberta Transportation General Specifications Clause 1.2.40 Failure to Complete on Time.

**3.7 TRAFFIC ACCOMMODATION**

Traffic Accommodation and Temporary Signing shall be completed in accordance with Specification 7.1 of the Standard Specifications for Highway Construction. The Contractor shall submit the Traffic Accommodation Strategy to the Consultant prior to the pre-construction meeting.

The bridge is a single lane only with alternating northbound and southbound traffic. At the bridge approaches the local road widens to two lanes. Short duration closures of the bridge will be permitted with limited durations. Temporary closure of the bridge may be permitted during the Contractor's working

## SPECIAL PROVISIONS

hours only and only during non-peak traffic and with prior approval of the Consultant and the MDLSR, details of which are to be provided within the Traffic Accommodation Plan. Peak hours are considered to be from 7:00 am to 8:30 am and 3:30 pm to 6:00 pm Monday through Friday. The Contractor shall keep the Consultant and the MDLSR informed of the Construction Schedule and lane closures to allow the MDLSR to alert residents of upcoming lane closures. The contact person for the Municipality will be:

*Shari Spencer*  
*Transportation Coordinator*  
*MDLSR*  
Phone: (780) 849-4888 ext. 233  
E-mail: *Shari.Spencer@mclsr.ca*

### 3.8 BRIDGE LOAD AND HEIGHT RESTRICTIONS

The Athabasca River Bridge (BF71600) is restricted CS1 (23.5 tonnes), CS2 (41.1 tonnes), CS3 (53.3 tonnes). Alternate routes that do not cross the bridge will be required for trucks and equipment needed for the Work that do not meet the vehicle type or weight requirement.

The bridge is a through truss with roadway width of 5.5 m and height restriction of 4.4 m.

The Contractor shall submit haul routes and trucking permits for the work being performed.

### 3.9 BRIDGE CONSTRUCTION WORK PLAN

The Contractor shall prepare and submit a Detailed Work Plan to the Consultant for review a minimum of 2 weeks prior to the pre-construction meeting. The Contractor's Work Plan shall include, but is not limited to, the following items:

- Construction schedule meeting the following requirements:
  - The construction schedule shall include all major project milestone starting and completion dates.
  - The construction schedule shall be prepared in a GANTT chart and shall include all key project tasks.
  - Contractor shall report on progress weekly and immediately notify the Consultant of deviations from the project schedule with suggested proposed actions to bring the work back on schedule.
- Traffic Accommodation Strategy
- Truss Stability Plan
  - The truss stability plan shall detail the temporary works required to stabilize the truss during member replacement and bearing resetting.
- Site laydown area(s) plan

Work shall not commence until the Contractor's Detailed Work Plan has been reviewed and accepted by the Consultant.

The preparation, submission, and implementation of the Detailed Work Plan will be considered incidental to the Work and no separate or additional payment will be made.

The requirements of a detailed work plan do not replace the requirements for detailed plans or submittals required throughout the Standard Specifications for Bridge Construction.

Municipal District of  
Lesser Slave River

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TND20213190-1  
BF 71600

## SPECIAL PROVISIONS

### 3.10 WORK IN THE VICINITY OF UTILITIES

#### 3.10.1 General

The Contractor's attention is drawn to Section 1.2.15, Safeguarding Utility and Railway Installations, of the General Specifications.

Additional specific requirements for work in the vicinity of utilities and coordination with the owners and/or operators are listed under the particular utility.

The known utility companies in proximity to BF71600 are:

- Communication lines in the east ROW
- Overhead Powerlines in the west ROW

#### 3.10.2 Telephone Facilities

##### 3.10.2.1 TELUS

All work will be arranged and coordinated at field level through:

Telus Communications Inc.  
Ledcor Technical Services RDMV  
Main Contact: Gordon Little                      Cellular: (587) 372-7158  
Road Move Coordinator  
E-mail: Gordon.Little@ledcor.com

TELUS shall be notified of the Work by the Contractor immediately upon award of the contract.

##### 3.10.2.2 Bell

All work will be arranged and coordinated at field level through:

Bell Canada    Phone: 1(888) 538-4187

Bell shall be notified of the Work by the Contractor immediately upon award of the contract.

#### 3.10.3 Power Lines

All work will be arranged and coordinated at field level through:

ATCO    Phone: (780) 849-7649  
Main Contact: Ryan Savard                      Cellular: (780) 516-2284

ATCO shall be notified of the Work by the Contractor immediately upon award of the contract.

The Contractor shall notify ATCO's field representative 72 hours prior to carrying out any construction activities under or within 8.0 m of the powerlines to ensure that no safety hazards exist during construction and will comply with any additional terms or conditions requested by the ATCO's field representative. No work is permitted within 8.0 m of any power poles or guy wires. The Contractor shall delineate these areas within the project extents to ensure compliance.

Classification: Public

**SPECIAL PROVISIONS****3.11 PROTECTION OF STRUCTURE, ROADWAY, AND SIDESLOPES**

The Contractor shall prevent any damage to the existing structure, roadway, sideslopes, access roads, and ditches. Any damage or disturbance to the existing structure, roadway, sideslopes, access roads, and ditches shall be reinstated to match the original condition and shall be completed at the Contractor's own expense. This also includes temporary modifications to the roadway, sideslopes, ditches, access roads, etc. required to complete the work. For areas where the vegetation is disturbed the Contractor shall provide temporary and permanent erosion control measures to remain in place until the vegetation has regrown at the Contractor's own expense, and as described in Section 3.20 Site Restoration.

**3.11.1 Measurement and Payment**

Protection and reinstatement of the existing structure, roadway, sideslopes, access roads, and ditches, including supply and installation of temporary and permanent erosion control will be considered incidental to the work and no separate or additional payment will be made

**3.12 ENVIRONMENTAL MANAGEMENT**

All work shall comply with the requirements of General Specifications Clause 1.2.16 Environmental Management and the Special Provisions.

**3.12.1 Compliance with Regulations**

The Contractor shall familiarize themselves with all applicable federal, provincial, and municipal legislation and regulations concerning environmental protection and shall conduct all activities in accordance with such legislation and regulations. Applicable regulations include (but is not limited to):

- Canadian Navigable Waters Act
- Fisheries Act
- Migratory Birds Convention Act, 1994
- Species at Risk Act
- Water Act
  - Alberta Wetland Policy
  - Code of Practice for Watercourse Crossings
- Fisheries (Alberta) Act
- Public Lands Act
- Wildlife Act
- Weed Control Act
- Historical Resources Act

The Contractor shall ascertain requirements and regulations of the authorities listed above and comply with the conditions of all environmental approvals, permits, licenses, and authorizations issued for this project. In the event of conflicting statements between the various Approvals, Acts, Authorizations, Permits, and Codes of Practice, the more stringent shall apply.

**3.12.2 Permits and Authorizations**

There are no environmental permits or authorizations anticipated for truss repairs located on the existing bridge, above the high water mark of the Athabasca river. The Contractor will be responsible for ensuring compliance with applicable legislation including but not limited to the following:

## SPECIAL PROVISIONS

- *Water Act* – bridge maintenance does not require notification under the *Water Act* Code of Practice for Watercourse Crossings assuming no disturbance to the bed and shore of the waterbody. All work must remain on the existing bridge structure.
- *Fisheries Act* – As per Section 36 of the Fisheries Act, release of deleterious substances is prohibited. All work occurring on the bridge deck must be contained and must not be allowed to enter the waterbody. The project must follow the Measures to Protect Fish and Fish Habitat including the development of a spill response plan.
- *Canadian Navigable Waters Act* – work must not interfere with the navigable channel of the Athabasca River.

All costs associated with regulatory compliance for this project will be considered incidental to the Work and no separate or additional payment will be made.

If a laydown area is required on Crown or private lands, it will be the responsibility of the contractor to obtain the lands permissions associated with land use (e.g., Temporary Field Authorization or landowner permissions).

### 3.12.3 ECO Plan

An Environmental Construction Operations Plan (ECO Plan) is required in accordance with the General Specifications. The Contractor shall retain a copy of the most recent version of the ECO Plan on site for the duration of work. The ECO Plan must be submitted for review and acceptance at least 2 weeks prior to the start of construction. A deficient ECO Plan that requires additional revisions and reviews will not be grounds for the Contractor to request an extension to the Substantial Completion date or the Construction Completion date.; it is the Contractor's responsibility to produce an adequate first draft within the construction timelines.

The Contractor's Environmental Construction Operations Plan (ECO Plan) shall include the requirements of the site specific construction access and confirm that the installation of the construction access meets the environmental regulator requirements.

## 3.13 ENVIRONMENTAL CONTROL

### 3.13.1 Campsites

Campsites will not be permitted under this Contract.

### 3.13.2 Control of Equipment

The Contractor shall carefully control all equipment and work operations so that his operations do not extend beyond the designated working limits unless otherwise specifically authorized by the Consultant.

### 3.13.3 Burning

No burning will be permitted under this Contract. The Contractor is advised that any material to be discarded shall be disposed of at his own storage or disposal site and to the satisfaction of the Consultant.

### 3.13.4 Historical Resources

Pursuant to Section 31 of the Historical Resources Act, the Contractor shall notify the Consultant immediately in the event that any paleontological or historical resources are discovered during the

**SPECIAL PROVISIONS**

course of construction. Pursuant to information from the appropriate governing body, it may be necessary for the MDLSR to issue further instructions regarding the documentation of these resources.

**3.14 ENVIRONMENTAL CONTAINMENT**

The existing coating on the bridge contains lead. The Contractor shall implement containment measures for all work that may damage or release the lead paint into the environment, including removal of lead-containing dust and debris from surfaces.

**3.14.1 Environmental Regulations**

The Contractor shall ensure that existing paint being removed, and any abrasive material used to accomplish the removal, is contained and properly and safely disposed of in accordance with the applicable laws and regulations. The Contractor shall comply with all Federal, Provincial, and Municipal, air, soil and water contamination control regulations, when cleaning and repainting the structural steel and when disposing of any waste generated. These specifications set forth minimum requirements necessary to protect the environment. The Contractor shall perform additional work to modify containment or disposal procedures to ensure compliance with all applicable laws and regulations.

**3.14.2 Fish Habitat**

When working on structures over water inhabited by fish the Contractor shall conform to the requirements of the Alberta Transportation Fish Habitat Manual.

**3.14.3 Protection of Property**

During cleaning and painting procedures, the Contractor shall take necessary precautions to fully protect the environment, the workers, traffic, parked vehicles, adjacent property, and other portions of the structures from damage caused by cleaning debris, blast cleaning materials, dirt, dust, equipment oils, solvents, acids, burning matter and paint drifts, drops, or spray and spatter.

**3.14.4 Quality Assurance**

An Environmental Auditor may be retained by the Consultant to assure compliance with the requirements of the ECO Plan and to monitor the performance of the containment system in particular and that of the Contractor in general.

**3.14.5 Permits, Licences and Approvals**

The Contractor shall obtain the necessary permits, licenses and approvals, and conform to all requirements of Municipal bylaws, Provincial and Federal Environmental Protection laws, for all work carried out. The Contractor shall be familiar with and comply with all regulations, such as, but not limited to, Environmental permits, the Worker's Compensation Act, the Occupational Health and Safety Act, Regulation and Code which control the exposure of workers to chemical hazards.

**3.14.6 Work Proposal**

The Contractor shall submit his work proposal to the Consultant for review and acceptance a minimum of two weeks prior to the pre-construction meeting. The work proposal shall include, but not be limited to:

- Schedule;
- Sequence of operations;
- Traffic accommodation strategy;

## SPECIAL PROVISIONS

- Site lay down plan including placement of equipment;
- Surface cleaning strategy;
- Storage, handling and disposal of new and contaminated blasting material;
- Methods of weighing blasting material on and off the project;
- Method of separating hazardous and nonhazardous blasting spoil;
- Sample documentation for tracking the disposal of hazardous waste; and
- The destination of hazardous waste.

The Contractor shall submit drawings detailing containment structures, scaffolding, platforms, swing stages, and attachments for the Consultant's review and acceptance. All containment structures, scaffolding, platforms, swing stages and material collection equipment shall be designed and operated in accordance with the authority having jurisdiction. The drawings detailing containment structures, scaffolding, platforms, swing stages, and attachments will be considered Professional Work Products and shall be authenticated by a Professional Engineer licensed to practice in the Province of Alberta and validated by a Responsible Member, in accordance with APEGA requirements.

### **3.14.7 Work Site Health and Safety**

The Contractor is fully responsible for the protection of his employees and any sub-contractor's personnel, from exposure to lead. The Contractor shall develop and implement a Lead Health and Safety Program (LHASP) that meets all the requirements of the Occupational Health and Safety Act and Regulations and bulletin MSB-06, and all other Municipal, Provincial and Federal Regulations that may apply when working with hazardous materials.

The Contractor shall provide shower and change facilities for the work force in accordance with governing regulations and ordinances. The facilities shall be freely available for use by all personnel associated with the Contract.

Respirators shall be furnished by the Contractor and used when such equipment is necessary to protect the health of employees. Respirators shall be donned before entering the work area and shall not be removed until the worker has left the work area or has entered a decontamination area. Selection of the respirator type shall be based on the ability of the respirator to adequately filter air which is at the maximum air-lead level monitored in the locations where the worker may be exposed.

Extra protective clothing and clean respirators shall be available for use by visitors to the work site.

The Contractor shall supply employees, who are potentially exposed to lead, with clean, dry, protective work clothing and equipment, and with appropriate changing facilities. Appropriate protective work clothing can include coveralls or similar full body work clothing, gloves, hats, shoes or disposable shoe coverlets, face shields or vented goggles and, if applicable, blasting helmets.

The Contractor shall designate a Health and Safety officer, to act as the primary on site monitor of the program and to ensure that the LHASP is implemented on a daily basis and that all work on the site is in compliance with the LHASP.

### **3.14.8 Temporary Attachments**

Temporary Attachments to reduce the possibility of damaging the existing bridge components and painted surfaces, any clamps or other devices attached to the structure shall be padded or designed such that they do not mark or damage the surface to which they are attached. No welding or tack welding to the structure will be permitted. The removal and replacement of any bolts from the

**SPECIAL PROVISIONS****3.14.9 Containment System**

The containment system's purpose is to prevent the debris generated during truss repairs (specifically from lead paint) from entering into the environment and to facilitate the controlled collection of debris for disposal.

The containment system and its operation shall meet or exceed a Class 1 system as defined by SSPC-Guide 6. The containment system is required for all cleaning, surface preparation, and coating operations, as well as rivet and weld removal processes. The containment system includes but is not limited to, such articles as cover panels, screens, tarps, scaffolds, supports, shrouds and ground sheets used to enclose the entire work area, and equipment to clean, transport, collect, and store blast media.

The materials used for screens shall be of a commercial brand designed specifically for the purpose of containing and facilitating collection of blasting and painting debris. If woven screens are used, the material shall contain no more than 15% voids with a mesh opening not exceeding 20 mils (500 microns). If monitoring detects leakage of dust through the woven screens, exceeding the allowable, then the screens shall be replaced with ones of a tighter weave which will meet the recovery requirements. All materials used for screens shall be adequately reinforced to prevent tearing or displacement when subjected to construction, wind or other environmental loads and their related conditions. The Contractor shall supply auxiliary lighting to improve visibility where necessary within enclosures.

**3.14.10 Measurement and Payment**

Environmental containment will be considered incidental to the work and no separate or additional payment will be made.

**3.15 STRUCTURAL TIMBER****3.15.1 General**

This specification is for the supply and treatment of dimensional structural lumber. All dimensions are metric.

Structural lumber grading shall be in accordance with National Lumber Grading Authority (NLGA) – 2014 standard Grading Rules for Canadian Lumber (NLGA GR 2017) and CSA O141.

Submit MSDS sheets or official manufacturer literature stating no urea-formaldehyde was used in the manufacturing of composite wood.

All wood must comply with the species and grade specified.

The Consultant shall mark out the location of missing and damaged timber members to be replaced.

**3.15.2 Materials**

All material shall be full sawn unless otherwise noted in the Contract.

All timber and wood to be pressure treated must be done in accordance with CSA 080.2M. All wood must comply with the species and grade specified. The preservation and treatment of wood products shall conform to the requirements of CSA O80- 15. The preservation and treatment manufacturer shall

## SPECIAL PROVISIONS

maintain a quality control program meeting the requirements of American Wood Preservers Association (APWA) M3. The testing and inspection of treated products shall be in accordance with APWA M2.

### **3.15.2.1 Wheel Guard & Spacer Blocks**

The material shall be Coast Douglas Fir or Pacific Coast Hemlock and meet the requirements of NLGA paragraph 130 b) "No. 1" - Structural Beams and Stringers. For each size specified, a maximum of 15% of the total board measure required may meet the requirements of NLGA paragraph 130 c) "No. 2" - Structural Beams and Stringers.

### **3.15.2.2 Bridgerail Blocking**

The material shall be Coast Douglas Fir or Pacific Coast Hemlock and meet the requirements of NLGA paragraph 130 b) "No. 1" - Structural Beams and Stringers. For each size specified, a maximum of 15% of the total board measure required may meet the requirements of NLGA paragraph 130 c) "No. 2" - Structural Beams and Stringers.

### **3.15.3 Air Seasoning**

Air seasoning shall be in accordance with CSA O80.M1-97 Clause 1.7. Moisture content shall not be more than 19% prior to treatment.

### **3.15.4 Kiln Drying**

The material may be kiln dried in lieu of air seasoning in accordance with CSA O80.M1-97 Clause 1.10. The moisture content shall not exceed 19% prior to treatment. The supplier shall ensure that the material is stacked to allow maximum ventilation between lumber and reduce any warping or checking.

### **3.15.5 Incising**

The material shall be incised on all four sides and all around for round piles prior to treatment by a method that will provide at least the minimum penetration specified without any damage and with the least loss of strength.

### **3.15.6 Chromate Copper Arsenate (CCA) Treatment**

Material shall be seasoned in accordance with Subsection Air Seasoning, and Subsection Kiln Drying, and pressure treated using a waterborne preservative Chromate Copper Arsenate (CCA).

The retention and penetration shall be 6.4 kg/m<sup>3</sup> (0.4 lb/ft<sup>3</sup>) and 10 mm (0.4"), respectively by assay.

### **3.15.7 Handling, Storage, and Care of Wood**

Wood shall be kept free of dirt and shall be stored in a location which will not create an excessive increase in temperature (greenhouse effect) resulting in rapid drying of the material. Wood shall be stored in a manner, which will prevent ponding or trapping of excess moisture between surfaces where it cannot dry readily.

Repair of cuts, abrasions and holes in material treated with water-borne preservative shall conform to CSA O80 and AWPA GR.

**SPECIAL PROVISIONS****3.15.8 Inspection**

The supplier shall provide for inspection of the material by an independent inspector who is qualified and has a minimum of 10 years of experience for this type of inspection. All material shall be inspected prior to and after the treatment. All material shall be stamped by the inspector identifying the inspection date and that the material meets or exceeds the required specifications. The stamp shall be placed at the end of each member in a location that is clearly visible even when the material is in a large stockpile. A written report from the inspector along with his experience and qualifications indicating the material meets the specifications with a "Certificate of Compliance" shall be forwarded to the Consultant.

**3.15.9 Acceptance**

All materials shall be subject to inspection, review and acceptance of the Consultant prior to usage.

Where S1S1E or S4S Size is specified the material shall be not more than 6 mm (¼") scant per side.

When for example 15% "No. 1" or 15% "No. 2" grade is allowed, this shall mean 85% must be the specified grade and not more than 5% of the 15% is below "No. 1" or "No. 2" grade or there will be grounds for re-inspection.

**3.15.10 Installation**

All timber work shall be in accordance with CSA-O86 except where specified otherwise. Connections shall be in accordance with the construction drawings.

The Contractor shall remove tool marks, bruises, and scratches from the timber.

**3.15.11 Payment Timber Wheelguard & Spacer Blocks - Replace**

Measurement for payment for the wheelguard and spacer blocks will be by the metre of wheelguard installed, measured to the nearest 0.01 m. Payment will be made at the per m bid price for "Timber Wheelguard & Spacer Blocks - Replace" for the size and grades specified and will be full compensation for all labour, materials, connections, equipment, tools, testing, inspection, and incidentals necessary to remove and dispose of the damaged wheelguard & spacer blocks and supply and install the new wheelguard & spacer blocks.

**3.16 SIGNAGE**

Roadway signage shall be completed in accordance with Specifications 5.18 & 7.7 of the Standard Specifications for Highway Construction.

**3.17 MISCELLANEOUS BRIDGERAIL REPAIRS****3.17.1 General**

Bridgerail connections and posts shall be completed in accordance with Section 12 of the Standard Specifications for Bridge Construction.

Timber blocking shall be completed in accordance with Section 3.15.

The Consultant shall mark out the location of missing bolts and timber blocking to be replaced.

**SPECIAL PROVISIONS****3.17.2 Coating**

Coating of steel the new bridgerail post shall be in accordance with Section 22 of the Standard Specifications for Bridge Construction. Coating shall be an Alberta Transportation approved Bridge Coating System (Paint). The coating system shall be a shop applied SS1 or SS4 system application for a B1 structure.

The Topcoat colour and sheen shall closely match the existing colour and sheen on the structure. The final colour and sheen must be approved by Consultant prior to application.

**3.17.3 Measurement & Payment****3.17.3.1 Payment Bridgerail – Replace Missing Bolts**

Measurement for payment for the replacement of missing bolts will be per bolt installed. Payment will be made at the per bolt bid price for “Bridgerail - Replace Missing Bolts” and will be full compensation for all labour, materials, coating systems, coating applications, equipment, tools, testing, inspection, and incidentals necessary to replace the missing bolts.

**3.17.3.2 Payment Bridgerail – Replace Timber Blocking**

Measurement for payment for the replacement of timber blocking will be per blocking installed. Payment will be made at the per block bid price for “Bridgerail - Replace Timber Blocking” and will be full compensation for all labour, materials, connections, equipment, tools, testing, inspection, and incidentals necessary to replace the missing timber blocking.

**3.17.3.3 Payment Bridgerail – Replace Cracked Post**

Measurement for payment for the replacement of the cracked post will be per post installed. Payment will be made at the per post bid price for “Bridgerail - Replace Cracked Post” and will be full compensation for the supply and fabrication of structural steel; for inspection; testing; storage; loading; transporting; hauling to the project site; unloading; cleaning and/or repair if required; storage at the project site; erection; assembly; installation; and all operations necessary to clean and prepare the surfaces for the application of coatings; the treatment of pack rust; stripe painting; the supply and application of coating systems; including all labour, materials, connections, equipment, tools, testing, inspection, and incidentals necessary to remove, dispose, and replace the cracked post.

**3.18 BEARINGS**

Cleaning, inspecting, and resetting the bearings shall be in accordance with Section 8 of the Standard Specifications for Bridge Construction. Setting of the expansion bearings shall be as directed by the Consultant on site. Additional holes may need drilled in the bearings to install additional bolts.

**3.18.1 Bearing Resetting Procedure**

The Contractor shall submit a bearing resetting procedure to the Consultant for review and acceptance 2 weeks prior to the pre-construction meeting. The procedure shall include drawings and documents necessary to describe the following:

- Details of bearing protection;
- Resetting process;
- Temporary support and stability measures;
- Bearing elevation, location, grade and orientation verification;

## SPECIAL PROVISIONS

- Schedule of anchor rod grouting;
- Material data sheets for all new material; and
- Enclosure and system of heating for grouting in cold weather (as required).

### **3.18.2 Bearing Cleaning & Inspection**

The bearings at Pier 3 & Pier 4 shall be cleaned to the satisfaction of the Consultant and in accordance with the following requirements:

- Cleaning shall be completed by high pressure washing and/or steam;
  - The washing system used for cleaning shall maintain wash water at a minimum temperature of 90°C, have a minimum pressure of 3000 PSI, maximum pressure of 3500 PSI, and a minimum flow rate of 5 GPM;
  - Wash water shall be potable and of a quality acceptable to the Consultant;
  - Wash water shall be contained and managed in a manner acceptable to the Consultant and in compliance with all applicable environmental requirements;
  - Washing shall be completed from the highest elevation of the component in its washing position to the lowest elevation;

The inspection shall include a detailed photo sheet for each bearing submitted to the Consultant for review. The photos shall provide sufficient detail for the Consultant to confirm the condition of the bearings and the connections to finalize a repair strategy for the existing condition.

### **3.18.3 Measurement and Payment**

#### **3.18.3.1 Reset Bearings – Pier 6**

Payment for resetting the bearings at Pier 6 will be made at the lump sum price bid for “Reset Bearings – Pier 6” for resetting the bearing including: inspection; testing; cleaning; repairs; assembly; installation; including all labour, equipment, tools and incidentals necessary to complete the Work in accordance with the Contract and to the satisfaction of the Consultant.

All costs associated with temporary supports, superstructure stabilization, and cleaning of the bearing will be considered incidental to the Work, and no separate or additional payment will be made. All costs associated with grouting in cold weather, when required, will be considered incidental to the Work, and no separate or additional payment will be made.

#### **3.18.3.2 Reset Bearings – Pier 3 & Pier 4 (PROVISIONAL)**

Payment for resetting the bearings at Pier 3 & Pier 4 will be made at the per bearing unit price bid for “Reset Bearings – Pier 3 & Pier 4” for resetting the bearing including: inspection; testing; cleaning; repairs; assembly; installation; including all labour, equipment, tools and incidentals necessary to complete the Work in accordance with the Contract and to the satisfaction of the Consultant.

All costs associated with temporary supports and superstructure stabilization will be considered incidental to the Work, and no separate or additional payment will be made. All costs associated with grouting in cold weather, when required, will be considered incidental to the Work, and no separate or additional payment will be made.

**SPECIAL PROVISIONS****3.18.3.3 Inspect Bearings – Pier 3 & Pier 4 (PROVISIONAL)**

Payment for cleaning and inspection the bearings at Pier 3 & Pier 4 will be made at the lump sum price bid for “Inspect Bearings - Pier 3 & Pier 4” for cleaning and inspecting the bearing including all labour, equipment, tools and incidentals necessary to complete the Work in accordance with the Contract and to the satisfaction of the Consultant.

All costs associated with cleaning, testing, and removing ice from the bearings will be considered incidental to the Work and no separate or additional payment will be made.

**3.19 MISCELLANEOUS TRUSS REPAIRS****3.19.1 General**

Structural steel shall be in accordance with Section 6 & Section 13 of the Standard Specifications for Bridge Construction.

Welding shall be in accordance with Section 6 & Section 13 of the Standard Specifications for Bridge Construction.

The Contractor is responsible for maintaining stability of the truss throughout repairs.

**3.19.2 Rivets**

Remove rivets by mechanical methods only. Do not use flame cutting or thermal methods. Take care to prevent damaging any structural steel that is to remain.

**3.19.3 Coating**

Coating of steel components shall be in accordance with Section 22 of the Standard Specifications for Bridge Construction. Coating shall be an Alberta Transportation approved Bridge Coating System (Paint). The coating system shall be a shop applied SS1 or SS4 system application for a B1 structure.

The topcoat colour and sheen shall closely match the existing colour and sheen on the structure. The final colour and sheen must be approved by Consultant prior to application.

In areas where the coating is damaged due to weld or rivet removal, prior to installing a new structural bolt of a similar diameter (ASTM F3125 complete with washers and nuts) the immediate area around the hole and larger than the new washer shall be cleaned to level SSPC-SP-3, and the new bolt and surrounding steel shall be coated in accordance with Section 22 of the Standard Specifications for Bridge Construction. Coating shall be an Alberta Transportation approved Bridge Coating System (Paint). The coating system shall be a field applied SF2 system application for a B1 structure.

**3.19.4 Measurement and Payment**

Payment will be made at the lump sum price bid for “Miscellaneous Truss Repairs”, and will be full compensation for the supply and fabrication of structural steel; for inspection; testing; storage; loading; transporting; hauling to the project site; unloading; cleaning and/or repair if required; storage at the project site; erection; assembly; installation; and for all welding required for the Work; and for all operations necessary to clean and prepare the surfaces for the application of coatings; the treatment of pack rust; stripe painting; the supply and application of coating systems; and will be full compensation

## SPECIAL PROVISIONS

including all labour, equipment, tools and incidentals necessary to complete the Work in accordance with the Contract and to the satisfaction of the Consultant.

### **3.20 SITE RESTORATION**

Upon completion of the Work any disturbed areas from the construction shall be restored to the composition and elevation that existed at the time prior to construction. Site restoration will be complete to the satisfaction of the Consultant.

Restoration includes, but is not limited to, grading, contouring disturbed areas to lines matching the surrounding ground, followed by placing topsoil, seeding, fertilizing and harrowing. Permanent erosion control will be required for areas where excavation occurred, and vegetation needs to be reinstated. Site restoration shall meet the requirements of Section 3.14 Environmental Management and 3.15 Environmental Controls.

#### **3.20.1 Measurement and Payment**

Site Restoration will be considered incidental to the work and no separate or additional payment will be made.

## SPECIFICATION AMENDMENTS

### 4. SPECIFICATION AMENDMENTS

#### 4.1 MODIFICATIONS TO THE GENERAL SPECIFICATIONS AND SPECIFICATION AMENDMENTS FOR HIGHWAY AND BRIDGE CONSTRUCTION, STANDARD SPECIFICATIONS FOR BRIDGE CONSTRUCTION AND STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION

The following are the changes to the Specification Definitions will apply:

- Replace the word "**Department**" with the word "**Owner**"
- Replace the word "**Minister**" with the word "**Owner**"

For the purposes of this Contract the Owner will be defined as Municipal District of Lesser Slave River and does not include the Consultant.

#### 4.2 MODIFICATIONS TO THE GENERAL SPECIFICATIONS AND SPECIFICATION AMENDMENTS FOR HIGHWAY AND BRIDGE CONSTRUCTION

**AMENDMENTS TO SPECIFICATION 1.2, GENERAL, RE: CONTRACTOR MOBILIZING TO SITE**  
**Section 1.2.8.1, PRE-CONSTRUCTION MEETING, the last paragraph is replaced with the following:**

The Contractor must provide a list of all planned subcontractors for the Project and identify which ones he believes should attend the meeting. The Consultant may review the list and may require the Contractor to ensure certain key subcontractors attend. In addition to the subcontractors, the Contractor must ensure that its project supervisor and its designated safety and traffic representatives are in attendance. In addition, the Contractor cannot mobilize to Site until after the Contract is executed and the Department has indicated it has received and is satisfied with all requested documents. The Contractor is responsible for ensuring requested documents are provided and understands that the Department will not authorize mobilization to the Site if all requested documents have not been received by the Department. The Contractor acknowledges and agrees that it cannot make a claim for any costs, delays, additional time or completion date adjustments, or damages associated with its delay or failure to submit all requested documents and not being authorized to mobilize to Site.

**AMENDMENTS TO SPECIFICATION 1.2, GENERAL, RE: 1.2.16.3 Environmental Construction Operations Plan**

- i) The following paragraph is added to the beginning of Section 1.2.16.3, Environmental Construction Operations Plan: If the Environmental Risk Assessment identifies that this Project is on the ECO Plan Exemption List, the Contractor will not be required to prepare an ECO Plan. If the Project is exempt from ECO Plan requirements, the Contractor must still comply with conditions found within the current version of the Department's ECO Plan Exemption List and all applicable legislation, regulations and Environmental Permits. The ECO Plan Exemption List can be found here: <https://www.alberta.ca/transportation-and-water-project-environmentalrequirements.aspx>
- ii) The first paragraph starting with "The Contractor must prepare and implement..." of Section 1.2.16.3, Environmental Construction Operations Plan, is replaced in its entirety with the following: If the Project is not exempt, the Contractor must prepare and implement an Environmental Construction Operations Plan (ECO Plan) for the Contractor's work related to the Project in accordance with the current version of the Department manual entitled "Environmental Construction Operations (ECO) Plan Framework", and in compliance with applicable legislation, regulation and Environmental Permits. The ECO Plan must address all environmental conditions and sensitivities including, but not limited to: erosion control measures under the Contractor's

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**SPECIFICATION AMENDMENTS**

control during the Project, statutory and regulatory requirements and appropriate mitigations measures to address risks identified in the Environmental Risk Assessment and the tender document.

- iii) The paragraph starting with “The costs of correcting an infraction of the ECO Plan ...” of Section 1.2.16.3, Environmental Construction Operations Plan, is replaced in its entirety with the following: The costs of correcting an infraction of the ECO Plan or regulatory requirement as well as any costs associated with a Work suspension are the responsibility of the Contractor; and the Contractor will not have any claim for standby costs or a completion date extension resulting from such cases.

**AMENDMENTS TO SPECIFICATION 1.2, GENERAL, RE: 1.2.16 ENVIRONMENTAL MANAGEMENT, Produced Sand and Contaminated Soils**

- i) Section 1.2.16.4.4, Produced Sand and Contaminated Soils, is replaced in its entirety with the following: Produced Sand and Contaminated Soils Produced Sand (oilfield waste sand) or any other contaminated soils as defined in Provincial Legislation are prohibited from use as a stand-alone or component material in any or all phases of construction on Alberta Transportation projects including grading, base course, paving and bridge work.

**AMENDMENTS TO SPECIFICATION 1.2, GENERAL, RE: 1.2.18 DAMAGE TO PROJECT**

- i) The reference to “Queen’s enemies” in Clause 1.2.18, DAMAGE TO PROJECT, is revised to read “King’s enemies”.

**AMENDMENTS TO SPECIFICATION 1.2, GENERAL, RE: FORCE MAJEURE**

- i) The definition of Section 1.1.13, FORCE MAJEURE EVENT, is replaced in its entirety with the following:
 

“Force Majeure Event” means any war, invasion, insurrection, armed conflict, act of foreign enemy, revolution, terrorist act, interference by military authorities, nuclear explosion, contamination by ionizing radiation, epidemic, pandemic including Covid-19, or quarantine restriction that prevents, delays or interrupts the performance of any obligation under this Contract, other than any obligation to pay any money, and provided such event does not occur by reason of:

  - a. The negligence of the party relying on the Force Majeure Event (or those for whom it is in law responsible); or
  - b. Any act or omission of the party relying on the Force Majeure Event (or those for whom it is in law responsible) that is in breach of the Contract.”
- ii) Section 1.2.39.2, Force Majeure Delay, is deleted.
- iii) The following is inserted in Section 1.2, GENERAL SPECIFICATIONS:
 

**“1.2.58 FORCE MAJEURE EVENT**

If a Force Majeure Event occurs then notwithstanding any other provision of the Contract:

  - a. To the extent that and for so long as either party is prevented by the Force Majeure Event from performing any obligation under the Contract, that party is relieved from liability due to its inability to perform or delay in performing that obligation; and
  - b. If the Force Majeure Event wholly or substantially prevents the Contractor from proceeding with the Work then the specified or adjusted interim completion date or Construction Completion date as applicable shall be adjusted for the period of the Force Majeure Event.

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SPECIFICATION AMENDMENTS

Upon either party becoming aware of the occurrence of a Force Majeure Event that prevents that party from performing any obligation under the Contract, that party shall in a timely manner give the other party notice of the Force Majeure Event, including reasonable details of the anticipated effects on performance of the Contract, and thereafter the Contractor shall, on an ongoing basis, notify the Department of its plans for remedying or mitigating the effects of the Force Majeure Event. If the Contractor anticipates that the Force Majeure Event will delay completion of the applicable Work by the specified interim completion date or Construction Completion date as applicable but is of the opinion the delay can be avoided or mitigated through extraordinary measures, the Contractor may propose to the Department that such extraordinary measures be taken by the Contractor at the Department's expense."

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**PLANS, DRAWINGS AND PERMITS****5. PLANS, DRAWINGS AND PERMITS****5.1 SEPARATE DRAWING**

The following drawing, which is included separately, forms part of the tender documents and Contract.

<b>DRAWING NO.</b>	<b>DESCRIPTION</b>
3190-02-S-101	GENERAL LAYOUT
3190-02-S-201	DETAILS – SHEET 1
3190-02-S-301	DETAILS – SHEET 2
3190-02-S-401	DETAILS – SHEET 3

Contractors are advised that drawings issued for tender are photocopy reproductions and, due to file conversion and/or reproduction variations, scaling off of these drawings must not be relied upon as accurate.

**5.2 OTHER INFORMATION DOCUMENTS**

The following reference document, which are included separately, are provided for information purposes only and do not form part of the tender documents or the Contract:

<b>DRAWING NO.</b>	<b>DESCRIPTION</b>
N/A	BF71600-1 Athabasca River Bridge on Local Road near Smith Ultrasonic Testing Inspection Report , July 6th, 2020
434-1-P-F01	FALSE WORK PROFILE
434-1-P-F02	FALSE WORK PROFILE
434-1-P-F03	FALSE WORK PROFILE
434-2-P-F01	PROFILE OF THE BRIDGE
434-2-P-F02	PROFILE OF THE BRIDGE
434-3-P	LOCATION PLAN
434-4-P	COFFER DAM – PIER 2
434-5-P	WALLING FOR SHEET STEEL PILING
434-6-P	PIER 1 AND NORTH ABUTMENT
434-7-P-F01	PIER 1 AND NORTH ABUTMENT
434-7-P-F02	PIER 1 AND NORTH ABUTMENT
434-8-P	PIER 2 AND 3
434-9-P	SOUTH TOWERS
434-10-P	NORTH TOWERS
434-11-P	SOUTH APPROACH
434-12-P	FALSE WORK DETAIL
434-13-P	FALSE WORK DETAIL
434-14-P	PILE PLAN
A150-1 TO A150-108	A150 TRUSS DRAWINGS

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PLANS, DRAWINGS AND PERMITS

A139-1 TO A139-61	A139 TRUSS DRAWINGS
27869-P	GENERAL LAYOUT – EXISTING
27870-P	REPAIR SCHEDULE
27871-P	PIER 3 – MOBILE BEARING DECEIVE REPLACEMENT DETAILS
27872-P	PIER 4 – MOBILE BEARING DECEIVE REPLACEMENT DETAILS
27873-P	PIER 1 – REPAIR WORK
27874-P	NORTH APPROACH SPAN REPLACEMENT – PLAN LAYOUT
27875-P	NORTH APPROACH SPAN REPLACEMENT – SECTIONS
27876-P	NORTH APPROACH SPAN REPLACEMENT – BEARING DEVICES
27877-P	NORTH APPROACH SPAN REPLACEMENT – STRINGERS AND TRANSFER BEAM
27878-P	NORTH APPROACH SPAN REPLACEMENT – MISCELLANEOUS DETAILS

Classification: Public

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ADDENDA

**6. ADDENDA**

Classification: Public



**Lesser Slave River**

**Request for Decision**

Title	<b>2023 Operating Budget</b>
Date	4/26/2023
Presented By:	Jenny Tu, Director of Finance
Attachments	2023 Operating Budget

Proposed Motion	<i>Move to adopt the 2023 Tax Supported Operating Budget having a Municipal Requisition of sixteen million, seven hundred and eighteen thousand and one hundred and seventy-five dollars - (\$16,718,175), as presented and attached hereto.</i>
Administration's Recommendation(s)	As proposed

**BACKGROUND**

Section 242(1) of the *Municipal Government Act* states that "Each council must adopt an operating budget for each calendar year."

Earlier this year, Council approved a 2023 interim budget equivalent to 40% (\$5.95m) of the 2022 adopted budget to allow Administration time to prepare and present a draft 2023 budget for consideration.

At the meeting held in March and April of 2023, the draft budget was presented by Administration, discussed with Council and we are now in position to seek adoption of the operating budget to allow for the tax bylaw to be adopted and assessment and taxation notices issued.

The 2023 Operating Budget as presented for adoption includes the estimated operating revenues and expenditures of the MD and is based on the priorities and service levels that have been identified by Council and Administration.

The taxation requirements are summarized in the table below. As per Council's direction, the 2023 Municipal tax rates remain unchanged, while the school and lodge requisitions are based on the 2023 actuals from the requisition bodies, and adjusted by the 2022 over/under levy.

It can be seen from the table that the Municipal Requisition for 2023 is \$16,718,175 which represents an increase of \$1,819,647 over the 2022 requisition (2022 - \$14,898,528). The increase of tax revenues is due to the assessment increase of about \$187 million which brings about \$1.78 million tax revenue with no changes on 2022 tax rates.

2023 MD Taxation Requirements			
Description	Assessment	2023 Tax Rate	2023 Tax Levy
<b>General Municipal Taxes</b>			
Residential	568,223,560	2.4544	1,394,648
Commercial/Industrial	209,347,440	12.2719	2,569,091
Linear	489,541,580	12.2719	6,007,605
Farmland	7,381,410	8.8230	65,126
Machinery & Equipment	544,471,870	12.2719	6,681,704
	1,818,965,860		16,718,175
<b>School Requisition Levy</b>			
Alberta School Foundation Fund (ASFF)			
Residential/Farmland	554,046,760	2.2847	1,265,825
Non-Residential/Linear	695,840,560	3.5135	2,444,836
	1,249,887,320		3,710,660
Living Waters Catholic Regional Division#42			
Residential/Farmland	20,452,520	2.2847	46,728
Non-Residential/Linear	1,744,640	3.5135	6,130
	22,197,160		52,858
			3,763,518
<b>Senior Citizens Foundations</b>	1,816,856,150	0.3269	593,915
<b>Designated Industrial Properties</b>			
	1,170,447,350	0.0746	87,315
<b>Allowance for School Requisition Collection</b>			19,208.00
<b>Total Taxation Requirements</b>			21,182,131

**ALTERNATIVE OPTIONS**

Council could opt not to adopt the budget as presented and direct Administration to adjust.

**BENEFIT/RISKS**

The proposed 2023 budget will ensure fiscal accountability and provides Administration with the legal authority to carry out the day-to-day transactions necessary to operate and conduct MD business efficiently and effectively.

**STRATEGIC ALIGNMENT**

Financial responsibility, good governance

**FINANCIAL IMPLICATION**

Funding of the 2023 Operating Budget is by way of property tax, operational grant funding and various fees for goods and services provided.

**OTHER CONSIDERATIONS**

N/A

**COMMUNICATION STRATEGY**

Once adopted, the 2023 Operational Budget will be posted on our website for general public access and distributed internally to all stakeholders.

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Prepared By: Jenny Tu, Director of Finance

Approved By: Barry Kolenosky  
Chief Administrative Officer

Department Summaries, Comparisons and Proposed 2023 Operational Budget - April 12, 2023

Department		2021 Actual	2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
<b>Administration</b>							
	Administration (Revenue)	(19,656,551)	(20,670,090)	(20,571,774)	(20,955,906)	(74,502)	1.38%
	General Administration	1,846,932	2,137,368	2,300,762	2,219,487	259,577	3.84%
	Council	293,364	335,100	389,483	493,191	81,125	47.18%
	Elections	13,065	3,650				-100.00%
	Communications	118,356	139,500	162,945	157,540	18,850	12.93%
	Human Resources	110,673	267,966	145,210	258,555	42,017	-3.51%
	Safety	94,696	129,585	128,766	145,714	30,757	12.45%
<b>Protective Services</b>							
	Bylaw/Protective Services	82,555	165,776	166,767	295,690	54,003	78.37%
	Fire Protection	1,068,390	890,256	920,713	932,858	14,953	4.79%
	Police Protection	100,825	151,336	151,336	154,363		2.00%
<b>Planning &amp; Development</b>							
	Municipal Planning	2,752	59,550	61,783	38,265	22,213	-35.74%
	SDAB	1,550	5,650	2,352	6,118	650	8.28%
	Development Authority	209,426	161,849	139,115	313,694	33,375	93.82%
	<b>Department Total</b>	<b>213,728</b>	<b>227,049</b>	<b>203,250</b>	<b>358,077</b>		<b>57.71%</b>
<b>Community Services</b>							
	FCSS	(2,797)	19,415	6,536	19,501	32,869	0.44%
	Community Assistance Board	26,633	40,000	32,379	40,000	14,254	0.00%
	Regional Development - VIC	28,595	24,836	11,756	55,282	5,559	122.59%
	Library	162,203	167,962	170,988	193,002	10,493	14.91%
	Canyon Creek Campground	20,180	16,645	748	(28,798)	1,395	-273.01%
	Recreation	248,605	215,966	181,711	276,083	14,276	27.84%
	Smith & Canyon Creek Arena	27,320	45,830	53,531	46,134	7,615	0.66%
	Trail Development	12,210	45,100	-	15,000		-66.74%
	Boat Launches	191	-	748	15,000	15,000	100.00%
<b>Field Services/Transportation</b>							
	Roads	902,521	(158,080)	(315,617)	(105,250)	29,537	-33.42%
	Wages	2,068,320	2,160,361	2,091,644	2,086,258	436,718	-3.43%
	Railroad Crossing	97,948	17,700	2,850	20,000	3,855	12.99%
	Signs	41,371	18,000	13,730	18,360	1,165	2.00%
	Culvert Repairs	46,191	263,301	133,396	190,060		-27.82%
	Brushing	79,717	200,000	139,830	204,000		2.00%
	Gravel	625,822	783,500	653,952	1,124,713	62,466	43.55%
	Inventory		-	50	242,548	25,848	
	Snowplowing	62,082	74,000	47,801	78,000	18,955	5.41%
	Streets	48,222	65,100	54,575	66,402	9,063	2.00%
	Construction	85,000	175,000	8,903	82,000	4,050	-53.14%
	Line Painting	16,835	17,300	17,300	17,700		2.31%
	Crack Sealing	44,542	46,000	45,056	60,000		30.43%
	Dust Control	126,172	146,000	129,910	180,961		23.95%

	<b>Bridge</b>	36,326	15,000	1,186	60,000	10,000	300.00%
	<b>Payment to Other Local Governments</b>	112,500	112,500	112,500	114,750	114,750	2.00%
	<b>Roads Department Total</b>	<b>4,393,569</b>	<b>3,935,682</b>	<b>3,137,066</b>	<b>4,440,502</b>		12.83%
	<b>Engineering Services</b>				411,397	22,400	
	<b>Fleet</b>	1,051,434	1,477,578	1,466,373	1,293,575	24,198	-12.45%
	<b>Buildings</b>	448,027	517,647	508,544	701,334	51,869	35.48%
	<b>Landscape</b>	171,466	205,420	104,290	249,217	28,728	21.32%
	<b>Parks &amp; Open Spaces</b>	-	-	-	7,700		
	<b>Rural Road Allowance</b>				11,850		
	<b>Department Total</b>	<b>171,466</b>	<b>205,420</b>	<b>92,027</b>	<b>268,767</b>		30.84%
	<b>ASB</b>	148,966	97,035	73,675	98,183	53,163	1.18%
	<b>Rural Services - Extension</b>	1,510	11,007	23,869	25,611	500	132.68%
	<b>Livestock</b>	9,900	18,000	26,600	18,360		2.00%
	<b>Plant Ind-Weed Control</b>	97,099	116,215	97,001	117,894		1.44%
	<b>Department Total</b>	<b>257,475</b>	<b>242,257</b>	<b>221,145</b>	<b>260,048</b>		7.34%
<b>Utilities &amp; Operational Services</b>							
	<b>Water</b>	735,018	576,429	789,221	796,544	160,575	38.19%
	<b>Sewer</b>	872,507	809,720	805,763	936,779	157,213	15.69%
	<b>Solid Waste Management</b>	405,985	427,302	397,256	427,163	39,901	-0.03%
	<b>Disaster Services</b>	216,742	204,000	216,845	276,500	1,984	35.54%
	<b>Information Technology</b>	358,485	445,956	403,931	498,585	115,680	11.80%
<b>Other</b>							
	<b>Transfer Payments</b>	435,531	412,430	396,141	428,927		4.00%
	<b>Requisitions - Seniors Foundation</b>	549,830	547,250	568,280	573,451	223,253	4.79%
	<b>Requisitions - School Foundation</b>	3,864,374	3,951,091	3,953,834	4,041,886	990,791	2.30%
	<b>Requisitions - AMA</b>	78,006	79,628	78,306	79,873	79,873	0.31%
	<b>Contingencies</b>	11,198	100	-	100		0.00%
	<b>NET</b>	<b>-\$1,341,180</b>	<b>-\$2,162,965</b>	<b>-\$2,973,315</b>	<b>\$126,204</b>		<b>-105.83%</b>

**APRIL 6, 2023 UPDATES**

<b>Volunteer Fire Department</b>	17,000	Tax Break & Wage Increase from Reserves
<b>Staff Improvement Plan</b>	100,000	Salary Grid Modification & Market Adjustment from Reserves
<b>Cost of Living Adjustment</b>	155,000	From Reserves
<b>Benefits</b>	36,000	From Reserves
<b>Contracted Services (Roads)</b>	40,000	From Taxation
<b>Project Management Services</b>	40,000	Southshore Non Compliant & Drainage from Reserves

**Summary**

<b>Expenses (Includes Contributions to Reserves)</b>	<b>27,212,941</b>	<b>28,802,658</b>	<b>28,154,289</b>	3.46%
<b>Gravel Crushing</b>	<b>326,000</b>	<b>313,600</b>	<b>1,750,000</b>	436.81%
<b>Operational Revenue</b>	<b>26,155,947</b>	<b>24,235,133</b>	<b>26,775,787</b>	2.37%
<b>Reserve Transfers (Includes April 6th updates)</b>	<b>2,078,805</b>	<b>788,840</b>	<b>3,318,860</b>	59.65%
<b>Operational Grants</b>	<b>639,509</b>	<b>704,893</b>	<b>1,202,509</b>	88.04%
<b>Taxation</b>	<b>19,498,612</b>	<b>19,498,612</b>	<b>19,930,036</b>	2.21%

**CONTRIBUTIONS TO RESERVES/AMORTIZATION**

<b>Reserve Contribution</b>	2,130,883	Fleet
<b>Reserve Contribution</b>	831,215	Facilities

Department Summaries, Comparisons and Proposed 2023 Operational Budget - April 12, 2023

Department		2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
<b>Administration</b>						
	Administration	200	21,820	200	-	0.00%
	General Administration	2,360,099	2,514,616	2,692,098	281,928	14.07%
	Council	344,100	402,579	503,691	82,447	46.38%
	Elections	3,650				-100.00%
	Communications	139,500	162,945	157,540	18,850	12.93%
	Human Resources	267,966	157,035	258,555	43,217	-3.51%
	Safety	129,585	128,766	145,714	30,757	12.45%
<b>Protective Services</b>						
	Bylaw/Protective Services	252,793	193,339	305,690	58,431	20.93%
	Fire Protection	1,125,456	1,191,498	975,108	14,953	-13.36%
	Police Protection	151,336	151,336	154,363		2.00%
<b>Planning &amp; Development</b>						
	Municipal Planning	74,550	76,207	53,265	26,638	-28.55%
	SDAB	5,650	2,352	6,118	650	8.28%
	Development Authority	196,849	139,115	313,694	33,375	59.36%
<b>Community Services</b>						
	FCSS	101,515	111,967	101,601	53,396	0.08%
	Community Assistance Board	40,000	32,379	40,000	14,254	0.00%
	Regional Development - VIC	57,776	73,891	84,792	5,559	46.76%
	Library	167,962	170,988	193,002	10,493	14.91%
	Canyon Creek Campground	163,645	90,843	23,442	1,395	-85.68%
	Recreation	235,966	201,522	815,523	25,683	245.61%
	Smith & Canyon Creek Arena	45,830	53,531	51,634	7,615	12.66%
	Trail Development	45,100	-	15,000		-66.74%
	Boat Launches	20,000	748	15,000	15,000	100.00%
<b>Field Services/Transportation</b>						
	Roads	594,873	241,920	301,050	40,757	-49.39%
	Wages	2,160,361	2,091,644	2,086,258	436,718	-3.43%
	Railroad Crossing	17,700	2,850	20,000	3,855	12.99%
	Signs	18,000	13,730	18,360	1,165	2.00%
	Culvert Repairs	338,301	133,396	266,560		-21.21%
	Brushing	200,000	139,830	204,000		2.00%
	Gravel Program	783,500	653,952	1,124,713		43.55%
	Inventory	326,000	313,600	1,992,548	88,314	511.21%
	Snowplowing	74,000	47,801	78,000	18,955	5.41%
	Streets	65,100	54,575	66,402	9,063	2.00%
	Construction	175,000	8,903	250,000	4,050	42.86%
	Line Painting	17,300	17,300	17,700		2.31%
	Crack Sealing	46,000	45,056	60,000		30.43%
	Dust Control	152,000	137,125	190,961		25.63%
	Bridge	265,000	136,209	60,000	10,000	-77.36%

Department		2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
	Payment to Other Local Governments	112,500	112,500	114,750	114,750	2.00%
	<b>Roads Department Total</b>	<b>5,345,635</b>	<b>4,150,391</b>	<b>6,851,302</b>		<b>28.17%</b>
	Engineering Services			411,397	22,400	
	Fleet	1,352,428	1,206,591	1,421,075	70,439	5.08%
	Buildings	517,647	509,170	751,734	51,869	45.22%
	Landscape	365,420	264,290	399,217	28,728	9.25%
	Parks & Open Spaces	-	-	7,700		
	Rural Road Allowance			11,850		
	ASB	220,943	200,412	222,091	53,163	0.52%
	Rural Services - Extension	11,007	23,869	25,611	500	132.68%
	Livestock	18,000	26,600	18,360		2.00%
	Plant Ind-Weed Control	116,215	97,001	117,894		1.44%
				3,386,929		
<b>Utilities &amp; Operational Services</b>						
	Water	1,573,591	1,725,523	1,785,723	318,874	13.48%
	Sewer	1,110,626	1,091,988	1,979,722	245,395	78.25%
	Solid Waste Management	441,302	418,125	441,163	41,119	-0.03%
	Disaster Services	682,750	513,810	276,500	1,984	-59.50%
	Information Technology	445,956	403,931	498,585	115,680	11.80%
<b>Other</b>						
	Transfer Payments	412,430	396,141	428,927		4.00%
	Requisitions - Seniors Foundation	547,250	568,280	593,915	223,253	8.53%
	Requisitions - School Foundation	3,951,091	3,953,834	3,782,726	990,791	-4.26%
	Requisitions - AMA	79,628	78,306	87,315	79,873	9.65%
	Contingencies	100	-	100		0.00%
	Amortization	4,911,975				
	<b>Total Expenses</b>	<b>\$27,212,941</b>	<b>\$28,800,038</b>	<b>\$27,018,937</b>		<b>-0.71%</b>
	Taxation	19,498,612	19,569,953	21,182,130		8.63%
	Reserve Transfers (Includes April 6th updates)	2,078,805	1,109,855	1,961,916		-5.62%
	Operational Grants	639,509	704,893	1,202,509		88.04%
	Return on Investment	603,750	758,432	616,356		2.09%
	Other Revenues	157,168	217,182	105,100		-33.13%
	User Fees & Sale of Goods	1,862,660	1,886,642	1,950,926		4.74%
	<b>Total Revenue</b>	<b>\$24,840,504</b>	<b>\$24,246,957</b>	<b>\$27,018,937</b>		<b>8.77%</b>
	<b>NET</b>	<b>-\$2,372,437</b>	<b>-\$4,553,081</b>	<b>\$0</b>		<b>-100.00%</b>

Revised April 20, 2023

**2023 Operational Budget**

Department		2022 Budget	2022 YTD	2023 Budget
Administration		3,245,100	3,387,761	3,757,798
Protective Services		1,529,585	1,536,173	1,435,161
Planning & Devolpment		277,049	217,674	373,077
Community Services		877,794	735,869	1,339,994
Field Services/Transportation		8,152,715	6,570,351	10,238,231
Utilities & Operational Services		4,254,225	4,153,377	4,981,693
Requisitions & Transfer Payments		9,902,474	4,996,561	4,892,983
	<b>Total Expenses</b>	<b>\$27,212,941</b>	<b>\$28,800,038</b>	<b>\$27,018,937</b>
	<b>Total Revenue</b>	<b>\$24,840,504</b>	<b>\$24,246,957</b>	<b>\$27,018,937</b>
	<b>NET</b>	<b>-\$2,372,437</b>	<b>-\$4,553,081</b>	<b>\$0</b>

Revised April 20, 2023



**Lesser Slave River**

**Request for Decision**

Title	<b>2023 Capital Budget</b>
Date	4/26/2023
Presented By:	Jenny Tu, Director of Finance
Attachments	2023 Capital Budget

Proposed Motion	<i>Move to adopt the 2023 capital budget in the amount of \$13,519,680 of which \$6,016,214 is for new projects and \$7,503,466 for previous carryover projects.</i>
Administration’s Recommendation(s)	As proposed

**BACKGROUND**

Section 245 of the *Municipal Government Act*, states that Council must adopt a capital budget for each calendar year. The capital budget is to include estimated expenditures for capital renewal and investment in the year as well as the means to fund the estimated expenditures.

Total capital projects planned for 2023 is \$6,016,214 for new projects, and \$7,503,466 for previous carryover projects.

1. 2023 New Projects
  - (a) 2023 proposed new capital projects is \$6,016,214, \$2,604,924 of which is funded by Strategic Transportation Infrastructure Program (STIP) grant, this amount represents 75% of the project costs of \$3,473,232 for “Smith Bridge Repairs” and “Smith Bridge Preliminary Design”.
  - (b) \$3,411,290 is proposed to be funded by reserves, of which \$868,308 (\$317,358+\$550,950), 25% of the project costs for “Smith Bridge Repairs” and “Smith Bridge Preliminary Design”.
2. The total costs for previous carryover projects are \$7,503,466. The additional funding request is \$1,112,479.

During the Committee of the Whole Council meetings held in March and April of 2023, Administration presented the 2023 capital projects for discussion and consideration.

**ALTERNATIVE OPTIONS**

Council could opt not to adopt the 2023 capital budget as presented.

**BENEFIT/RISKS**

Adopting the budget gives Administration the authority to move forward with incurring the capital expenditures that have been identified for 2023.

The risk of opting not to adopt is a delay in replacing obsolete equipment or initiating improvements that have been identified as necessary to provide municipal services in a safe, efficient, and effective manner.

Risk also includes non-compliance of Section 245 should a capital budget not be adopted prior to end of year.

## **STRATEGIC ALIGNMENT**

Governance

## **FINANCIAL IMPLICATION**

Adoption of the capital budget of \$13,519,680 will result in a \$5,376,178 draw on reserves and the remaining of \$8,143,502 from grants.

## **OTHER CONSIDERATIONS**

Section 283.1(3) of the *Municipal Government Act* requires municipalities to prepare a 5-year capital plan to be reviewed and updated annually. Administration has prepared a 10-year capital plan for Council's consideration and adoption. The 2023 capital budget was prepared based on this 10-year capital plan.

## **COMMUNICATION STRATEGY**

The full capital budget along with funding will be posted on the MD website.

Prepared By: Jenny Tu, Director of Finance

Approved By: Barry Kolenosky  
Chief Administrative Officer

MD of Lesser Slave River No. 124 - 2023 Capital Project Budget

								FUNDING	TOTAL SPENDING AS OF Dec 31, 2022	Remaining Funding - (Over)/Under	2023 YTD Spending as of April 19/23	2023 Reserves
Department	Project ID or DP	Project	Location	Project Cost	Reserves	Grants	Total Funding	Funding Types	TOTAL SPENDING	(Over)/Under		
<b>COMPLETED PROJECTS, ADDITIONAL FUNDS REQUIRED</b>												
Administration	122170	Administration Office HVAC Replacement (15K from 2021)	Slave Lake	123,500	115,000		115,000	Gen Capital	36,000	87,500	87,500	8,500
Utilities	412282	Canyon Creek Organics Control	Canyon Creek	162,550		162,000	162,000	CCBF	152,175	9,825	10,375	550
Recreation	722272	Install heater in Smith Arena	Smith	18,623	17,500		17,500	Equipment	16,835	665	1,788	1,123
<b>Total</b>				<b>304,673</b>	<b>132,500</b>	<b>162,000</b>	<b>294,500</b>		<b>205,010</b>	<b>97,990</b>	<b>99,663</b>	<b>10,173</b>
<b>2022 CARRYOVER PROJECTS</b>												
Transportation	322275	Smith Pavement Rehabilitation	Smith	36,000	36,000		36,000	Transportation	7,525	28,475		
Transportation	325404	Old Smith Highway Re-Route - Carryover - Motion 031-23	Smith	3,175,545	500,000	2,675,545	3,175,545	MSI/STIP/TR Res.	538,277	2,637,268	24,400	
Facilities	315463	LED Lighting Program DP 20-042 (Carryover - OP)	Various	13,000	13,000		13,000	Gen Cap	0	13,000		
Facilities	615348	Smith Subdivision - 2014 (Carryover)	Smith	18,050	18,050		18,050	Gen Capital	0	18,050		
Recreation	722174	Smith Arena Surface (Smith Outdoor Rink)-2021 Carryover +\$40K	Smith	313,768		80,000	80,000	MSI	31,964	48,036		233,768
Recreation	722100	Flatbush Playground - Continued	Flatbush	10,000	10,000		10,000	Gen Capital	0	10,000		
Utilities	412278	Smith Raw Water Pump Chamber and Pipe Replacement	Smith	1,345,000		1,345,000	1,345,000	MSI	39,000	1,306,000	4,500	
Utilities	412279	Canyon Creek Raw Water Pump Chamber and Valve Repl-Motion 078-23	Canyon Creek	800,000		455,000	455,000	MSI	40,000	415,000	3,000	345,000
Utilities	412101; 415443; 425423	PLC Upgrade - 2021 Carryover	Slave Lake	1,270,600	142,859	604,203	747,062	Water & WW, MSP CCBF	195,894	551,168	30,296	523,538
Utilities	412102	Canyon Creek Ultrafiltration Membrane - 2021 Carryover	Canyon Creek	186,830		186,830	186,830	MSI	77,655	109,175		
Utilities	422189	2021 SS Water & WW System Upgrade - SS Sewer Pad	Southshore	30,000		30,000	30,000	MSI		30,000		
<b>Subtotal</b>				<b>7,198,793</b>	<b>719,909</b>	<b>5,376,578</b>	<b>6,096,487</b>		<b>930,316</b>	<b>5,166,171</b>	<b>62,196</b>	<b>1,102,306</b>
<b>Total 2022 Carryover Projects</b>				<b>7,503,466</b>	<b>852,409</b>	<b>5,538,578</b>	<b>6,390,987</b>		<b>1,135,326</b>	<b>5,264,161</b>	<b>161,858</b>	<b>1,112,479</b>
<b>2023 PROPOSED NEW PROJECTS</b>												
Utilities	DP23-05	Marten Beach Truckfill Station - Design Build	Marten Beach	250,000								250,000
Utilities	DP23-04	Flatbush Raw Water	Flatbush	250,000								250,000
Administration	DP23-14	Security (Combined)	Multiple	200,000								200,000
Fire Protection	DP23-18	SCBA Replacement	Multiple	250,000								250,000
Fire Protection	DP23-19	AFRCS Radio System	Multiple	250,000								250,000
Peace Officer	DP23-16	2X Radar (Replacement)	N/A	6,982								6,982
Planning & Development	DP23-20	Southshore Estates Drainage	Widewater	365,000								365,000
Transportation	DP23-13	Marten Beach Secondary Access	Marten Beach	40,000								40,000
Transportation	DP23-26	Smith Bridge Repairs	Smith	1,269,432		952,074	952,074	STIP				317,358
Transportation	DP23-27	Smith Bridge Prelim Design	Smith	2,203,800		1,652,850	1,652,850	STIP				550,950
Transportation	DP23-12	Radios for Fleet	N/A	50,000								50,000
Fleet	DP23-24	Attachments/Implements	N/A	50,000								50,000
Fleet	DP23-25	Vehicle Replacement	N/A	585,000								585,000
Fleet	DP-23-26	Dump Trailer	N/A	26,000								26,000
Fleet	N/A	Tractor for Rural Services	Flatbush	106,000								106,000
Facilities	DP23-01	SL River Boat Launch Upgrade (\$230K, total project cost)	Slave Lake	50,000								50,000
Facilities	DP23-02	Combined Smith Firehall, Library, Office - Study	Smith	30,000								30,000
Facilities	DP23-28	Flatbush Parking Lot	Flatbush	34,000								34,000
<b>Total New Projects</b>				<b>6,016,214</b>		<b>2,604,924</b>	<b>2,604,924</b>					<b>3,411,290</b>
<b>Carryover Reserve - Previous Projects</b>												<b>852,409</b>
<b>Total Projects</b>				<b>13,519,680</b>	<b>852,409</b>	<b>8,143,502</b>	<b>8,995,911</b>		<b>1,135,326</b>	<b>5,264,161</b>	<b>161,858</b>	<b>5,376,178</b>

Department Summaries, Comparisons and Proposed 2023 Operational Budget - April 12, 2023

Department		2021 Actual	2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
<b>Administration</b>							
	Administration (Revenue)	(19,656,551)	(20,670,090)	(20,571,774)	(20,955,906)	(74,502)	1.38%
	General Administration	1,846,932	2,137,368	2,300,762	2,219,487	259,577	3.84%
	Council	293,364	335,100	389,483	493,191	81,125	47.18%
	Elections	13,065	3,650				-100.00%
	Communications	118,356	139,500	162,945	157,540	18,850	12.93%
	Human Resources	110,673	267,966	145,210	258,555	42,017	-3.51%
	Safety	94,696	129,585	128,766	145,714	30,757	12.45%
<b>Protective Services</b>							
	Bylaw/Protective Services	82,555	165,776	166,767	295,690	54,003	78.37%
	Fire Protection	1,068,390	890,256	920,713	932,858	14,953	4.79%
	Police Protection	100,825	151,336	151,336	154,363		2.00%
<b>Planning &amp; Development</b>							
	Municipal Planning	2,752	59,550	61,783	38,265	22,213	-35.74%
	SDAB	1,550	5,650	2,352	6,118	650	8.28%
	Development Authority	209,426	161,849	139,115	313,694	33,375	93.82%
	<b>Department Total</b>	<b>213,728</b>	<b>227,049</b>	<b>203,250</b>	<b>358,077</b>		<b>57.71%</b>
<b>Community Services</b>							
	FCSS	(2,797)	19,415	6,536	19,501	32,869	0.44%
	Community Assistance Board	26,633	40,000	32,379	40,000	14,254	0.00%
	Regional Development - VIC	28,595	24,836	11,756	55,282	5,559	122.59%
	Library	162,203	167,962	170,988	193,002	10,493	14.91%
	Canyon Creek Campground	20,180	16,645	748	(28,798)	1,395	-273.01%
	Recreation	248,605	215,966	181,711	276,083	14,276	27.84%
	Smith & Canyon Creek Arena	27,320	45,830	53,531	46,134	7,615	0.66%
	Trail Development	12,210	45,100	-	15,000		-66.74%
	Boat Launches	191	-	748	15,000	15,000	100.00%
<b>Field Services/Transportation</b>							
	Roads	902,521	(158,080)	(315,617)	(105,250)	29,537	-33.42%
	Wages	2,068,320	2,160,361	2,091,644	2,086,258	436,718	-3.43%
	Railroad Crossing	97,948	17,700	2,850	20,000	3,855	12.99%
	Signs	41,371	18,000	13,730	18,360	1,165	2.00%
	Culvert Repairs	46,191	263,301	133,396	190,060		-27.82%
	Brushing	79,717	200,000	139,830	204,000		2.00%
	Gravel	625,822	783,500	653,952	1,124,713	62,466	43.55%
	Inventory		-	50	242,548	25,848	
	Snowplowing	62,082	74,000	47,801	78,000	18,955	5.41%
	Streets	48,222	65,100	54,575	66,402	9,063	2.00%
	Construction	85,000	175,000	8,903	82,000	4,050	-53.14%
	Line Painting	16,835	17,300	17,300	17,700		2.31%
	Crack Sealing	44,542	46,000	45,056	60,000		30.43%
	Dust Control	126,172	146,000	129,910	180,961		23.95%

	Bridge	36,326	15,000	1,186	60,000	10,000	300.00%
	Payment to Other Local Governments	112,500	112,500	112,500	114,750	114,750	2.00%
	<b>Roads Department Total</b>	<b>4,393,569</b>	<b>3,935,682</b>	<b>3,137,066</b>	<b>4,440,502</b>		<b>12.83%</b>
	Engineering Services				411,397	22,400	
	Fleet	1,051,434	1,477,578	1,466,373	1,293,575	24,198	-12.45%
	Buildings	448,027	517,647	508,544	701,334	51,869	35.48%
	Landscape	171,466	205,420	104,290	249,217	28,728	21.32%
	Parks & Open Spaces	-	-	-	7,700		
	Rural Road Allowance				11,850		
	<b>Department Total</b>	<b>171,466</b>	<b>205,420</b>	<b>92,027</b>	<b>268,767</b>		<b>30.84%</b>
	ASB	148,966	97,035	73,675	98,183	53,163	1.18%
	Rural Services - Extension	1,510	11,007	23,869	25,611	500	132.68%
	Livestock	9,900	18,000	26,600	18,360		2.00%
	Plant Ind-Weed Control	97,099	116,215	97,001	117,894		1.44%
	<b>Department Total</b>	<b>257,475</b>	<b>242,257</b>	<b>221,145</b>	<b>260,048</b>		<b>7.34%</b>
<b>Utilities &amp; Operational Services</b>							
	Water	735,018	576,429	789,221	796,544	160,575	38.19%
	Sewer	872,507	809,720	805,763	936,779	157,213	15.69%
	Solid Waste Management	405,985	427,302	397,256	427,163	39,901	-0.03%
	Disaster Services	216,742	204,000	216,845	276,500	1,984	35.54%
	Information Technology	358,485	445,956	403,931	498,585	115,680	11.80%
<b>Other</b>							
	Transfer Payments	435,531	412,430	396,141	428,927		4.00%
	Requisitions - Seniors Foundation	549,830	547,250	568,280	573,451	223,253	4.79%
	Requisitions - School Foundation	3,864,374	3,951,091	3,953,834	4,041,886	990,791	2.30%
	Requisitions - AMA	78,006	79,628	78,306	79,873	79,873	0.31%
	Contingencies	11,198	100	-	100		0.00%
	<b>NET</b>	<b>-\$1,341,180</b>	<b>-\$2,162,965</b>	<b>-\$2,973,315</b>	<b>\$126,204</b>		<b>-105.83%</b>

**APRIL 6, 2023 UPDATES**

Volunteer Fire Department	17,000	Tax Break & Wage Increase from Reserves
Staff Improvement Plan	100,000	Salary Grid Modification & Market Adjustment from Reserves
Cost of Living Adjustment	155,000	From Reserves
Benefits	36,000	From Reserves
Contracted Services (Roads)	40,000	From Taxation
Project Management Services	40,000	Southshore Non Compliant & Drainage from Reserves

**Summary**

Expenses (Includes Contributions to Reserves)	27,212,941	28,802,658	28,154,289	3.46%
Gravel Crushing	326,000	313,600	1,750,000	436.81%
Operational Revenue	26,155,947	24,235,133	26,775,787	2.37%
Reserve Transfers (Includes April 6th updates)	2,078,805	788,840	3,318,860	59.65%
Operational Grants	639,509	704,893	1,202,509	88.04%
Taxation	19,498,612	19,498,612	19,930,036	2.21%

**CONTRIBUTIONS TO RESERVES/AMORTIZATION**

Reserve Contribution	2,130,883	Fleet
Reserve Contribution	831,215	Facilities

Department Summaries, Comparisons and Proposed 2023 Operational Budget - April 12, 2023

Department		2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
<b>Administration</b>						
	Administration	200	21,820	200	-	0.00%
	General Administration	2,360,099	2,514,616	2,692,098	281,928	14.07%
	Council	344,100	402,579	503,691	82,447	46.38%
	Elections	3,650				-100.00%
	Communications	139,500	162,945	157,540	18,850	12.93%
	Human Resources	267,966	157,035	258,555	43,217	-3.51%
	Safety	129,585	128,766	145,714	30,757	12.45%
<b>Protective Services</b>						
	Bylaw/Protective Services	252,793	193,339	305,690	58,431	20.93%
	Fire Protection	1,125,456	1,191,498	975,108	14,953	-13.36%
	Police Protection	151,336	151,336	154,363		2.00%
<b>Planning &amp; Development</b>						
	Municipal Planning	74,550	76,207	53,265	26,638	-28.55%
	SDAB	5,650	2,352	6,118	650	8.28%
	Development Authority	196,849	139,115	313,694	33,375	59.36%
<b>Community Services</b>						
	FCSS	101,515	111,967	101,601	53,396	0.08%
	Community Assistance Board	40,000	32,379	40,000	14,254	0.00%
	Regional Development - VIC	57,776	73,891	84,792	5,559	46.76%
	Library	167,962	170,988	193,002	10,493	14.91%
	Canyon Creek Campground	163,645	90,843	23,442	1,395	-85.68%
	Recreation	235,966	201,522	815,523	25,683	245.61%
	Smith & Canyon Creek Arena	45,830	53,531	51,634	7,615	12.66%
	Trail Development	45,100	-	15,000		-66.74%
	Boat Launches	20,000	748	15,000	15,000	100.00%
<b>Field Services/Transportation</b>						
	Roads	594,873	241,920	301,050	40,757	-49.39%
	Wages	2,160,361	2,091,644	2,086,258	436,718	-3.43%
	Railroad Crossing	17,700	2,850	20,000	3,855	12.99%
	Signs	18,000	13,730	18,360	1,165	2.00%
	Culvert Repairs	338,301	133,396	266,560		-21.21%
	Brushing	200,000	139,830	204,000		2.00%
	Gravel Program	783,500	653,952	1,124,713		43.55%
	Inventory	326,000	313,600	1,992,548	88,314	511.21%
	Snowplowing	74,000	47,801	78,000	18,955	5.41%
	Streets	65,100	54,575	66,402	9,063	2.00%
	Construction	175,000	8,903	250,000	4,050	42.86%
	Line Painting	17,300	17,300	17,700		2.31%
	Crack Sealing	46,000	45,056	60,000		30.43%
	Dust Control	152,000	137,125	190,961		25.63%
	Bridge	265,000	136,209	60,000	10,000	-77.36%

Department		2022 Budget	2022 YTD	2023 Budget	2023 YTD	Increase/Decrease 23 Budget Vs 22 Budget
	Payment to Other Local Governments	112,500	112,500	114,750	114,750	2.00%
	<b>Roads Department Total</b>	<b>5,345,635</b>	<b>4,150,391</b>	<b>6,851,302</b>		<b>28.17%</b>
	Engineering Services			411,397	22,400	
	Fleet	1,352,428	1,206,591	1,421,075	70,439	5.08%
	Buildings	517,647	509,170	751,734	51,869	45.22%
	Landscape	365,420	264,290	399,217	28,728	9.25%
	Parks & Open Spaces	-	-	7,700		
	Rural Road Allowance			11,850		
	ASB	220,943	200,412	222,091	53,163	0.52%
	Rural Services - Extension	11,007	23,869	25,611	500	132.68%
	Livestock	18,000	26,600	18,360		2.00%
	Plant Ind-Weed Control	116,215	97,001	117,894		1.44%
				3,386,929		
<b>Utilities &amp; Operational Services</b>						
	Water	1,573,591	1,725,523	1,785,723	318,874	13.48%
	Sewer	1,110,626	1,091,988	1,979,722	245,395	78.25%
	Solid Waste Management	441,302	418,125	441,163	41,119	-0.03%
	Disaster Services	682,750	513,810	276,500	1,984	-59.50%
	Information Technology	445,956	403,931	498,585	115,680	11.80%
<b>Other</b>						
	Transfer Payments	412,430	396,141	428,927		4.00%
	Requisitions - Seniors Foundation	547,250	568,280	593,915	223,253	8.53%
	Requisitions - School Foundation	3,951,091	3,953,834	3,782,726	990,791	-4.26%
	Requisitions - AMA	79,628	78,306	87,315	79,873	9.65%
	Contingencies	100	-	100		0.00%
	Amortization	4,911,975				
	<b>Total Expenses</b>	<b>\$27,212,941</b>	<b>\$28,800,038</b>	<b>\$27,018,937</b>		<b>-0.71%</b>
	Taxation	19,498,612	19,569,953	21,182,130		8.63%
	Reserve Transfers (Includes April 6th updates)	2,078,805	1,109,855	1,961,916		-5.62%
	Operational Grants	639,509	704,893	1,202,509		88.04%
	Return on Investment	603,750	758,432	616,356		2.09%
	Other Revenues	157,168	217,182	105,100		-33.13%
	User Fees & Sale of Goods	1,862,660	1,886,642	1,950,926		4.74%
	<b>Total Revenue</b>	<b>\$24,840,504</b>	<b>\$24,246,957</b>	<b>\$27,018,937</b>		<b>8.77%</b>
	<b>NET</b>	<b>-\$2,372,437</b>	<b>-\$4,553,081</b>	<b>\$0</b>		<b>-100.00%</b>

Revised April 20, 2023

**2023 Operational Budget**

Department		2022 Budget	2022 YTD	2023 Budget
Administration		3,245,100	3,387,761	3,757,798
Protective Services		1,529,585	1,536,173	1,435,161
Planning & Development		277,049	217,674	373,077
Community Services		877,794	735,869	1,339,994
Field Services/Transportation		8,152,715	6,570,351	10,238,231
Utilities & Operational Services		4,254,225	4,153,377	4,981,693
Requisitions & Transfer Payments		9,902,474	4,996,561	4,892,983
	<b>Total Expenses</b>	<b>\$27,212,941</b>	<b>\$28,800,038</b>	<b>\$27,018,937</b>
	<b>Total Revenue</b>	<b>\$24,840,504</b>	<b>\$24,246,957</b>	<b>\$27,018,937</b>
	<b>NET</b>	<b>-\$2,372,437</b>	<b>-\$4,553,081</b>	<b>\$0</b>

Revised April 20, 2023



**Lesser Slave River**

**Request for Decision**

Title:	<b>10 Year Capital Plan Summary Living Document</b>
Date:	4/26/2023
Presented By:	Barry Kolenosky, Chief Administrative Officer
Attachments:	

Proposed Motion	<i>Move to accept the 10 Year Capital Plan Summary Living Document as presented.</i>
Administration’s Recommendation(s)	As proposed.

**BACKGROUND:**

Council and Administration have been working together for the past 4 months in developing the 10 Year Capital Plan. This 10 Year Capital Plan will be a living document for future planning.

Over the next several months, Administration will be working on these documents, bringing them back to Council for further input.

**ALTERNATIVE OPTIONS:**

**BENEFIT/RISKS:**

**STRATEGIC ALIGNMENT:**

**FINANCIAL IMPLICATION:**

Administration will work on researching grants to possibly finance the projects.

**OTHER CONSIDERATIONS:**

**COMMUNICATION STRATEGY:**

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Prepared By: Marilyn Gladue, Executive Assistant

Approved By: Barry Kolenosky, Chief Administrative Officer

**2023 PLAN - Updated March 14 2023**

**MD of Lesser Slave River**

**10 Year Capital Projection**

Capital Summary

Description	Comments/ Notes	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
1	Facilities	527,768	118,650	2,370,375	2,980,884	0	1,824,301	0	88,573	0	490,361	3,853,790
2	Utilities	2,119,600	1,674,750	4,046,175	4,862,025	2,265,472	2,675,642	248,105	1,391,869	0	2,501,264	13,427,840
3	Transportation	90,000	16,353,750	0	4,862,025	0	0	0	0	0	0	-
4	Administration	200,000	210,000	5,518,013	0	0	48,648	0	0	0	39,494	360,537
5	Peace Officer	6,982	19,166	20,948	0	0	32,837	0	0	0	0	116,822
6	Fire	500,000	298,200	848,925	0	677,257	0	0	0	917,646	668,759	-
7	Stormwater	365,000	11,130,000	0	0	0	0	0	0	0	0	0
8	Planning	0	241,500	396,900	324,135	214,624	340,536	198,484	0	206,503	421,266	-
9	Agriculture	0	0	29,768	0	0	19,459	0	13,919	0	0	0
10	Crossing	868,308	2,322,206	0	0	110,000,000	948,637	1,886,838	3,010,233	1,996,623	2,532,859	0
11	Fleet	767,000	2,907,050	1,472,225	1,697,300	3,735,681	1,236,786	2,870,151	2,704,169	1,156,565	3,700,049	0
<b>Net Capital Requirements</b>		<b>\$ 5,444,658</b>	<b>\$ 35,275,272</b>	<b>\$ 14,703,328</b>	<b>\$ 14,726,370</b>	<b>\$ 116,893,033</b>	<b>\$ 7,126,846</b>	<b>\$ 5,203,578</b>	<b>\$ 7,208,762</b>	<b>\$ 4,277,338</b>	<b>\$ 10,354,052</b>	<b>\$ 17,758,990</b>

2023 PLAN - Updated March 14, 2023

MD of Lesser Slave River  
10 Year Capital Projection  
Facilities

Page 1

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

	Comments/ Notes	Council	O or C	Priority	2023 Priority	Shovel Ready	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
									Inflationary Factor Percentage											
									0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	
1	AV upgrade for Flatbush, Smith, Widewater		C	5			\$372,486	2032	-	-	-	-	-	-	-	-	-	\$ 490,361	-	
2	Broken Paddle parks	scope?	C				\$50,000	2024	-	\$ 52,500	-	-	-	-	-	-	-	-	-	
3	Canyon Creek fish cleaning station	quotes	C				\$15,000	2026	-	-	-	\$ 17,364	-	-	-	-	-	-	-	
4	Canyon Creek Harbour cleanup	per grant carry over	C	1	NA		\$539,000	2022	-	-	-	-	-	-	-	-	-	-	-	
5	Canyon Creek WTP storage building	for 30 by 50	C	3			\$500,000	2025	-	-	\$ 551,250	-	-	-	-	-	-	-	-	
6	Smith Ice Surface		C				\$233,768	2023	\$ 233,768	-	-	-	-	-	-	-	-	-	-	
7	Expansion on Slave Lake Office		C	3			\$1,500,000	2028	-	-	-	-	\$ 1,824,301	-	-	-	-	-	-	
8	Flatbush Complex - Air Conditioner	cost - BE	C	5			\$100,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 134,278	
9	Flatbush Complex - Chlorination for water	Cost - BE	C	5			\$40,000	2030	-	-	-	-	-	-	\$ 50,613	-	-	-	-	
10	Flatbush Complex - new tiles in the hall	Cost - BE	C	4			\$30,000	2030	-	-	-	-	-	-	\$ 37,960	-	-	-	-	
11	Flatbush Complex - pave parking lot	quote	C	1	N/A		\$34,000	2023	\$ 34,000	-	-	-	-	-	-	-	-	-	-	
12	Flatbush Complex - handicap door openers	BE	C	2			\$20,000	2025	-	-	\$ 22,050	-	-	-	-	-	-	-	-	
13	Flatbush Fire Hall		C	5			\$2,000,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 2,685,568	
14	Flatbush upstairs apartment, windows, and building renovations	BE	C	2			\$300,000	2025	-	-	\$ 330,750	-	-	-	-	-	-	-	-	
15	Flatbush shop wash bay		C	5			\$500,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 671,392	
17	Marten Beach water distribution - building replacement	moved to utilities							-	-	-	-	-	-	-	-	-	-	-	
18	Mitsue water plant - building upgrade, washrooms		C	3			\$200,000	2025	-	-	\$ 220,500	-	-	-	-	-	-	-	-	
19	Replace Southshore air makeup heater		C	2			\$120,000	2025	-	-	\$ 132,300	-	-	-	-	-	-	-	-	
20	SL River boat launch upgrade	Upgrades to docks and grounds	C	1	2		\$230,000	2023	\$ 230,000	-	-	-	-	-	-	-	-	-	-	
21	SL River Fish Cleaning station	requires water and sewer?	C				\$10,000	2025	-	-	\$ 11,025	-	-	-	-	-	-	-	-	
22	Smith Complex - Air conditioning	Cost - BE	C	5			\$100,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 134,278	
23	Combined smith Firehall, Library, office - Study		C	1	2		\$30,000	2023	\$ 30,000	-	-	-	-	-	-	-	-	-	-	
24	Smith Firehall		C	3	2		\$1,500,000	2026	-	-	-	\$ 1,736,438	-	-	-	-	-	-	-	
25	Smith Library - Sliding (If no new library)	Cost - BE	C	2	2		\$40,000	2026	-	-	-	\$ 46,305	-	-	-	-	-	-	-	
26	Smith new library	per Barry - BE	C	2	2		\$600,000	2026	-	-	-	\$ 694,575	-	-	-	-	-	-	-	
27	Smith Shop - New office building and lunchroom	Cost - BE	C	2			\$300,000	2026	-	-	-	\$ 347,288	-	-	-	-	-	-	-	
28	Smith shop renovations		C	2			\$300,000	2025	-	-	\$ 330,750	-	-	-	-	-	-	-	-	
29	Smith shop - wash bay	BE	C	2			\$500,000	2025	-	-	\$ 551,250	-	-	-	-	-	-	-	-	
30	Smith white house - demolish	May fix it	C	3			\$50,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 67,139	
31	Smith boat launch	Lana Dec 22 , 2022	C				\$100,000	2025	-	-	\$ 110,250	-	-	-	-	-	-	-	-	
31	VIC - Pave rear parking lot		C	5			\$120,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 161,134	
32	Widewater Hall - Pave parking lot		C	3			\$120,000	2026	-	-	\$ 138,915	-	-	-	-	-	-	-	-	
33	Widewater Complex - handicap door openers	BE	C	2			\$13,000	2024	-	\$ 13,650	-	-	-	-	-	-	-	-	-	
34	Complete office HVAC system	carry over from 2022	C	1	NA		\$120,000	2022	-	-	-	-	-	-	-	-	-	-	-	
35	SL office front doors and access ramp		C	3			\$50,000	2024	-	\$ 52,500	-	-	-	-	-	-	-	-	-	
36	Marten Beach Trail Head staging area		C				\$100,000	2025	-	-	\$ 110,250	-	-	-	-	-	-	-	-	
37	FOB system for all doors	moved to admin	C						-	-	-	-	-	-	-	-	-	-	-	
<b>Net Capital Requirements</b>									\$ 527,768	\$ 118,650	\$ 2,370,375	\$ 2,980,884	\$ -	\$ 1,824,301	\$ -	\$ 88,573	\$ -	\$ 490,361	\$ 3,853,790	

2023 PLAN - Updated March 14, 2023

MD of Lesser Slave River

10 Year Capital Projection

Utilities

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Project ID	Description	Location	Comments/ Notes	Council	O or C	Priority	2023	Shovel	2023 Value	Replacemen	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
							Priority	Ready	t Year													
											Inflationary Factor Percentage											
											0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
1	412276	Canyon Creek 2nd Raw Water Intake Pipe Engineering	Canyon Creek WT	Complete	C	1			20,000	2,022	-	-	-	-	-	-	-	-	-	-	-	
2	412276	Canyon Creek 2nd Raw Water Intake Pipe Construction	Canyon Creek WT	Push back	C	3			600,000	2,027	-	-	-	-	-	-	-	-	-	-	-	
3	412279	Canyon Creek Raw Water Pump Chamber and Valve Replacement	Canyon Creek WT	Approved. Carry over from 2022	C	1			345,000	2,023	\$ 345,000	-	-	-	-	\$ 715,412	-	-	-	-	-	
4	412280	Canyon Creek Raw Water Lake Intake Repair	Canyon Creek WT	Complete	C	1			40,000	2,022	-	-	-	-	-	-	-	-	-	-	-	
5	412282	Canyon Creek Organics Control	Canyon Creek WT	Complete	C	1			162,000	2,022	-	-	-	-	-	-	-	-	-	-	-	
6		Canyon Creek WTP membranes	Canyon Creek WT		C	5			800,000	2,030	-	-	-	-	-	-	-	\$ 1,012,268	-	-	-	
7		Canyon Creek Distribution Looping - phase 1	Canyon Creek WT		C	2			300,000	2,026	-	-	-	\$ 347,288	-	-	-	-	-	-	-	
8		Canyon Creek Distribution Looping - phase 2	Canyon Creek WT		C	3			300,000	2,028	-	-	-	-	\$ 364,860	-	-	-	-	-	-	
9		Canyon Creek Distribution Looping - phase 3	Canyon Creek WT		C	4			300,000	2,030	-	-	-	-	-	-	\$ 379,601	-	-	-	-	
10		Canyon Creek Distribution Looping - phase 4	Canyon Creek WT		C	5			300,000	2,032	-	-	-	-	-	-	-	-	\$ 394,936	-	-	
11		Canyon Creek/Wagner Integrated truck fill	Canyon Creek WT		C	2	8	Yes	100,000	2,025	-	-	\$ 110,250	-	-	-	-	-	-	-	-	
12		Canyon Creek - Reline membrane tanks	Canyon Creek WT		C	1	2	Yes	130,000	2,024	-	\$ 136,500	-	-	-	-	-	-	-	-	-	
13		Chisholm Water and facilities	Chisholm	look at options	C	5			200,000	2,029	-	-	-	-	-	-	\$ 248,105	-	-	-	-	
14		Flatbush WTP Upgrade - Engineering	Flatbush		C	2			100,000	2,026	-	-	-	\$ 115,763	-	-	-	-	-	-	-	
15		Flatbush WTP Upgrade - Construction	Flatbush		C	3			600,000	2,027	-	-	-	-	\$ 715,412	-	-	-	-	-	-	
16		Flatbush Truckfill Upgrade - Construction	Flatbush		C	2	7	Yes	100,000	2,026	-	-	-	\$ 115,763	-	-	-	-	-	-	-	
17		Flatbush Raw Water Point	Flatbush		C	1	5	No	250,000	2,023	\$ 250,000	-	-	-	-	-	-	-	-	-	-	
18		Flatbush Liftstation	Flatbush		C	3			700,000	2,027	-	-	-	-	\$ 834,648	-	-	-	-	-	-	
19		SS Sewer Pad	Southshore		C				30,000	2,023	\$ 30,000	-	-	-	-	-	-	-	-	-	-	
20		Marten Beach Truckfill Station - design and construction	Marten Beach		C	2			250,000	2,023	\$ 250,000	-	-	-	-	-	-	-	-	-	-	
21		Water Line from Poplar to Mitsue	Mitsue	Very approx. price	C	5			\$10,000,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 13,427,840	
22		Mitsue water plant upgrade - Engineering	Mitsue		C	1			80,000	2,024	-	\$ 84,000	-	-	-	-	-	-	-	-	-	
23		Mitsue water plant upgrade - Construction	Mitsue		C	1			800,000	2,025	-	-	\$ 882,000	-	-	-	-	-	-	-	-	
24	412101 415443 415423	PLC Upgrade - 2021 Carryover	Canyon, Mitsue, Flatbush	complete	C	1			245,941	2,022	-	-	-	-	-	-	-	-	-	-	-	
25		Complete PLC Installation	Canyon, Mitsue, Flatbush	parts bought. Need installation.	C	1	3	Yes	619,600	2,023	\$ 619,600	-	-	-	-	-	-	-	-	-	-	
26		Smith - loop water lines phase 1	Smith		C	3			\$500,000	2,028	-	-	-	-	-	\$ 608,100	-	-	-	-	-	
27	412277	Smith Raw Water River Intake Engineering	Smith	Complete	C	1			85,000	2,022	-	-	-	-	-	-	-	-	-	-	-	
28	412278	Smith Raw Water Pump Chamber and Pipe Replacement phase 1	Smith	Apply for grant before we start	C	1	1	No	625,000	2,024	-	\$ 656,250	-	-	-	-	-	-	-	-	-	
29	412278	Smith Raw Water Pump Chamber and Pipe Replacement phase 2	Smith		C	2			625,000	2,023	\$ 625,000	-	-	-	-	-	-	-	-	-	-	
30	412281	Smith Pretreatment Upgrade - Engineering	Smith		C	2			400,000	2,024	-	\$ 420,000	-	-	-	-	-	-	-	-	-	
31	412281	Smith Pretreatment Upgrade - construction 1	Smith		C	2			1,900,000	2,025	-	-	\$ 2,094,750	-	-	-	-	-	-	-	-	
31	412281	Smith Pretreatment Upgrade - construction 2	Smith		C	3			1,700,000	2,026	-	-	-	\$ 1,967,963	-	-	-	-	-	-	-	
32		Smith Lift Stations	Smith		C	3			600,000	2,028	-	-	-	-	\$ 729,720	-	-	-	-	-	-	
33		Smith WTP Membranes	Smith		C	3			\$800,000.00	2,028	-	-	-	-	\$ 972,961	-	-	-	-	-	-	
34		Smith -Line membrane tanks	Smith		C	1	2	Yes	\$130,000.00	2,024	-	\$ 136,500	-	-	-	-	-	-	-	-	-	
35	422283	Southshore Wastewater Biosolids - Engineering	Southshore	complete	C	1			50,000	2,022	-	-	-	-	-	-	-	-	-	-	-	
36	422283	Southshore Wastewater Biosolids - eng.	Southshore		C	1	6	No	180,000	2,024	-	\$ 189,000	-	-	-	-	-	-	-	-	-	
37	422283	Southshore Wastewater Biosolids - Construction Phase 1	Southshore		C	1			220,000	2,025	-	\$ 242,550	-	-	-	-	-	-	-	-	-	
37	422283	Southshore Wastewater Biosolids - Construction Phase 2	Southshore		C	2			2,000,000	2,026	-	-	\$ 2,315,250	-	-	-	-	-	-	-	-	
38		Membranes - WWTP	Southshore		C	5			1,600,000	2,032	-	-	-	-	-	-	-	-	-	\$ 2,106,328	-	
38		Truck fill at end of Bayer Road - Eng	Widewater		C	1			\$25,000	2,024	-	\$ 26,250	-	-	-	-	-	-	-	-	-	
39		Truck fill at end of Bayer Road - Const	Widewater		C	1			\$250,000	2,025	-	\$ 275,625	-	-	-	-	-	-	-	-	-	
40		Widewater Lift Station - Replacement/Upgrade -Engineering	Widewater		C	1			25,000	2,024	-	\$ 26,250	-	-	-	-	-	-	-	-	-	
41		Widewater Lift Station - Replacement/Upgrade - Construction	Widewater		C	2			400,000	2,025	-	-	\$ 441,000	-	-	-	-	-	-	-	-	
42					C	2					-	-	-	-	-	-	-	-	-	-	-	
<b>Total Capital</b>											\$ 2,119,600	\$ 1,674,750	\$ 4,046,175	\$ 4,862,025	\$ 2,265,472	\$ 2,675,642	\$ 248,105	\$ 1,391,869	\$ -	\$ 2,501,264	\$ 13,427,840	

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MD of Lesser Slave River  
10 Year Capital Projection

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Transportation

Description	Comments/ Notes	C or O	Priority	2023 Priority	Shovel Ready	2023 Value	Replacement Year	2023	2024	2025	2026	Inflationary Factor Percentage						20xx	
								0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	
1 East and West Mitsue Highway Pavement - Engineering	15 km to replace engineering moved to operating budget			1	2	\$0	2023	\$ -	-	-	-	-	-	-	-	-	-	-	-
2 East and West Mitsue Highway Pavement - Construction	including Vanderwell turn lane	C		2		\$15,200,000	2024	-	\$ 15,960,000	-	-	-	-	-	-	-	-	-	-
3 Smith Residential Streets mill and gravel	4 km need decision paper and utilities scoping	C		1	5	\$200,000	2024	-	\$ 210,000	-	-	-	-	-	-	-	-	-	-
4 Widewater Southshore Drive East pavement	4.2 km	C		2		\$4,200,000	2026	-	-	-	\$ 4,862,025	-	-	-	-	-	-	-	-
5 Radios for entire fleet	Reduced number of radios to 12	C		1	1	\$50,000	2023	\$ 50,000	-	-	-	-	-	-	-	-	-	-	-
6 Loader for Flatbush	In Fleet. Need business case. Maybe lease.	C		2		\$600,000	fleet	-	-	-	-	-	-	-	-	-	-	-	-
7 Skidsteer for Smith	In Fleet	C		3		\$110,000	fleet	-	-	-	-	-	-	-	-	-	-	-	-
8 Dump Trailer	In Fleet	C		1	4	\$26,000	fleet	-	-	-	-	-	-	-	-	-	-	-	-
9 Canyon Creek Tractor	In Fleet	C		3		\$100,000	fleet	-	-	-	-	-	-	-	-	-	-	-	-
10 Mini Hoe	In Fleet	C		5		\$142,000	fleet	-	-	-	-	-	-	-	-	-	-	-	-
11 Replacement Drone		C		3		\$40,000	2024	-	\$ 42,000	-	-	-	-	-	-	-	-	-	-
12 Gravel pit acquisition and reclamation	Operating budget							-	-	-	-	-	-	-	-	-	-	-	-
13 Robotic Total station	For accurate elevations	C		1	6	\$35,000	2024	-	\$ 36,750	-	-	-	-	-	-	-	-	-	-
14 Reclaimer - road machine	Need business case	C		5		\$750,000	20xx	-	-	-	-	-	-	-	-	-	-	-	\$ 1,007,088
15 Second access to Martin Beach		C		1	3	\$40,000	2023	\$ 40,000	-	-	-	-	-	-	-	-	-	-	-
16 Salt shed	Late addition	C				\$100,000	2024	-	\$ 105,000	-	-	-	-	-	-	-	-	-	-
<b>Net Capital Requirements</b>								<b>\$ 90,000</b>	<b>\$ 16,353,750</b>	<b>\$ -</b>	<b>\$ 4,862,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**MD of Lesser Slave River**

**10 Year Capital Projection**

**Administration**

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

Description	Comments/ Notes	Council	C or O	Priority	2023 Priority	Shovel Ready	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
									Inflationary Factor Percentage											
									0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	
1 Servers First time	May be new in 2022 - check		C	1	1	Yes	\$40,000	2022	-	-	-	-	-	-	-	-	-	-	-	-
2 Servers second time	Based on 5 year life		C	3			\$40,000	2028	-	-	-	-	-	\$ 48,648	-	-	-	-	-	-
3 Shredder			C	2			\$7,000	2022	-	-	-	-	-	-	-	-	-	-	-	-
4 Stand Up desk phase 1	Ergonomic desk for admin. Ph 1		O	1	5		\$0	2024	-	\$ -	-	-	-	-	-	-	-	-	-	-
5 Stand up desk phase 2	Ergonomic desk for admin. Ph 2		C	2			\$5,000	2025	-	-	\$ 5,513	-	-	-	-	-	-	-	-	-
6 Smart Screen	Council Chamber - Need business case		C	5		Yes	\$15,000	20xx	-	-	-	-	-	-	-	-	-	-	-	\$ 20,142
7 Portable audio visual equipment	2 sets		C	5			\$20,000	20xx	-	-	-	-	-	-	-	-	-	-	-	\$ 26,856
8 New defibrillator			C	5			\$30,000	2032	-	-	-	-	-	-	-	-	-	-	-	\$ 39,494
9 Broadband for Region			C	2			\$5,000,000	2025	-	-	\$ 5,512,500	-	-	-	-	-	-	-	-	-
17 Security Upgrades Phase 2		Combine security	C			Yes	\$200,000	2024	-	\$ 210,000	-	-	-	-	-	-	-	-	-	-
18 Security Upgrades Phase 1	Per Council 2023	Combine security	C			Yes	\$200,000	2023	\$ 200,000	-	-	-	-	-	-	-	-	-	-	-
17 Computers	Based on 5 year life		O	1			\$0	annual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18 Misc. Office Furniture / Equipment	Replace worn out equipment		O	1			\$0	annual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Capital Requirements</b>									<b>\$ 200,000</b>	<b>\$ 210,000</b>	<b>\$ 5,518,013</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,648</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 39,494</b>	<b>\$ 360,537</b>	

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MD of Lesser Slave River

10 Year Capital Projection

Peace Officer

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

	Description	Comments/ Notes	O or C	Priority	2023 Priority	Shovel Ready	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
									Inflationary Factor Percentage										
									0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
1	2 x Snowmobiles		C	5			\$40,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 53,711
2	2 x Radar	Replacement	C	1	1		\$6,982	2023	\$ 6,982	-	-	-	-	-	-	-	-	-	-
3	1 x Radar	New PO	C	5			\$4,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 5,371
4	2 x Radar	Replacement	C	4			\$8,000	2028	-	-	-	-	\$ 9,730	-	-	-	-	-	-
5	1 x Radar	Replacement	C	5			\$4,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 5,371
6	1 x Lidar	Replacement	C	1	5		\$5,000	2024	-	\$ 5,250	-	-	-	-	-	-	-	-	-
7	2 X Radios	RCMP Access	C	1	3		\$3,253	2024	-	\$ 3,416	-	-	-	-	-	-	-	-	-
8	1 X Radio	New PO	C	5			\$2,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 2,686
9	2 X Radios	Replacement	C	4			\$4,000	2028	-	-	-	-	-	\$ 4,865	-	-	-	-	-
10	1 X Radio	Replacement	C	5			\$2,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 2,686
11	1 Quad	To pair with existing. Use old one. Decision paper	C	2	2		\$19,000	2025	-	-	\$ 20,948	-	-	-	-	-	-	-	-
12	2 X Laptops	replacement	C	1	4		\$10,000	2024	-	\$ 10,500	-	-	-	-	-	-	-	-	-
13	1X Laptop	replacement	C	5			\$5,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 6,714
14	2 X Laptops	replacement	C	4			\$10,000	2028	-	-	-	-	-	\$ 12,162	-	-	-	-	-
15	1X Laptop	New PO	C	5			\$5,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 6,714
16	Office Furniture	replacement	C	4			\$5,000	2028	-	-	-	-	-	\$ 6,081	-	-	-	-	-
17	Dog Kennels and equipment	new	C	5			\$25,000	20xx	-	-	-	-	-	-	-	-	-	-	\$ 33,570
<b>Net Capital Requirements</b>									<b>\$ 6,982</b>	<b>\$ 19,166</b>	<b>\$ 20,948</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,837</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 116,822</b>

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 10 Year Capital Projection  
 Fire

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

WW - 1, Smith - 3, FB - 4, Mitsue -5

Unit	Year	Description	Comments	C or O	Priority	Life Cycle	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
									Inflationary Factor Percentage											
									0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%		
1	221	2007	Fire Engine		C	3	20	\$284,000	2027	-	-	-	-	\$ 338,628	-	-	-	-	-	-
2	251	2012	Fire Tender		C	4	20	\$254,000	2032	-	-	-	-	-	-	-	-	-	\$ 334,380	-
3	321	2007	Fire Engine		C	3	20	\$284,000	2027	-	-	-	-	\$ 338,628	-	-	-	-	-	-
4	351	2012	Fire Tender		C	5	20	\$254,000	2032	-	-	-	-	-	-	-	-	-	\$ 334,380	-
5	421	2011	Fire Engine		C	5	20	\$371,000	2031	-	-	-	-	-	-	-	-	\$ 478,828	-	-
6	451	2011	Fire Tender		C	5	20	\$340,000	2031	-	-	-	-	-	-	-	-	\$ 438,818	-	-
7	511	2010	Ladder Truck	Should consider joint purchase with the Town	C	2	15	\$696,000	2025	-	-	\$ 767,340	-	-	-	-	-	-	-	-
8	521	2004	Fire Engine		C	2	20	\$284,000	2024	-	\$ 298,200	-	-	-	-	-	-	-	-	-
9	401	2017	Pick up Truck		C	2	8	\$74,000	2025	-	-	\$ 81,585	-	-	-	-	-	-	-	-
10		2022	Rescue Tools	Purchased 2022			15	\$61,000	2022	-	-	-	-	-	-	-	-	-	-	-
11			Rescue Tools replacement				15	\$88,000	2037	-	-	-	-	-	-	-	-	-	-	-
12			SCBA replacement		C	1	15	\$250,000	2023	\$ 250,000	-	-	-	-	-	-	-	-	-	-
13			AFRRCS radio system	Also in Town	C	1	15	\$250,000	2023	\$ 250,000	-	-	-	-	-	-	-	-	-	-
14			Smith Firehall replacement	See facilities				\$1,500,000		-	-	-	-	-	-	-	-	-	-	-
15			Flatbush Firehall	See facilities				\$2,000,000		-	-	-	-	-	-	-	-	-	-	-
<b>Net Capital Requirements</b>										\$ 500,000	\$ 298,200	\$ 848,925	\$ -	\$ 677,257	\$ -	\$ -	\$ -	\$ 917,646	\$ 668,759	-

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**MD of Lesser Slave River**

**10 Year Capital Projection**

**Stormwater**

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P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

ID	Description	Comments/ Notes	C or O	Priority	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
							Inflationary Factor Percentage										
							0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
1	Widewater drainage ditch	Presentation by Saidi required	C	1	\$320,000	2023	\$ 365,000	-	-	-	-	-	-	-	-	-	-
2	Marten Beach flood mitigation		C	1	10,600,000	2024	-	\$11,130,000	-	-	-	-	-	-	-	-	-
3							-	-	-	-	-	-	-	-	-	-	-
4							-	-	-	-	-	-	-	-	-	-	-
<b>Net Capital Requirements</b>							<b>\$ 365,000</b>	<b>\$11,130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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**MD of Lesser Slave River**

**10 Year Capital Projection**

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

**Planning**

Description	Comments/ Notes	Priority	2023 Value	Replacement	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
					Inflationary Factor Percentage											
					0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	
1	Asset Management Plan	Moved to 2023 Operating	C1	\$0	2023	\$ -	-	-	-	-	-	-	-	-	-	
2	Open Space master plan	Moved to 2023 Operating	C2	\$0	2023	\$ -	-	-	-	-	-	-	-	-	-	
3	Parks and recreation master plan	Moved to 2023 Operating	C2	\$0	2023	\$ -	-	-	-	-	-	-	-	-	-	
3	General Municipal Service Standard	Note - Priority TBD		\$120,000	2024	-	\$ 126,000	-	-	-	-	-	-	-	-	
4	Transportation Master Plan	Note - Priority TBD		\$160,000	2026	-	-	-	\$ 185,220	-	-	-	-	-	-	
5	Utilities master plan	Note - Priority TBD		\$160,000	2025	-	-	\$ 176,400	-	-	-	-	-	-	-	
6	Emergency master plan review	Note - Priority TBD		\$60,000	2024	-	\$ 63,000	-	-	-	-	-	-	-	-	
7	IDP plan upgrade	Note - Priority TBD		\$200,000	2025	-	-	\$ 220,500	-	-	-	-	-	-	-	
8	Regional stormwater study	Note - Priority TBD		\$200,000	2028	-	-	-	-	\$ 243,240	-	-	-	-	-	
9	Martin Beach area structure plan/ redevelopment plan	Note - Priority TBD		\$80,000	2028	-	-	-	-	\$ 97,296	-	-	-	-	-	
10	Poplar Lane redevelopment plan	Note - Priority TBD		\$160,000	2029	-	-	-	-	-	\$ 198,484	-	-	-	-	
11	Upgrade of Municipal development plan	Note - Priority TBD		\$120,000	2026	-	-	-	\$ 138,915	-	-	-	-	-	-	
12	Orthos of the MD mapping system	Note - Priority TBD		\$180,000	2027	-	-	-	\$ 214,624	-	-	-	-	-	-	
13	Smith redevelopment plan	Note - Priority TBD		\$160,000	2031	-	-	-	-	-	-	-	\$ 206,503	-	-	
14	Southshore redevelopment plan	Note - Priority TBD		\$160,000	2032	-	-	-	-	-	-	-	-	\$ 210,633	-	
15	Flatbush Redevelopment plan	Note - Priority TBD		\$160,000	2032	-	-	-	-	-	-	-	-	\$ 210,633	-	
16	Industrial land development	Lana request Dec 22		\$50,000	2024	-	\$ 52,500	-	-	-	-	-	-	-	-	
	<b>Spread out costs over 10 years</b>					-	-	-	-	-	-	-	-	-	-	
	<b>Net Capital Requirements</b>					\$ -	\$ 241,500	\$ 396,900	\$ 324,135	\$ 214,624	\$ 340,536	\$ 198,484	\$ -	\$ 206,503	\$ 421,266	-

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**10 Year Capital Projection**

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

**Agriculture**

Description	Comments/ Notes	C or O	Priority	2023 Value	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
						Inflationary Factor Percentage										
						0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
1	300L Trailer Mounted Boomless Sprayer with hand sprayer-Rental Equip-Flatbush/Smith	C	1	\$16,000	2025	-	-	\$ 17,640	-	-	-	-	-	-	-	-
2	300L Trailer Mounted Boomless Sprayer with hand sprayer-Rental Equip-Flatbush/Smith	Replacement		\$16,000	2028	-	-	-	-	-	\$ 19,459	-	-	-	-	-
3	150L Trailer Mounted Boomless Sprayer With hand sprayer-Rental Equip-Flatbush/Smith	C	2	\$11,000	2025	-	-	\$ 12,128	-	-	-	-	-	-	-	-
4	150L Trailer Mounted Boomless Sprayer With hand sprayer-Rental Equip-Flatbush/Smith	Replacement		\$11,000	2030	-	-	-	-	-	-	-	\$ 13,919	-	-	-
Net Capital Requirements						\$ -	\$ -	\$ 29,768	\$ -	\$ -	\$ 19,459	\$ -	\$ 13,919	\$ -	\$ -	\$ -

MD of Lesser Slave River  
10 Year Capital Projection  
Crossings

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Description	Comments/ Notes	Council	C or M	Priority	Value (2016)	Replacement	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
							Inflationary Factor Percentage										
							30.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
BF 71600 Smith Bridge	Per Barry Inflation overwritten	Date unknown	C		11000000 (2023)	2,027	-	-	-	-	\$ 110,000,000	-	-	-	-	-	-
BF 71600 Smith Bridge	\$1652,850 Stip approved for Eng		C		550949 (2023)	2,023	550,950	-	-	-	-	-	-	-	-	-	-
	\$871,830 Stip approved for pier		C		290610 (2023)	2,023	317,358	-	-	-	-	-	-	-	-	-	-
Smith Road Rebuild	Based on 4 year old grant request - Remaining	Work to be done in 2023	C		2,141,908	2,022	-	-	-	-	-	-	-	-	-	-	-
BF 01767 Moose River (1961) NW 22-72-2-W5			C		\$3,310,000	2,039	-	-	-	-	-	-	-	-	-	-	-
BF 06622 Saulteaux Culvert (1988) NE 32-72-3-W5			C		\$160,000	2,034	-	-	-	-	-	-	-	-	-	-	-
BF 13783 Muskeg Bridge (1959) SE 7-73-5-W5			C		\$900,000	2,073	-	-	-	-	-	-	-	-	-	-	-
BF 70060 French Creek Bridge (1952) SE 20-65-26-W4			C		\$540,000	2,047	-	-	-	-	-	-	-	-	-	-	-
BF 70890 Smith Creek Culvert (1988-3) SE 34-72-3-W5			C		\$220,000	2,045	-	-	-	-	-	-	-	-	-	-	-
BF 70891 Saulteaux Creek Culvert (1910) SW 34-72-3-W5			C	2	220,000	2,029	-	-	-	-	-	\$ 354,790	-	-	-	-	-
BF 70907 Slave Lake Culvert (1988) NE 25-72-3-W5			C	2	\$290,000	2,028	-	-	-	-	\$ 458,508	-	-	-	-	-	-
BF 71330 Smith Creek Culvert (1969) SE 34-70-26-W4			C	2	\$240,000	2,038	-	-	-	-	-	-	-	-	-	-	-
BF 71433 Hondo Bridge (1963) SE 23-70-1-W5			C	4	\$400,000	2,030	-	-	-	-	-	-	\$ 657,974	-	-	-	-
BF 71671 Syvan Glen Bridge Culvert (2007) SW 1-65-26-W4			C		\$470,000	2,040	-	-	-	-	-	-	-	-	-	-	-
BF 71877 Flatbush Bridge Culvert (1963) SE 23-70-1-W5			C		\$180,000	2,037	-	-	-	-	-	-	-	-	-	-	-
BF 72111 Smokey Creek Culvert (2010) SW 23-70-1-W5			C		\$290,000	2,060	-	-	-	-	-	-	-	-	-	-	-
BF 72112 Smith Otter Creek Culvert (2003) NW 16-71-26-W4			C		\$760,000	2,058	-	-	-	-	-	-	-	-	-	-	-
BF 72113 Smith Bridge Culvert (1970) SW 4-72-25-W4			C		\$480,000	2,037	-	-	-	-	-	-	-	-	-	-	-
BF 72332 Mitsue Creek (2000) NE 23-72-5-W5			C		\$260,000	2,038	-	-	-	-	-	-	-	-	-	-	-
BF 72335 Eating Creek Culvert (1949) NE 21-72-5-W5			C		\$220,000	2,061	-	-	-	-	-	-	-	-	-	-	-
BF 73177 Kinuso Bridge (1949) NE 36-73-8-W5			C	3	\$310,000	2,028	-	-	-	-	\$ 490,129	-	-	-	-	-	-
BF 73330 Pembina River Bridge (2007) SW 35-65-2-W5			C		\$6,640,000	2,038	-	-	-	-	-	-	-	-	-	-	-
BF 74077 Duck Creek Bridge (1953) SE 1-66-27-W4			C		\$540,000	2,044	-	-	-	-	-	-	-	-	-	-	-
BF 74079 Flatbush Creek Bridge (1955) NW 18-66-1-W5			C		\$380,000	2,033	-	-	-	-	-	-	-	-	-	-	-
BF 74107 Assineau Bridge (1958) SE 5-74-8-W5			C		\$860,000	2,044	-	-	-	-	-	-	-	-	-	-	-
BF 74242 Flatbush Culvert (2003) NW 13-66-2-W5			C		\$230,000	2,044	-	-	-	-	-	-	-	-	-	-	-
BF 74517 Flatbush Bridge Culvert (1990) SE 6-66-1-W5			C		\$170,000	2,049	-	-	-	-	-	-	-	-	-	-	-
BF 75278 Eating Creek Bridge (1961) SW 22-72-5-W5			C		\$400,000	2,038	-	-	-	-	-	-	-	-	-	-	-
BF 76110 Smith Creek Culvert (1965) NW 9-71-26-W4			C		\$100,000	2,033	-	-	-	-	-	-	-	-	-	-	-
BF 76549 Canyon Creek Bridge (1967) NE 36-73-8-W5			C	5	\$390,000	2,031	-	-	-	-	-	-	-	\$ 654,356	-	-	-
BF 78181 Fawcett River Bridge (1991) SE 15-73-1-W5			C		\$2,370,000	2,055	-	-	-	-	-	-	-	-	-	-	-
BF 78628 Eating Creek Bridge Culvert (1990) SE 1-72-6-W5			C		\$470,000	2,067	-	-	-	-	-	-	-	-	-	-	-
BF 78629 Florida Creek Culvert (1980) NE 13-71-6-W5			C	1	\$240,000	2,024	-	\$ 327,600	-	-	-	-	-	-	-	-	-
BF 81168 Canyon Creek Culvert (1987) SW 28-73-8-W5			C		\$260,000	2,036	-	-	-	-	-	-	-	-	-	-	-
BF 85344 Fedarhau Brudge Culvert			C		\$470,000	2,068	-	-	-	-	-	-	-	-	-	-	-
BF 06603 Muskeg Creek Bridge (1968) SW 7-73-4-W5			C	4	\$800,000	2,031	-	-	-	-	-	-	-	\$ 1,342,268	-	-	-
BF 09853 Mooney Creek Bridge (1959) SE 3-73-6-W5			C		950,000	2,029	-	-	-	-	\$ 1,532,048	-	-	-	-	-	-
BF 70314 Nine Mile Creek Bridge (1959) NE 27-73-7-W5			C	5	\$1,160,000	2,033	-	-	-	-	-	-	-	-	-	-	-
BF 70812 Peace Creek Bridge (1999) SW 2-73-6-W5			C		\$820,000	2,070	-	-	-	-	-	-	-	-	-	-	-
BF 70867 Smith Creek Culvert (1988) SE 33-72-3-W5			C		\$160,000	2,045	-	-	-	-	-	-	-	-	-	-	-
BF 70889 Smith Creek Culvert (1988-2) SW 35-72-3-W5			C		\$300,000	2,024	-	\$ 409,500	-	-	-	-	-	-	-	-	-
BF 71092 French Creek Bridge (1953) SW 18-65-26-W5			C		\$340,000	2,047	-	-	-	-	-	-	-	-	-	-	-
BF 71329 Ranch Creek Culvert (1958) SE 27-70-26-W4	\$300,000 stip received in 2017		C		\$230,000	2,019	-	-	-	-	-	-	-	-	-	-	-
BF 71331 Smith Creek Culvert (1958) NE 8-71-26-W4			C	1	\$250,000	2,024	-	\$ 341,250	-	-	-	-	-	-	-	-	-
BF 71832 Hondo Culvert (1987) NE 30-71-26-W4			C	2	\$280,000	2,039	-	-	-	-	-	-	-	-	-	-	-
BF 72334 Poplar Lane Eating Creek (1955) SW 22-72-5-W5			C	3	\$1,160,000	2,032	-	-	-	-	-	-	-	-	\$ 1,985,214	-	-
BF 72345 Tollenaar Bridge (1975) SW 5-73-4-W5			C		\$4,570,000	2,041	-	-	-	-	-	-	-	-	-	-	-
BF 72768 Marten Creek Bridge (2006) NE 18-75-6-W5			C	2	\$1,430,000	2,030	-	-	-	-	-	-	\$ 2,352,258	-	-	-	-
BF 77335 Sawridging Creek Bridge (1971) NW 31-72-5-W5			C		\$2,770,000	2,034	-	-	-	-	-	-	-	-	-	-	-
BF 77697 Fallen Timber Creek Bridge (1952) SW 23-70-1-W5			C		\$320,000	2,032	-	-	-	-	-	-	-	-	\$ 547,645	-	-
BF 77722 Flatbush Creek Culvert (1993) NW 6-66-1-W5			C		\$250,000	2,039	-	-	-	-	-	-	-	-	-	-	-
BF 77938 Flatbush Bridge (1953) SW 14-66-2-W5			C		\$480,000	2,024	-	\$ 655,200	-	-	-	-	-	-	-	-	-

BF 79260 Flatbush Bridge Culvert (1981) NW 20-66-1-W5		C	1	\$340,000	2,024	-	\$ 464,100	-	-	-	-	-	-	-	-	-	-										
BF 81113 Marten Creek Bridge (1968) SE 35-75-6-W5		C		\$970,000	2,059	-	-	-	-	-	-	-	-	-	-	-	-										
BF09929 Hank Herbst SW 18-70-25-W4	Include 25% of \$365,000	C	1	\$91250	2,024		\$ 124,556	-	-	-	-	-	-	-	-	-	-										
BF 06668 Decrene Culvert (1986) SW 18-72-1-W5	Obsolete due to Smith Hwy work	C		0	2,023	\$ -	-	-	-	-	-	-	-	-	-	-	-										
						\$	868,308	\$	2,322,206	\$	-	\$	-	\$	110,000,000	\$	948,637	\$	1,886,838	\$	3,010,233	\$	1,996,623	\$	2,532,859	\$	-

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MD of Lesser Slave River

10 Year Capital Projection

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P 4 - 6 to 8 yrs, P 5 - 8 to 10 yrs

Fleet

Description	Project ID	C or O	Priority	Total (includes inflation)	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx
						Inflationary Factor Percentage										
						0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
2	Vehicles			\$6,015,802		\$ 585,000	\$ 273,000	\$ 358,313	\$ 792,973	\$ 906,189	\$ 529,047	\$ 390,765	\$ 904,715	\$ 716,306	\$ 559,493	-
3	Trucks			\$1,804,697		\$ -	\$ 367,500	\$ -	\$ -	\$ -	\$ -	\$ 210,889	\$ 493,481	\$ 219,409	\$ 513,417	\$ -
4	Graders			\$8,675,714		\$ -	\$ 1,522,500	\$ 799,313	\$ 0	\$ 1,728,913	\$ 0	\$ 1,798,761	\$ 917,368	\$ 0	\$ 1,908,860	\$ 0
5	Loader			\$3,750,000		\$ 50,000	\$ 363,950	\$ 50,000	\$ 802,456	\$ 1,006,383	\$ 480,795	\$ 351,886	\$ 59,618	\$ 60,810	\$ 524,102	\$ 63,267
6	ATV and boat			\$69,588		\$ -	\$ 16,800	\$ -	\$ 28,941	\$ 23,847	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Tractor			\$890,417		\$ 106,000	\$ 273,000	\$ -	\$ -	\$ -	\$ 182,430	\$ -	\$ 328,987	\$ -	\$ -	\$ -
8	Light			\$207,425		\$ -	\$ 31,500	\$ 38,588	\$ -	\$ 46,502	\$ -	\$ -	\$ -	\$ -	\$ 90,835	\$ -
9	Trailer			\$522,729		\$ 26,000	\$ 18,900	\$ 152,145	\$ 72,930	\$ 23,847	\$ 44,513	\$ -	\$ -	\$ 160,040	\$ 24,354	\$ 392,764
10	Sander			\$11,025		\$ -	\$ -	\$ 11,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	Mower			\$299,580		\$ -	\$ 39,900	\$ 62,843	\$ -	\$ -	\$ -	\$ 117,850	\$ -	\$ -	\$ 78,987	\$ -
12	Generator			\$0		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total</b>			\$22,246,976		\$767,000	\$2,907,050	\$1,472,225	\$1,697,300	\$3,735,681	\$1,236,786	\$2,870,151	\$2,704,169	\$1,156,565	\$3,700,049	
	<b>Normalized per year</b>			\$2,224,698	<b>2023</b>	\$ 2,224,698	\$ 2,335,932	\$ 2,452,729	\$ 2,575,366	\$ 2,652,627	\$ 2,705,679	\$ 2,759,793	\$ 2,814,989	\$ 2,871,288	\$ 2,928,714	

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MD of Lesser Slave River

10 Year Capital Projection

Graders and Loaders

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Unit	Year	Description	Serial Number	Department	Comments/ Notes	C or O	Priority	Life Cycle	2023 Value	Replacement Year 1	Replacement Year 2	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx	
													Inflationary Factor Percentage											
													0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
3	GR16	2.019	772GP Motor Grader	1DW772GPCKF696936	Transportation			5	\$725,000.00	2,024	2,029	2,034	-	\$ 761,250	-	-	-	-	\$ 899,381	-	-	-	-	
4	GR20	2.020	772GP Motor Grader	1DW772GPCLF707068	Transportation	per quote from cat		5	\$725,000.00	2,025	2,030	2,035	-	-	\$ 799,313	-	-	-	-	\$ 917,368	-	-	-	
5	GR21	2.019	772GP Motor Grader	1DW772GPTLF703094	Transportation	per quote from cat		5	\$725,000.00	2,024	2,029	2,034	-	\$ 761,250	-	-	-	-	\$ 899,381	-	-	-	-	
6	GR22	2.022	772GP Motor Grader	1DW772GXJJF687349	Transportation	Purchased from Ritchie Bros. March 25/2022		5	\$725,000.00	2,027	2,032	2,037	-	-	-	-	-	\$ 864,456	-	-	-	\$ 954,430		
7	GR23	2.022	772GP Motor Grader	td	Transportation	NOT DELIVERED YET		5	\$725,000.00	2,027	2,032	2,037	-	-	-	-	-	\$ 864,456	-	-	-	\$ 954,430		
8												subtotal	\$ -	\$ 1,522,500	\$ 799,313	\$ 0	\$ 1,728,913	\$ 0	\$ 1,798,761	\$ 917,368	\$ 0	\$ 1,908,860	\$ 0	
9	LD4	2.006	D5G Dozer	CAT00D5GVRKG02130	Transportation	\$342,000 per quote from Cat		20	\$650,000.00	2,026	2,046	2,066	-	-	-	\$ 752,456	-	-	-	-	-	-	-	
10	LD9	2.007	CPS46 Vibratory Compactor	CSP90153	Transportation	per quote from cat		25	\$351,000.00	2,032	2,057	2,082	-	-	-	-	-	-	-	-	-	\$ 462,076	-	
11	LD16	2.012	320DL Excavator	SPN01560	Transportation			15	\$800,000.00	2,027	2,052	2,077	-	-	-	-	\$ 953,883	-	-	-	-	-	-	
12	LD11	2.012	32' Roller Trencher	20.116.035	Transportation	long life		25	\$0.00	2,037	2,062	2,087	-	-	-	-	-	-	-	-	-	-	-	
13	LD12	2.009	C5S6 Smooth Drum Compactor	C5S00790	Transportation	long life - per quote from cat		25	\$312,000.00	2,034	2,059	2,084	-	-	-	-	-	-	-	-	-	-	-	
14	LD13	2.013	824K Powerflex Loader	1DW624KPHDD854534	Transportation			15	\$350,000.00	2,028	2,043	2,058	-	-	-	-	-	\$ 425,670	-	-	-	-	-	
15	LD14	2.014	310SK Backhoe	1T0310SKHEE264565	Transportation	Quote from Cat		15	\$237,000.00	2,029	2,044	2,059	-	-	-	-	-	-	\$ 294,004	-	-	-	-	
16	LD15	2.018	644K Wheel Loader	1DW644KZJF687766	Transportation	Purchase price of LD15		15	\$321,400.00	2,033	2,048	2,063	-	-	-	-	-	-	-	-	-	-	-	
17	LD16	2.019	Compact Track Loader	1T0325GKKKJ351871	Transportation	Per quote from Cat		15	\$112,500.00	2,034	2,049	2,064	-	-	-	-	-	-	-	-	-	-	-	
18	new	new	Skidsteer for Smith	td	Transportation	Price increased per DB		15	\$157,000.00	2,024	2,039	2,054	-	\$ 164,850	-	-	-	-	-	-	-	-	-	
19	new	new	Skidsteer for Canyon WTP	td	Utilities	Per quote from Cat		15	\$112,500.00		15	30	-	-	-	-	-	-	-	-	-	-	-	
20	new	new	644K Wheel Loader for Flatbush	td	Transportation	Getting transportations backhoe		15	\$519,000.00	2,034	2,049	2,064	-	-	-	-	-	-	-	-	-	-	-	
21	new	new	mini hoe	td	Transportation	Need financial justification		15	\$142,000.00	2,024	2,039	2,054	-	\$ 149,100	-	-	-	-	-	-	-	-	-	
22	new	new	Misc. Attachemnts and small capital			As suggested by Council pending decision paper			\$50,000	annual			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 52,500	\$ 55,125	\$ 57,881	\$ 59,618	\$ 60,810	\$ 62,026	\$ 63,267	
<b>Net Capital Requirements</b>													<b>\$ 50,000</b>	<b>\$ 363,950</b>	<b>\$ 50,000</b>	<b>\$ 802,456</b>	<b>\$ 1,006,383</b>	<b>\$ 480,795</b>	<b>\$ 351,886</b>	<b>\$ 59,618</b>	<b>\$ 60,810</b>	<b>\$ 524,102</b>	<b>\$ 63,267</b>	

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MD of Lesser Slave River

10 Year Capital Projection

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Vehicles

TPST - Transportation, UT - Utilities.

Unit	Year	Description	Serial Number	Department	Comments/ Notes	Cor O	Priorit	Life Cycle	2023 Value	Replacement Year 1	Replacement Year 2	Replacement Year	2023	2024	2025	2026	Inflationary Factor Percentage						20xx
													0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
1	P7513	2.013	Sierra W/T 2500 Ext Cab 4	1GT22ZCG5DZ274148	TPST/RS	Shared between RS and TSPT depending on type of work being done, equipment needed etc.		10	\$65,000.00	2.023	2.033	2.043	\$ 65,000	-	-	-	-	-	-	-	-	-	-
2	P7714	2.014	Ram 2500	3C6TR5CT7EG120524	TPST/RS			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
3	P7814	2.014	Ram 2500	3C6TR5CT9EG120525	TPST/RS			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
4	P7914	2.014	Ram 2500	3C6TR5CT0EG120526	TPST - SM			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
5	P8014	2.014	Ram 2500	3C6LR5AT3EG125724	TPST/RS			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
6	P8114	2.014	Ram 2500	3C6LR5AT1EG125723	TPST/RS			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
7	P8214	2.014	F550 4x4	1FDU5HT4EEB71934	TPST/RS	Low Mileage Extended to 2026		12	\$75,000.00	2.026	2.038	2.050	-	-	-	\$ 86,822	-	-	-	-	-	-	
8	P8414	2.014	Ram 1500	1C6RR7FT0ES396327	UT			5	\$65,000.00	2.023	2.028	2.033	\$ 65,000	-	-	-	-	\$ 79,053	-	-	-	-	-
9	P8514	2.014	Ram 2500	3C6TR5CT1EG284447				7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
10	P8614	2.014	Ram 2500	3C6LR5AT9EG296566	TPST			7	\$65,000.00	2.023	2.030	2.037	\$ 65,000	-	-	-	-	-	-	-	-	\$ 82,247	-
11	P8715	2.015	Silverado WT 4WD Double Cab	1GCVKPEC8FZ306346	TPST/RS			5	\$65,000.00	2.024	2.029	2.034	-	\$ 68,250	-	-	-	-	-	-	-	\$ 80,634	-
12	P8815	2.015	Silverado WT 4WD Double Cab	1GCVKPEC6FZ306846	UT			5	\$65,000.00	2.024	2.029	2.034	-	\$ 68,250	-	-	-	-	-	-	-	\$ 80,634	-
13	P8915	2.015	Silverado WT 4WD Double Cab	1GCVKPEC5FZ306529	TSPT			5	\$65,000.00	2.024	2.029	2.034	-	\$ 68,250	-	-	-	-	-	-	-	\$ 80,634	-
14	P9015	2.015	Silverado WT 2500 Double Cab	1GC2KUEG7FZ540837	TSPT			7	\$65,000.00	2.024	2.031	2.038	-	\$ 68,250	-	-	-	-	-	-	-	-	\$ 83,892
1	P9217	2.017	Silverado WT 1500 Double Cab	1GCUKNEC3HF211200	Civic Engineer			5	\$65,000.00	2.025	2.030	2.035	-	-	\$ 71,663	-	-	-	-	-	-	\$ 82,247	-
2	P9317	2.017	Silverado WT 1500 Double Cab	1GCUKNEC5HF213143	TSPT - FB	Gravel Checking Truck		5	\$65,000.00	2.025	2.030	2.035	-	-	\$ 71,663	-	-	-	-	-	-	\$ 82,247	-
3	P9417	2.017	Silverado WT 1500 Double Cab	1GCUKNECXHF213512	Civic Engineer	During Summer months, CE has two helpers and needs at least one extra truck		5	\$65,000.00	2.025	2.030	2.035	-	-	\$ 71,663	-	-	-	-	-	-	\$ 82,247	-
4	P9517	2.017	Silverado WT 1500 Double Cab	1GCUKNEC6HF212728	UT			5	\$65,000.00	2.025	2.030	2.035	-	-	\$ 71,663	-	-	-	-	-	-	\$ 82,247	-
5	P9617	2.017	Silverado WT 2500 Double Cab	1GC1KUEG8HF204730	TSPT/RS			7	\$65,000.00	2.025	2.032	2.039	-	-	\$ 71,663	-	-	-	-	-	-	-	\$ 85,570
6	P9717	2.011	3500HD 4x4 Boom Picker Truck	1GC3KOCG1BF248449	Mechanic	Welding/Service Truck		15	\$120,000.00	2.026	2.041	2.056	-	-	-	-	-	-	-	-	-	-	-
7	P9818	2.018	Silverado WT 1500 White	3GCUKNEC7G4271089	Peace Officer			5	\$100,000.00	2.026	2.031	2.036	-	-	-	\$ 115,763	-	-	-	-	-	\$ 129,064	-
8	P9918	2.018	Silverado WT 1500 Blue	3GCUKNEC3JG477482	TSPT			5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
9	P10018	2.018	Silverado WT 1500 Blue	3GCUKNEC4JG477488	RS	Weed Inspector		5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
10	P10218	2.018	Silverado WT 1500 Blue	3GCUKNEC9JG477485	UT			5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
11	P10318	2.018	Silverado WT 1500 Blue	3GCUKNEC3JG477479	UT			5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
12	P10418	2.018	Silverado WT 1500 Blue	3GCUKNEC0JG477486	UT			5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
13	P10518	2.018	Silverado WT 1500 Blue	3GCUKNEC1JG477478	UT			5	\$65,000.00	2.026	2.031	2.036	-	-	-	\$ 75,246	-	-	-	-	-	\$ 83,892	-
14	P10618	2.019	Silverado WT 2500 Blue	1GC1KREG8KF124512	BM			7	\$65,000.00	2.027	2.034	2.041	-	-	-	\$ 77,503	-	-	-	-	-	\$ 88,915	-
15	P10718	2.019	Silverado WT 2500 Blue	1GC1KREG3KF124739	BM			7	\$65,000.00	2.027	2.034	2.041	-	-	-	\$ 77,503	-	-	-	-	-	\$ 88,915	-
16	P10818	2.019	Silverado WT 3500 Blue	1GC4KVG31KF124277	TSPT - SM			7	\$75,000.00	2.027	2.034	2.041	-	-	-	\$ 89,427	-	-	-	-	-	-	-
17	P10919	2.019	Ram 1500 Classic	1C6RR7ST3KS647603	UT			5	\$65,000.00	2.027	2.032	2.037	-	-	-	\$ 77,503	-	-	-	-	-	\$ 85,570	-
18	P11019	2.019	Ram 1500 Classic	1C6RR7ST5KS647604	RS	Aq Fieldman		5	\$65,000.00	2.027	2.032	2.037	-	-	-	\$ 77,503	-	-	-	-	-	\$ 85,570	-
19	P11119	2.019	Ram 1500 Classic	1C6RR7ST7KS647605	UT			5	\$65,000.00	2.027	2.032	2.037	-	-	-	\$ 77,503	-	-	-	-	-	\$ 85,570	-
20	P11219	2.019	Ram 1500 Classic	1C6RR7ST9KS647606	TSPT			5	\$65,000.00	2.027	2.032	2.037	-	-	-	\$ 77,503	-	-	-	-	-	\$ 85,570	-
21	P11319	2.019	Ram 2500	3C6URSJJXKG596381	TSPT			7	\$65,000.00	2.027	2.034	2.041	-	-	-	\$ 77,503	-	-	-	-	-	-	-
22	P11419	2.019	Ram 2500	3C6URSJJXKG596382	UT			7	\$65,000.00	2.027	2.034	2.041	-	-	-	\$ 77,503	-	-	-	-	-	-	-
23	P11519	2.019	Ram 2500	3C6URSJJXKG596383	TSPT			7	\$65,000.00	2.027	2.034	2.041	-	-	-	\$ 77,503	-	-	-	-	-	-	-
24	P11619	2.019	Ram 55009 Chassis	3C7WRNDL5KG597066	TSPT			10	\$120,000.00	2.029	2.039	2.049	-	-	-	-	-	-	-	\$ 148,863	-	-	-
25	P11721	2.021	Silverado 1500 RST	1GCUYEE3M2423806	Peace Officer			5	\$100,000.00	2.027	2.032	2.037	-	-	-	\$ 119,235	-	-	-	-	-	\$ 131,645	-
26	P11822	2.022	TerrainSLE AWD	3GKALTEV8NL164936	ADMIN - SL	Purchased from Whitecap May/22		7	\$35,000.00	2.028	2.035	2.042	-	-	-	-	-	-	-	\$ 42,567	-	-	-
27	P11922	2.022	TerrainSLE AWD	3GKALTEVXNL174433	ADMIN - FB	Purchased from Whitecap May/22		7	\$35,000.00	2.028	2.035	2.042	-	-	-	-	-	-	-	-	\$ 42,567	-	-
28	P12022	2.022	Sierra 1500 4WD	1GTPUCEK8NZ515359	ADMIN	Purchased from Whitecap May/22		5	\$60,000.00	2.028	2.033	2.038	-	-	-	-	-	-	-	-	\$ 72,972	-	-
29	P12122	2.022	Ram 1500 Classic	1C6RR7KT4NST62889	TSPT	Purchased from Dodge July/22		5	\$60,000.00	2.028	2.033	2.038	-	-	-	-	-	-	-	-	-	\$ 72,972	-
30	P12222	2.022	Ram 1500 Classic	1C6RR7KT0NST88339	TSPT	Purchased from Dodge July/22		5	\$60,000.00	2.028	2.033	2.038	-	-	-	-	-	-	-	-	-	\$ 72,972	-
31	P12322	2.022	Ram 1500 Classic	3C6RR7KT7NG258040	UT	Purchased from Dodge July/22		5	\$60,000.00	2.028	2.033	2.038	-	-	-	-	-	-	-	-	-	\$ 72,972	-
32	new	2.023	td	td	3rd peace officer	Council declined		5	\$0.00	2.040	2.045	2.050	-	-	-	-	-	-	-	-	-	-	-
33	new	2.023	td	td	IT	Council declined		7	\$0.00	2.040	2.047	2.054	-	-	-	-	-	-	-	-	-	-	-
34	P12322	2.022	Ram 1500 Classic	1C6RR7LTXNS122542		Purchased from Dodge July/22		5	\$60,000.00	2.028	2.033	2.038	-	-	-	-	-	-	-	-	-	\$ 72,972	-
35																							
36																							
<b>Net Capital Requirements</b>													\$ 585,000	\$ 273,000	\$ 358,313	\$ 792,973	\$ 906,189	\$ 529,047	\$ 390,765	\$ 904,715	\$ 716,306	\$ 559,493	-

2023 PLAN - Updated March 14, 2022

MD of Lesser Slave River  
10 Year Capital Projection  
Truck, ATV, Tractor

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Unit	Year	Description	Serial Number	Department	Comments/ Notes	C or O	Priority	Life Cycle	2023 Value	Replacement Year 1	Replacement Year 2	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx		
													Inflationary Factor Percentage												
													0.0%	5.0%	5.0%	5.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>Trucks</b>																									
1	TR1008	2,008	Water Truck L9500	2FZHAZDE68AY69828	Transportation			16	\$350,000.00	2,024	2,040	2,056	-	\$ 367,500	-	-	-	-	-	-	-	-	-	-	
2	TR1119	2,019	Gravel Truck	1HTESTZT1KH708134				10	\$170,000.00	2,029	2,039	2,049	-	-	-	-	-	-	\$ 210,889	-	-	-	-	-	
3	TR1221	2,021	HX620 SBA 6x4	3HSDTAPTXMN726452				10	\$170,000.00	2,031	2,041	2,051	-	-	-	-	-	-	-	-	\$ 219,409	-	-	-	
4	TR1320	2,020	4700SB Tandem Drive plow truck	2KKHAXDVLPLR5487				10	\$390,000.00	2,030	2,040	2,050	-	-	-	-	-	-	-	-	\$ 493,481	-	-	-	
5	TR1422	2,022	Tandem Plow Truck	tbd				10	\$390,000.00	2,032	2,042	2,052	-	-	-	-	-	-	-	-	-	\$ 513,417	-	-	
6	new	new	Hydrovac	tbd					\$400,000.00	2,024	2,024	2,024	-	\$ 420,000	-	-	-	-	-	-	-	-	-	-	
									<b>Total</b>	\$1,804,697				\$ -	\$ 367,500	\$ -	\$ -	\$ -	\$ -	\$ 210,889	\$ 493,481	\$ 219,409	\$ 513,417	\$ -	
<b>ATV</b>																									
1	B1-001	2,008	Boat c/w Boat Trailer (EZE Loader 18')	1ZEAHGB69AD62000				30	\$15,000.00	2,038	2,068	2,098	-	-	-	-	-	-	-	-	-	-	-	-	
2	Q2	1,999	400 Quad	478TE2229X4000096	Peace Officer			25	\$16,000.00	2,024	2,049	2,074	-	\$ 16,800	-	-	-	-	-	-	-	-	-	-	
4	Q4	2,011	Utility Vehicle c/w Camoplast Tracks (RTV 110)	A5KC1HDALBGO-28230				15	\$25,000.00	2,026	2,041	2,056	-	-	\$ 28,941	-	-	-	-	-	-	-	-	-	
5	Q5	2,012	Ranger 500 (side by side)	4XARH50AICE293802				15	\$20,000.00	2,027	2,042	2,057	-	-	-	\$ 23,847	-	-	-	-	-	-	-	-	
6	Q6	2,022		tbd				15	\$20,000.00	2,037	2,052	2,067	-	-	-	-	-	-	-	-	-	-	-	-	
									<b>Total</b>	\$ 69,588				\$ -	\$ 16,800	\$ -	\$ 28,941	\$ 23,847	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Tractor</b>																									
9	T4	2,013	6105D Cab Tractor (with attachments)	1P06105DADM050687				15	\$150,000.00	2,028	2,043	2,058	-	-	-	-	-	-	\$ 182,430	-	-	-	-	-	
10	T5	2,015	6145R Cab Tractor (with loader)	1RW6145RKF022157				15	\$260,000.00	2,030	2,045	2,060	-	-	-	-	-	-	-	-	\$ 328,987	-	-	-	
11	T6	2,023	6145D Cab Tractor (with attachments)		new			15	\$260,000.00	2,024	2,039	2,054	-	\$ 273,000	-	-	-	-	-	-	-	-	-	-	
12	new	2,023	Tractor for Aq Services		new			15	\$106,000.00	2,023	2,038	2,053	\$ 106,000	-	-	-	-	-	-	-	-	-	-	-	
									<b>Total</b>	\$ 890,417				\$ 106,000	\$ 273,000	\$ -	\$ -	\$ -	\$ 182,430	\$ -	\$ 328,987	\$ -	\$ -	\$ -	
<b>Forklift</b>																									
15	FL1	2,001	Pneumatic Tire Forklift	GP25K-AT17C00503				30	\$60,000.00	2,031	2,061	2,091	-	-	-	-	-	-	-	-	\$ 77,439	-	-	-	
									<b>Total</b>	\$1,346,856				\$ 212,000	\$ 546,000	\$ -	\$ -	\$ -	\$ 182,430	\$ -	\$ 328,987	\$ 77,439	\$ -	\$ -	
<b>Light Tractor</b>																									
17	LT4	2,008	Utility Tractor (3720 Compact)	LV3720H480138					\$60,000.00	2,008	2,008	2,008	-	-	-	-	-	-	-	-	-	-	-	-	
18	LT6	2,012	Mower - Pro 48" (Z910A)	1TC910AAPCT030629				30	\$14,000.00	2,042	2,072	2,102	-	-	-	-	-	-	-	-	-	-	-	-	
19	LT5	2,012	Mower - 54" (Z910A)	1TC910AAVACT030950					\$14,000.00	2,012	2,012	2,012	-	-	-	-	-	-	-	-	-	-	-	-	
20	LT7	2,008	D&T XW CAT C/W CARCO WINCH/6 WAY BLADE	DJG000336/07033905					\$915,000.00	2,008	2,008	2,008	-	-	-	-	-	-	-	-	-	-	-	-	
21	LT8	2,013	3520 Compact Utility Tractor C/W Frontier Lift	1LV3520HJDH910281					\$55,000.00	2,013	2,013	2,013	-	-	-	-	-	-	-	-	-	-	-	-	
22	LT9	2,015	3038E Utility Tractor (detachable Rotary Cutter)	1LV3038ELEH611041				10	\$35,000.00	2,025	2,035	2,045	-	-	\$ 38,588	-	-	-	-	-	-	-	-	-	
23	LT10	2,016	Z725 Zero-Turn Lawn Tractor & GCK60-700 (A	Mower=21401/Attach=				8	\$15,000.00	2,024	2,032	2,040	-	\$ 15,750	-	-	-	-	-	-	-	-	\$ 19,747	-	
24	LT11	2,016	Z725 Zero-Turn Lawn Tractor & GCK60-700 (A	Mower=21373/Attach=				8	\$15,000.00	2,024	2,032	2,040	-	\$ 15,750	-	-	-	-	-	-	-	-	\$ 19,747	-	
25	LT12	2,022	JOHN DEERE ZERO TURN Z915E ZTRAK	1TC915ECLT0912012				5	\$13,000.00	2,027	2,032	2,037	-	-	-	\$ 15,501	-	-	-	-	-	-	\$ 17,114	-	
26	LT13	2,022	JOHN DEERE ZERO TURN Z915E ZTRAK	1TC915ECLT091055				5	\$13,000.00	2,027	2,032	2,037	-	-	-	\$ 15,501	-	-	-	-	-	-	\$ 17,114	-	
27	LT14	2,022	CUB CADET SX60 Z-FORCE HD ZERO TURN	1F110H30049				5	\$13,000.00	2,027	2,032	2,037	-	-	-	\$ 15,501	-	-	-	-	-	-	\$ 17,114	-	
									<b>Total</b>	\$ 207,425				\$ -	\$ 31,500	\$ 38,588	\$ -	\$ 46,502	\$ -	\$ -	\$ -	\$ -	\$ 90,835	\$ -	

2023 PLAN - Updated March 14, 2023

MD of Lesser Slave River  
10 Year Capital Projection

P1 - 1 to 2 yrs, P2 - 2 to 4 yrs, P3 - 4 to 6 yrs, P4 - 6 to 8 yrs, P5 - 8 to 10 yrs

Misc Equipment

Unit	Year	Description	Serial Number	Department	Comments/ Notes	C or O	Priority	Life Cycle	2023 Value	Replacement Year 1	Replacement Year 2	Replacement Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	20xx			
													0.0%	5.0%	5.0%	5.0%	Inflationary Factor Percentage				2.0%	2.0%	2.0%	2.0%		
1	R3	2.005	Gravel Pup	2C9PSH2695M183041				20	\$60,000.00	2.025	2.045	2.065	-	-	\$ 66,150	-	-	-	-	-	-	-	-			
2	R6	1.981	Sprayer w/Trailer	229_012	prev V4 but no value			50		2.031	2.081	2.131	-	-	-	-	-	-	-	-	-	-	-			
3	R10	2.009	Cargo Trailer	5M3BE142881038870	no longer required per DB Feb 14				\$18,000.00	2.009	2.009	2.009	-	-	-	-	-	-	-	-	-	-	-			
4	R12	2.009	Cargo Trailer	5M3BE142291039403				40	\$18,000.00	2.049	2.089	2.129	-	-	-	-	-	-	-	-	-	-	-			
5	R13	2.010	Enclosed Cargo Trailer (16' SWS)	5NHUBL62XAT425633				13	\$18,000.00	2.024	2.037	2.050	-	\$ 18,900	-	-	-	-	-	-	-	-	-			
6	R15	2.010	Tridem Pup	2C92317ESA1086218				15	\$60,000.00	2.025	2.040	2.055	-	-	\$ 66,150	-	-	-	-	-	-	-	-			
7	R16	2.011	16' Car Hauler Trailer	4UGFC1624BD019067				15	\$7,000.00	2.026	2.041	2.056	-	-	-	\$ 8,103	-	-	-	-	-	-	-			
8	R17	2.011	Trailer c/w Message Board (2S9US)	2S9US3110BS132124				15	\$28,000.00	2.026	2.041	2.056	-	-	-	\$ 32,414	-	-	-	-	-	-	-			
9	R18	2.011	Trailer c/w Message Board	2S9US3114CS132127				15	\$28,000.00	2.026	2.041	2.056	-	-	-	\$ 32,414	-	-	-	-	-	-	-			
10	R20	2.013	Trailer (20') ABU20CH140	4UGFH2022DD021984				15	\$7,000.00	2.028	2.043	2.058	-	-	-	-	\$ 8,513	-	-	-	-	-	-			
11	R22	2.013	7' x 16' Enclosed Cargo Trailer	5NHUBL629DT441696				12	\$18,000.00	2.025	2.037	2.049	-	\$ 19,845	-	-	-	-	-	-	-	-	-			
12	R21	2.013	20' Full Tilt Trailer	4UGFH2020DD024074				15	\$14,800.00	2.028	2.043	2.058	-	-	-	-	\$ 18,000	-	-	-	-	-	-			
13	R23	2.013	30 Cube SS Tridem Non Code	1PMS14432D1041968				30	\$160,000.00	2.043	2.073	2.103	-	-	-	-	-	-	-	-	-	-	-			
14	R24	2.016	Tridem Crosshopper Belly Dump	2C9BSR3W6GM183659				15	\$87,000.00	2.031	2.046	2.061	-	-	-	-	-	-	-	-	-	\$ 112,286	-			
15	R25	2.016	Brush Chipper c/w Diesel Engine	1VRY11197G1023153	Purchase-Vermeer Canada (Feb/16)			15	\$37,000.00	2.031	2.046	2.061	-	-	-	-	-	-	-	-	-	\$ 47,754	-			
16	R26	2.017	82' x 20' Construction Trailer	4UGFH2027HD029858				15	\$18,500.00	2.032	2.047	2.062	-	-	-	-	-	-	-	-	-	\$ 24,354	-			
17	R27	2.017	Trailer Sprayer (Handmade - 5.5 HP Honda Engine/Ace Pump Combo - 400 ltr sprayer)	951653393-023 Engine=GCBP-2299009	Purchase - Doug Unger Ent June/17			10	\$20,000.00	2.027	2.037	2.047	-	-	-	-	\$ 23,847	-	-	-	-	-	-			
18	R28	2.018	Bumper Tilt Trailer (Model #E08020FH270) - Black	4UGFH2025JD031596	Purchase - Doug Unger Ent June/17			10	\$14,800.00	2.028	2.038	2.048	-	-	-	-	\$ 18,000	-	-	-	-	-	-			
19	R29	2.018	53 Ft Tri-axle Step Deck Trailer	4L5FB5331JF045318	Purchased-Flaman April/18			30	\$94,000.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 126,222			
20	R30	2.018	30 Ft Pintle Hitch Tandem Dually Equipment Trailer	46UFU3027J1201916	Purchased-Flaman June/18			30	\$27,000.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 36,255			
21	R31	2.020	Equipment Hauler	50HEB2027L1041591				30	\$18,500.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 24,842			
22	R32	2.021	Tandem Pup Trailer	2C9PB2F2MM183677	Purchased from Diamond-July/20			30	\$65,000.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 87,281			
23	R33	2.021	Tridem Pup Trailer	2SFNE389OP1079817	Purchased from Commercial Truck July/22				\$65,000.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 87,281			
24	R34	2.023	Equipment Repair Trailer	2SFFK4312P1081137	Purchased from Flaman August/22				\$23,000.00	20xx			-	-	-	-	-	-	-	-	-	-	\$ 30,884			
25	New	2.008	Dump Trailer	ibd	new unit			15	\$26,000.00	2.023	2.038	2.053	\$ 26,000	-	-	-	-	-	-	-	-	-	-			
26								<b>Total</b>	<b>\$ 915,494</b>				<b>\$ 26,000</b>	<b>\$ 18,900</b>	<b>\$ 152,145</b>	<b>\$ 72,930</b>	<b>\$ 23,847</b>	<b>\$ 44,513</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,040</b>	<b>\$ 24,354</b>	<b>\$ 392,764</b>			
25	S2	2.005	Sander	G1-910247				20	\$10,000.00	2.025	2.045	2.065	-	-	\$ 11,025	-	-	-	-	-	-	-	-			
27								<b>Total</b>	<b>\$ 11,025</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>			
27	M2	2.005	XH1500 Mower	C30101522102	exact year unknown			20	\$57,000.00	2.025	2.045	2.065	-	-	\$ 62,843	-	-	-	-	-	-	-	-			
	M6	2.009	Flex Arm FLX 15 (SCH62904) (attachment can be used on any schulte mower above)	S150A10100262904				15	\$38,000.00	2.024	2.039	2.054	-	\$ 39,900	-	-	-	-	-	-	-	-	-			
28													-	-	-	-	-	-	-	-	-	-	-			
29	M7	2.019	XH1000 S4 Rotary Mower	C30910178902	Bought from Flaman - Mar/19			10	\$57,000.00	2.029	2.039	2.049	-	-	-	-	-	-	\$ 70,710	-	-	-	-			
	M8	2.019	Flex Arm FLX 1510 (SCH26904) (attachment can be used on any schulte mower above)	A10510626904	Bought from Flaman - Mar/19			10	\$36,000.00	2.029	2.039	2.049	-	-	-	-	-	-	\$ 47,140	-	-	-	-			
30													-	-	-	-	-	-	-	-	-	-	-			
31	M9	2.022	Surf Rake 400	4_950	Purchased July 2022			10	\$60,000.00	2.032	2.042	2.052	-	-	-	-	-	-	-	-	-	\$ 78,987	-			
32								<b>Total</b>	<b>\$ 299,580</b>				<b>\$ -</b>	<b>\$ 39,900</b>	<b>\$ 62,843</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,987</b>	<b>\$ -</b>			
32	GEN1	2.002	Generator with John Deere Engine	Gen SN-0724337	SMITH			40	\$80,000.00	2.042	2.082	2.122	-	-	-	-	-	-	-	-	-	-	-			
33	GEN2	2.012	Generator		SLAVE LAKE - Main Office			40	\$80,000.00	2.052	2.092	2.132	-	-	-	-	-	-	-	-	-	-	-			
34	GEN3	2.012	Generator		CANYON CREEK - WTP			40	\$80,000.00	2.052	2.092	2.132	-	-	-	-	-	-	-	-	-	-	-			
35	GEN4	2.012	Generator		MD ADMIN - WTP			40	\$80,000.00	2.052	2.092	2.132	-	-	-	-	-	-	-	-	-	-	-			
36	GEN5	2.012	Generator		FLATBUSH ADMIN - WTP			40	\$80,000.00	2.052	2.092	2.132	-	-	-	-	-	-	-	-	-	-	-			
37	GEN6	2.012	Generator		SMITH - WTP			40	\$80,000.00	2.052	2.092	2.132	-	-	-	-	-	-	-	-	-	-	-			
38	GEN7	2.020	Generator		Widewater Lift Station			40	\$80,000.00	2.060	2.100	2.140	-	-	-	-	-	-	-	-	-	-	-			
<b>Net Capital Requirements</b>																										



**Lesser Slave River**

**Request for Decision**

Title	<b>Allocation of Unrestricted Surplus as of December 31, 2022</b>
Date	4/26/2023
Presented By:	Jenny Tu, Director of Finance
Attachments	Attachment A. Note No. 14 to Financial Statements as of December 31, 2022 Attachment B. Reserve Policy B.11

Proposed Motion	<i>Move to approve the allocation of Two Million One Hundred Eighty-Three Thousand Six Hundred and Sixty-Three (\$2,183,663) in unrestricted surplus funds to the Vehicle Reserve account as presented and attached hereto.</i>
Administrations Recommendation(s)	As proposed

**BACKGROUND**

The audited financial statements as of December 31, 2022, report an unrestricted accumulated surplus balance of \$2,183,663. This amount represents accumulated results of amortization expense (non-cash item) in 2022. Amortization expense recorded in 2022 was \$6,983,171, 2021, \$6,735,954 and 2020, \$6,954,765.

By nature of its title, unrestricted accumulated surplus implies that the funds are not earmarked for specific purpose while restricted reserves can only be used for the purpose the reserve was established and a motion of council is required to access these funds or reallocate funds among reserves.

Our current Reserve Policy B.11 states that the transfer amounts to operating and capital reserves need to be approved by Council.

As per Council’s discussion at Special Council meeting held on April 14, 2023, Council would like to allocate the unrestricted surplus to fund fleet (Vehicle Reserve). The recommended allocation is outlined in Attachment A with 2020 and 2021 reserve allocations listed for reference.

**ALTERNATIVE OPTIONS**

Options for council to consider include,

- Status quo
- Approve partial allocation of unrestricted surplus
- Approve allocation of unrestricted surplus at amounts other than recommended or to restricted reserve accounts other than recommended.

**BENEFIT/RISKS**

Leaving a balance in unrestricted accumulated surplus can mislead users of the statements into thinking there are excess funds available to council and administration to access, which is not the case. Reallocating the funds to the various restricted reserves accurately signals users of the financial statements that funds are designated for specific purposes, provides stronger assurances that funds are being managed according to projected needs of the MD.

**STRATEGIC ALIGNMENT**

Sustainability and financial stewardship

**FINANCIAL IMPLICATION**

No financial implication will result from adopting the recommended motion.

**OTHER CONSIDERATIONS**

The development of a Reserve Policy/Capital Financing Strategy Policy will include evaluation of our current restricted reserve structure and will most certainly prompt the establishment of new reserve accounts as per MD's strategic goals.

**COMMUNICATION STRATEGY**

N/A

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Prepared by: Jenny Tu, CPA, CMA  
Director of Finance

Reviewed by: Marilyn Gladue, Executive Assistant

Approved by: Barry Kolenosky  
Chief Administrative Officer

**Attachment A**

**Proposed 2022 Unrestricted Accumulated Surplus Allocations**

	2022		2021		2020	
	Amounts on Financial Statements	Proposed to be allocated	Amounts on Financial Statements	Approved Allocations	Amounts on Financial Statements	Approved Allocations
<b>Unrestricted</b>	2,183,663	2,183,663	3,377,444	3,000,000	5,118,848	5,000,000
<b>Reserves</b>						
Operating				(300,000)		(500,000)
Stormwater				(150,000)		(250,000)
Disaster Recovery				(150,000)		(250,000)
Vehicle		(2,183,663)		(150,000)		(250,000)
<b>Total</b>				<b>(750,000)</b>		<b>(1,250,000)</b>
Remaining Allocated per Amortization Expense		0		2,250,000		3,750,000
<b>Amortization Expenses</b>						
Engineered Structures	4,818,673		4,733,980	1,581,284	4,808,621	(1,953,900)
Buildings & Facilities	1,129,793		1,119,846	374,060	1,116,638	(766,600)
Machinery & Equipment	687,259		635,756	212,361	783,754	(783,750)
Vehicles	347,446		246,372	82,295	245,752	(245,750)
	6,983,171		6,735,954	2,250,000	6,954,765	(3,750,000)

**Attachment B**



**Lesser Slave River**

**TITLE:** RESERVE POLICY  
**EFFECTIVE DATE:** February 22, 1995  
**POLICY NUMBER:** B.11

Reserves for the Municipal District of Lesser Slave River No. 124 are established under the approval of Council as advised by the Chief Administrative Officer.

Accounting principles adopted in respect of reserves will be in accordance with generally accepted accounting principles.

Policy relating to the establishment and transfer of operating and capital reserves shall be as follows:

- 1. **OPERATING RESERVES**
  - a. **Establishing**
    - The Operating Reserve is established by Council resolution
  - b. **Transfers To**  
Council approval is required to transfer amounts from surplus to operating reserves. Unexpended revenue collected in the current year for a specific purpose may be transferred from surplus to operating reserves with Council approval. Examples of these types of revenue include the following:
    - Prepaid local improvement levies
    - Overlevies of hospital and school requisitions
  - c. **Transfers Out**  
Council approval is required to transfer funds from operating reserves to surplus in order to match expenditures incurred in the current year. Transfers from operating reserves to surplus may be made with Council approval to match current expenditures made for a specific purpose and for which revenue was previously raised
  - d. **Accumulated Deficit**  
Where the Municipal District has an accumulated deficit as at the end of a fiscal year, an amount equal to the deficit will be transferred with Council approval from operating reserves to bring the accumulated deficit to nil
- 2. **CAPITAL RESERVES**
  - a. **Establishing**  
Capital reserves are established by Council for the funding of any authorized expenditure
  - b. **Transfers To**  
Interest earned on capital reserves is transferred from surplus to capital reserves without Council approval. Transfers to capital reserves may also include general appropriations of surplus, not necessarily identifiable with specifically planned capital or operating activities. All such transfers are approved by Council. Approved budget transfers to a capital reserves are done by resolution.
  - c. **Transfer From**  
Transfers from capital reserves to fund specific capital expenditures and/or specific operating expenditures of the current year require a resolution. Operating expenditures financed from capital reserves are normally of a construction or development nature.

**BYLAW 2023-01**

**OF THE MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124**

***Being a Bylaw for the purpose of authorizing the several rates of taxation to be levied against assessable property for the 2023 tax year within the Municipal District of Lesser Slave River No.124 in the Province of Alberta***

**WHEREAS**, under the provisions of **Sections 353 and 354 of the Municipal Government Act Chapter M-26 RSA 2000**, Council must pass a property tax bylaw to provide authorization to levy on the assessed value of all assessed property shown on the assessment roll, a tax at the uniform rate on the dollar that Council considers sufficient to produce the funds necessary to meet the amount of the expenditures as are estimated by Council or as are annually requisitioned on Council; and

**WHEREAS**, the Municipal District of Lesser Slave River No. 124 has prepared and adopted detailed estimates of municipal revenue and expenditures as required, at the Council meeting held on April 26, 2023; and

**WHEREAS**, under the provisions of **Section 297 and 354 of the Municipal Government Act**, Council has by by-law provided for the classification of the assessed property in the Municipal District as Class I - Residential, Class II - Non-Residential/Linear, Class III – Farmland; Class IV - Machinery & Equipment; and

**WHEREAS**, under the provision of **Section 357 (1) of the Municipal Government Act and, pursuant to Motion 369-97**, a minimum amount of \$50.00 per tax roll parcel is payable as a property tax for municipal purposes; and

**WHEREAS**, pursuant to **Section 359.3 of the Municipal Government Act**, the Minister shall set the tax rate to pay for the requisition to cover costs associated with the assessment of designated industrial property and any other matters related to the provincial assessor’s operations, and that tax rate for the 2023 tax year has been set at \$0.0746 per dollar of designated industrial property assessment as per Ministerial Order No.005/23; and

**WHEREAS**, under the provision of **Ministerial Order No. MAG:005/23**, the Minister of Municipal Affairs authorizes that the components of electric power systems intended for, or used in, the generation of electricity are exempted to a level of 100% from taxation for the purposes of raising revenue needed to pay the requisitions referred to under section 326(1)(a)(ii) and (iii) of the Municipal Government Act (the school requisitions) for the 2023 taxation year.

**WHEREAS**, the total taxation requirements of the Municipal District of Lesser Slave River No. 124 for the 2023 taxation year are as follows:

General Municipal:		\$16,718,175
Alberta School Foundation Fund (ASFF)	\$ 3,713,647	
Living Waters Catholic Regional Division #42	\$ 58,669	
Alberta Education Over/Under	\$ <u>(8,798)</u>	
		\$ 3,763,518
Senior Citizens Foundations		\$ 593,915
Designated Industrial Assessment Requisition		\$ 87,315
Allowance for School Requisition Collection		\$ <u>19,208</u>
<b>TOTAL TAXATION REQUIREMENTS</b>		<b><u>\$21,182,131</u></b>

**AND WHEREAS**, the total taxable live assessment of land, buildings and improvements amounts to \$1,818,965,860 of which \$568,223,560 is Residential, \$698,889,020 is Non-Residential/Linear, \$7,381,410 is Farmland and \$544,471,870 is Machinery & Equipment; and

**WHEREAS**, the rates hereinafter set out are deemed necessary to provide the amount required for all purposes for the 2023 taxation year, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid, and for excess and insufficient tax collections.

**NOW THEREFORE**, the Council for the Municipal District of Lesser Slave River No. 124 in the Province of Alberta, duly assembled, enacts as follows:

- 1) That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll:

<u>MUNICIPAL</u>	<u>ASSESSMENT VALUATION</u>	<u>TAX RATE</u>
Class I – Residential	568,223,560	2.4544
Class II - Non-Residential		
- Commercial/Industrial	209,347,440	12.2719
- Linear	<u>489,541,580</u>	12.2719
	698,889,020	
Class III – Farmland	7,381,410	8.8230
Class IV - Machinery & Equipment	<u>544,471,870</u>	12.2719
<b>Total Taxable Live Assessment</b>	<b><u>1,818,965,860</u></b>	
 <b><u>PROVINCIAL ASSESSOR REQUISITION</u></b>		
Designated Industrial Properties	1,170,447,350	.0746
 <b><u>SENIOR FOUNDATIONS</u></b>		
Total Foundation Live Assessment	<b><u>1,816,856,150</u></b>	.3269
 <b><u>EDUCATION REQUISITIONS</u></b>		
<b>ASFF - Alta. Education</b>		
I - Residential/Farmland	554,046,760	2.2847
II - Non-Residential/Linear	<u>695,840,560</u>	3.5135
	1,249,887,320	
<b>Living Waters Catholic Regional Division #42</b>		
I - Residential/Farmland	20,452,520	2.2847
II - Non-Residential/Linear	<u>1,744,640</u>	3.5135
	22,197,160	
Total Education Requisitions	<b><u>1,272,084,480</u></b>	
 <b><u>ALLOWANCE FOR REQUISITION COLLECTION</u></b>		
	<b>1,272,084,480</b>	0.0151

The Seniors Requisition does not include 609-Provincial Residential and 709-Provincial Non Residential totaling 2,109,710.

The Education Requisition does not include 609-Provincial Residential; 709-Provincial Non Residential; 505 – Electric Co-generation; and 402/405/407/410 – Machinery & Equipment totalling 546,881,380.

- 2) That this bylaw shall take effect on the date of the third and final reading.

Read a first time on this \_\_\_\_\_ day of April, 2023.

Read a second time on this \_\_\_\_\_ day of April, 2023.

Approved unanimously this \_\_\_\_\_ day of April, 2023 to be presented for third reading at this meeting.

Read a third and final time on this \_\_\_\_\_ day of April, 2023.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

**BYLAW 2023-02**

**OF THE MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124**

*Being a Bylaw of the Municipal District to provide for the imposition of penalties on unpaid taxes in the Municipal District of Lesser Slave River No. 124 in the Province of Alberta*

---

**WHEREAS**, Section 344 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, provides that a Council may, by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice, and

**WHEREAS**, Section 345 of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 , provides that a Council may, by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

**NOW THEREFORE**, the Council of the Municipal District of Lesser Slave River No. 124, in the Province of Alberta, duly assembled, enacts as follows:

- 1) In the event of any current year's taxes remaining unpaid after July 31<sup>st</sup> in the current year, there shall be levied a penalty of 6%.
- 2) In the event of any taxes remaining unpaid after September 30<sup>th</sup> in the current year, there shall be levied an additional penalty of 6%.
- 3) In the event of any arrears of taxes remaining unpaid after December 31<sup>st</sup> in the year in which it is imposed, there shall be levied a penalty of 12% on January 1<sup>st</sup>, and in each succeeding year thereafter so long as the taxes remain unpaid.
- 4) Outstanding balances on property tax accounts of less than \$10.00 at July 31, September 30 and December 31 shall be excluded from additional penalty charges.

This Bylaw shall become effective on , 2023, with Bylaw no longer in effect as of this date and will thereby be rescinded.

Read a first time this day of 2023

Read a second time this day of 2023

Approved unanimously to proceed to third and final reading this day of 2023.

Read a third and final time and passed this day of 2023.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



**Lesser Slave River**

## Request for Decision

Title:	Bylaw 2023-04 – Emergency Management Bylaw
Date:	4/26/2023
Presented By:	Sandra Rendle, Community Services Coordinator
Attachments:	Bylaw 2023-04 Bylaw 2020-08

Proposed Motion	<p><i>Move to give first reading to Bylaw 2023-04 – Emergency Management Bylaw.</i></p> <p><i>Move to give second reading to Bylaw 2023-04 – Emergency Management Bylaw.</i></p> <p><i>Move to proceed with third reading of Bylaw 2023-04 – Emergency Management Bylaw.</i></p> <p><i>Move to give third and final reading to Bylaw 2023-04 – Emergency Management Bylaw.</i></p>
Administration’s Recommendation(s)	As proposed.

**BACKGROUND:**

Administration is bringing this Bylaw forward, as an amendment is needed to the current Emergency Management Bylaw.

Currently, the Emergency Management Bylaw states “Council appoints the Municipal District’s Chief Administrative Officer to be the Director of Emergency Management Agency and the Director of Emergency Management or the person acting as Chief Administrative Officer”. The bylaw also states, “Council grants the ability of the Director of Emergency Management to appoint Deputy Directors of Emergency Management”. Amendments are needed to both sections.

Legislated training requirements require the Director of Emergency Management to have the following training:

- Basic Emergency Management
- Incident Command System (ICS) I-100, I-200, and I-300
- Director of Emergency Management

The MD is fortunate to be part of a regional fire service that has highly trained individuals that are better suited for the role of Director of Emergency Management.

Administration is recommending changing the Bylaw to state that “*Council will appoint the Director and Deputy Director(s) of Emergency Management*”. This allows for the appointment of other individuals and not limiting the appointment to one individual (the CAO). This approach is followed by many municipalities.

**ALTERNATIVE OPTIONS:**

1. Move to proceed with all readings of Bylaw 2023-04 – Emergency Management Bylaw.
2. Direct administration to bring back Bylaw 2023-04 – Emergency Management Bylaw to a COW Meeting for further discussion.
3. Move to accept Bylaw 2023-04 – Emergency Management Bylaw for information.

**BENEFITS/RISKS:**

Benefit: A new Emergency Management Bylaw will position the municipality in the best possible scenario for a disaster.

Risks: None

**STRATEGIC ALIGNMENT:**

Aligns with the *Emergency Management Act* and the *Local Authority Emergency Management Regulation*.

**FINANCIAL IMPLICATION:**

N/A

**OTHER CONSIDERATIONS:**

N/A

**COMMUNICATION STRATEGY:**

After the passing of third and final reading of Bylaw 2023-04 – Emergency Management Bylaw, it will be posted on our website.

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Prepared By: Sandra Rendle, Community Services Coordinator  
Reviewed By: Marilyn Gladue, Executive Assistant  
Approved By: Barry Kolenosky  
Chief Administrative Officer

## **BYLAW 2023-04**

***Being a Bylaw to establish an Emergency Management Framework within the Municipal District of Lesser Slave River No. 124 in the Province of Alberta***

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**WHEREAS**, the purpose of this bylaw, known as the *Emergency Management Bylaw*, is to establish the emergency management framework for the Municipal District of Lesser Slave River No. 124 pursuant to the Emergency Management Act, RSA 2000, Chapter E-6.8 (the Act) and Alberta Regulation 203/2018 – Local Authority Emergency Management Regulation (the Regulation) with respect to responsibilities to the local authority, the Emergency Advisory Committee, the Emergency Management Agency, the Emergency Management Plan, and training requirements;

**WHEREAS**, Section 2 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint an Emergency Advisory Committee by bylaw and establish its duties;

**WHEREAS**, Section 3 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint an Emergency Management Agency by bylaw and establish duties;

**WHEREAS**, Section 3 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint a Director of Emergency Management by bylaw and establish its duties;

**NOW THEREFORE**, the Council of the Municipal District of Lesser Slave River No. 124, duly assembled, enacts as follows:

**Local Authority (“Municipal District”) purpose and responsibilities:**

1. The Council of the Municipal District of the Lesser Slave River No. 124 (“Council”) is the local authority and the municipal emergency management organization for the purposes of the Act and the Regulation.
2. Council is responsible for the direction and control of the Municipal District of Lesser Slave River No. 124 (the “Municipal District”) emergency response.
3. Council will approve emergency plans and programs.
4. Council will appropriate and expend all sums required for the operation of the Emergency Management Agency (“Agency”).
5. Council will provide for the payment and expenses of the Emergency Advisory Committee (“Committee”).
6. Council delegated the power to declare, renew, cancel or terminate a state of local emergency to a committee comprised of the Reeve, Deputy Reeve, or any two members of Council. The decisions of this committee shall be done by resolution.
7. Council will appoint the Director and Deputy Director(s) of Emergency Management.

**Emergency Advisory Committee (“Committee”) purpose and responsibilities:**

8. Council is the Emergency Advisory Committee.
9. The Chair of the Committee is the Reeve, or in his/her absence, the Deputy Reeve. Failing this, the Committee can elect a Chair.
10. The Committee will adhere to the Municipal District’s procedural bylaw and decisions will be by resolution.
11. The Committee will meet at least once per year to review and advise on the emergency plan and related programs.
12. During an emergency, the Committee will provide guidance and direction to the Emergency Management Agency.

13. The Committee will advise Council at least once per year on the emergency plan and related programs.

**Emergency Management Agency (“Agency”) purpose and responsibilities:**

14. The Agency acts as the agent of the Municipal District in exercising the local authority’s power and duties under the Act and is responsible for the administration of the emergency management program.
15. The Agency must report to the Committee at least once per year to provide updates on Agency activities and the Agency’s review of the Municipal District’s emergency plan.
16. The Agency uses the command, control, and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency (“AEMA”) posted on the AEMA’s website.
17. The Director of Emergency Management as the Director of the Emergency Management Agency Shall:
  - a. prepare and co-ordinate emergency plans and programs for the municipality,
  - b. act as director of emergency operations on behalf of the emergency management agency,
  - c. co-ordinate all emergency services and other resources used in an emergency,
  - d. co-ordinate emergency training as prescribed by the Managing Director of AEMA, and
  - e. perform other duties as prescribed by the local authority.

**Emergency Plan:**

18. The Municipal District’s emergency plan shall be maintained by the Director of the Emergency Management Agency to meet the emergency plan requirements of the Regulations so that it can be reviewed by the Committee and the Council at least once per year.
19. The Agency will make the emergency plan available to AEMA for review and comment annually.
20. The Agency will participate in mandatory exercises of the emergency plan as prescribed by Regulation.

**Declaration of State of Local Emergency:**

21. Once the parties identified in Section 6 of this bylaw declare a state of local emergency by resolution for all or any part of the Municipal District after considering the nature of the emergency, they will ensure that the declaration identifies the nature of the emergency and the area of the municipality in which it exists.
22. The parties identified in Section 6 of this bylaw will ensure that the Director of Emergency Management immediately causes the details of the declaration to be published by any means of communication considered most likely to make known to the population area of the municipality affected by the contents of the declaration.
23. The parties identified in Section 6 of this bylaw will ensure that the Director of Emergency Management forward a copy of the declaration to the Minister responsible for the Act.
24. Immediately after termination or renewal of a state of local emergency by the parties identified in section 6 of this bylaw by resolution for all or any part of the Municipal District, or cancellation of the state of local emergency by the Minister responsible for the Act, the Director of Emergency Management shall immediately cause the details of the declaration to be published by any means of communication considered is most likely to

make known to the population of the area of the municipality affected the contents and declaration.

- 25. The parties identified in section 6 of this bylaw will ensure that the Director of Emergency Management forward a copy of the renewal or termination of the declaration to the Minister responsible for the Act.

**Training Requirements:**

- 26. Council will provide the necessary resources for the Municipal District to satisfy the training requirements of the Regulation prescribed by the Managing Director of the AEMA for:
  - a. elected officials,
  - b. the Director and Deputy Director of Emergency Management, and
  - c. local authority (Municipal District) employees.

**Other**

- 27. Should any provisions of this Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.
- 28. The Municipal District Emergency Management Bylaw 2020-08 is hereby repealed.

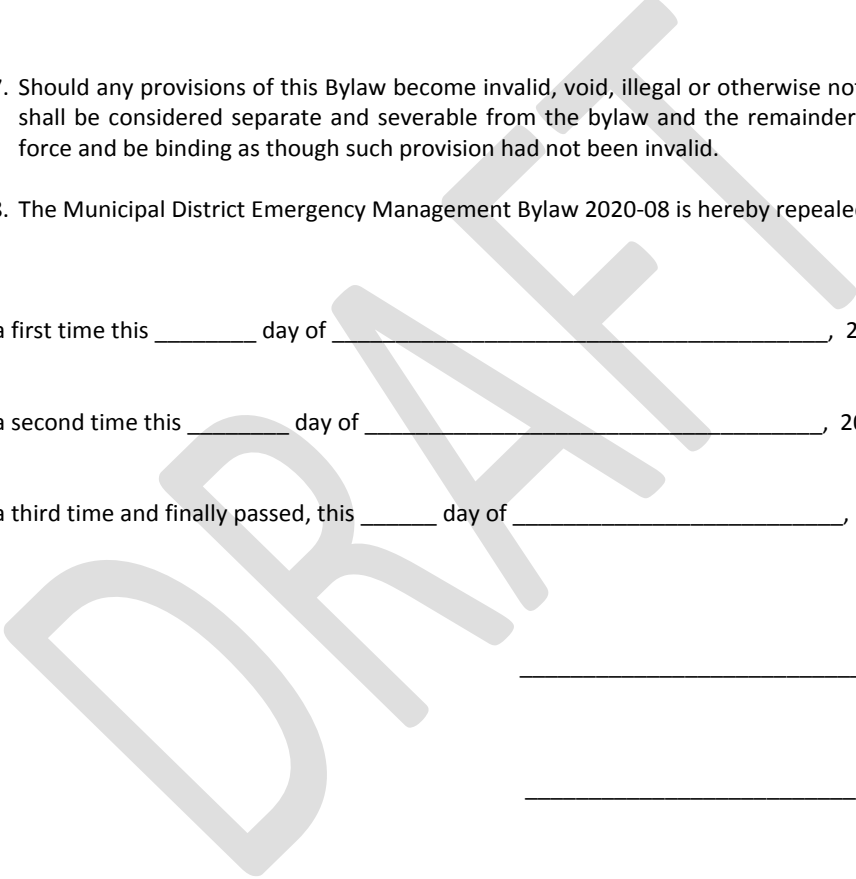
Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Read a third time and finally passed, this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
CAO





## Lesser Slave River

### Municipal District of Lesser Slave River No. 124 (Emergency Command Centre - ECC)

POSITION	PRIMARY/ALTERNATE	WORK	CELL
Director of Emergency Management/DEM	Alex Pavcek	780-849-4110	780-805-6292
Deputy Director of Emergency Management/DDEM	Barry Kolenosky	780-849-4888	780-623-0249
Deputy Director of Emergency Management/DDEM	Sandra Rendle	780-681-3929	780-835-9404
ECC Risk Mgt Officer	Rhonda Muzyka	780-849-4888	780-689-9005
	Leslie Bensch (alternate)	780-849-4888	
ECC Liaison Officer	Paul Mulholland	780-849-4888	780-805-1435
ECC Information Officer	Leanne Masur	780-849-4888	780-843-9187
	Marilyn Gladue (alternate)	780-849-4888	780-849-5638
ECC Operations Section Coordinator	Dean Beaver	780-849-4888	780-529-9918
	John Bois (North)	780-849-4888	780-805-4131
	Cody Borris (South)	780-681-3929	780-805-4025
ECC Planning Section Coordinator	Ann Holden	780-849-4888	780-805-5458
	Saidi Assumani (alternate)	780-849-4888	780-805-6157
ECC Logistics Section Coordinator	Shari Spencer	780-849-4888	780-805-1142
	Jeremy Du Maresgue (alternate)	780-849-4888	780-849-8856
ECC Finance/Admin. Section Coordinator	Joni Boucher	780-849-4888	
	Jenny Tu (alternate)	780-849-4888	780-843-5927
Emergency Social Services (ESS)	Sandra Rendle	780-681-3929	780-835-9404
	Kendra Kozdroski (alternate)	780-681-3929	780-307-7883

### Municipal District of Lesser Slave River No. 124

ADMINISTRATION	FUNCTION	CONTACT NUMBER
BENSCH, Leslie	HR Manager	780-849-4888
BISHOP, Jill	Planning/Development Assistant	780-849-4888
BOUCHER, Joni	Accounts Payable	780-849-4888
CONRAD, Debbie	Taxation/Payroll Administrator	780-849-4888
CROSS, Donna	Director of Utilities	780-843-5986
DUROCHER, Dawn Lee	Planning/Development Admin	780-849-4888
FORNOLES, Mailyn	Administrative Receptionist	780-849-4888
GLADUE, Marilyn	Executive Assistant	780-849-4888
HOLDEN, Ann	Planning and Development Officer	780-849-4888
HORNER, Sharon	Account Receivable	780-849-4888
KOLENOSKY, Barry	Chief Administrative Officer	780-623-0249
MASUR, Leanne	Admin Assistant Utilities	780-843-9187
SPENCER, Shari	Transportation Coordinator	780-805-1142
TU, Jenny	Director of Finance	780-843-5927
HEALTH & SAFETY	FUNCTION	CONTACT NUMBER
MUZYKA, Rhonda	Safety Officer	780-805-6274



## Lesser Slave River

<b>ENGINEERING SERVICES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
ASSUMANI, Saidi	Municipal Engineering Technologist	780-805-6157

<b>UTILITIES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
ALIX, Pamela	Operator	780-843-5935
DUMARESQUE, Jeremy	Utilities Manager	780-849-8856
GARRATT, Darcy	Operator	780-805-9112
LABOUCAN, Carly	Operator	780-529-9934
LINDBERGH, Dayton	Operator	780-843-5821
MARSHALL, Sam	Operator	780-805-6273
NEHRING, Tamara	Operator	780-529-9913
PLATZ, Warren	Operator	780-516-0044
ZIGART, Max	Operator	780-805-0060

<b>PROJECTS</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
VANCE, Brian	Special Projects Consultant	780-843-5519

<b>WATERPLANTS</b>	<b>CONTACT NUMBER</b>
CANYON CREEK WTP	780-369-3927
SOUTHSHORE WTP	780-369-3320
FLATBUSH WTP	780-681-3727
MITSUE WTP	780-849-3210
SMITH WTP	780-829-3860

<b>PROTECTIVE SERVICES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
MULHOLLAND, Paul	Peace Officer	780-805-1435

<b>FIRE SERVICES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
SLAVE LAKE FIREHALL	Station 1	780-849-4110
PAVECK, Alex	Fire Chief	780-805-6292
<i>Vacant</i>	Deputy Fire Chief	780-843-5140
FLATBUSH FIREHALL	Station 4	780-681-2281
SMITH FIREHALL	Station 3	780-369-3605
WIDEWATER FIREHALL	Station 2	780-369-3605

<b>COMMUNICATIONS: TANGENT CIVIC</b>	<b>CONTACT NUMBER</b>
KOLENC, Karen	1-403-612-9024
MELLIS, Sean	1-403-613-9871

<b>COMMUNITY SERVICES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
RENDLE, Sandra	Community Services Coordinator	780-849-0608

<b>AGRICULTURAL SERVICES</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
KOZDROSKI, Kendra	Agricultural Fieldman	780-805-6320



## Lesser Slave River

<b>TRANSPORTATION</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
ABOUDIB, Nasser (James)	Transportation – Slave Lake	780-805-7387
BEAVER, Dean	Transportation Manager	780-529-9918
BOIS, John	Transportation – Slave Lake	780-805-4131
BORRIS, Cody	Transportation - Flatbush	780-805-4025
BRENNEIS, Harold	Transportation – Flatbush	780-307-2953
BROWN, Melvin	Transportation – Smith	780-805-6848
CORMIER, Albert	Transportation – Slave Lake	780-805-0548
COULAS, Richard		780-805-9806
COURTORIELLE, Karen		780-849-4888
COURTS, Cameron		780-849-4888
CURTIS, Dwayne	Transportation – Slave Lake	780-805-6563
CRYDERMAN, Morgan	Transportation – Flatbush	780-993-1577
DICK, Wesley		780-849-0468
GRIFFITH, Ashley	Transportation – Slave Lake	780-843-6155
LUKAN, Dave	Transportation – Slave Lake	780-849-0102
MALONE, Grant	Transportation – Smith	780-805-9899
MANNION, Dean		780-849-4888
MILLER, Glen		780-805-4511
PAISLEY, Greg		403-598-7749
PELL, Darla	Transportation – Slave Lake	780-805-0805
SCHILTROTH, Jacob		780-714-8741
VATAMANIUCK, BJ	Transportation – Slave Lake	780-516-4574
<b>BUILDING MAINTENANCE</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
COPELAND, Ed	Facility Maintenance Foreman	780-805-9240
SHIHINSKI, Grant	Facility Maintenance Technician	780-805-1556

<b>IT SUPPORT</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
ROCKWELL, Jase	IT Coordinator	780-516-6666
iTEAM	IT Support	403-750-2525
<b>REGIONAL LANDFILL: WAGNER</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
SCALE HOUSE		780-369-2590
BUCHANAN, Zachary		780-849-4888
GROOMS, Pat		780-849-4888
HANEY, Anne		780-843-5271
PECONI, Randy	Landfill Manager	780-649-0491
STEPHENSON, Dylan		780-849-4888
VOGEL, Robert		780-849-4888
WALTERS, Joly		780-849-4888
EAGLER, Kadi		780-849-4888



**Lesser Slave River**

<b>TRANSFER STATIONS</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
BLOCKA, Ted - Marten River	780-843-9141	780-843-9141
MEYN, Jim - Flatbush	780-349-9702	780-349-9702
NICKEL, Derek - Smith	780-805-2287	780-805-2287
<b>COUNCIL</b>	<b>FUNCTION</b>	<b>CONTACT NUMBER</b>
FULMORE, Darren	Councillor Division 1	780-805-2020
KERIK, Murray	Reeve	780-349-0518
MELZER, Sandra	Councillor Division 1	780-307-3173
PEARSON, Brad	Councillor Division 2	780-805-2559
SAND, Nancy	Councillor Division 1	780-805-2093
SEATTER, Norm	Councillor Division 2	780-805-0048
SPENCER, Lana	Councillor Division 2	780-849-1580

<b>COMMUNITY BUILDINGS</b>	<b>CONTACT</b>	<b>CONTACT NUMBER</b>
CANYON CREEK COMMUNITY CAMPGROUND	DANELLE FIELD	780-369-3660
CANYON CREEK COMMUNITY ARENA	GORDON WOLTERS	780-805-9775
FLATBUSH COMMUNITY COMPLEX	HAZEL SCHNEIDER	780-349-0645
SMITH COMMUNITY EQUINE ARENA	HAZEL SCHNEIDER	780-349-0645
SMITH COMMUNITY COMPLEX	HAZEL SCHNEIDER	780-349-0645
WIDEWATER COMMUNITY COMPLEX	HAZEL SCHNEIDER	780-349-0645



**BYLAW 2020-08**

**OF THE MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124**

***Being a Bylaw to establish an Emergency Management Framework within the Municipal District of Lesser Slave River No. 124 in the Province of Alberta***

**WHEREAS** the purpose of this bylaw, known as the *Emergency Management Bylaw*, is to establish the emergency management framework for the Municipal District of Lesser Slave River pursuant to the *Emergency Management Act, RSA 2000, Chapter E-6.8* (the Act) and *Alberta Regulation 203/2018 - Local Authority Emergency Management Regulation* (the Regulation) with respect to responsibilities for the local authority, the Emergency Advisory Committee, the Emergency Management Agency, the Emergency Plan, and training requirements

**WHEREAS** section 2 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint an Emergency Advisory Committee by bylaw and establish its duties.

**WHEREAS** section 3 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint an Emergency Management Agency by bylaw and establish its duties.

**WHEREAS** section 3 of the Regulation requires the Municipal District of Lesser Slave River No. 124 Council to appoint a Director of Emergency Management by bylaw and establish duties.

**NOW THEREFORE**, the Council of the Municipal District of Lesser Slave River No. 124 in the Province of Alberta, enacts as follows:

**Local authority ("Municipal District") purpose and responsibilities**

1. The Council of the Municipal District of Lesser Slave River No. 124 ("Council") is the local authority and the municipal emergency organization for purposes of the Act and the Regulation.
2. Council is responsible for the direction and control of the Municipal District of Lesser Slave River No. 124 (the "Municipal District") emergency response.
3. Council will approve emergency plans and programs.
4. Council will appropriate and expend all sums required for the operation of the Emergency Management Agency ("Agency").
5. Council will provide for the payment of expenses of the Emergency Advisory Committee ("Committee").
6. Council delegates the power to declare, renew, cancel or terminate a state of local emergency to a committee comprised of the Reeve, Deputy Reeve, or any two members of Council. The decisions of this committee shall be done by resolution.
7. Council delegates the power to declare, renew, cancel or terminate an evacuation order to a committee comprised of the Reeve, Deputy Reeve, or any two members of Council. The decisions of this committee shall be done by resolution.
8. Council appoints the Municipal District's Chief Administrative Officer to be the Director of the Emergency Management Agency and the Director of Emergency Management or the person acting as Chief Administrative Officer.
9. Council grants the ability of the Director of Emergency Management to appoint Deputy Directors of Emergency Management.

## **Emergency Advisory Committee ("Committee") purpose and responsibilities:**

10. Council is the Emergency Advisory Committee.
11. The Chair of the Committee is the Reeve, or his absence the Deputy Reeve. Failing this, the Committee can elect a Chair.
12. The Committee will adhere to the Municipal District's procedural bylaw and decisions will be by resolution.
13. The Committee will meet at least once per year to review and advise on the emergency plan and related programs.
14. During an emergency, the Committee will provide guidance and direction to the Emergency Management Agency.
15. The Committee will advise Council at least once per year on the emergency plan and related programs.

## **Emergency Management Agency ("Agency") purpose and responsibilities**

16. The Agency acts as the agent of the Municipal District in exercising the local authority's powers and duties under the Act and is responsible for the administration of the emergency management program.
17. The Agency must report to the Committee at least once per year to provide updates on Agency activities and the Agency's review of the Municipal District's emergency plan.
18. The Agency uses the command, control, and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency ("AEMA") posted on the AEMA's website.
19. The Director of Emergency Management as the Director of the Emergency Management Agency shall:
  - a. prepare and co-ordinate emergency plans and programs for the municipality,
  - b. co-ordinate emergency training as prescribed by the Managing Director of AEMA,
  - c. act as director of emergency operations on behalf of the emergency management agency and exercise the powers of local authority established in section 24 of the Act.
  - d. co-ordinate all emergency services and other resources used in an emergency
  - e. perform other duties as prescribed by the local authority.

## **Emergency Plan**

20. The Municipal District's emergency plan shall be maintained by the Director of the Emergency Management Agency to meet the emergency plan requirements of the Regulation so that it can be reviewed by the Committee and Council at least once per year.
21. The Agency will make the emergency plan available to AEMA for review and comment annually.
22. The Agency will participate in mandatory exercises of the emergency plan as prescribed by the Regulation.

**Declaration of state of local emergency:**

- 23. Once the parties identified in section 6 of this bylaw declare a state of local emergency by resolution for all or any part of the Municipal District after considering the nature of the emergency, they will ensure that the declaration identifies the nature of the emergency and the area of the municipality in which it exists.
- 24. The parties identified in section 6 of this bylaw will ensure that the Director of Emergency Management immediately causes the details of the declaration to be published by any means of communication that it considers is most likely to make known to the population of the area of the municipality affected the contents of the declaration.
- 25. The parties identified in section 6 of this bylaw will ensure that the Director of Emergency Management forward a copy of the declaration to the Minister responsible for the Act.
- 26. Immediately after termination or renewal of a state of local emergency by the parties identified in section 6 of this bylaw by resolution for all or any part of the Municipal District, or cancellation of the state of local emergency by the Minister responsible for the Act, the Director of Emergency Management shall immediately cause the details of the declaration to be published by any means of communication that it considers is most likely to make known to the population of the area of the municipality affected the contents of the declaration.
- 27. The parties identified in section 6 of this bylaw will ensure that the Director of Emergency Management forward a copy of the renewal or termination of the declaration to the Minister responsible for the Act.

**Training requirements:**

- 28. Council will provide the necessary resources for the Municipal District to satisfy the training requirements of the Regulation prescribed by the Managing Director of the AEMA for:
  - a. elected officials
  - b. the Director of the Emergency Management Agency
  - c. local authority (Municipal District) employees

**Other**


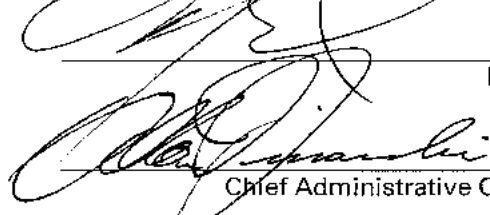
- 29. If any portion of the bylaw is found by the Court of Queen's Bench to be invalid, the remainder of the bylaw remains invalid.
- 30. The Municipal District Disaster Services Agency Bylaw 2004-08 is hereby repealed.

Read a first time this 13<sup>th</sup> day of May, 2020

Read a second time this 13<sup>th</sup> day of May, 2020

Approved unanimously to proceed to third reading this 13<sup>th</sup> day of May, 2020

Read a third time and finally passed, this 13<sup>th</sup> day of May, 2020

  
 \_\_\_\_\_  
 Reeve  
  
 \_\_\_\_\_  
 Chief Administrative Officer



**Lesser Slave River**

## Request for Decision

Title:	<b>Appointment of Director and Deputy Director(s) of Emergency Management</b>
Date:	4/26/2023
Presented By:	Sandra Rendle, Community Services Coordinator
Attachments:	None

Proposed Motion	<p><i>Move to appoint Alex Pavcek as the Director of Emergency Management for the Municipal District of Lesser Slave River No. 124.</i></p> <p><i>Move to appoint Barry Kolenosky as Deputy Director of Emergency Management and Sandra Rendle as alternate Deputy Director of Emergency Management.</i></p>
Administration’s Recommendation(s)	As proposed.

**BACKGROUND:**

Further to the passing of Bylaw 2023-04 – Emergency Management Bylaw, Council is required to appoint the Director and Deputy Director of Emergency Management.

Administration has reached out to Alex Pavcek and he is willing to take on the position of the Director of Emergency Management for the MD. Mr. Pavcek is fully trained in Emergency Management and will be a definite asset during an emergency.

**ALTERNATIVE OPTIONS:**

1. Move to appoint Alex Pavcek as the Director of Emergency Management for the Municipal District of Lesser Slave River No. 124.  
  
Move to appoint Barry Kolenosky as Deputy Director of Emergency Management and Sandra Rendle as alternate Deputy Director of Emergency Management.
2. Move to direct administration to bring back the Director and Deputy Director of Emergency Management appointments to a COW meeting for further discussion.
3. Move to accept the Director and Deputy Director of Emergency Management appointments for information.

**BENEFITS/RISKS:**

Benefit: Appointing a Director of Emergency Management and Deputy Director(s) of Emergency Management will prepare the MD for the potential of an emergency in the future.

Risks: None

**STRATEGIC ALIGNMENT:**

Aligns with the *Emergency Management Act* and the *Local Authority Emergency Management Regulation* and the MD of Lesser Slave River Bylaw 2023-04 – Emergency Management Bylaw.

**FINANCIAL IMPLICATION:**

N/A

**OTHER CONSIDERATIONS:**

N/A

**COMMUNICATION STRATEGY:**

The MD will update relevant documents and provide the appointments to our Alberta Emergency Management Agency contact.

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Prepared By: Sandra Rendle, Community Services Coordinator  
Reviewed By: Marilyn Gladue, Executive Assistant  
Approved By: Barry Kolenosky  
Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Slave Lake Airport Services Commission ACP Grant Application
Date	April 26, 2023
Presented By:	Shari Spencer
Attachments	Copy of the Agreement

Proposed Motion	<i>Move to enter into a Conditional Grant Agreement with Municipal Affairs for an Intermunicipal Collaboration grant for the Slave Lake Airport Services Commission to develop an Airport Master Plan and provide the funds to the Airport Commission for the undertaking.</i>
Administration's Recommendation(s)	N/A

**BACKGROUND:**

The Slave Lake Airport Services Commission is applied for an Alberta Community Partnership Grant under the Intermunicipal Collaboration (IC) component for the development of an Airport Master Plan. The grant was approved for \$79,900 on April 13, 2023.

Project Partners include the Slave Lake Airport Services Commission, Town of Slave Lake and the MD of Lesser Slave River. The MD of Lesser Slave River had applied for the grant on-behalf of the Airport Services Commission and the managing partner, the Town of Slave Lake.

The IC program requires the Applicant on-behalf of the Managing Partner to enter into a Conditional Grant Agreement with Municipal Affairs. Once this is executed, 75% of the approved funds will be disbursed to the MD, and the final 25% will be disbursed once the final report is submitted. A motion is required from council to enter into the Conditional Grant Agreement. This is not a matching grant and 100% of the project is being funded by Municipal Affairs, However the money will have to run through the MD's financial operations, and the final 25% of the project will have to be fronted by the Airport Commission to carry out the initial work.

Prepared by: Shari Spencer, Transportation Coordinator  
 Reviewed by: Marilyn Gladue, Executive Assistant  
 Approved by: Barry Kolenosky  
 Chief Administrative Officer

**2022/23 ALBERTA COMMUNITY PARTNERSHIP**

**Intermunicipal Collaboration Component**

**CONDITIONAL GRANT AGREEMENT**

**BETWEEN:**

**HIS MAJESTY THE KING** in Right of the Province of Alberta as  
represented by the Minister of Municipal Affairs  
(hereinafter called “**the Minister**”)

**AND**

**MUNICIPAL DISTRICT OF LESSER SLAVE RIVER NO. 124** in the Province of Alberta  
(hereinafter called “**the Grant Recipient**”)

**WHEREAS** the Minister has approved the Grant Recipient’s grant application and has agreed to make a one-time conditional grant in the amount of **SEVENTY-NINE THOUSAND SEVEN HUNDRED DOLLARS (\$79,700)**, (hereinafter called “the Grant”) to the Grant Recipient pursuant to the Municipal Affairs Grants Regulation;

**AND WHEREAS** the Grant Recipient and the Minister are entering into a Conditional Grant Agreement (hereinafter called “the Agreement”) governing the use and purpose of the Grant.

**Preamble:**

The purpose of the grant is to support the collaboration of the Grant Recipient and the Town of Slave Lake to undertake an airport master plan.

As project manager, the Grant Recipient will manage the administration of funds on behalf of the Project participants.

**The parties agree as follows:**

1. The Minister shall:
  - (a) subject to the provisions of the Agreement, pay the Grant Recipient a one-time conditional grant in the amount of **SEVENTY-NINE THOUSAND SEVEN HUNDRED DOLLARS (\$79,700)**, to carry out the activities outlined in Schedule “A” (hereinafter called “the Project”) as attached hereto and forming an integral part of this Agreement;
  - (b) provide the Grant to the Grant Recipient, by way of installments, as follows:
    - (i) \$59,775, within one month of the Minister signing the Agreement; and
    - (ii) upon submission of the reporting requirements set out in Section 2(h) of the Agreement to the Minister’s satisfaction, provide the remaining grant amount to be calculated as the total grant amount expended on the Project as reported on the Statement of Funding and Expenditures minus the amount indicated above in 1b(i);
  - (c) have the right to conduct an evaluation or audit of the Project at any time;
  - (d) have the right to publish and distribute any report submitted by the Grant Recipient, to the Minister, on the Project; and
  - (e) have the right, in the sole discretion of the Minister, to approve a time extension beyond the date specified in Clause 2(e), if requested by the Grant Recipient, or if the Minister considers it necessary or advisable to do so. If the Minister approves a time extension, the Minister shall

provide written notice to the Grant Recipient of that extension and such notice is deemed to be a formal amendment of the term of this Agreement.

2. The Grant Recipient shall:

- (a) carry out the Project as set out in Schedule "A", without material alteration;
- (b) use the entire amount of the Grant for the purpose of carrying out the Project;
- (c) if grant funds are invested, apply any income earned on the Grant to the Project;
  - (i) the Grant Recipient may invest the funds provided, or unutilized portions thereof, in accordance with the terms of Section 250 of the *Municipal Government Act*;
  - (ii) the Grant Recipient shall determine and report the "actual income earned" on the unexpended funds invested and all such income including other credit adjustments as outlined in the Alberta Community Partnership Program Guidelines;
- (d) not use any part of the Grant, including any income earned thereon, to pay for work done or materials obtained before April 1, 2022;
- (e) complete the Project by December 31, 2024;
- (f) notify and seek approval from Municipal Affairs in writing of any significant changes in circumstances that may affect the Project timelines specified in sub-clause 2(e) above, or the implementation of the Project as described in Schedule "A";
- (g) be responsible for any cost over-runs incurred in carrying out the Project;
- (h) submit a Final Statement of Funding and Expenditures to the satisfaction of the Minister within 60 days after the Project completion date outlined in 2(e) above, or sooner if the Project is completed prior to the Project completion date, including income earned and financial information;
- (i) carry out the Project in accordance with all applicable laws, regulations and generally accepted standards;
- (j) ensure that all resource personnel involved in the Project are suitably qualified; and
- (k) refund, within 30 days of Municipal Affairs' request, any unexpended portion of the Grant and any amounts expended for purposes other than for those specified in this Agreement to the Government of Alberta.

3. The Grant Recipient represents and warrants to the Minister that:

- (a) the execution of the Agreement has been duly and validly authorized by the Grant Recipient in accordance with all applicable laws;
- (b) the Grant Recipient as the managing partner has or will obtain motions or council resolutions from the Project participants; and
- (c) in accordance with this Agreement, it will provide all the required Project administration, compliance reporting, and documentation, as required.

4. If the Grant Recipient does not meet all of its obligations under this Agreement, or uses the Grant for any unauthorized purpose, the Minister will notify the Grant Recipient of such breach in writing and the Grant Recipient will have 30 days to remedy such breach. If, in the opinion of the Minister, the Grant Recipient does not remedy the breach, the Minister may terminate the Agreement without further notice to the Grant Recipient and demand the immediate refund of the Grant, or such lesser amount as the Minister may determine, to the Government of Alberta.

5. The Minister may terminate this Agreement for any reason by notifying the Grant Recipient in writing upon 60 days' notice. Upon receipt of the notice of termination, the Grant Recipient shall only use the Grant to pay reasonable wind-down costs and committed expenses related to the Project. Immediately upon termination of the Agreement, the Grant Recipient shall refund to the Government of Alberta any unexpended portion of the Grant and any amounts expended for purposes other than those specified in this Agreement.

6. This Agreement shall come into effect on the date that the Minister or Minister's representative signs the Agreement.
7. This Agreement shall expire on the date that the Grant Recipient has met all provisions of this Agreement, unless terminated earlier by the Minister in accordance with this Agreement.
8. Except for a time extension made in accordance with Section 1(e), amendments to this Agreement, including changes to Schedule "A", may be necessary from time to time and may be initiated by either the Minister or the Grant Recipient, in writing, and shall be agreed upon by both parties.
9. The Minister and the Grant Recipient acknowledge that the *Freedom of Information and Protection of Privacy Act* (FOIP) applies to all information generated, collected or provided under this Agreement, and will comply with its provisions.
10. The Grant Recipient agrees to indemnify and hold harmless the Minister, Minister's employees, and agents from any and all actions, claims, demands and costs whatsoever, arising directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
11. The Agreement, including the attached Schedule "A", is the entire agreement between the Minister and the Grant Recipient with respect to the Grant from the Minister for the Project. There are no other agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.
12. The following clauses shall survive conclusion or termination of this Agreement:
  - (a) FOIP – Clause 9,
  - (b) Indemnity – Clause 10, and
  - (c) Entire Agreement – Clause 11.
13. Any notice under this Agreement shall be deemed to be given to the other party if in writing and personally delivered, sent by prepaid registered mail, or emailed to the addresses as follows:

The Minister  
c/o Director, Grant Program Delivery  
Municipal Affairs  
15<sup>th</sup> Floor Commerce Place  
10155 - 102 Street  
Edmonton AB T5J 4L4  
Email: acp.grants@gov.ab.ca

The Grant Recipient  
c/o Interim Chief Administrative Officer  
Municipal District of Lesser Slave River No. 124  
PO Box 722  
Slave Lake, AB T0G 2A0  
Email: cao@mdlsr.ca
14. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
15. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.

- 16. This Agreement is binding upon the parties and their successors.
- 17. The parties agree that this Agreement will be governed by the laws of the Province of Alberta.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

**HIS MAJESTY THE KING**  
in Right of the Province of  
Alberta as Represented by  
the Minister of Municipal Affairs

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
**DIRECTOR, GRANT PROGRAM DELIVERY**

Date: \_\_\_\_\_

**MUNICIPAL DISTRICT OF LESSER SLAVE RIVER**

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
**CHIEF ELECTED OFFICIAL SIGNATURE**

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
PRINT NAME AND TITLE

Date: \_\_\_\_\_

\_\_\_\_\_  
WITNESS SIGNATURE

Per: \_\_\_\_\_  
**DULY AUTHORIZED SIGNING OFFICER SIGNATURE**

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
PRINT NAME AND TITLE

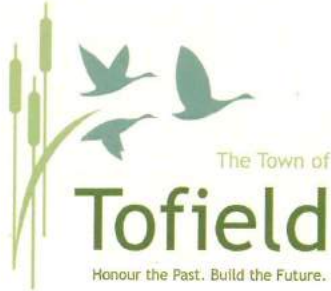
Date: \_\_\_\_\_

## 2022/23 Alberta Community Partnership – Intermunicipal Collaboration Component

### CONDITIONAL GRANT AGREEMENT SCHEDULE “A”

The Grant Recipient, as the designated managing partner, will carry out the following work on behalf of the Project participants:

- Hire a consultant to coordinate and develop an airport master plan, which may include:
  - assessment of infrastructure, environment, and revenue generation opportunities;
  - airport development and land use plans;
  - capital plan and financial forecast; and
  - implementation strategy.
  
- Hire a consultant to undertake any related activities which may include:
  - stakeholder consultations;
  - supporting plans and studies;
  - development of agreements;
  - development or amendment of bylaws; or
  - project specific research and administration.



PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0  
P 780 662 3269  
F 780 662 3929  
E tofieldadmin@tofieldalberta.ca  
W www.tofieldalberta.ca

April 12, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C  
Jackie Lovely, MLA Camrose  
All Alberta Municipalities  
Kerry Anderson, Tofield Mercury



**Lesser Slave River**

## Request for Decision

Title	<i>ABMunis request for support re RCMP retroactive salary costs</i>
Date	4/19/2023
Presented By:	Paul Mulholland
Attachments	Correspondence from Town of Slave Lake to Arnold Viersen MP. Copies of Proposed Co-ordinated response from Abmunis.

Proposed Motion	
Administration's Recommendation(s)	To support Alberta Municipalities by issuing the supplied coordinated response. To contact Arnold Viersen MP, with a request to pressure the federal Government to reverse this decision.

### **BACKGROUND**

Alberta has 117 Detachments and employes approximately 3,500 RCMP Officers.  
In Alberta there are 47 Municipalities that have RCMP as their police force of jurisdiction.

In August of 2022, the Federal government, and the Nation Police Federation (NPF) signed a collective agreement that included a pay raise for RCMP members of 1.75% retroactively from 2017 to 2023.

This settlement followed a 2015 supreme Court ruling that a 95-year ban on RCMP Unions was unconstitutional.

Municipalities across the country had been advised to expect an increase of 2.5% per year, however the agreement ended up being 23.7% over six years.

The agreement was negotiated without input from Alberta Municipalities.

A 2021 PricewaterhouseCoopers report, released by the Alberta Government put the annual Policing costs at \$500 million, with a federal transfer of \$170 million.

In total the expected cost to Alberta Municipalities is expected to be \$140 million. Of that the Alberta Government is expected to cover \$80 million, with \$60 million covered by Cities and Counties that have a direct Municipal Police Service Agreement.

Cities and Counties that have a direct Municipal Police Service Agreement have been billed directly, those without a direct Municipal Police Service Agreement may be billed through the Alberta Government.

The Department of Public Safety is on record (in a legal notice) stating that payment can be made over a two-year period (with interest).

Request for Support

Recent correspondence has been received from Alberta Municipalities requesting the support of lesser Slave River in their ongoing campaign.

*"ABmunis will focus on the current round of collective bargaining to help ensure contract partners are provided with more accurate cost estimates and timelines as bargaining progresses. We also encourage members to support FCM's continuing advocacy on this topic by using the attached documents:*

- *A draft resolution, which can be adopted and used to ensure a resolution opposing this decision can be swiftly passed at your next municipal council meeting.*
- *A draft press release, which affected municipalities can use to articulate their position on this important development in line with FCM's ongoing advocacy. This resource may be useful in engaging with local media or local MPs on this important issue."*

#### **COMMUNICATION STRATEGY**

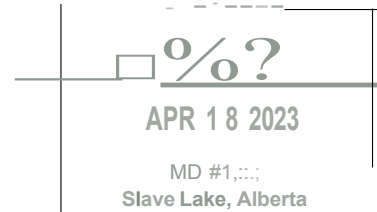
ABmunis encourages members to support FCM's continuing advocacy on this topic by using the attached documents.

---

Prepared By: Paul Mulholland  
Peace Officer

Reviewed By: Marilyn Gladue  
Executive Assistant

Approved By: Barry Kolenosky  
Chief Administrative Officer



April 13<sup>th</sup>, 2023

Arnold Viersen  
MP Peace River- Westlock  
S124 - 50<sup>th</sup> Street  
Barrhead, Alberta T7N 1A3

Dear Mr. Viersen,

My name is Mayor Francesca Ward, and I am contacting you today on behalf of the Town of Slave Lake. The purpose of this letter is to express the Town of Slave Lake's extreme disappointment in the federal government's decision to pass unbudgeted and unaccounted for costs to municipalities with the release of the budget last week.

Despite months of municipal advocacy led by the Federation of Canadian Municipalities, provincial-territorial associations and local leaders across Canada, the federal government has indicated in the most recent federal budget it will not be meeting the request to absorb the retroactive costs associated with the latest RCMP collective bargaining agreement. The budget further confirmed that communities across Canada that are dependent on RCMP services for local policing, including the Town of Slave Lake, are expected to cover these costs - a decision falling well short of the call from municipalities for the federal government to fully absorb the costs.

The timing of this decision is highly disappointing. The federal government's refusal to absorb these costs during a time of near record inflation is not acceptable. Municipalities across Canada are struggling to balance budgets in the face of enormous inflationary pressures, this decision will simply add to an already challenging and difficult situation for our administration and residents. Our Council will be forced to make incredibly tough decisions which may result in cuts to essential services or increasing taxes, adversely affecting the quality of life for our residents.

Local governments were not at the table for these negotiations. While cost estimates were provided to some municipalities, these turned out to be far below the final agreement's increase over six years, with retroactive pay going back to 2017. The cost to the Town of Slave Lake associated with these retroactive payments is expected to be \$367,342. This decision is an example of a Federal commitment that deeply impacts municipalities, without municipalities being properly consulted or involved. Municipal governments are paying a growing share of policing costs, but they cannot run deficits and have limited revenue generating tools.

We ask you to pressure the Federal government to reverse this unacceptable decision and reiterate the need for municipalities to be actively involved in any future processes regarding contract policing. This is a position fully supported by the Town of Slave Lake and we greatly appreciate your time advocating on our behalf. If you have any questions or concerns, please feel free to reach out. Thank you so much for your time and consideration.



Sincerely,

**cft ull**

Francesca (Frankie) Ward  
Mayor, Town of Slave Lake, AB

cc: MD Lesser Slave River, #124  
Alberta Municipalities (AM)  
Federation of Canadian Municipalities (FCM)

## **Template Resolution - Prioritizing Municipal Input in Future RCMP Contract Policing Decisions**

**WHEREAS**, The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

**WHEREAS**, These extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and

**WHEREAS**, Municipal governments are already paying a growing share of policing costs, but unlike other orders of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

**WHEREAS**, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

**WHEREAS**, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this occurring again; therefore be it

**RESOLVED**, That Lesser Slave River #124 joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

**RESOLVED** That Lesser Slave River 24 conveys this support in writing to local Members of Parliament.

[DRAFT TEMPLATE response to RCMP retroactive costs decision]  
FOR IMMEDIATE RELEASE

26 April, 2023

## **Lesser Slave River #124 responds to update from the Government of Canada on the issue of retroactive RCMP costs**

**[CITY/TOWN, PROVINCE]** - The Municipality of Lesser Slave River #124 responded today to the federal government's disappointing decision to pass unbudgeted and unaccounted for costs on to municipalities.

Despite months of municipal advocacy led by the Federation of Canadian Municipalities (FCM), provincial-territorial associations and local leaders across Canada, the federal government has indicated in the most recent federal budget it will not be meeting the request to absorb the retroactive costs associated with the latest RCMP collective bargaining agreement.

Tuesday's budget further confirmed that communities across Canada that are dependent on RCMP services for local policing, including Lesser Slave River #124, are expected to cover these costs—a decision falling well short of the call from municipalities to fully absorb the costs.

"[Quote from local representative]"

Local governments were not at the table for these negotiations. And while cost estimates were provided to some municipalities, these turned out to be far below the final agreement's increase over six years, with retroactive pay going back to 2017. The cost to Lesser Slave River #124 associated with these retroactive payments is expected to be **[COST ESTIMATE IF AVAILABLE]**.

This decision is an example of a federal commitment that deeply impacts municipalities, without municipalities being properly consulted or involved. Municipal governments are paying a growing share of policing costs, but they cannot run deficits and have limited revenue tools.

FCM has clearly reiterated the need for municipalities to be actively involved in any future processes regarding contract policing, calling this recent decision unacceptable. This is a position supported in full by Lesser Slave River #124

-30-

### ***For more information:***

Municipality Media Relations if available, inc. phone number and email  
FCM Media Relations, (613) 907-6395, [media@fcm.ca](mailto:media@fcm.ca)

## **Template Resolution – Prioritizing Municipal Input in Future RCMP Contract Policing Decisions**

**WHEREAS**, The Government of Canada has made the decision in Budget 2023 to make municipalities responsible for all retroactive costs stemming from the latest RCMP collective bargaining agreement; and

**WHEREAS**, These extraordinary one-time costs, which in some jurisdictions amount to millions of dollars, will cause significant hardship for communities and residents across the country, and were negotiated without meaningful consultation or a seat at the table for the municipalities responsible for paying the bill; and

**WHEREAS**, Municipal governments are already paying a growing share of policing costs, but unlike other orders of government, cannot run deficits to spread out the impact of these extraordinary one-time sums, and have limited revenue tools; and

**WHEREAS**, Local governments will now be forced to make difficult decisions that will impact residents, such as cutting essential services, reducing policing levels, raising property taxes significantly, and/or cancelling work on local infrastructure, at a time when Canadians' concerns about community safety and the cost of living are already rising; and

**WHEREAS**, Going forward, it is critical that municipalities be proactively engaged in any forthcoming processes related to contract policing to prevent this occurring again; therefore be it

**RESOLVED**, That [insert municipality's name] joins the Federation of Canadian Municipalities in calling on the federal government to commit to ensuring that local governments are meaningfully consulted, fully informed, and at the table on issues related to policing costs given the municipal role in keeping our communities safe; and be it further

**RESOLVED**, That [insert municipality's name] conveys this support in writing to local Members of Parliament.

[DRAFT TEMPLATE response to RCMP retroactive costs decision]  
FOR IMMEDIATE RELEASE

[DATE], 2023

## **[MUNICIPALITY] responds to update from the Government of Canada on the issue of retroactive RCMP costs**

[CITY/TOWN, PROVINCE] – The [MUNICIPALITY] responded today to the federal government’s disappointing decision to pass unbudgeted and unaccounted for costs on to municipalities.

Despite months of municipal advocacy led by the Federation of Canadian Municipalities (FCM), provincial-territorial associations and local leaders across Canada, the federal government has indicated in the most recent federal budget it will not be meeting the request to absorb the retroactive costs associated with the latest RCMP collective bargaining agreement.

Tuesday’s budget further confirmed that communities across Canada that are dependent on RCMP services for local policing, including [MUNICIPALITY], are expected to cover these costs—a decision falling well short of the call from municipalities to fully absorb the costs.

“[Quote from local representative]”

Local governments were not at the table for these negotiations. And while cost estimates were provided to some municipalities, these turned out to be far below the final agreement’s increase over six years, with retroactive pay going back to 2017. The cost to [MUNICIPALITY] associated with these retroactive payments is expected to be [COST ESTIMATE IF AVAILABLE].

This decision is an example of a federal commitment that deeply impacts municipalities, without municipalities being properly consulted or involved. Municipal governments are paying a growing share of policing costs, but they cannot run deficits and have limited revenue tools.

FCM has clearly reiterated the need for municipalities to be actively involved in any future processes regarding contract policing, calling this recent decision unacceptable. This is a position supported in full by [MUNICIPALITY].

-30-

***For more information:***

Municipality Media Relations if available, inc. phone number and email  
FCM Media Relations, (613) 907-6395, [media@fcm.ca](mailto:media@fcm.ca)

Thanks Jeff, I will add the request to our next council meeting for consideration.  
Thanks

**Barry Kolenosky**  
Chief Administrative Officer | TEL 780.849.4888x210  
Landfill Commission Manager | TEL 780.369.2590  
[barry.kolenosky@mdlsr.ca](mailto:barry.kolenosky@mdlsr.ca) | FAX 780.681.3936 | CELL 780.623.0249



## Lesser Slave River Administration

**Municipal District of Lesser Slave River no.124**  
3000, 15 Avenue SE Slave Lake AB T0G 2A3

**From:** Jeff Simpson <[Jeff.Simpson@slavelake.ca](mailto:Jeff.Simpson@slavelake.ca)>  
**Sent:** April 20, 2023 1:33 PM  
**To:** Barry Kolenosky <[Barry.Kolenosky@mdlsr.ca](mailto:Barry.Kolenosky@mdlsr.ca)>; Mike Mckinney <[m.mckinney@sawridgefirstnation.com](mailto:m.mckinney@sawridgefirstnation.com)>  
**Cc:** Francesca Ward <[Frankie@slavelake.ca](mailto:Frankie@slavelake.ca)>; Murray Kerik <[murray.kerik@mdlsr.ca](mailto:murray.kerik@mdlsr.ca)>; [issac.twinn@sawridgefirstnation.com](mailto:issac.twinn@sawridgefirstnation.com)  
**Subject:** Annual Tr-Council Social Gathering

Good afternoon Barry and Mike,

In one of my previous postings under the RCMP, the municipality I worked in had an annual social gathering for the Mayor/Reeve and elected Council members as an opportunity to meet informally, network, and share priorities and projects being worked on in each jurisdiction. It provided an opportunity for these officials to strengthen their connections, share some food and drink, and work towards common goals.

I would like to suggest, with your respective Council's support, that we institute a similar annual process here in this region between the Town, MD, and Sawridge FN. I'm further volunteering the Town to look after organizing the evening including lining up an appropriate venue, catered food (likely appetizers or something that is conversationally friendly), and beverages. We can either take turns organizing the night or split the associated costs after the fact and leave the organization to the Town for future events. Either process works for me.

Give it some thought, and if you're both in support of this initiative, I will attempt to start the ball rolling and look for a venue that will work for all of us for early June. My initial thoughts were to host the event during the week to not impact on holiday plans for the weekend for any we plan on attending.

Let me know what you think and we can go from there. Looking forward to hearing back from both of you and your respective Councils.

**Jeff Simpson, B. Comm, MBA**  
Chief Administrative Officer  
(T) 780-849-8000

(E) [jeff.simpson@slavelake.ca](mailto:jeff.simpson@slavelake.ca)



In the spirit of respect, authenticity, and reconciliation the Town of Slave Lake honours and acknowledges that we are situated on the traditional lands of Sawridge First Nation within Treaty 8 territory. Home to Indigenous, Metis and Inuit peoples who have occupied these lands since time immemorial.

The information transmitted is intended only for the person(s) or entity named above and may contain confidential or privileged information. If you are not specifically authorized to receive this e-mail, please notify the sender immediately and delete it and any attachments without reading, saving, printing or forwarding.



**Lesser Slave River**

**Report to Council**

Title	ASB First Quarter Report
Date	April 26, 2023
Presented By:	Kendra Kozdroski, Agricultural Fieldman
Attachments	

Proposed Motion	<i>For Information</i>
Administration's Recommendation(s)	

**MDLSR Agricultural Fieldman/Environmental Coordinator monthly report for, January-April 2023**

Since January the Agricultural Services Department has been busy getting budget ready, working on extension events, programing, and preparing for the summer season to arrive.

**January:**

- Meeting with Big lakes County, Lesser Slave Watershed Council and the MD of Lesser Slave River to discuss events that we may want to partner on for 2023/2024.
- Operational Budget meetings
- Agricultural Service Board conference- Grande Prairie
  - Resolution session regarding agricultural issues
  - Networking
  - Speakers talking about diverse topics in agriculture
- ASB Meeting-Flatbush

**February:**

- Weed free forage inspector training
- Northwest Regional Meeting-Sturgeon County
- Producer Outreach- Sustainable Ag. Strategy Virtual

- Budget
- Advertising for seasonal staff

## March:

- ASB Meeting- Flatbush
- Alberta Invasive Species Council Conference-Olds, AB
- Pollinator and Living on Waters Edge Workshop-Widewater, AB
- Seasonal Interviews and Hiring
- Education Committee Meeting- AAAF
- Pest Monitoring meeting

## April

- Sustainable Canadian Agricultural Partnership program training- All Agricultural Fieldman
- 2023 Field Visit Preparation- Alberta Agriculture and Irrigation
- ASB Grant Reporting
- Seasonal Interviews and Hiring
- ASB meeting-Flatbush

The department has hired two weed inspectors, two rural road allowance mowers, four landscape. There is still one vacant landscape position to fill.

Prepared by: Kendra Kozdroski, Agricultural Fieldman  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Community Services
Date	April 26, 2023
Presented By:	Sandra Rendle, Community Services Coordinator
Attachments	

Proposed Motion	<i>Move to accept the Community Services Report for information.</i>
Administration's Recommendation(s)	As proposed

**CAB/FCSS**

The first intake of CAB/FCSS Applications ended on January 31, 2023, at the February 22, 2023 Community Assistance Board meeting the following was funded:

CAB – 1<sup>st</sup> Intake - \$14,253.88

Flatbush Slive Threads Society - \$3,445.00 – Assistance with Utilities and Purchase of New Chairs for the hall

Chisholm Community Club - \$1,633.88 – Operational Expenses

Smith Community Association - \$1,175.00 – Community Beautification

Gentle Ben Care Society - \$8,000.00 – Mileage Cost for Senior Transportation

FCSS – 1<sup>st</sup> Intake - \$49,450.67

Gentle Ben Care Society - \$15,000.00 - Seniors Programming

Smith School - \$3,000.00 – Cultural Programming

SHARA - \$1,000.00 – Community Gathering

SHARA - \$1,500.00 – Art Classes

Aspen View Public Schools – Smith School - \$29,450.67 - Family School Liaison

The second intake deadline is April 30, 2023.

FCSS Final Reporting for 2022 is due April 30, 2023 – report current with our NW FCSS Liaison for review.

**Community Complex**

Bookings continue to trickle in, Widewater is pretty much booked every weekend from June to the end of September. Flatbush and Smith bookings are also up for 2023.

2023 Bookings to date:

Widewater- 22

Smith – 9

Flatbush - 7

2024 Bookings to date:

Widewater – 7

Smith – 1

Flatbush - 2

Working with RMA and IRC to offer renters the opportunity to purchase liability insurance through a direct link on our website. This should streamline the liability insurance requirement for our users. Just waiting on RMA for estimates of the cost to renters.

Widewater, Smith and Flatbush Complexes are booked as polling stations for the upcoming Provincial Election.

**Community Groups/Libraries**

- Working with the Canyon Creek Campground operator on the required permitting for a Liquor License.
- In discussions with the Traildusters for an MOU on the Gymkhana Grounds.
- Working on setting up a meeting with SHARA to discuss the MOU for the Equine Arena and associated ground.
- Attending a meeting with the Slave Lake Regional Library Manger and the Flatbush Librarian to discuss additional programming out of the Flatbush Complex, some items discussed were a walking program, offering babysitting courses, and crib matches.
- Flatbush Community Association is hosting the Flatbush Festival again this year, it will be June 17, 2023. There will be a parade, baseball tournament, beer gardens and an odd and unusual animal sale (jointly hosted with PACO Ag Society from Fawcett.
- Also, the Flatbush Community Association is hosting Flatbush Rocks in July.
- Working with Gentle Ben to seek additional funding opportunities for Seniors'

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Prepared by: Sandra Rendle  
Review by:  
Approved by: Barry Kolenosky  
Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Engineering Department Jan 01 – March 31 report
Date	26 April 2023
Presented By:	Saidi Assumani
Attachments	

Proposed Motion	<i>For information</i>
Administration’s Recommendation(s)	

**Old Smith Highway Project**

- Roadway design for the Old Smith Highway Rerouting was completed in February 2023. Several adjustments were made to the design to reflect recommendations from Parkland Geotechnical.
- We ordered corrugated steel for this project. Items that were ordered included smaller culverts for approaches and larger culverts for creek crossings. The beam bridge guardrails to be installed at the creek crossings were ordered.
- We are finalizing order for seed mix for seeding along road ditches, shoulders and within the right-of-way.
- Fisheries reports for Creek Crossings were completed by Aquality Environmental and will be reviewed by the MD.
- Bridge Culvert Design is being finalized by Tetra Tech Consulting with Final Design Report is due mid-May.
- Working with engineers from ATCO Power to relocate power poles.

**Marten Beach Access**

- Located Right-of-Way and completed flagging.
- Completed Alberta One Call to enable brushing and mulching with skid steer.
- Flew drone to capture pre-existing condition.

**Fencing and Other work - Canyon Creek Water Treatment Plant**

- Located Right-of-Way and completed flagging.
- Completed Alberta One Call to enable brushing and mulching with skid steer.
- Flew drone to capture pre-existing condition.

## Widewater Drainage Project

- Surveying approximately 1.4km right-of-way and flagging was completed in April.
- Completed Alberta One Call to enable brushing and mulching with skid steer.
- Arranged for Bird Sweep with consultant as per Bird Migratory regulation.
- Collected LiDAR elevation and prepared digital imagery for Widewater.
- Preparing preliminary drawings to be shared with ratepayers during public consultation.

## Gravel Pits and SML Renewals

- Coordinated gravel exploration at Mitsue, Flatbush, and Chisholm.
- Prepared drawing sketches for Flatbush Gravel Pit.
- Hired local consultant to assist with boundary surveying, drawing sketch plans for Chisholm and Mitsue Gravel Pits.
- Hired Core Geomatics to complete surface water study for the gravel pits.
- Organized meeting to discuss Gravel and SMLs Renewal with consultants, MD staff, and representatives from ESRD (Alberta Environment).
- Completed First Nations Consultations and responded to inquiries from the office of ACO.
- Reviewed reports, responded to requests related to gravel and SML renewals from MD staff, Consultants, and ESRD office.
- Provided required information to enable TFA application for limited gravel extraction at Mitsue, Chisholm and Flatbush pits.

Prepared by: Saidi Assumani, Municipal Engineering  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

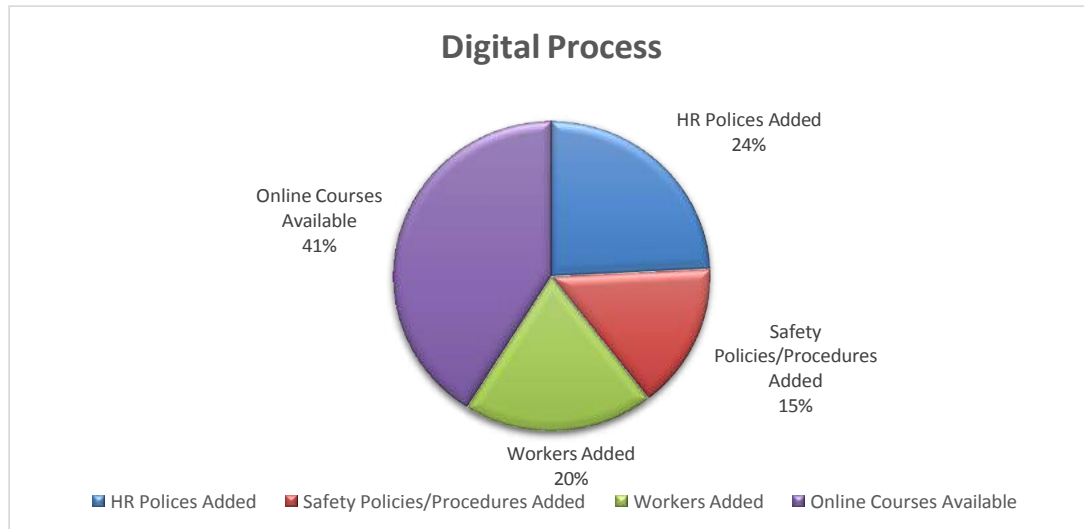
Title	Health & Safety Department 2023 Jan 01 – March 31 Report
Date	26-April-2023
Presented By:	Rhonda Muzyka, RPR, NCSO, RMHSA
Attachments	None

Proposed Motion	<i>For information</i>
Administration’s Recommendation(s)	

Health & Safety Department Program

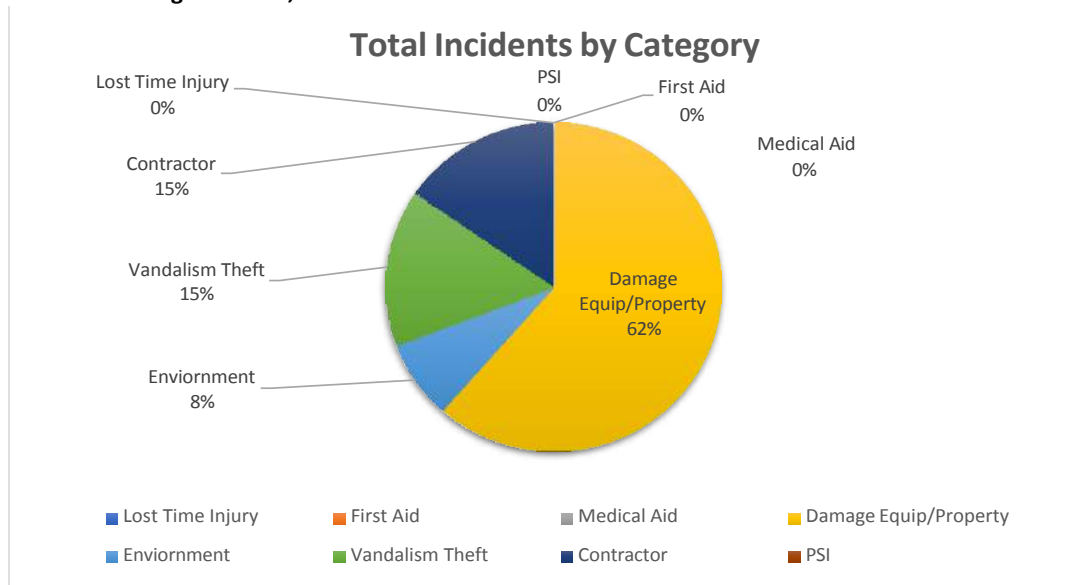
A health and safety program is a definite plan of action designed to prevent incidents and occupational diseases. The OHSMS must include elements required by the Alberta Occupational Health and Safety Acts, Regulations & Code as a minimum. The Health and Safety Program at the MD of Lesser Slave River No. 124 provides support and mentorship to employees, contractors, and all affiliated stake holders.

Digital Process - Progress



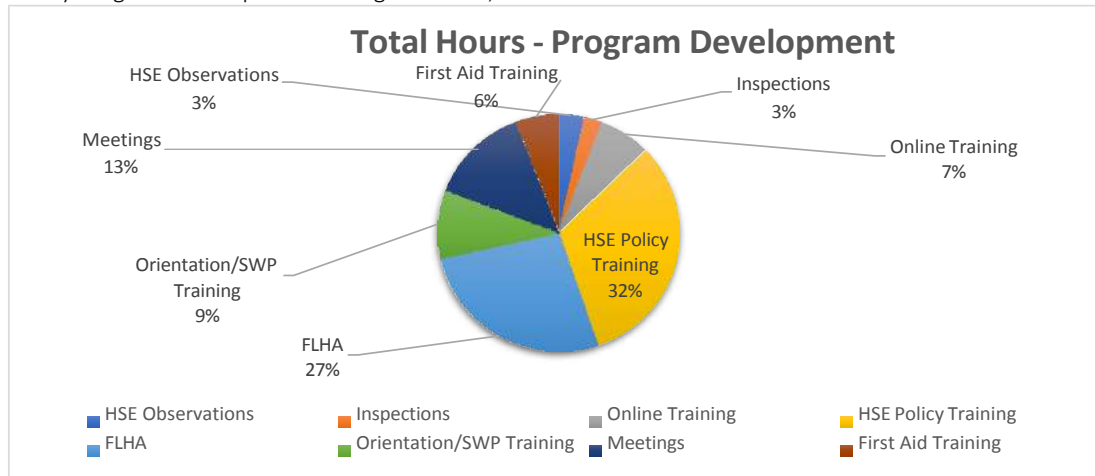
HR Policies Added	46
Safety Policies/Procedures Added	29
Workers Added	37
Online Courses Available	78

**Incidents ending March 31, 2023**



<i>Lost Time Injury</i>	<i>0</i>	<i>Environment</i>	<i>1</i>
<i>First Aid</i>	<i>0</i>	<i>Vandalism/Theft</i>	<i>2</i>
<i>Medical Aid</i>	<i>0</i>	<i>Contractor</i>	<i>2</i>
<i>Property Damage</i>	<i>8</i>	<i>PSI</i>	<i>0</i>

**Safety Program Development ending March 31, 2023**



HSE Observations	Inspections	Online Training	HSE Policy Training	FLHA	Orientation/SWP Training	Safety Meetings	First Aid Training
36	27	74	346	289	100	144	63

Health & Safety Highlights from January 1 – March 31, 2023  
Start Up Safety Meeting February 7, 2023 Associate Engineering  
Updated February 24, 2023 Construction Safety Meeting Associate Engineer  
Attended Fire Services Meeting March 30, 2023  
Attended Audiometric Training  
Fire Extinguishers and SCBA have been inspected and completed for the 2023 year.  
Fire Alarms are now complete.  
The MD has a total of 24,565.75 working hours.  
Department Managers/Lead Hands/Employees/Safety are Facilitate HSE Meetings  
Employees have been actively training employees – LOTO, Refueling, Manlift, Wheel Loader, Traveling on Gravel Roads  
The Digital Program has been received well with Training and completing the HR/HSE online Polices.  
The Digital Program has now 46 Polices, 11 Procedures, 78 Training Courses  
Ongoing day to day Program Development.

Submitted respectfully.

Prepared by: Rhonda Muzyka, RPR, NCSO, RMHSA  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer



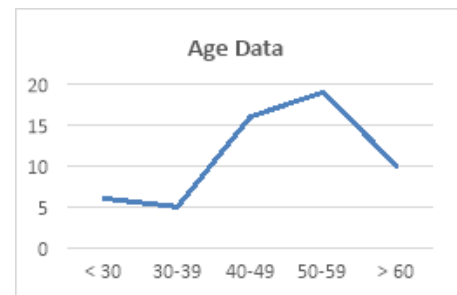
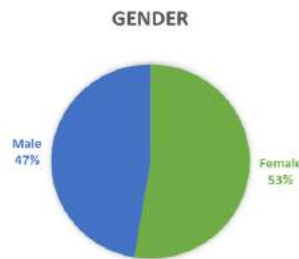
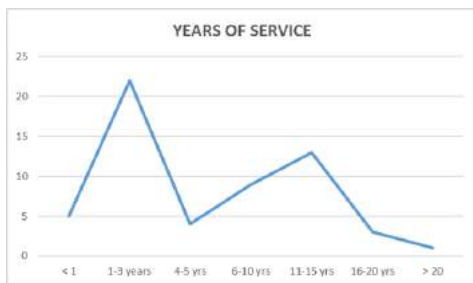
**Lesser Slave River**

**Report to Council**

Title	Human Resources 2023 Jan 01 – March 31 report
Date	21 April 2023
Presented By:	Leslie Bensch
Attachments	
Proposed Motion	<i>For information</i>
Administration’s Recommendation(s)	

**Staffing Stats as of March 31, 2023**

<b>MD - permanent</b>	<b>52</b>
<b>MD - permanent part time</b>	<b>3</b>
<b>MD - term</b>	<b>2</b>
<b>MD - seasonal</b>	<b>0</b>
<b>MD Employees:</b>	<b>57</b>
<b>MD - casual/on call:</b>	<b>3</b>
<b>Regional Landfill - permanent</b>	<b>5</b>
<b>Regional Landfill - permanent part-time</b>	<b>1</b>
<b>Regional Landfill - term</b>	<b>0</b>
<b>Regional Landfill - seasonal</b>	<b>0</b>
<b>Regional Landfill Employees:</b>	<b>6</b>
<b>Council:</b>	<b>7</b>



**Seasonals:**

We started hiring seasonal staff with 1-Landfill Attendant, 2-Weed/Pest Technicians, 2-Rural Mowers, 4-Landscape Technicians, interviews Monday for #5. We have job postings open for 1-Shop Helper, 1-Labourer & 1-Equip Operator, 2-Admin Assistant.

## **Active Job Postings:**

Director of Field Services	Municipal Clerk
2-Shop/Fleet Mechanic	Landfill Equip Operator
Administrative Assistant-South 80%	Manager of Transportation
3-Municipal Service Technician (Internal)	Lead Hand-Vegetation Mgmt (Internal)

## **New Hires, Jan 1 – March 31, 2023**

2-Utility Operator  
1-Landfill Attendant  
2-Administrative Assistant  
1-Human Resources Manager

## **Departures, Jan 1 – March 31, 2023**

1-Peace Officer  
1-Transportation  
1-Landfill Equip Operator

## **Employee Engagement**

The MD has recommended some employee enhancements to increase employee satisfaction and decrease employee turnover. The first change is regarding competitive salaries. Our first step was to compile the salary information from eleven other municipal districts through the Improv consulting group. This information highlighted the employees at market rates as well as others needing increases to stay competitive. Using this base, the MD creating a new salary grid decreasing the number of steps but have a more significant increase each time. These increases demonstrate our appreciation to the staff for their work, commitment and reward expanded knowledge. Understanding some employees will reach the maximum step of the grid, we are looking to compose a policy to compensate these experienced employees with a matching RRSP contribution.

Human Resources is drafting a policy regarding staff's COLA increases, for council's consideration. The policy will take a five-year average of the Cost-of-Living Adjustment to smooth out the peaks and dips while being transparent therefore, staff expectations can rely on the consistency.

We have been working with our benefit providers to renew our contract, looking for improvements to help with our employee's needs. Looking at the usage history, we are looking to reduce dental scaling and recall while increase cost of eye exams and adding a health/wellness spending account. The spending accounts allow the employee to decide on where to put their benefit credits for their personal situation.

## **Spring Kickoff Day**

Our planning committee is starting to plan the spring kickoff; staff will enjoy the day together with some learning, teamwork games and food at the Widewater Complex. Save the date will be send out shortly.

Prepared by: Leslie Bensch, Human Resource Manager  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky  
Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Planning & Development Department Jan 01 – April 21 report
Date	April 26, 2023
Presented By:	Ann Holden, Planning & Development Officer
Attachments	

Proposed Motion	<i>Moved to accept Planning &amp; Development Department report for information</i>
Administration’s Recommendation(s)	

Planning and Development is responsible for all aspects of land-use planning, including long range planning such as subdivisions to ensure that growth and development occur in an organized and rational manner, while maintaining or enhancing the quality of life in the MD of Lesser Slave River. The land mass in Lesser Slave River is 10,074.39 km<sup>2</sup> (3,889.74 sq mi), most of it crown land.

Statistics:

Development Permits received	15
Development Permits issued	13 (two applications are still incomplete)
Subdivision applications	3 (two of them approved by the MPC)
Lots endorsed	13
Road lease applications	2
Application for land use bylaw amendments	0
Pre-stop order letters	1
Municipal Planning Commission meetings	3
Compliance Certificates Issued	0
Safety Codes Permit Notifications	29
Rural Addressing Applications:	2
Referrals related to crown land dispositions	Numerous

Other duties in 2023:

Communication: e-mails and phone calls between planning staff and residents/developers.

Site checks: To monitor what is going on in the MD and to take pictures of development for the Municipal Planning Commission report, site checks are done on a regular basis.

Training new staff members.

Review of road and land leases.

Prepared by: Ann Holden, Planning & Development Officer  
 Reviewed by: Marilyn Gladue, Executive Assistant  
 Approved by: Barry Kolenosky, Chief Administrative Officer



**Lesser Slave River**

**Report to Council**

Title	Protective Service Report - First Quarter
Date	April 26 <sup>th</sup> , 2023
Presented By:	Paul Mulholland
Attachments	

Proposed Motion	<i>For information</i>
Administration's Recommendation(s)	

**MDLSR Peace Officer monthly report for,  
January 2023**

MDLSR Peace Officers patrol an area of 10,000sq kl with approximately 700kl of local roads, and 325kl of provincial highways.

Peace Officer priorities are, bylaw enforcement, infrastructure protection and traffic safety. The Protective Services department offers an on-call service 24hrs per day, seven days per week.

Working hours at the present time are 0800-1800, with Officers on duty twelve out of fourteen days.

Complaints, whenever possible are responded to within 24 hrs.

All Municipal buildings / assets are monitored during regular patrol hours.

Assisting other agencies, such as Fire, RCMP & Sheriffs, include such things as, initial patient care, traffic control at motor vehicle collisions and enforcement of traffic laws as they apply to emergency vehicles (yielding / following).

Joint Force Operation (JFO's) are conducted on a regular / irregular basis, and include working with RCMP, Sheriffs, Fish and Wildlife Officers, Conversation Officer, and other local Community Peace Officers.

January's focus has been on the ongoing log haul and traffic safety on municipal roads.

**Statistical report for January 2023.**

- Provincial Tickets issued - 51
- Approximate value of Provincial Tickets – \$9,100.00
- Bylaw Tickets issued - 0
- Approximate Value of Bylaw Tickets - 0
- Warnings issued - 37
- Complaints Responded to - 7

- Assist Agency Responses - 10
- JFO's Conducted – 3

### **Community patrols**

Southshore & area = Daily

Devonshire Lane & Marten Beach area = 8

Mitsue & Poplar Lane area = Daily

East Fawcett Lake & area = 2

West Fawcett Lake area = 2

Smith & area = 10

Lawrence lake & Cross Lake area = 5

Flatbush & area = 3

Prepared by: Paul Mulholland, Peace Officer

Reviewed by: Marilyn Gladue, Executive Assistant

Approved by: Barry Kolenosky, Chief Administrative Officer

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Prepared by:  
Reviewed by:  
Approved by: Barry Kolenosky  
Chief Administrative Officer

**Bylaw 2023-03  
Of  
Lesser Slave  
River #124**

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A BYLAW OF LESSER SLAVE RIVER #124 IN THE PROVINCE OF ALBERTA TO REGULATE NEIGHBOURHOOD NUISANCE, SAFETY, PUBLIC BEHAVIOUR AND LIVABILITY.

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**WHEREAS** under the authority and pursuant to the *Municipal Government Act*, RSA 2000, Chapter M- 26, and amendments thereto, Council may pass bylaws respecting nuisances, and may also pass bylaws related to, unsightly, untidy, unsafe, or dangerous property.

**AND WHEREAS**, the Council of Lesser Slave River #124 may also enact bylaws respecting people, activities, and things in, on, or near a Public Place or a place that is open to the public.

**AND WHEREAS**, the Council of Lesser Slave River #124 deems it desirable for regulations which affect neighborhood livability to be located, as much as possible, in one bylaw.

**AND WHEREAS** under the provisions of the *Provincial Offences Procedure Act*, Chapter P-34, R.S.A. 2000, and under the provision of the *Municipal Government Act*, the Council of a municipality may by bylaw provide for the payment of violation tickets or summons out of court.

**NOW THEREFORE** under the authority and pursuant to the provisions of the said *Municipal Government Act*, and by virtue of all other enabling powers, the Council of Lesser Slave River #124, duly assembled, enacts as follows:

## **SECTION 1 TITLE**

This bylaw is called the "Community Standards and Safety Bylaw".

## **SECTION 2 DEFINITIONS**

In this bylaw, the following words and phrases shall have the following meanings:

2(1) "**Act**" means the *Municipal Government Act*, RSA 2000, Chapter M- 26, and amendments thereto.

2(2) "**Agricultural Zoned Lands**" means "Agricultural District (A)" as described in the Land Use Bylaw 2021-17, and amendments thereto, of Lesser Slave River #124.

2(3) "**Audible Scare Device**" means a device using sounds to deter animals.

2(3)(a) "**Auxiliary Lighting**" means any lighting that has been placed after the initial building, or in addition to the original lighting plan.

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- 2(4) **"Building"** means anything constructed or placed on, in, over or under land, but does not include a Highway or road or bridge that forms part of a highway or road.
- 2(5) **"Bylaw"** means the Municipality Community Standards and Safety Bylaw.
- 2(6) **"Cannabis"** means any product composed in whole or part of cannabis as defined by the Cannabis Act (Canada).
- 2(7) **"Cannabis Act"** means the *Cannabis Act*, SC 2018, c. 16, and amendments thereto.
- 2(8) **"Chief Administrative Officer"** or **"CAO"** mean the Chief Administrative Officer for the Municipality or his or her designate.
- 2(9) **"Child"** means a person who is or, in the absence of evidence to the contrary, appears to be less than 12 years old, as defined in the *Youth Criminal Justice Act*, SC 2002, c 1, and amendments thereto.
- 2(10) **"Community Event"** means any celebration, event, activity, or thing so designated by resolution of Council.
- 2(11) **"Construction Equipment"** means machinery or equipment typically utilized in the construction process and shall include but not be limited to a riveting machine, concrete mixer, gravel crusher, steam shovel, dragline, backhoe, air or steam compressor, jack-hammer, pneumatic drill, tractor other than a tractor used in a farming operation, bulldozer, front end loader, motor scraper, motor grader, or any other tool, device or machine of a noisy nature.
- 2(12) **"Council"** means the Municipal Council of Lesser Slave River
- 2(13) **"Municipality"** means Lesser Slave River #124.
- 2(14) **"Defecate"** means to discharge waste matters from the bowels.
- 2(15) **"Derelict Building"** means a building that is vacant, neglected, poorly maintained or unsuitable for occupancy, which may include a building:
- (a) that is in a ruinous or dilapidated condition.
  - (b) that is detrimental to the surrounding area or in an unsightly condition within the meaning of section 546 of the Act.
  - (c) that is in such a state of disrepair as to be no longer suitable for human habitation or business purposes.
  - (d) that is potentially dangerous and an allurement to children.
  - (e) that constitutes a hazard to the health or safety of the public.
  - (f) that is unsightly in relation to neighboring properties because the exterior finish of the building or structure is not maintained; or
  - (g) that is a fire hazard to itself or to surrounding lands or Buildings.
- 2(16) **"Electronic Smoking"** or **"Vaping Device"** means an electronic device that can be used to deliver a vapor, emission or aerosol to the person inhaling from the device, including but not limited to an electronic cigarette, cigar, cigarillo or pipe.

- 2(17) **"Graffiti"** means words, figures, letter or drawings scribbled, scratched, sprayed or applied by any other means on a surface without the consent of the Owner of the Building or Property on which they are placed.
- 2(18) **"Hamlets and Subdivisions"** means the hamlets or subdivisions of Canyon Creek, Chisholm, Widewater, Wagner, Nine Mile Point, Martin Beach, Smith, Flatbush and any additional unincorporated community designated by Council as a Hamlet in accordance with section 59 of the Act.
- 2(19) **"Harassment"** means any single or repeated incident of objectionable or unwanted verbal or physical conduct, contact, attention, demands, jokes, comments, insults or actions by a person that the person knows or ought reasonably to know will or would cause offence, humiliation or adversely affect the health and safety of another person; including any form of discrimination or bullying based on race, religious beliefs, color, sexual orientation, gender, gender identity of expression, physical or mental disability, age, ancestry, place of origin, marital status, source of income, or family status.
- 2(20) **"Highway"** as defined in the Traffic Safety Act, RSA, 2000 c. T-6 and amendments thereto.
- 2(21) **"Holiday"** means any day declared as such by Municipal, Provincial or Federal authority and includes Sundays.
- 2(22) **"Junked Vehicle"** means a Vehicle that:
- (a) is in a wrecked, partly wrecked, dismantled, partly dismantled, inoperative, unregistered, uninsured, or abandoned condition; or
  - (b) is determined to be not roadworthy and is not located in a building or on a property such that it is concealed from view.
- unless the Vehicle forms part of a business enterprise which deals with such Vehicles in the ordinary course of its business, and the business is appropriately licensed, is in possession of a development permit which allows for this use in such a manner and is in full compliance with all the terms and conditions of its permit and licenses.
- 2(23) **"Legitimate Reason"** means traveling to/from a child's place of residence to attend public, school, athletic, educational, or religious events or to take part in volunteering activities which are organized and supervised by adults.
- 2(24) **"Litter"** means refuse, garbage or waste located on any private or Public Land within the Municipality, which is not contained in a garbage receptacle authorized by Municipality bylaw, or the throwing, placing, leaving, or depositing of Litter, as the context may require.
- 2(25) **"Loiter"** means to stand idly around, hang around, linger, tarry, saunter, delay, or dawdle creating an obstruction by rendering impassable any street, road, sidewalk or any other area of public passage, causing interference with or intrusion upon the passage upon any street, road, sidewalk or any other area of public passage of any person.
- 2(26) **"Motor Vehicle"** or **"Vehicle"** means Motor Vehicle as defined in the *Traffic Safety Act*, RSA, 2000, c. T-6 and amendments thereto.

- 2(27) **"Noise"** means any sound which in the opinion of the Peace Officer, having regard for all circumstances, including the time of day and the nature of the activity generating the sound, is likely to unreasonably annoy or disturb Persons or to injure, endanger or detract from the comfort, enjoyment, repose, health, peace, or safety of Persons within the Municipality.
- 2(28) **"Nuisance"** for the purpose of this Bylaw means any use of or activity upon any Property which in the opinion of a Peace Officer or other designated officer is dangerous to health, or has or may have a detrimental impact upon any Person or other Property in the vicinity, or which creates an unreasonable interference with the use or enjoyment of other Property, and without limiting the generality of the foregoing, includes the posting or exhibiting of posters, signs, billboards, placards, writings or pictures upon any fence or wall on any Property, where the same are accumulated and become in a dilapidated and unsightly condition whether or not their posting or exhibiting is permitted by this or any other bylaw, and also includes an unsightly or dangerous structure, excavation or hole within the meaning of section 546 of the Act.
- 2(29) **"Occupant"** means a Person occupying a property or a Person who has rented, leased or has permission to use the Property.
- 2(30) **"Occupant of Land"** includes the Owner of any lot or parcel of land within the Municipality whether a dwelling place is present on the land or not. For the purposes of this Bylaw the "Occupant of Land" shall also be deemed to be the Occupant of that portion of any Highway within the Municipality and subject to the direction, management, and control of the Municipality and which adjoins his or her land and lies between the boundary of his or her land and the middle line of the Highway.
- 2(31) **"Off Highway Vehicle"** is as defined in the *Traffic Safety Act*, RSA, 2000, c. T-6 and amendments thereto.
- 2(32) **"Owner"** means the Person who is a registered Owner of a Property or who has any other ownership interest in a property.
- 2(33) **"Panhandling"** means the personal, verbal and direct solicitation by a Person of gratuitous donations of money, foods or goods of any kind from any member of the public but does not include a solicitation allowed or authorized pursuant to the *Charitable Fundraising Act*, RSA 2000, c. C-9, and amendments thereto.
- 2(34) **"Parent"** or **"Guardian"** means the actual parent, guardian or foster parent of a child and any other person 18 years of age or over who has the care and control of a child.
- 2(35) **"Peace Officer"** means any sworn member of the Royal Canadian Mounted Police, or a Peace Officer appointed under the *Peace Officer Act*, SA 2006, P-3.5 and amendments thereto and employed by the Municipality.
- 2(36) **"Permit"** means a written Permit issued by the Chief Administrative Officer and or his/her designate.
- 2(37) **"Person"** or **"Persons"** includes a corporation or other form of body corporate or other legal construct and their successors or assigns, and individuals and their heirs, executors, administrators, other legal representatives or assigns.
- 2(38) **"Property"** means any parcel of land, Buildings, or any personal property located thereupon within

the Municipality.

2(39) **"Provincial Offences Procedure Act"** means the *Provincial Offences Procedure Act*, RSA 2000 c, P-34 and amendments thereto.

2(40) **"Public Building"** means any Buildings owned by the Municipality.

2(41) **"Public Health Act"** means the *Public Health Act*, RSA 2000, c P-37 and amendments thereto.

2(42) **"Public Lands"** means all lands under the ownership and control of His Majesty the King in the right of Canada, His Majesty the King in the right of Alberta, or the Municipality, or any combination thereof.

2(43) **"Public Place"** means any place within the Municipality to which the public may have either express or implied access, or any part of a building, structure or other enclosed area owned by the Municipality to which members of the public have access as of right or by express or implied invitation.

2(44) **"Public Transit Bus"** means a vehicle offered for public transportation and owned or operated by or on behalf of the Municipality.

2(45) **"Quiet Time"** means the time or times designated by section 5(1) of this Bylaw.

2(46) **"Refuse"** means junked or disposed of articles including but not limited to solid wastes, woods, metals, tires, broken dishes, tins, glass, rags, cast-off clothing, wastepaper, cardboard, food containers, food wrappers, grass cuttings, shrubbery and tree pruning, weeds and garden waste, Junked Vehicles, Vehicle parts, residential furnishings, household appliances, animal feces, garbage bags and all other discarded materials.

2(47) **"Residential Premises"** means any structure that is used or intended to be used wholly or partly for accommodation purposes and includes:

- (a) an apartment building or condominium.
- (b) a dormitory.
- (c) a private dwelling.
- (d) a hotel or motel.
- (e) a lodging house.
- (f) a mobile home, trailer or modular structure.
- (g) a rooming house.
- (h) any other structure that is intended for residential purpose.

2(48) **"Residential Zoned Lands"** means "Residential Districts" as described in the Land Use Bylaw 2021-17, and amendments thereto, of Lesser Slave River #124.

2(49) **"Sidewalk"** means that portion of a Highway between the curb lines, or the lateral lines of a roadway, and the adjacent Property lines, intended for the use of pedestrians apart from the areas chosen by the Municipality to be designated winter snow reservoir areas.

2(50) **"Smoke"** or **"Smoking"** mean to inhale, exhale, burn, or have control over a lighted cigarette, cigar,

pipe, hookah pipe, or other lighted or heated device or apparatus designed to burn or heat tobacco, cannabis, shisha or any other weed or substance for the purpose of inhaling or tasting its emissions, as well as the emissions themselves.

2(51) **"Spit"** means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.

2(52) **"Urinate"** means to discharge urine from the body.

2(53) **"Unsafe Property"** means a property which, in the opinion of a Peace Officer, is (a) dangerous to public safety or (b) dangerous to Property.

2(54) **"Unightly Property"** or **"Untidy Property"** mean:

- (a) a property that because of its condition or the accumulation of Refuse is detrimental to the use and enjoyment of the surrounding area or neighboring properties.
- (b) in respect of a Building, includes a Building whose exterior shows signs of significant physical deterioration, serious disregard for general maintenance, upkeep or repair, or which constitutes a Nuisance.
- (c) in respect of land, includes land that shows signs of a serious disregard for general maintenance or upkeep, or which constitutes a Nuisance; and
- (d) unsightly Property within the meaning of section 546 of the Act.

2(55) **"Vape"** or **"Vaping"** means the use of an Electronic Smoking or Vaping Device.

2(56) **"Violation Tag"** means a ticket or similar document issued by a Peace Officer on behalf of the

Municipality. 2(57) **"Violation Ticket"** means a ticket issued pursuant to *Provincial Offences Procedure Act*.

## SECTION 3 PROPERTY NUISANCES AND SAFETY

- 3(1) No Owner or Occupant of any Property shall allow the Property which they own or occupy to be or to become an Unsafe Property, Unsightly Property, Untidy Property or a Nuisance.
- 3(2) No Owner or Occupant of any land shall allow a Derelict Building to remain on the land at any time.
- 3(3) No Person shall have, permit or allow a Junked Vehicle to remain in or on Residential Premises for more than fourteen (14) successive days.
- 3(4) No Owner or Occupant of a Property shall have or allow in or on the Property, the accumulation of:
  - (a) any material that creates unpleasant odor.
  - (b) any material likely to attract animals, pests or wildlife.
  - (c) animal remains, parts of animal remains or animal feces.
- 3(5) No Owner or Occupant of a Property shall have or allow the open or exposed storage on the Property of any industrial fluid, including engine oil, brake fluid, anti-freeze and gasoline.
- 3(6) No Owner or Occupant of a Property shall have or allow the following to accumulate on the Property such that the accumulation is visible to a Person viewing the Property from outside the Property:
  - (a) loose garbage and bagged garbage.
  - (b) bottles, cans, boxes or packaging materials.
  - (c) household furniture or other household goods.
  - (d) automobile parts.
  - (e) parts of or disassembled machinery, equipment or appliances; and
  - (f) yard waste, including grass, tree and hedge cuttings, leaves and refuse.
  - (g) junked vehicles and or trailers.
- 3(7) No Owner or Occupant of a Property shall allow a discarded refrigerator or freezer to remain on the Property without first ensuring that the hinges and latches, or lid or doors of the unit have been removed.
- 3(8) Notwithstanding section 3(7), it shall not be an offence for an Owner or Occupant of a Property to have or allow a discarded refrigerator or freezer to remain on the Property if:
  - (a) the refrigerator or freezer is not visible to a Person viewing the Property from outside the Property; and
  - (b) the refrigerator or freezer always remains locked with a padlock and key or similar device.
- 3(9) No Owner or Occupant of a Property shall have or allow any discarded appliance to remain on the Property such that the appliance is visible to a Person viewing the Property from outside the Property.
- 3(10) The Owner and/or Occupant of all private Property shall:

- (a) cut the grass on said Property as well on any boulevard which abuts, flanks, or adjoins the Property to a height of 15 centimeters or less; this includes lanes or alleys at the rear or side of the Premises or Property.
  - (b) eradicate noxious weeds.
  - (c) remove from the Property any dead grass, brush, rubbish, or anything else which is considered Untidy or Unsightly.
  - (d) remove or prune trees that in any way interfere with or endanger the lines, poles, conduits, pipes, sewer, or other works of the Municipality or a public utility.
  - (e) repair, paint, and generally maintain or remove fences and other similar structures on the Property.
  - (f) repair, paint, and generally maintain private recreation areas such as the play space in mobile home parks and multiple family developments; and
  - (g) ensure that Graffiti placed on their property is removed, painted over, or otherwise permanently blocked from public view.
- 3(11) No Owner or Occupant of Property shall have or allow on the Property the accumulation of materials, whether new or used, unless that Owner or Occupant can establish that a construction or renovation project is being carried out on the Property and that.
- (a) the project has begun, or the beginning of work is imminent.
  - (b) the materials found on the Property relate to the project taking place on the Property in a quantity reasonable to complete the project.
  - (c) the work on the project has not been suspended for a period in excess of sixty days

This section does not include waste or Refuse generated from the project.

- 3(12) An Owner or Occupant of a Property shall ensure that all building materials referred to in section 3(11) that are stored on the Property are stacked or stored in an orderly manner.
- 3(13) Notwithstanding anything in section 3(11), it shall not be an offence to store a small amount of neatly stacked materials on a Property for basic Property maintenance.
- 3(14) No Persons shall allow smoke from an approved open burning fire to become or remain a Nuisance to any other Person.
- 3(15) Section 3(1) thru 3(14) shall not apply to Agricultural Zoned Lands.

#### **SECTION 4 SIDEWALKS**

- 4(1) The Occupant or Owner of any Property situated along a Highway shall be responsible for removal of snow, ice, dirt, debris or other material from the Sidewalk within seventy-two (72) hours after the snow, ice, dirt, debris or other material is deposited thereon by any means whatsoever.
- 4(2) No Person shall place snow, ice, dirt, debris or other material onto the Highway, any Public Place or on private Property other than their own.
- 4(3) If any Property situated along a Highway in the Hamlets of the Municipality is found not to be in compliance with section 4(1) of this Bylaw; a Peace Officer or other designated officer may issue a compliance notice, either verbally or in writing by leaving a printed compliance notice in a

conspicuous place on the Property, or an Order under section 545 of the Act.

- 4(4) If any Occupant or Owner fails to comply with section 4(1) of this Bylaw, the Municipality may carry out the removal of snow, ice, dirt, debris or other material or contract out the removal with all costs and expenses involved being charged to the Owner of the Property and any unpaid costs or expenses incurred by the Municipality may be added to the tax roll of the Property to be recovered in like manner as with other taxes pursuant to the Act.

## **SECTION 5 NOISE ABATEMENT and LIGHT POLLUTION**

- 5(1) Quiet Time within the Municipality shall be between the hours of 11:00 PM and 07:00 AM on weekdays and Saturdays and between the hours of 11:00 PM and 09:00 AM on Holidays and Sundays.
- 5(2) Except to the extent permitted by the Bylaw, no Person shall:
- (a) disturb the peace and quiet of another Person by causing or creating Noise within the Municipality at any time.
  - (b) operate within the Municipality a Motor Vehicle that causes Noise.
  - (c) operate within the Municipality an Off-Highway Vehicle that causes Noise.
- 5(3) No Owner shall allow Property they own to be used in such a way that there is Noise originating from the Property.
- 5(4) A Peace Officer may direct any Person who has caused or made Noise, or any Person who owns Property from which Noise has originated, to abate or eliminate the Noise. Such a direction may be either verbal or written.
- 5(5) Where an activity which is not specifically prohibited by any federal, provincial or municipal laws or regulations, including this Bylaw and which involves creating or making a sound which is or may become Noise, the Person engaging in such activity shall do so in such manner as to create as little sound or Noise as practicable under the circumstances.
- 5(6) No Person shall, during Quiet Time, load or unload Motor Vehicles in any area designated as Residential pursuant to the Municipality Land Use Bylaw 2021-17.
- 5(7) No Person shall, during Quiet Time, without the written approval of the Chief Administrative Officer or his/her designate carry-on construction of any type which, without restricting the generality of the foregoing, involves hammering, sawing or the use of any Construction Equipment capable of creating a sound which may be heard beyond the boundaries of the Property on which the activity is being carried out.
- 5(8) No Person shall, during Quiet Time, operate a lawn mower, snow removal machine, chain saw, or any other motor driven machine in any Residential Zoned Land.
- 5(9) No Person shall own, keep, or harbor any animal including dogs, cats, rabbits, or other domestic animal or bird which by its cries or sounds disturbs the peace, quiet, rest, or tranquility of the surrounding neighborhood or the public at large.
- 5(10) No Person shall operate or allow to be operated any sound amplifying equipment from, or which may be heard in, any Public Place without the written approval of the Chief Administrative Officer, or his  
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designate, who may impose conditions on such operations.

- 5(11) No person shall operate Engine Retarder Brakes when driving within the Municipality.
- 5(12) The Chief Administrative Officer may upon written request issue a Permit to a Person for the purpose of temporarily exempting the Person or activity from the Noise provisions of this Bylaw.
- 5(13) A Permit issued under this Bylaw shall.
- (a) include the dates and hours during which Noise may occur.
  - (b) name and address of Person or organization requesting the exemption.
  - (c) telephone number of Person or organization requesting the exemption.
  - (d) include a fee of \$50.00 payable to the Municipality.
  - (e) be produced to a Peace Officer upon demand.
- 5(14) Persons owning or controlling Construction Equipment, and Persons owning or controlling land on which Construction Equipment is being operated shall be exempt from section 5(2)(a) of this Bylaw if:
- (a) the Noise is generated pursuant to work done in the normal manner to the industry.
  - (b) the Noise is generated other than during Quiet Time; and
  - (c) all necessary federal, provincial and municipal permits, licenses and approvals have been obtained and the work is not contrary to any federal, provincial or municipal laws or regulations.
- 5(15) Section 5 of this Bylaw does not apply to:
- (a) public works carried on by the Municipality or its agents, contractors, servants or employees acting within the scope of the agency, contract, or employment.
  - (b) community Events.
  - (c) agricultural use of equipment or an Audible Scare Device that is a minimum of 500 meters away from occupied Residential Premises (other than premises occupied by the Person(s) utilizing the device); and
  - (c.1) persons in possession of certificate/authorization issued by the Minister per Part 1 of the Agricultural Operation Practices Act RSA 2000, c. A-7,
  - (d) persons in possession of a Permit issued under section 5(12) of this Bylaw, provided they comply with the terms and conditions of such Permit.
- 5(16) No person shall place or direct auxiliary lighting in such a way as to illuminate property that is not owned, leased, or rented by them.
- 5(17) No person shall allow light from the property they own, lease, or rent, to illuminate neighboring property, to be a nuisance to neighboring property owners.

## **SECTION 6 COMPLIANCE NOTICE BY A PEACE OFFICER OR DESIGNATED OFFICER**

- 6(1) Where any Property in the Municipality is in the opinion of a Peace Officer or other designated officer to be Untidy, Unsightly, Unsafe or of a Nuisance; the Officer may give notice in writing to a Person who is under a duty imposed by this Bylaw to prevent such a condition to remedy the same, and the Peace Officer may direct that this be done in such a manner as the Peace Officer or other designated officer deems advisable on or before a day to be specified in the notice.

- 6(2) A Peace Officer or other designated officer may allow up to fourteen (14) days from the date of delivery of a notice for its compliance or in extenuating circumstances such further or another period as may be appropriate.
- 6(3) A Peace Officer or other designated officer may serve a notice by:
- (a) delivering it or sending it by ordinary or registered mail to the Owner of the Property.
  - (b) posting it to the door of a building or in any other conspicuous place on the Property, and service is effective on the day of the posting; or
  - (c) delivering it in person or mailing it to any Owner, Occupant or agent, and service is effective upon receipt or deemed receipt.

## SECTION 7 PROPERTY INSPECTIONS

- 7(1) A Peace Officer is authorized to enter any land, Building or Property to inspect for conditions that may constitute a contravention of this Bylaw in accordance with section 542 of the Act.
- 7(2) No person shall prohibit or interfere with a Peace Officer conducting an inspection authorized under section 7(1) of this Bylaw.

## SECTION 8 PUBLIC NUISANCES

- 8(1) No person, in or near a Public Place or Public Building, shall obstruct, hinder or interrupt the passage of vehicles, traffic or pedestrian traffic through, from or to such Public Place or Public Building.
- 8(2) No person, in or near a Public Place or Public Building, shall disturb the free use and enjoyment of the Public Place or Public Building by any other person or violate any bylaw, rule, regulation, or posted notice approved by Council or any person in control of, maintaining or supervising the Public Place or Public Building.
- 8(3) No person shall:
- (a) litter in or on a Public Place or private Property.
  - (b) tip, damage, interfere with or remove trash from any public waste bin.
  - (c) urinate in or on a Public Place or any place the public is allowed access, other than in a facility designed and intended for such use.
  - (d) defecate in or on a Public Place or any place the public is allowed access, other than in a facility designed and intended for such use.
  - (e) spit on any street, Sidewalk, pathway, trail or in or on any Public Place or any place the public is allowed access.
  - (f) loiter in a Public Place.
  - (g) engage in Panhandling.
  - (h) stand, sleep or put their feet on the top surface of any table, bench, planter or sculpture placed in any Public Place or Public Building; or
  - (i) use a privately owned waste receptacle unless the Person has the legal right to do so.
- 8(4) No person shall create or apply Graffiti on any Building or object in a Public Place without the prior approval of the Owner and Council.

- 8(5) No Person shall, without lawful excuse, have in their possession any instrument suitable for the purpose of applying Graffiti, under circumstances that give rise to a reasonable inference that the instrument has been used or is or was intended to be used for such purpose.
- 8(6) Any Owner who wishes to allow Graffiti to be placed on their property must first obtain written approval from Council prior to allowing the Graffiti to be placed on the Property.
- 8(7) In addition to any other penalty under this Bylaw, any person who violates this section may be removed from the Public Place or Public Building.

**SECTION 9 HARASSMENT/FIGHTING**

- 9(1) No person shall, in or near any Public Place or any place to which the public reasonably has access:
  - (a) interrupt or disrupt the normal course of events or activities by (i) fighting, screaming, shouting, swearing, or using insulting or obscene language, (ii) being intoxicated or inebriated by alcohol or another drug or substance, or (iii) impeding or harassing other persons.
  - (b) communicate, cause or permit communication, either directly or indirectly using any medium, with any person in a way that would cause a person, reasonably under any circumstances, to feel intimidated, bullied or harassed.
  - (c) participate, encourage, or support any person engaged in an act of intimidation, bullying or harassing, under any circumstances, whether of another person or a group of persons.
  - (d) cast, project or throw any object, rocks or stones, balls of snow or ice or other missiles or cause any object to be a projectile, including any firework, or use any bow or arrow, catapult, or other such device on any of Highway or Public Place of the Municipality in any manner which is dangerous to the public; or
  - (e) participate in a fight or other similar physical confrontation.
- 9(2) Any person who contravenes section 9(1) is guilty of an offence.
- 9(3) In the prosecution for a contravention of this section, the court may, in the absence of evidence to the contrary, infer from the evidence of a Peace Officer relating to the conduct of a Person or Persons whether ascertained or not, that an offence described in section 9 was caused or occurred.

**SECTION 10 Sewer and Water**

- 1. 10(1) No person shall,
  - a. bypass water meter.
  - b. operate CC without Municipal permit.
  - c. operate a hydrant without Municipal permit.
  - d. fail to connect to Municipal sewer and water system by date.
  - e. dump sewage onto public or private property

- f. tie sump pump into sewer system, or weeping tile.
- g. discharge non-compliant substance into lagoon.
- h. fail to submit manifest by prescribed date.
- i. be non-compliant with issued permit.

**SECTION 11 TOBACCO AND SMOKING**

11(1) No person shall Smoke or Vape:

- (a) in any Public Building or a Public Transit Bus.
- (b) in or on an (i) outdoor skating rink, (ii) playground, (iii) skate park, (iv) sports field, or (v) outdoor park or recreation area to which the public has access as of right of by express or implied invitation; or
- (c) within 5 meters of an entrance or exit to any Public Building.

11(2) No person shall remove, alter, conceal, deface or destroy any sign posted indicating that smoking is prohibited pursuant to this Bylaw.

11(3) Notwithstanding anything contained in this Bylaw, the prohibitions set out in section 11(1) do not apply to any Residential Premises and surrounding land on the same lot or parcel.

**SECTION 12 CANNABIS**

12(1) No person shall Smoke, Vape or consume Cannabis within the boundaries of the Municipality, except for:

- (a) private Property where such use has been authorized by the Owner and is permitted under provincial legislation or the *Cannabis Act*; and
- (b) in an authorized designated area where a Permit has been issued under section 13(5) of this Bylaw.

**SECTION 13 DESIGNATED AREAS**

13(1) Notwithstanding section 12, a person may Smoke, Vape or consume Cannabis in a Public Place at an Event for which a Permit has been granted by the Chief Administrative Officer.

13(2) The Chief Administrative Officer may impose conditions on a Permit granted pursuant to section 13(1).

13(3) The Chief Administrative Officer may suspend or revoke a Permit issued pursuant to section 13(1) if the Chief Administrative Officer determines that a Permit holder or any Person at an Event for which a Permit has been issued has contravened any federal or provincial legislation, this Bylaw or conditions of the Permit.

13(4) The holder of a Permit issued pursuant to section 13(1) must ensure that:

- (a) the Smoking, Vaping or consumption of Cannabis is only permitted in a designated area, separate and fenced off from the remainder of the Event.

- (b) the designated permitted area must be a minimum of 15 meters away from the Event as well as any other designated alcohol or Smoking area.
- (c) alcohol is not consumed in the area designated for the Smoking, Vaping or consumption of Cannabis.
- (d) the sale of Cannabis is not permitted in the area designated for the Smoking, Vaping or consumption of Cannabis; and
- (e) any advertising or other materials relating to the promotion of Cannabis cannot be seen by Persons under the age of 18.

13(5) A Permit issued under this Bylaw shall.

- (a) include the name and address of the Person or organization requesting an exemption.
- (b) include the telephone number of the Person or organization requesting an exemption.
- (c) include a fee of \$50.00 payable to the Municipality.
- (d) be produced to a Peace Officer upon demand.

13(6) Council may by resolution designate areas located on Municipality owned Public Places in which Cannabis may be Smoked, Vaped or consumed.

**SECTION 14 OBSTRUCTION**

14(1) No person shall provide false information or interfere with a Peace Officer while engaged in the execution of their duties.

**SECTION 15 ENFORCEMENT**

15(1) A Peace Officer is hereby authorized and empowered to issue a violation ticket pursuant to the current *Provincial Offences Procedure Act* to any person who has contravened any provisions of this Bylaw.

**SECTION 16 PENALTY**

16(1) Any Person who contravenes any provisions of this Bylaw is guilty of an offence and liable upon summary conviction.

- (a) to a specified penalty as set out in Schedule "A" attached hereto and forming part of this Bylaw; or
- (b) where no specific penalty is specified, a penalty to be imposed in the discretion of the Court having jurisdiction, having regard to section 7(i) of the Act.

16(2) A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provisions of this Bylaw.

16(3) Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued may, in lieu of being prosecuted for the offence, pay the Municipality the penalty specified on the Violation Tag.

- 16(4) If the penalty specified on the Violation Tag is not paid within the prescribed period, then a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.
- 16(5) The issuance of a compliance notice under section 6 of this Bylaw does not prevent or preclude a Peace Officer from issuing a Violation Tag imposing a payment or fine as set out in Schedule "A" of this Bylaw every day until the Nuisance has been remedied.
- 16(6) Notwithstanding anything else in this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*, as amended, to any Person who the Peace Officer has reasonable grounds to believe has contravened any provisions of this Bylaw.

**SECTION 17      LEGAL**

- 17(1) The Municipality, any Peace Officer or any Person who inspects any Property under this Bylaw or any Person who performs any work on behalf of the Municipality to remedy a Nuisance is not liable for any damages caused by the inspection, the work or disposing of anything referred to in a compliance notice, an Order to Remedy Contraventions under s. 545 of the Act or an Order to Remedy Dangers and Unightly Property under s. 546 of the Act.

**SECTION 18      SEVERABILITY**

- 18(1) All sections of this Bylaw are separate and severable. Should any part, section, or subsection of this Bylaw be deemed invalid or inoperative by any court or administrative body for any reason; the remaining parts, sections, and subsections shall remain valid and in full force and effect.

**SECTION 19      REPEAL**

- 19(1) That Bylaw 2006-06 (Noise Bylaw) and 2007-05 (Nuisance Bylaw) are hereby repealed upon this bylaw coming into effect.

**SECTION 20      EFFECTIVE DATE**

- 20(1) This Bylaw shall come into effect upon passing of the third reading.

**THAT BYLAW 2023-03 BE GIVEN FIRST READING THIS xx DAY OF xxxx.**

**THAT BYLAW 2023-03 BE GIVEN SECOND READING THIS xx DAY OF xxxx.**

**THAT BYLAW 2023-03 BE SUBMITTED FOR THIRD AND FINAL READING THIS xx DAY OF XXXX**

**THAT BYLAW 2023-03 BE GIVEN THIRD READING THIS THIS xx DAY OF xxxx.**

” Original Signed” \_\_\_\_\_  
Reeve

” Original Signed” \_\_\_\_\_  
Chief Administrative Officer

**SCHEDULE "A"**  
**The Community Standards Bylaw 2023-03**

**SPECIFIED PENALTIES**

<b>Section</b>	<b>Offence</b>	<b>Penalty</b>
3(1)	Untidy, Unsightly, Unsafe or Nuisance Property	\$500.00
3(2)	Derelict Building	\$500.00
3(3)	Having a Junked Vehicle in any part of a yard	\$500.00
3(4)	Having accumulation of material that creates unpleasant odor/attracts animals/animal remains/ parts of animal remains/animal feces	\$500.00
3(5)	Having open/exposed storage of industrial fluids	\$500.00
3(6)	Having accumulation of Refuse on Property	\$500.00
3(7)	Fridge/freezer hinges/latches not removed	\$500.00
3(8)	Fridge/freezer on Property not properly locked	\$500.00
3(9)	Having discarded appliance on Property	\$500.00
3(10)(a)	Failing to cut grass below specified height	\$200.00
3(10)(b)	Failing to eradicate noxious weeds	\$500.00
3(10)(c)	Failing to remove dead grass, brush, rubbish from Property	\$500.00
3(10)(d)	Failing to remove or prune trees that interfere/endanger lines/ poles/ conduits/ pipes/ sewers/ other works of a municipality/other public utility	\$500.00
3(10)(e)	Failing to repair/paint/generally maintain/remove derelict fences/other construction	\$500.00
3(10)(f)	Failing to repair/paint/maintain private recreation areas	\$200.00
3(10)(g)	Failing to remove/paint over/permanently block Graffiti	\$300.00
3(11)	Having accumulation of building materials on Property	\$500.00
3(12)	Failing to stack/store building materials/orderly manner	\$500.00
3(14)	Allowing smoke to be a Nuisance	\$200.00
4(1)	Failing to remove snow/ice/dirt/debris/other material	\$200.00
4(2)	Placing snow/ice/dirt/debris/other material on a Highway/in a Public Place/on private property	\$5,000.00
5(2)(a)	Disturbing the peace-anytime	\$400.00
5(2)(b)	Motor Vehicle causing excessive Noise	\$400.00
5(2)(c)	Off Highway Vehicle causing excessive Noise	\$400.00
5(3)	Owner allowing Noise	\$400.00
5(6)	Loading/Unloading Vehicles/residential area during quiet hours	\$400.00
5(7)	Engaging in construction during quiet hours	\$400.00
5(8)	Operating motor driven machine during quiet hours	\$400.00
5(9)	Having an animal that disturbs the peace	\$400.00
5(10)	Operating sound amplifying equipment that disturbs the peace	\$400.00
5(11)	Operating engine retarder brake	\$400.00
5(15)(d)	Failing to comply with the terms and conditions of a Noise Permit	\$400.00
5(16)	Place auxiliary light to illuminate neighboring property.	\$400.00
5(17)	Allow light from property to illuminate neighboring property	\$400.00
7(2)	Prohibiting/interfering with a Peace Officer conducting an Inspection under s 7(1)	\$500.00
8(1)	Obstruct, hinder or interrupt passage of vehicles or pedestrians	\$300.00

# AGENDA ITEM #12.1

8(2)	Disturb free use or enjoyment of Public Place or Buildings	\$300.00
8(3)(a)	Littering	\$500.00
8(3)(b)	Tipping/damaging/interfering with/removal trash from public waste bin	\$500.00
8(3)(c)	Urinating in public	\$500.00
8(3)(d)	Defecating in public	\$500.00
8(3)(e)	Spitting in public	\$500.00
8(3)(f)	Loitering in a Public Place	\$300.00
8(3)(g)	Engaging in Panhandling	\$300.00
8(3)(h)	Standing/placing feet on top of/or surface of/table/ bench/planter or sculpture	\$100.00
8(3)(i)	Use a privately owned waste receptacle for personal waste	\$200.00
8(4)	Creating or applying Graffiti	\$800.00
8(5)	Possessing instrument for the purpose of applying Graffiti	\$200.00
9(1)(a)	Cause disruption of normal course of activities	\$800.00
9(1)(b)	Harassment of a person(s)	\$800.00
9(1)(c)	Encourage/Cheer on a person committing offence	\$800.00
9(1)(d)	Use object in a manner dangerous to the public	\$800.00
9(1)(e)	Participate in a fight in a Public Place	\$800.00
10(1)a	Bypass water meter	\$500.00
10(1)b	Operate CC without Municipal permit.	\$500.00
10(1)c	Operate a hydrant without Municipal permit.	\$500.00
10(1)d	Fail to connect to Municipal sewer and water system by date.	\$500.00
10(1)e	Dump sewage onto public or private property.	\$5,000.00
10(1)f	Tie sump pump into sewer system or weeping tile.	\$500.00
10(1)g	Discharge non-compliant substance into lagoon.	\$5,000.00
10(1)h	Fail to submit manifest by prescribed date.	\$500.00
10(1)i	Be non-compliant with issued permit.	\$500.00
11(1)(a)	Smoke/Vape in Public Buildings or a Public Transit Bus	\$300.00
11(1)(b)	Smoke/Vape within prescribed distance of an outdoor park, recreation area or rink	\$300.00
11(1)(c)	Smoke/Vape within five meters of entrance/exit of Public Buildings	\$300.00
11(2)	Remove/ alter/ conceal/ deface or destroy signage	\$300.00
12(1)	Smoke/Vape/consume Cannabis in a prohibited area	\$300.00
13(4)	Failing to comply with the terms and conditions of a Cannabis Event Permit	\$500.00
14(1)	Obstruct a Peace Officer	\$500.00
16(5)	Failing/neglecting/refusing to remedy a Nuisance	<i>per day</i> \$500.00



**Lesser Slave River**

**Report to Council**

Title	Transportation First Quarter Report 2023
Date	April 26 <sup>th</sup> , 2023
Presented By:	Dean Beaver, Acting Transportation Manager
Attachments	

Proposed Motion	<i>For Information</i>
Administration's Recommendation(s)	

The Transportation Department for MDLSR is responsible for maintaining approximately 700 km of gravel/paved road surface, which was maintained multiple times throughout this quarter.

From January 1<sup>st</sup>,2023 to March 31<sup>st</sup>, 2023, the transportation department responded to 46 asset essential notifications, 22 of which were snow flags the other 24 were a variety of calls ranging from icy road conditions road grading requests.

The Transportation department mulched approximately 2200m of fence line at the Smith water treatment facility, Smith lagoon, Smith Transportation yard and Slave transportation yard for repairs needed due to security requirements. Fire department skid steer and mulcher were utilized, and most of the work was done in house.

Mitsue culvert yard was brushed and piled to make room for upcoming auction.

319 test holes were backfilled after testing was complete, 231 in Mitsue, 41 in Flatbush, and 47 in Chisholm gravel pits.

Old Smith highway reroute project, all brush piles were burnt and leveled to make ready for construction.

62 culverts steamed this quarter, 54 in the Slave area, 4 in Flatbush and 4 in Smith. Culvert steaming is complete.

9 Culverts for the MD culvert program have been ordered, 4 culverts delivered to Mitsue culvert yard and 5 delivered to the Smith transportation yard.

# **AGENDA ITEM #12.1**

Prepared by: Dean Beaver, Acting Transportation Manager  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer

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**Lesser Slave River**

**Report to Council**

Title	MDLSR Utilities Quarterly Report – 1 <sup>st</sup> Quarter
Date	April 26 <sup>th</sup> , 2023
Presented By:	Jeremy Dumaresque
Attachments	

Proposed Motion	<i>For information</i>
Administration's Recommendation(s)	

**MDLSR Utilities Quarterly report for,  
1<sup>st</sup> Quarter 2023**

A critical component of the Utilities Department’s role is the operating and maintaining of the water treatment facilities and distribution systems. Water treatment facilities and distribution systems are governed by Alberta Environment and parks (AEP), While water truck fills are regulated by Alberta Public Health. Currently the MD consists of:

- 6 Truck fills – 132 Accounts
- 3 Water treatment plants – 529 Accounts
- 2 Solely distribution systems – 153 Accounts

Alberta Environment and Parks (AEP) is responsible for wastewater programs regulating public systems in Alberta. Mechanical Waste treatment plants such as the Southshore facility are regulated by an AEP approval, lagoons (smith, Flatbush) are regulated by an AEP code of practice. Currently the MD consists of:

- 2 lagoons- 121 Accounts
- 1 Wastewater treatment facility- 360 Accounts

1<sup>st</sup> Quarter focus has been on a couple things namely.

Hiring Operators to fill vacancies, Canyon Creek Raw Water Intake Repair, Year end reporting, Canyon Creek Organics control, membrane repairs, Ground water monitoring, Regulatory sampling. Regular plant maintenance/Repairs

1<sup>st</sup> Quarter Highlights:

- Hired two Operators

- Finished the Canyon Creek Raw water Lake Intake Repair
- Finished Canyon Creek Organics control (pending commissioning)
- Pulled and repaired Smith membranes
- Year end reporting was completed
- Regulatory sampling completed
- Ground water monitoring completed
- Smith raw water feed pump 1 failed. It was removed sent away for repairs then installed
- Smith raw water feed pump 2 failed. It has been removed and sent away for repairs
- Poplar lane water Main had a break and was repaired
- Smith water service line repair
- Smith water service cc repair
- MD Water truck went out of service For Flatbush. It is fixed now (used local contractors)

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Prepared by: Jeremy Dumaresque, Utility Manager  
Reviewed by: Marilyn Gladue, Executive Assistant  
Approved by: Barry Kolenosky, Chief Administrative Officer